



REPORT

Rome, Italy
13 March 2015

IPPC Financial Committee March, 2015



Food and Agriculture Organization of the United Nations

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IPPC Financial Committee Meeting

13 March 2015

1. Opening of the meeting

- [1] The Officer-in-Charge, IPPC Secretariat, welcomed the members of the IPPC Financial committee (FC) and wished them a fruitful meeting.
- [2] The following FC members participated: Chairperson Mr John GREIFER (USA), Ms Kyu-Ock YIM (Republic of Korea), Mr Lucien KOUAME KONAN (Côte d'Ivoire) and Mr Ralf LOPIAN (Finland).
- [3] From the IPPC Secretariat participated: Mr Craig FEDCHOCK (Coordinator and O-i-C IPPC Secretariat), Mr Marko BENOVIC (Finance and Planning Associate) and Ms Eva MOLLER (Report writer).

2. Adoption of the Agenda

- [4] The FC adopted the Agenda (Appendix 1).
- [5] Mr Lucien KOUAME KONAN was selected as Rapporteur.

3. Housekeeping

- [6] The Secretariat introduced the Documents list (Appendix 2) and the Participants list (Appendix 3).

4. Report of last meeting and review of actions points

- [7] There were no comments on the FC October report¹.
- [8] The FC went through the follow up actions from the last meeting, noting that several were still in progress.
- [9] Regarding resource mobilization, the Secretariat noted that several actions were being carried out.
- [10] A detailed proposal for the International Year of Plant Health (IYPH) was being presented to the Commission on Phytosanitary Measures, 2015. FC noted that proposals for specific events leading up to or during the IYPH for specific countries to sponsor, with the Secretariat organizing them, would be sought. The FC discussed specific high priority donors which could be approached, such as the Convention on Biological Diversity (CBD) or USAID, and noted that also individual countries, private organizations or similar could be contacted. The country or organization would be approached with a specific target, e.g. "IPPC and Climate Change" when climate change is a priority / interest for the potential donor in question. The Secretariat noted that a list of possible donors with identification of the country's priorities had already been drafted. The FC would set a target of major donor countries to be visited in future.
- [11] Regarding the intent of having an IPPC presence at various events in 2015, the Secretariat noted that efforts were made to be present at the Milan EXPO (1 May -31 October 2015), particularly during the Plant Health week scheduled for 13-17 July 2015.
- [12] The FC reiterated the need for brochures on the IPPC to clearly communicate, for instance, the links between IPPC and food security. Mr Ralf LOPIAN confirmed his availability to assist in developing these.

¹ The FC reports are available in the restricted work area <https://www.ippc.int/en/work-area-pages/ippc-fc-2014-october/>

- [13] The Secretariat also had meetings with FAO Senior Management outlining IPPC priorities and vision for the next biennium with the purpose of advocating for a regular programme (RP) budget allocation increase. The Assistant Director-General for the Agriculture and Consumer Protection (AG) Department had confirmed that the RP allocation would remain the same as last biennium, but that it was highly unlikely that there would be an increase.
- [14] It was noted, that the FC Chairperson would not be giving an update to the CPM but that the points would be covered in the Secretariat update on the financial situation and in the CPM Chairperson's report.
- [15] The FC:
- (1) *asked* that the Secretariat provide a list of possible donors with identification of the country's priorities to Mr Ralf LOPIAN.
 - (2) *agreed* that the FC reports be posted as separate documents publicly on the IPP to contribute to enhancing transparency.

5. Consideration of CPM-10 documents on financial and other issues (content and presentation format)

5.1 IPPC 2014 Financial report

- [16] The Secretariat introduced the paper on the financial report². He highlighted the fact that the CPM will not be adopting a budget this year, because the CPM adopts biennial budgets only. The FAO RP allotment for the biennium 2016-2017 will be communicated after the FAO Conference in June. He noted that the current ratio of IPPC funding is 60% RP to 40% trust funds (TF), and that the RP allotment for this year had been fully spent.
- [17] He highlighted that 2014 had been an exceptional year for Multi-TF contributions and on behalf of the IPPC Secretariat he thanked all the donors. He also stressed that there was a need for pledges for funds and contributions in 2015 because the Multi-donor trust fund (TF) is being spent more rapidly than it is being replenished.
- [18] The FC queried if the cost of the Enhancement study had been covered by the Multi-donor TF, and the Secretariat confirmed that this was the case but that it had not been fully covered by the contributions ear-marked for this activity (USD 12 000 of the USD 150 000 cost covered by contributions).
- [19] The Secretariat invited the FC to input on the outline of the table on "other trust funds". The intention had been to provide details on the length of the project and the full allotment. It did not demonstrate the yearly allotments. The FC discussed whether to show closed projects in the table, and agreed that it did provide a good overview of the donors that have provided funding in a sustainable manner over the past years.
- [20] The Secretariat explained that the figure on "Operational expenditures by IPPC strategic and functional objectives" reflected both RP and TF expenditures by strategic objective, and that the large increases for objectives C and Y were due to recruitment of staff. The FC found that fitting expenditures under strategic objectives may give a distortive image of IPPC strategic priorities; some activities listed under specific strategic objectives may also have positive effects on others but this would not be demonstrated in the figure.
- [21] The FC:
- (3) *asked* the Secretariat to develop a figure on TF expenditures by core activities (as Figure 3 of 05_IPPC-FC_2015_March) for the next Financial report.
 - (4) *agreed* that a section on future pledges be added to the Financial Report (under section 5), with a consequential recommendation to the CPM to pledge donations.

