



International Plant Protection Convention
Protecting the world's plant resources from pests

Rome , Italy
30 November – 2
December, 2015

Report of the 7th Meeting of the IPPC Capacity Development Committee

Table of Contents

Agenda Item 1: Opening of the Meeting.....	4
1.1 Welcome by the IPPC Secretariat	4
1.2 Introductions.....	4
1.3 Election of the Rapporteur.....	4
Agenda Item 2: Adoption of the Agenda.....	4
Agenda Item 3: Updates from the IPPC Secretariat, CPM Bureau, CDC members and Observers.	4
3.1 Update by the IPPC Secretariat.....	4
3.2 Update by the CPM Bureau	6
3.3 Update by the CDC members.....	6
3.4 Update by the Observers	6
Agenda Item 4: Capacity Development Activities	6
4.1 Evaluation/update of IPPC Technical Resources	6
4.2 Phytosanitary Resources Page	7
4.3 STDF Project 401 “Training of Phytosanitary Capacity Evaluation (PCE) Facilitators”	7
4.4 IPPC projects and PCE application	9
4.5 Pilot Program on Surveillance, Implementation Review and Support System.....	9
4.6 IPPC Regional Workshops 2015	10
4.7 CPM-11 (2016) side sessions and photo contest.....	11
4.8 Plant health and soil paper	11
Agenda Item 5: Work plan and strategy.....	12
5.1 CDC review	12
5.2 Framework for implementation	12
5.3 Concept of a Commodity Standard.....	13
5.4 Strategic Issues on Pest Diagnosis	14
5.5 RPPOs role in capacity development	15
Agenda Item 6: Future Capacity Development Activities.....	15
6.1 E-Phyto Project – report on advances	15
6.2 Training of Trainers	16
6.3 CPM-12 (2017) training session, side sessions and special sessions	16
Agenda Item 7: Other business	17
7.1 IPPC/CIHEAM training on phytosanitary issues	17
7.2 Identification of implementation problems in draft and approved standards.....	17

7.3 Date and venue of the next meeting 18

Agenda Item 8: Review and adoption of the Report..... 18

Task list 19

Appendix 1: Agenda 20

Appendix 2: List of documents 22

Appendix 3: List of participants 24

AGENDA ITEM 1: OPENING OF THE MEETING

1.1 Welcome by the IPPC Secretariat

The IPPC Secretary welcomed all participants and expressed his pleasure to meet the CDC members. He introduced himself and explained the orientations of the IPPC Secretariat towards 2020. He also reported that the Secretariat would be restructured in key areas: Standard Setting, implementation and facilitation, and integration and support, in line with the recommendations of the IPPC Secretariat Enhancement evaluation.

The Capacity Development (CD) Officer welcomed all the participants, explaining that the three days of the CDC meeting would cover different issues related to capacity development activities, the future work plan and strategy and other businesses. She explained that following the CDC meeting, the CDC and Bureau members were invited for a preparatory meeting for the establishment of the new Implementation-Facilitation Unit, and the related committee intended to replace the CDC. She explained that the meeting would be a brainstorming session for designing a new body related to the Implementation Facilitation Unit.

1.2 Introductions

All the CDC members and observers introduced themselves.

1.3 Election of the Rapporteur

Mr. Bishop, the Representative for Europe, was selected as the rapporteur for the meeting.

AGENDA ITEM 2: ADOPTION OF THE AGENDA

The CD Officer indicated that the phytosanitary capacity training undertaken for the CIHEAM master degree would be reported under agenda item 7.

The agenda was adopted by the participants with this modification (See Appendix 1). The Documents list can be found in Appendix 2 and Participants list in Appendix 3.

AGENDA ITEM 3: UPDATES FROM THE IPPC SECRETARIAT, CPM BUREAU, CDC MEMBERS AND OBSERVERS

3.1 Update by the IPPC Secretariat

The IPPC coordinator made a detailed report of the main activities of the Secretariat towards 2020. This presentation is available with the documents of the meeting.

The IPPC Secretary briefed the CDC members on the International Year of Plant Health (IYPH) to be organized in 2020, indicating that a presentation on this event is available and should be widely used by NPPOs and RPPOs.

