

**MEETING OF THE TECHNICAL PANEL FOR THE GLOSSARY**

4-7 December 2017

Italian Ministry for Agriculture, Via XX Settembre 20, Rome, Italy

Natali room / Sala Natali – Third Floor

Start Monday 4 December 10:00 - End Thursday 7 December 17:00

Daily schedule 9:00-17:00.

Coffee Monday morning at 9:30 and 15:30; all other days at 10:30 and 15:30.**DRAFT ANNOTATED AGENDA**

(Last updated 2017-11-06)

AGENDA ITEM
1. Opening of the meeting
1.1 Welcome by the IPPC Secretariat
1.2 Welcome by the Director of the Central Phytosanitary Office, Italian NPPO
2. Meeting arrangements
2.1 Selection of the Chairperson
2.2 Selection of the Rapporteur
2.3 Adoption of the agenda
2.4 Current specification: TP5 (TPG) (2016) [Posted June 2016 in three languages]
3. Administrative Matters
3.1 Documents list
3.2 Participants list
3.3 Local information
4. Reports
4.1 Previous meetings of the TPG (December 2016)
4.2 Extracts from other meeting reports of relevance to the TPG (SC, CPM)
4.3 Current work plan The work plan was decided by the TPG 2016. The work plan will be reviewed during the meeting (agenda item 10)
5. Review relating to draft ISPMs sent for first consultation in 2017 (1 July-30 September) The TPG will review member comments on terms and definitions, and will review the drafts for consistency in the use of terms. Recommendations will be transmitted to stewards and the SC-7 (May 2018).
5.1 Draft 2017 Amendments to ISPM 5: <i>Glossary of Phytosanitary terms</i> (1994-001) <ul style="list-style-type: none"> 1. Consultation comments on terms and consistency 2. Translations of terms and definitions in French and Spanish 3. Proposed draft translations of terms and definitions for Arabic, Chinese, Russian (only terms and definitions, not any additional text)
5.2 Draft ISPM on <i>International movement of cut flowers and foliage</i> (2008-005) - Consultation comments on terms and consistency, including translation issues
5.3 Draft ISPM on <i>Requirements for the use of fumigation as a phytosanitary measure</i> (2014-004) - Consultation comments on terms and consistency, including translation issues

AGENDA ITEM
6. Subjects on the TPG work programme Proposals for new or revised terms/definitions will be compiled into new draft Amendments to the Glossary, to be submitted to the SC in May 2018.
6.1 “commodity class” (2015-013) and other commodity class terms <ul style="list-style-type: none"> ❖ “commodity class” (2015-013), ❖ “fruits and vegetables (as a commodity class)” (2017-003), ❖ “wood (as a commodity class)” (2017-009) ❖ “cut flowers and branches (as a commodity class)”(2012-007) ❖ “grain (as a commodity class)” (2017-004) ❖ “seeds (as a commodity class)” (2017-007) ❖ “bulbs and tubers (as a commodity class)” (2017-001), “plants <i>in vitro</i> (as a commodity class)” (2017-006) 6.2 “inspection” (2017-005) 6.3 “treatment” (2017-008)
7. Review of ISPMs for consistency of terms and style
7.1 General recommendations on consistency (as modified following the TPG 2016 and noted by the SC. To be reviewed and completed as needed) <ul style="list-style-type: none"> ❖ Notes on: <ul style="list-style-type: none"> - “acceptable level of risk”, “appropriate level of protection” (revision) - “accredit”, “authorize” and “certify” (revision) - “contamination” (revision) - “country”, “contracting party”, “NPPO” (revision) - “dispersal, spread, dissemination” - “exotic, non-indigenous, non-naturally present” and “hazard”.
7.2 Consistency of adopted ISPM (standard by standard) - List of standards that have gone through the consistency review
7.3 Consistency review of “contamination” (2017-002) across ISPMs
8. Annotated glossary: 2017 intermediate version <i>[The annotated glossary, version 4, was finalized at TPG 2015 and published in in March 2016. The next version should be finalized in 2019. The TPG considers yearly which amendments need to be made and produces an intermediate version. The 2017 intermediate version was prepared by Ms Beatriz Melcho and submitted to the TPG for comments (in June 2017). No comment has been received on this version. The 2017 intermediate version is posted in the TPG work area.]</i>
9. Explanation of Glossary terms Standing agenda item for TPG meetings. Members identify before the meeting some glossary terms/definitions requiring further explanations. These terms/definitions will be discussed during the TPG meeting and the need for additional explanations (e.g. in the annotated glossary) discussed.
9.1 Definition for “regulated non-quarantine pest”
10. TPG work plan
10.1 TPG work plan The TPG will update its work plan for the coming year, based on discussions at the meeting, to be presented to the SC May 2018 for noting.
11. Membership of the TPG Under that agenda item, members are also expected to notify any expected change in membership, so that calls can be organized in good time
12. Any other business
12.1 How to avoid inconsistent / incorrect uses of Glossary terms (e.g. “area” in ISPM 41, possibly others)
13. Date and venue of the next meeting
14. Close of the meeting