**The 1st MEETING OF THE implementation AND CAPACITY DEVELOPMENT COMMITTEE (IC) of the IPPC Commission on Phytosanitary Measures (CPM)**

*9:00 - 17:00, 11-15 December 2017*

FAO HQ, Rome, Italy

 PROVISIONAL Agenda

*Updated 2017-10-27*

| **Agenda Item** | **Document No.**  | **Presenter** |
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| **1.** | **Opening of the Meeting**  |  | Sosa |
| **1.1** | **Opening remarks from the IPPC Secretary** |  | Xia |
| **1.2** | **Opening remarks from the Bureau**  |  | Alpen  |
| **2.** | **Meeting Arrangements** |  | Sosa |
| 2.1 | Introduction of participants |  |  |
| 2.2 | Election of the IC Chair and vice chair  |  | All participants  |
| 2.3 | Election of the Rapporteur  |  | Chairperson |
| 2.4 | Adoption of the Agenda | 01\_IC\_2017\_Dec | Chairperson |
| **3.** | **Administrative Matters** |  |  |
| 3.1 | Documents lists | 02\_IC\_2017\_Dec | Lomsadze |
| 3.2 | Participants lists | 03\_IC\_2017\_Dec | Lomsadze |
| 3.3 | Local information | 04\_IC\_2017\_Dec | Sosa |
| **4.** | **Updates from the IPPC** |  |  |
| 4.1 |  IPPC Secretariat |  | Xia |
| 4.2  |  CPM Bureau | 05\_IC\_2017\_Dec | Alpen |
| 4.3 | Strategic Planning group | 06\_IC\_2017\_DecSPG Meeting Report  | Sharma  |
| 4.4  | Standards Committee |  | Bishop |
| **5.0** | **IC Strategies and Work Plan** |  |  |
| 5.1 | The overview of the CDC programme, activities and CDC recommendations to the IC  |  | Jennings  |
| 5.2 | The overview of the SC process  | [IPPC Standard Setting Procedure](https://www.ippc.int/en/publications/2419/) | Moreira  |
| 5.3 | Framework for Standards and Implementation: background information and review of the framework | 07\_IC\_2017\_Dec | Lomsadze |
| 5.4 | Setting the implementation and capacity development strategy | [IPPC National Phytosanitary Capacity Development Strategy](https://www.ippc.int/en/publications/11/)2020-2030 IPPC Strategic Framework | Chair/SosaOpen discussion |
| **6.** | **Cooperation between standard setting and implementation**  |  |  |
| 6.1 | Role of the SC* Working modality (Coordination of the input of the SC to the IC and vice versa; meeting of chairs and frequency)
* IC relationship with Technical panels, EWG etc.
 |  | Bishop |
| 6.2 | Outcome of the FG and SPG meetings on call for implementation issues | 08\_IC\_2017\_Dec [Outcomes of the Focus Group discussion to develop the criteria for call for phytosanitary issues \_SPG paper](https://www.ippc.int/en/publications/84973/) | Lavrentjeva  |
| **7.** | **Operational framework of the IC**  |  |  |
| 7.1 | Review of Terms of Reference and Rules of Procedure of the Implementation and Capacity Development Committee (IC) | 09\_IC\_2017\_Dec | Sosa |
| 7.2 | National Reporting obligation | 10\_IC\_2017\_Dec[NRO Work Plan (2014-2023)](https://www.ippc.int/static/media/files/publication/en/2016/05/Appendix_11_NRO_WorkPlan.pdf) | Buzon/ AlDobai |
| 7.3 | Dispute avoidance and settlement | 11\_IC\_2017\_Dec[IPPC Dispute Settlement Procedures](https://www.ippc.int/static/media/files/publication/en/2015/02/ippc_ds_procedures_2014-10-09legn_201410091726--493.85_KB.pdf)[Form to activate the IPPC dispute avoidance and settlement system](https://www.ippc.int/static/media/files/publications/2014/09/30/form_to_initiate_an_ippc_dispute_2014-09-30.pdf) | Buzon/ AlDobai |
| 7.4 | IRSS and Triennial review Group functions:* Mode and process (incl. IRR, IPPC/IRSS surveys, IPPC/IRSS guides, studies and publications)
* The IPPC Monitoring and Evaluation (M&E) framework
 | 12\_IC\_2017\_Dec | Sosa  |