² 05_IPPC-FC_2015_March (or CPM 2015/27)

- (5) *asked* the Secretariat to append Table 3 of 05_IPPC-FC_2015_March and a list of in-kind contributions to the CPM report.

5.2 Resource mobilization / International Year of Plant health

- [22] The Secretariat introduced the paper³ on the resource mobilization efforts. Communication is a priority, he noted, and much is being done in spite of the challenges because there are no resources to recruit a full time staff person who works on communication. He noted that industry groups have demonstrated interest in providing support to specific activities (e.g. the development of the ePhyto hub). Searching for donors outside of the normal parameters may be needed as there is a need for approximately USD 1.2 mio in TF resources yearly to cover current operational expenses and staffing. Without these funds, the current level of IPPC activities cannot continue. The FC suggested that this be described in terms of specific activities that would be stopped.
- [23] The Secretariat further highlighted the need for the communication strategy to target communication to specific countries and the need for open-minded discussions on voluntary contribution arrangements. Currently, he noted, there is a disparity in the number of activities and goals that CPs request, and only 6% of the 181 contracting parties actually donate funds to the IPPC Secretariat. He stressed that there should be a link between the expectations of CPs, the importance of the IPPC globally, and donations. A relatively small donation (e.g. USD 10 000) from all CPs would ensure a sustainable financial future for IPPC activities. In this context, he recalled that the efforts to report more transparently on the Secretariat expenditures, e.g. through the FC, would help CPs to clearly understand how their contributions are spent.
- [24] The Secretariat noted the advances on arranging an International Year of Plant Health. The CPM Chairperson would inform the CPM the date and time when the topic on the IYPH would be discussed in FAO bodies, so that the missions may contact their FAO permanent representatives to encourage their participation.
- [25] The FC also discussed how and when to present the CPM papers on communication, IYPH and resource mobilization because the papers had certain overlaps.
- [26] The FC:
- (6) *expressed gratitude* towards the efforts of Mr Ralf LOPIAN on the development of a proposal for the IYPH
 - (7) *endorsed* the plan for the preparation of the IYPH that will be presented to CPM-10 (2015).
 - (8) *suggested* that the paper on the IYPH be presented by Mr LOPIAN and that he would prepare a PowerPoint presentation to convey the message in a clear manner.
 - (9) *suggested* that emphasis at this CPM session be put on the CPM agreeing to develop a plan for seeking a proclamation for an IYPH to be presented to a politically high level conference.
 - (10) *agreed* that the CPM Chairperson would stress the urgent need to replenish the Multi-donor TF if the current level of activities are to be continued.
 - (11) *supported* that the Secretariat pursue funding opportunities from industry.
 - (12) *suggested* the Secretariat describe specific activities that would need to be stopped in case there would not be a USD 1.2 mio replenishment.

5.3 ISPM 15 mark registration - progress

- [27] The Secretariat explained that ISPM 15 mark registration is proceeding as planned⁴. In 2014, 17 new registrations were initiated, but only four were finalized because of a number of obstacles at the national level. In 2015, several countries will be approached for registration as per the agreed criteria for prioritizing. The Secretariat planned to register the remaining 66 countries by the end of 2018.

³ 06_IPPC-FC_2015_March (or CPM 2015/02)

⁴ 07_IPPC-FC_2015_March (or CPM 2015/12)

[28] The Secretariat had sent letters to Ministers of various countries to raise awareness about the mark.

[29] The Secretariat noted that the support from FAO Legal office was very valuable.

[30] The FC:

(13) *noted* the update.

(14) *encouraged* contracting parties to reimburse the IPPC Secretariat the registration costs for the ISPM 15 mark.

6. New and emerging issues

6.1 Tracking financial implications of CPM decisions

[31] The FC Chairperson noted that the Bureau will be briefed by the IPPC Finance and Planning Associate every morning on the financial implications of CPM proposals. At the end of the CPM week a brief report collecting all this information would be distributed among the Bureau and the FC members.