The IPPC Secretary highlighted the importance of IPPC regional workshops, and indicated that NPPOs and RPPOs should be considered as part of the IPPC family.

The Standard Setting Officer updated the participants on the standard setting unit activities. He indicated that a new process was being adopted for producing standards. He also indicated that the CPM had formed a working group to work on the concept of a commodity standard, the Working Group (WG) had been conducted and discussions would be held at CPM on this topic. Regarding the main change in the consultation for standards, the SC will suggest that NPPOs and RPPOs are allowed to send topics. An Expert Working Group also took place on the review of ISPM 6. Meetings had been held on technical treatments requirements, on fruit flies as well as on the glossary and on diagnostic protocols. He indicated that the fruit fly panel is coming to an end and that the IAEA had expressed an interest in being able provide expertise within this panel and to act as the IPPC Implementation unit for fruit flies standards. The CD Officer indicated that if the IAEA wished to work on implementation, the implementation unit of the Secretariat should then be consulted and contacted. The Latin American Representative indicated that as there is experience in the Joint FAO/IAEA Division of Nuclear Techniques in Food and Agriculture (NAFA), on fruit flies and, it would be fruitful and cost-effective for both organizations (IPPC and IAEA) to work jointly on subjects and projects of common interest related to phytosanitary issues, in particular fruit flies and after solving the problems of having different interpretations of the IPPC standards. It was suggested that the Secretariat should consider establishing an arrangement with IAEA.

The Standard Setting Officer also reported that the question had been raised to introduce a certificate of compliance for wood handicraft in place of a phytosanitary certificate. He indicated that the panel on forest quarantine would meet in 2016 and that the CDC might consider working with this panel to develop training material.

He also recalled that during the next CPM, a special topic session would be organized on sea containers, which will help CPM decide whether to develop a standard on this topic or not.

The Standard Setting Officer was requested by the CD Officer to send to the CDC the paper presented by the CPM vice chair to the Standard Committee and the comments that were made on this paper by the SC, as agreed in the SC meeting.

The Standard Setting Officer transmitted an extract of the activities of the SC.

The information Officer updated the participants on the support activities. He indicated that Standard Operating Procedures related to communication issues were being put in place and that news items were posted on the IPP. He also indicated that regarding dispute avoidance and NROs, the quality of what is available on the website was being improved. He reported that within the Secretariat, links were being made in between units through tasks forces on communication and resource mobilization.

The CD Officer expressed concern about the staffing level in the Secretariat regarding capacity development, one person has recently resigned, another one finished his term and 2 others are only on 6 month contracts because of lack of funds in the IPPC Multi donor trust fund. She requested the CDC to actively promote contributions to the Trust fund for this purpose.

The presentations on the International Year of Plant Health (IYPH) and the IPPC in 2020 together with the SPG paper on the communication strategy on the IYPH would be sent to the CDC members so they can promote the topics within their regions.

3.2 Update by the CPM Bureau

The CPM Chair updated the CDC members on the Bureau activities. The IPPC Secretariat Enhancement evaluation had been extensively considered during the last Bureau meeting. The Bureau accepted all the recommendations, apart from the one on the appointment of the IPPC Secretary, which had already been rejected by FAO. The Bureau also rejected the suggestions in the report to abolish the finance committee and to move to a bi-annual CPM, although the Bureau concluded that some of the suggestions have some merit and may be revisited in the framework of the development of a new IPPC Strategic Framework. The restructuring of the IPPC Secretariat in two main units had been accepted. The Republic of Korea had proposed to host CPM outside of Rome in the Republic of Korea, and it was concluded that it would present benefits.

The Bureau member indicated that the e-Phyto project was going on and that the STDF would finance a substantial part of it. He also recommended to contact the WTO Trade Facilitation Unit in order to know what is required to be granted an observer status in the Committee on Trade Facilitation when the Trade Facilitation Agreement will enter into force. The Secretariat explained that the request of membership for the IPPC to be an observer to the WTO Trade Facilitation Agreement and its Committee had been sent twice in writing. The Bureau member reported that the Bureau had a teleconference with the World Customs Organization on areas of mutual interest and the Secretariat is now looking to develop a more formal arrangement with them.

