second Meeting of the Expert Working Group on Surveillance and Reporting Obligations e-Learning (2020-012)

**PROVISIONAL AGENDA**

*21 December 2021 (3:00 pm – 5:30 pm), Rome Time*

*Updated 2022-12-18*

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| **AGENDA ITEM** | **Duration****(mn)** | **DOCUMENT NO.** | **PRESENTER** |
| **1** | **Opening of the Meeting and welcome to participants** | 5’ | -- | IPPC Secretariat |
| **2** | **Meeting Arrangements** | 15’ |  | Juan Rull |
| 2.1 | Election of the chairperson |  |  | IPPC Secretariat/All participants |
| 2.2  | Election of the rapporteur |  |  | Chairperson |
| 2.3 | Adoption of the Agenda |  | VM02\_01\_ WG e-L Surv | Chairperson  |
| **3** | **Administrative matters** | 5’ |  |  |
| 3.2 | Participant list |  | VM02\_02\_ WG e-L Surv | IPPC Secretariat  |
| **7** | **Development of content on the basis of the structure of the IPPC Surveillance and Pest Status guides and other documents** |  |  |  Chairperson  |
| 7.1 | **Modules 1-7****Learning objectives 1-3****Content (headings)****Drafting (12-18 pages)****Peer review** | 110´ |  |  |
| **8** | **Any Other Business** | 5’ | -- |  Chairperson  |
| **9** | **Date and arrangement of the Next Meeting** |  |  |  |
| **10** | **Evaluation of the meeting process** |  |  |  |
| **11** | **Close of the Meeting** | 5’ | -- |  Chairperson  |