



MEETING OF THE TECHNICAL PANEL FOR THE GLOSSARY

8-12 December 2014

FAO headquarters, Canada Room (A356/7)

Start Monday 8 December 10:00 – End Friday 12 December at 17:00

DRAFT AGENDA

(Last updated 2014-09-08)

AGENDA ITEM
1. Opening of the meeting
1.1 Welcome by the IPPC Secretariat
1.2 Selection of the Chair and Rapporteur
1.3 Review and adoption of the agenda
1.4 Current specification: TP5 (TPG) (2013) (for information)
2. Administrative Matters
2.1 Local information
2.2 Documents list
2.3 Participants list
3. Reports
3.1 Previous meetings of the TPG (February 2014).
3.2 Extracts from other meeting reports of relevance to the TPG (SC, CPM)
3.3 Current work plan The work plan was decided by the TPG 2014. The work plan will be reviewed during the meeting (agenda item 9.1)
4. Review relating to draft ISPMs sent for member consultation in 2014 (1 July-1 December) The TPG will review member comments on terms and definitions, and will review the drafts for consistency in the use of terms. Recommendations will be transmitted to stewards and the SC-7 (May 2015). When countries make requests for definitions for new terms, the TPG considers the requests and make a recommendation for the SC to add, or not, these terms to the work programme. Volunteers for each term are also identified as needed during TPG meetings. Finally, the TPG reviews the translations of new and revised terms/definitions in the French and Spanish drafts, and may propose translations for terms and definitions in other languages.
4.1 Draft Amendments to ISPM 5: Glossary of Phytosanitary terms 2014 (1994-001) <ol style="list-style-type: none">1. Member comments on terms and consistency2. Translations of terms and definitions in French and Spanish3. Proposed draft translations of terms and definitions for Arabic, Chinese, Russian (only terms and definitions, not any additional text)
4.2 Int. Movement of used vehicles, machinery and equipment (2006-004) <ol style="list-style-type: none">1. Member comments on terms and consistency2. Translations of terms and definitions in French and Spanish3. Proposed draft translations of terms and definitions for Arabic, Chinese, Russian (only terms and definitions, not any additional text)
4.3 International movement of seed (2009-003) <ol style="list-style-type: none">1. Member comments on terms and consistency2. Translations of terms and definitions in French and Spanish3. Proposed draft translations of terms and definitions for Arabic, Chinese, Russian (only terms and definitions, not any additional text)

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4.4	PT for HTFA for <i>Bactrocera melanotus</i> and <i>B. xanthodes</i> on <i>Carica papaya</i> (2009-105) (For all PTs – discuss member comments if there are any, otherwise discuss consistency issues, if any.) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
4.5	PT Vapour heat treatment for <i>Bactrocera dorsalis</i> on <i>Carica papaya</i> var. Solo (2009-109) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
4.6	PT Cold treatment for <i>Ceratitis capitata</i> on <i>Citrus clementina</i> var. <i>Clemenules</i> (2010-102) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
4.7	PT Cold treatment for <i>Ceratitis capitata</i> on <i>Citrus sinensis</i> var. Navel and Valencia (2010-103) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
4.8	PT Vapour heat treatment for <i>Ceratitis capitata</i> on <i>Mangifera indica</i> (2010-106) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
4.9	PT Irradiation for <i>Ostrinia nubilalis</i> (2012-009) <ol style="list-style-type: none"> 1. Member comments on terms and consistency 2. Translations of terms and definitions in French and Spanish
5. Consideration of new or revised terms/definitions	
5.1	Subjects on the TPG work programme Discussion papers needed for the next meeting are listed below, and details are in the TPG work plan. The reasons for adding the term to the work programme and discussions in relevant groups (TPG, SC) should be taken into account (even if additional proposals are made). Deadline: 08-10-2014. Papers will be posted in the TPG restricted work area as they become available. Proposals for new or revised terms/definitions will be compiled into new draft Amendments to the Glossary, to be submitted to the SC in May 2015. <ol style="list-style-type: none"> 5.1.1 authorize, accredit, certify (Use of the terms) (2013-004) 5.1.2 contaminating pest, contamination (2012-001) 5.1.3 <i>identity</i> (2011-001), <i>integrity (of a consignment)</i>, <i>phytosanitary security (of a consignment)</i> (2013-008) and section 6.1 of ISPM 12:2011 5.1.4 kiln-drying (2013-006) 5.1.5 phytosanitary status (2010-004) 5.1.6 suppression (2011-002), eradication (2011-003) and containment (2011-004), exclusion (2010-008), control (2011-005) (NB only if SC Nov discuss phytosanitary measures) 5.1.7 trading partners (2013-009) 5.1.8 endangered area (2014-009) 5.1.9 effective dose (2013-017) (NB only if SC Nov decides on the TPPT proposal)
6.2	Advice on new or revised terms and consistency in other recent draft standards i.e. those possibly going out for consultation next year This point relates to draft terms and definitions proposed by expert drafting groups in new draft standards to be presented to the SC in May 2014 (at least draft ISPM on seed, draft ISPM on used equipment). The TPG will review the drafts with regards to the new definitions (if any) and to consistency in the use of terms. Comments will be submitted to the stewards and the SC.
6. Review of ISPMs for consistency of terms and style	
6.1	General recommendations on consistency (as modified following the TPG Feb 2013 and noted by the SC. To be reviewed and completed as needed)

AGENDA ITEM	
6.2	Consistency across standards Process as approved by SC Nov 2013
6.3	Other issues linked to consistency (if any)
7.	Annotated glossary: 2013 amendments The annotated glossary, version 3, was finalized at TPG 2013 and published. The next version should be finalized in 2016. The TPG considers yearly which amendments need to be made. Intermediate version
8.	Explanation of Glossary terms Standing agenda item for TPG meetings. Members identify before the meeting some glossary terms/definitions requiring further explanations (and not already explained in other places, such as the annotated glossary) (with a short statement on what is the issue with the definition). These terms/definitions will be discussed during the TPG meeting and the need for additional explanations (e.g. in the annotated glossary) discussed.
9.	TPG work plan and medium term plan
9.1	TPG work plan The TPG will update its work plan for the coming year, based on discussions at the meeting, to be presented to the SC May 2015 for noting.
9.2	Medium term plan The TPG will review and update its medium term plan, to be presented to the May 2014 SC
10.	Membership of the TPG Under that agenda item, members are also expected to notify any expected change in membership, so that calls can be organized in good time
11.	Other issues
12.	Date and venue of the next meeting
13.	Close