The STDF Representative enquired about the timeline for starting preparation for the IYPH and the requirements for a given activity to be "branded" under the banner of the IYPH in order to assist in advertising it and submitting ideas for activities.

3.3 Update by the CDC members

The CDC members presented CD activities in their regions. All presentations are available on the work area of the IPP Portal at <https://www.ippc.int/en/work-area-pages/capacity-development-committee-cdc/7th-meeting-november-2015/>.

3.4 Update by the Observers

Observers presented on their activities, presentations are available on the work area of the IPP Portal at <https://www.ippc.int/en/work-area-pages/capacity-development-committee-cdc/7th-meeting-november-2015/>.

AGENDA ITEM 4: CAPACITY DEVELOPMENT ACTIVITIES

4.1 Evaluation/update of IPPC Technical Resources

The Secretariat updated the CDC on the final operational details of the STDF project 350, on the new resources posted in the phytosanitary resources page and indicated that 23 products had been elaborated under this project. The draft report for the STDF had been finalized and would be transmitted and officially presented.

The CD Officer mentioned that a list of resources that are either incomplete or on hold which were developed under the project could be used as the basis for other future developments. In particular, the case of the manual related to dielectric treatment was mentioned as it had been previously discussed by the CDC. It was agreed that the CDC was not ready to release this manual because of the lack of global practical experience in using the dielectric treatment at the commercial level. This lack of experience could lead to the treatment not meeting ISPM 15 requirements or not being feasible.

The CDC Chair suggested that the CDC should establish criteria for the production of implementation resources and proposed to avoid developing guidance on issues for which:

- there is little scientific/technical information or
- there are concerns about the feasibility of their use by NPPO's or service providers.

These proposed criteria were accepted by the CDC.

The CPM Chair expressed support to the production of technical resources in the IPPC and informed the meeting about the availability of some funds from the Republic of Korea to print some of the manuals. The Secretariat was requested to select which of the manuals should be printed and coordinate with her the necessary operations.

The IPPC Secretariat should coordinate with the CPM Chair for the printing of manuals for CPM.

4.2 Phytosanitary Resources Page

The Secretariat reported the current intentions in FAO to host all existing web pages in the organization under the FAO domain name. The change is likely to happen soon, the impacts on the phytosanitary resources page are still not known.

The Secretariat also requested the CDC members to make periodic analysis of the page and make proposals for improvements.

On the current set of five provided resources under consideration by CDC members, the CDC Chair discussed with the CDC members the three resources which they had not agreed to be posted on the phytosanitary resources page. It was agreed that two of the three could be posted. The Chair is going to formally communicate this decision by mail to the Secretariat.

For future consideration of new resources, the CDC members committed to provide not only their opinion on posting or not the documents in the resources page, but also to point which tags they suggest should be added to each resource.

The CDC members should provide tags for each resource to be posted on the Phytosanitary Resources page.

4.3 STDF Project 401 "Training of Phytosanitary Capacity Evaluation (PCE) Facilitators"

The CD Officer recalled the structure and process for the STDF project "Training of Phytosanitary Capacity Evaluation (PCE) Facilitators". She reported that, as it had been already mentioned during the last CDC meeting, 66 trainees had been selected and had confirmed their interest.

Considerable efforts had been dedicated to the selection of candidates, including personality assessments, to focus the selection on the most appropriate candidates.

Preparatory work for the organization of the 2 weeks training workshops had been undertaken:

- Service providers had been approached to deliver training on the Training of Trainers, to be organized at the beginning of 2016 on facilitation techniques and the logical framework approach. In addition to these training for trainers to be organized in Rome, trainers would revise and include the most appropriate training techniques (e.g. plays in role, exercises) in the material and training agenda;
- A consultant has been approached to produce under the supervision of the Implementation and Facilitation Unit the development of indicative country phytosanitary action plans.
This model would be used as training material for the training workshops, and would also be made widely available on the internet;
- Institutions were approached to organize the meetings, namely COPE in Kenya, the Moroccan NPPO, the Asian RPPO and OIRSA in El Salvador.