| 7.5 | IC as the Steering Committee of capacity development projects and activities - Mode and process |  | Jennings |
| 7.6 | Role of RPPOs and other partners in Implementation activities of the IPPC* Roles and functions of RPPOs
* Relationship of steering groups and task forces (Ephyto SG, Sea Containers TF, EPhyto Industry advisory group, IAGPRA etc…)
 | 13\_IC\_2017\_Dec14\_IC\_2017\_Dec15\_IC\_2017\_Dec | BloemLomsadze |
| 7.7 | IC representation at IPPC and RPPO/Partner meetings/Training/workshops etc. | [The planned and tentative IPPC meetings 2018](https://www.ippc.int/en/year/calendar/?year=2018&month=1&day=1&hour=0&minute=0&second=0) | Chairperson All participants  |
| **8.0** | **Implementation Actions**  |  |  |
| 8.1  | IPPC Strategic Framework 2020-2030 and M&E framework  |  | Sosa |
| 8.2 | e-Phyto | 16\_IC\_2017\_Dec | Craig |
| 8.3 | e-Commerce | 17\_IC\_2017\_Dec | Brunel  |
| 8.4  | Sea Containers Task Force (outcomes of the first meeting, selection of the IC steward)  | 18\_IC\_2017\_Dec19\_IC\_2017\_Dec20\_IC\_2017\_Dec | Albakri  |
| 8.5 | Pilot programme on surveillance and emerging pests  | 21\_IC\_2017\_Dec | Brunel |
| 8.6 | Implementation of CPM recommendations * Recommendation on the importance of pest diagnosis
* IPPC coverage of aquatic plants
 | 22\_IC\_2017\_Dec23\_IC\_2017\_Dec | LomsadzeBrunel  |
| 8.7 | EU project - Progress on the third IRSS cycle  | 24\_IC\_2017\_Dec | Sosa |
| **9.** | **Capacity development Actions** |  |  |
| 9.1 | Development of technical resources :* Plant health and soil paper
* Risk communication guideline
* Pest status guide
* e-Commerce
* Pest free area guide
 | 25\_IC\_2017\_Dec26\_IC\_2017\_Dec27\_IC\_2017\_Dec28\_IC\_2017\_Dec | BrunelSosaSosaBrunel Lomsadze |
| 9.2 | IPPC Regional Workshops: Update and feedback on the 2017 RW and planning for the 2018) | 29\_IC\_2017\_Dec | Brunel |
| 9.3 | Beyond Compliance Global - Sharing Tools for Enhanced Application of Systems Approach and Market Negotiation on Plant Pest Risk | 30\_IC\_2017\_Dec | Lomsadze |
| 9.4 | IPPC PCE application (including STDF project 401) | 31\_IC\_2017\_Dec | Brunel |
| 9.5 | Implementation of the IPPC/China project on capacity development  |  | Sosa |
| 9.6 | Preparation for CPM 13 related capacity development initiatives through side sessions | 32\_IC\_2017\_Dec | Brunel  |
| **10.** | **Communication Actions** |  |  |
| 10.1 | * FAO Process for publications
* Technical resources - submission, review and posting processes and criteria
 | 38\_IC\_2017\_Dec33\_IC\_2017\_Dec | Montuori Lomsadze |
| 10.2 | IPP and Phytosanitary Resources page:* International Phytosanitary Portal (IPP) -implementation pages structure and content
* Plan for the reorganization of the Phytosanitary Resources page
* Phytosanitary treatment search tool
 | 34\_IC\_2017\_Dec35\_IC\_2017\_Dec | LomsadzeKiss  |
| 10.3  | The IPPC theme 2017 – Plant health and trade facilitation  | 36\_IC\_2017\_Dec | Brunel |
| 10.4 | The IPPC theme 2018 – Plant health and environment protection – actions and activities | 36\_IC\_2017\_Dec | Brunel |
| 10.5  | IPPC seminars, events and other awareness raising activities for 2018 and 2019  | 37\_IC\_2017\_Dec | Brunel  |
| **11.** | Setting the Bi-Annual work programme 2018 and 2019 of the IC |  | All participants  |
| **12.** | **Any Other Business** |  | Chairperson  |
| **13.** | **Date and Venue of the Next Meeting** |  | Chairperson |
| **14.** | **Review and Adoption of the Report**  |  | Chairperson |
| **15.** | **Close of the Meeting** |  | Chairperson  |