[32] The FC Chairperson noted that the Bureau had agreed that new work plans presented to CPM should also present the financial implications.

[33] The FC generally discussed the need for the CPM to be more accountable for the IPPC Secretariat budget. However, without the clear delegation of financial authority from FAO to CPM, progress cannot be made in this regard since CPM can only note, not adopt the Regular programme budget.

[34] The FC:

(15) *decided* to review the impact on budget of proposals during CPM at their June 2015 meeting.

(16) *asked* the Secretariat to prepare for a list of the current activities with precise costs so that these figures can be used to budget new activities.

7. FC 2015 Work Programme

[35] The FC reviewed the work programme⁵.

[36] The FC discussed briefly how to incorporate the results of the enhancement evaluation in the future work of the FC and decided this should be discussed in detail in the FC June 2015 meeting. Some of the aspects to discuss are the budgeting process and planning of finances and consideration of activities to be undertaken by the Secretariat in this regard.

[37] The FC discussed whether to appendix the work programme to the report of the meeting. The FC members agreed that the work programme should be publicly available, also in an effort to be as transparent as possible. The Secretariat would adjust the work programme based on discussions and circulate for comments by the FC, and attach it to the report of their meetings. The agreed work programme with action items from this meeting is attached in Appendix 4.

[38] The FC:

(17) *agreed* to merge the work programme with the FC agreed action points normally prepared based on outcomes from the meetings.

(18) *agreed* that the work programme should be an appendix to the FC report.

8. Discussions on agenda items for next meeting

[39] The FC agreed to prepare the agenda for the June 2015 meeting keeping in mind any issues that should be discussed with the new Secretary.

⁵ 08_IPPC-FC_2015_March

9. Other business

[40] No other business.

10. Next meeting (scheduling)

[41] The next FC meetings are tentatively scheduled for 15 June 2015 and 21 September 2015.

11. Close of meeting

[42] The FC Chairperson closed the meeting thanking the Secretariat for the clear and concise information provided to this meeting, and the participants for their contributions.

Appendix 1: Agenda

Agenda item	Document No	Presenter
1. Opening of the meeting		Fedchock
2. Adoption of the Agenda	01_IPPC-FC_2015_March	Fedchock
3. Housekeeping		
<ul style="list-style-type: none"> • Documents list • Participants list • Local information 	02_IPPC-FC_2015_March 03_IPPC-FC_2015_March 04_IPPC-FC_2015_March	Fedchock
4. Report of last meeting and review of actions points		
IPPC FC October report available on IPP Work area:	October 2014 Report	Fedchock
5. Consideration of CPM-10 documents on financial and other issues (content and presentation format):		
1) IPPC 2014 Financial report	05_IPPC-FC_2015_March or CPM document number 27	Benovic
2) Resource mobilization / International Year of Plant health	06_IPPC-FC_2015_March or CPM document number 2	Fedchock
3) ISPM15 mark registration - progress	07_IPPC-FC_2015_March or CPM document number 12	Benovic
6. New and emerging issues		
1) Tracking financial implications of CPM decisions	<i>orally</i>	FC and Secretariat
7. FC 2015 Work Programme	08_IPPC-FC_2015_March	Greifer/Fedchock
8. Discussions on agenda items for next meeting		
9. Other business		
10. Next meeting (scheduling)		

Appendix 2: Documents list

DOCUMENT NO.	AGENDA NO.	DOCUMENT TITLE	POSTED
01_IPPC-FC_2015_March	02	Provisional Agenda	09/03/2015
02_IPPC-FC_2015_March	03	Documents List	09/03/2015
03_IPPC-FC_2015_March	03	Participants list	09/03/2015
04_IPPC-FC_2015_March	03	Local information	09/03/2015
05_IPPC-FC_2015_March	5.1	IPPC 2014 Financial report	09/03/2015
06_IPPC-FC_2015_March	5.2	Resource mobilization / International Year of Plant health	09/03/2015
07_IPPC-FC_2015_March	5.3	ISPM15 mark registration - progress	09/03/2015
08_IPPC-FC_2015_March	07	FC 2015 Work Programme	09/03/2015