The STDF Representative requested further details on the use of personality testing in the selection process of candidates as PCE facilitators. She explained that it would be very useful to share with the broader development community the findings and lessons learned from this project with regard to the importance of facilitation skills over and above specific technical skills, when selecting candidates to be trained as trainers or facilitators. This approach can be replicated in other STDF and donor-supported projects. She requested that a brief note should be prepared summarising process and lessons learned (in order to avoid publishing confidential information). The IPPC Secretariat explained to the CDC that this request was additional to the products committed in the project and in the current resources situation it was not possible to assume it. It was also explained that the selection process was financed by IPPC Regular Funds and not by the STDF Project and that the consultant hired worked under the usual confidentiality agreement with FAO.

The STDF Representative also requested information on any good service providers identified for the logical framework as this information could be useful to have at hand for future activities. She also understood that the project had been delayed because of the difficulties in selecting the candidates, the service providers and the venues for the training workshops. She suggested that the savings incurred by the selection of only 66 candidates instead of the planned 80 could be used for additional relevant activities such as an additional PCE facilitated by the trained facilitators. The IPPC Secretariat suggested that a fifth training workshop could also be considered to reduce the number of trainees per session and enhance interaction. The STDF Representative reminded that budget reallocation is subject to STDF's approval and that a request with the proposed reallocation should be sent as soon as the IPPC Secretariat has visibility on the re-allocation of funds. She indicated that a 1 year extension to the project might be requested by February 2016 to be presented to the STDF Committee in March 2016.

The IPPC Secretariat should send a 1 year extension request to the STDF by February 2016.

4.4 IPPC projects and PCE application

The IRSS Officer presented a paper outlining the capacity development activities including PCE and other project work and how they relate to the FAO strategic framework. He emphasized that the majority of the IPPC's activities fall under FAO's strategic objective 4 "enable inclusive and efficient agricultural and food systems". He described the FAO's strategic framework hierarchy including products and services which the IPPC is expected to deliver in the next biennium beginning 2016 along with other FAO units including Food Safety and Animal Health Units. He described the various activities that are planned for the biennium and provided a description of each, particularly highlighting where active IPPC projects and programmes have relevance. The CDC acknowledged the report. Some members and observers suggested possible areas where collaboration or synergy could be achieved with the IPPC. Notably:

- Pest surveillance and inspection and certification with IICA in South America;
- Pest surveillance project financed by the STDF in the Asia Pacific Region;
- Horizon scanning activities and identification of emerging issues (UK and others e.g. PRA mapping, modelling, pests etc.);
- Development of Indicators;
- Information paper highlighting ways NPPOs could access funding.

The IRSS Officer concluded with a description of the IPPC 5 principal work areas in implementation, i.e., Improved IPPC and NPPO visibility and influence, e-Phyto, trade facilitation through capacity development (dispute avoidance), pest surveillance pilot programme and CP participation in IPPC activities.

4.5 Pilot Program on Surveillance, Implementation Review and Support System

The Secretariat updated the CDC on the implementation pilot on surveillance, stating it is in the first year of the preparatory phase, which will run until 2017, followed by the three year implementation phase (which still requires extra-budgetary funding), and ending in 2020 – the proposed International Year of Plant Health (IYPH). Advances have been made in 2015, leveraging on existing opportunities to engage with contracting parties and regional plant protection organizations; this approach will continue in 2016. The CDC was updated on the work activities that have been undertaken for 2015 and those planned for 2016.

The close linkages of the implementation pilot and the Implementation Review and Support System (IRSS) were highlighted which includes work specifically to monitor and evaluate (M&E) the progress and success of the pilot, through the development of a Secretariat wide M&E system and performance indicators. The CDC was advised that the IRSS continues to be the Secretariat's mechanism to scan for emerging issues and opportunities to enhance contracting party implementation of the Convention and international standards, in addition to undertaking studies and other implementation related work activities.

The STDF Representative pointed out that the STDF-funded project on surveillance in the Asia Pacific region will focus on surveillance data collection based on smart applications. This is relevant to IPPC call for surveillance related Apps and hence it fits within the IPPC Pilot Programme. She will call the attention of the implementing agency of the STDF project to the IPPC Pilot Programme and request them to ensure that synergies are sought and information is shared. She will include CDC chair in relevant communication.

As the call on Apps related to surveillance had yielded a low level of contribution, it was agreed that the call would be resent, explaining clearly in the core of the message that the Apps did not need to be provided, but just the link describing them.

The IPPC Secretariat will re-issue the call on Apps related to surveillance, and the CDC members were invited to promote the call in their networks.

4.6 IPPC Regional Workshops 2015

The CD team presented information on IPPC Regional Workshops. It was noted that six workshops had been conducted in 2015. The workshops in Asia, Caribbean, Central and Eastern Europe and Central Asia, Latin American, Near East and North Africa and Southwest Pacific were attended by 169 participants in total. Detailed information on agenda items, venues, dates, organizers and funding agencies and all presentations and exercises for the regional workshops are available at <https://www.ippc.int/en/core-activities/capacity-development/regional-ippc-workshops/>.

It was highlighted that the agenda for the workshops was developed in close collaboration with all the Secretariat staff. The suggestions from the CDC 6th meeting and RPPOs, as well as workshops co-organizers had also been taken into account. The objectives of the workshops were

- to analyse draft ISPMs and to formulate productive comments using the examples of draft ISPMs under member consultation in 2015
- to build phytosanitary capacity and raise awareness on all activities related to the IPPC and;
- to exchange experiences at the regional level.

It was also reported that the participants of the workshops highly appreciated discussions on IPPC-related topics as well as opportunity to exchange experiences and information at regional level.

The IICA and Latin America CDC Representatives conveyed the message that the physical representation of the IPPC Secretariat at the future IPPC Regional Workshops in Latin America is a key issue for better understanding of the IPPC related activities.

The CDC member for Europe indicated that this year the IPPC Regional Workshop for Eastern Europe and Central Asia had been organized at a different date than the previous years. He mentioned that it would be good to discuss the date of the workshop with EPPO to make sure that it fits with the regional arrangements for agreeing comments on draft ISPMs. The IRSS Officer explained that the date fixed by EPPO in the previous year did not fit anymore with the activities planned for the organization of the IPPC Regional Workshops and with the needs of the CPs in the region.

The CDC member for Africa expressed concern on the lack of an African IPPC Regional Workshop. It was stressed by the CD team that regional workshops were organized with financial support from the workshops organizers and co-organizers (this has been the situation since 2003) and that without this support it was not possible to run them. In order for workshops to be held in the future, IAPSC should share costs.

The STDF Representative requested the IPPC Secretariat to take advantage of the IPPC Regional Workshops to raise awareness of NPPOs in regions where LDCs are predominant (mainly Africa and some Asian LDCs) on the importance of participating in the Enhance Integrated Framework (EIF), in order to raise the profile of phytosanitary issues in the Diagnostic Trade Integration Studies (DTIS) and to access Aid for Trade funds for phytosanitary capacity building. She offered to provide a slide or two on EIF to be used by IPPC.

The IRSS Officer explained that he was developing a table of donors which could be used by contracting parties when looking to fund projects. He would like to work with the STDF to produce a paper including this table and giving guidance on the various funding sources available to them (EIF, TF, biodiversity and others).

4.7 CPM-11 (2016) side sessions and photo contest

The capacity development team reported on the advances for the preparation of the CPM 11 side events, specifically for a training session on ISPM 32, surveillance related side sessions and the launch of a 2nd edition of the photo contest.

The meeting participants acknowledged the work done so far by the CD team. It was mentioned that the presentations and activities planned for the side events would be of high interests for contracting parties and would help raise awareness on surveillance related topics as well as on trade facilitation issues.

The IPPC Secretariat will continue to publicize the photo contest and to identify other organizations who may be interested in promoting it (e.g. the people who run the Natural History Museum's (NHM) in the UK wildlife photographer of the year contest).