Document	Agenda item	Content
Report from last meeting	04	FC 2015 October Report

Appendix 3: Participants list

Role / Region	Name, mailing, address, telephone	Email address	Membership Confirmed	Term expires
Chair/ North America	<p>Mr John GREIFER Assistant Deputy Administrator Plant Protection and Quarantine Animal and Plant Health Inspection Service Department of Agriculture 1400 Independence Ave., South Building Washington DC 20250 USA Phone: (+1) 202 7997159</p>	john.k.greifer@aphis.usda.gov	1 st term	2016
Member / Asia	<p>Ms Kyu-Ock YIM Export Management Division Dept. of Plant Quarantine Animal and Plant Quarantine Agency Ministry of Agriculture, Food and Rural Affairs 433-1 Anyang-b dong, Manan-gu, Anyang City (430-016) Gyeonggi-do Republic of Korea Tel.: (+82) 31-420-7605 Fax: (+82) 31-420-7605</p>	koyim@korea.kr	2 st term	2016
Member / Africa	<p>M Lucien KOUAME KONAN Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, COTE D'IVOIRE Phone: (+225) 07 903754 Fax: (+225) 20 212032</p>	l_kouame@yahoo.fr	2 st term	2016
Member / Europe	<p>Mr Ralf LOPIAN Senior Adviser International Affairs Department of Food and Health Ministry of Agriculture and Forestry Mariankatu 23 A, PO Box 30, Helsinki Finland Tel.: (+358) 295162329 Mob.: (+358) 405965698</p>	ralf.lopian@mmm.fi	2 st term	2016
IPPC Secretariat	<p>Mr Craig FEDCHOCK IPPC Officer-in-Charge</p>	craig.fedchock@fao.org	N/A	N/A

IPPC Secretariat	Mr Marko BENOVIC Finance and Planning Associate	marko.benovic@fao.org	N/A	N/A
IPPC Secretariat	Ms Eva Moller Report writer	eva.moller@fao.org	N/A	N/A

Appendix 4: Action points**Action Points (updated 13 March 2015)**

ACTION	Action from	Responsible	Deadline	Status
Update Opportunities arising document	Mar-14	IPPC Secretariat	2014	Accomplished
Attach the contributions table to the CPM9 report	Mar-14	IPPC Secretariat	2014	Accomplished
Reviewing the TORs and RoPs of the FC	Mar-14	IPPC Secretariat, FC	2014	Accomplished
Update guidelines for IPPC Trust fund	Mar-14	IPPC Secretariat	2014	Accomplished
Develop action plan for the implementation of Resource Mobilization strategy	Mar-14	IPPC Secretariat, FC	2014	Accomplished
2015 FC Work Programme to be presented and adopted	Mar-14	IPPC Secretariat, FC	2014	Accomplished
Estimate total annual translation and interpretation cost	Jun-14	IPPC Secretariat	2015	Accomplished
Paper on International Year of Plant Health presented at CPM-10	Oct-14	IYPH Steering group, IPPC Secretariat	2015	Accomplished
Merge the work programme with the action points	Mar-14	IPPC Secretariat	2015	Accomplished
IPPC Secretary and Coordinator to meet ADG-AG to inquire about the future of regular programme funding	Oct-14	IPPC Secretariat	2015	Accomplished
Update IPPC General Financial outlook document as described	Jun-14	IPPC Secretariat	2015	In process
Simplified version of the general financial outlook to be published on the IPP	Jun-14	IPPC Secretariat	2015	In process
Initiate 2016-2017 budget (taking into account Enhancement evaluation)	Oct-14	IPPC Secretariat, FC	2015	In process
Finalize brochure to Donor groups – to be linked to International Year of Plant Health	Oct-14	IPPC Secretariat, FC	To be decided	In process
Plan resource mobilization outreach event - inviting the potential donor countries (e.g. high officials, ambassadors) - to be linked to International Year of Plant Health	Oct-14	IPPC Secretariat, FC	To be decided	In process
Develop guidelines for sponsorship of standards	Oct-14	IPPC Secretariat, FC	To be decided	In process

Plan to be present at CFS/ WFD events 2015 with no big efforts (side event presentation/poster/publication distribution)	Mar-15	IPPC Secretariat	To be decided	In process
Provide a list of possible donors with identification of the country's priorities to Mr Ralf LOPIAN.	Mar-15 [15]	IPPC Secretariat	To be decided	In process
Develop a figure on TF expenditures by core activities (as Figure 3 of 05_IPPC-FC_2015_March for the next Financial report.	Mar-15 [21]	IPPC Secretariat	2016	
Append Table 3 of 05_IPPC-FC_2015_March and a list of in-kind contributions to the CPM report.	Mar-15 [21]	IPPC Secretariat	CPM report finalization	
Describe specific activities that would need to be stopped in case there would not be a USD 1.2 mio replenishment.	Mar-15 [26]	IPPC Secretariat	For FC June	
Review financial implications of CPM-10 decisions	Mar-15 [34]	FC	2015	In process
Prepare for a list of the current activities with precise costs so that these figures can be used to budget new activities.	Mar-15 [34]	IPPC Secretariat	In time for the 2016-2017 budget development	