The IPPC Secretariat will develop a document/advert that contracting parties can use to publicize the photo contest.

The STDF Representative will put the document that the IPPC Secretariat develops on the STDF website.

4.8 Plant health and soil paper

The CD Officer reported that in the framework of the 2016 International Years of Soils, an advocacy publication on soils and plant health was being prepared. The objective of this publication was to highlight the links between soils and plant health.

The CDC discussed this document and the proposed audience was amended to:

- Governments
- National Plant Protection Organizations
- Research institutions
- Botanic gardens
- Soil scientists and officers.
- Plant producers and producers of growing media.

The CD Officer reported that contributors from all over the world were involved, and that identifying them and delivering a high quality document had taken more time than previously

expected, bringing the effective publication of the document around March 2016. She also reported that despite a call on pictures on soils and plant health had been launched, no contribution had been provided.

The CDC members welcomed the document with enthusiasm but expressed concerns with some of the concepts, such as the concept of soil suppressiveness according to which healthy soils suppress pests. The various definitions of soil within the soil and plant health world were also discussed, and it was concluded that these differences should be highlighted accurately in the document.

The CDC Representatives for Europe, Asia and North-America volunteered to review the paper. All CDC members were invited to spread and make known the document once ready, and should consider how pictures on soil and plant health could be found.

AGENDA ITEM 5: WORK PLAN AND STRATEGY

5.1 CDC review

The CDC considered the draft report of the CDC review, as well as relevant excerpts from the report of the June 2015 Bureau meeting. The Secretariat clarified that this was the only version of the report available to them and that the CD team or the Secretariat had not been involved in its production.

The Secretariat was requested to confirm with the leader of the evaluation team if the current version of their report in the final one and if not when will a final version be available. They also agreed to check if the comments previously made by CDC members had been incorporated.

The CDC agreed that they would like to have an opportunity to review the final draft of the report in order to decide if a CDC response needs to be produced for CPM 11.

After an initial attempt to consider the recommendations, the CDC decided to postpone the consideration of this issue for the preparatory meeting for the Implementation Facilitation Unit due to the existence of clear linkages and looking for a more efficient use of time of this meeting.

The IICA and STDF Representatives made the following suggestions for the organization of the future IF Unit:

- retain the flexible nature of the CDC and ease with which other organisations can work with them;
- continue being able to participate in meetings to discuss strategic areas in Plant Health on which they could develop further actions;
- continue using the CDC or another structure that oversees capacity development as the steering committee for strategic CD projects.

5.2 Framework for implementation

The CDC considered the suggestion performed at the SPG and Bureau meetings (October 2015) related to the production of a flexible document on a Framework for standards and Implementation. The CDC discussion and considerations on a version of this document performed during the 5th CDC meeting were also taken into account, as well as the concerns

raised by the CD Officer at the SPG meeting previously mentioned. These considerations were related to the limited and incomplete consideration of issues related to capacity development and implementation at the time to develop the concept of a framework, as well as the relative value of a framework not based on a work plan with clear assignment of resources.

The CDC concluded that although the adoption of the framework for standards at CPM-10 was appropriate as it fitted with the way the SC works it was not appropriate for the framework for implementation to be adopted. It should be considered as a 'living document' and it should be possible to make changes to it without adoption by the CPM. The CDC considered that a more practical approach would be to open a page on the IPP that links to adopted standards as well as to products and activities in implementation and capacity development. This would enable users of the IPP to filter by IPPC obligations, ISPMs and possible thematic areas such as surveillance, food security, climate change and others. This page would be updated as new products and activities are developed or conducted. Achievements could also be posted on the page.

The CDC supported the proposal of not adopting the framework and of developing a webpage.

As the IPPC Secretariat will prepare a paper for CPM on the framework for implementation, this document will be circulated to the CDC. The CDC is encouraged to provide comments.

5.3 Concept of a Commodity Standard

The CDC member who had attended the Working Group (WG) on the concept of a commodity standard reported that all participants had concerns, for example that different regions will have different positions on relevant pests associated with a commodity. Stakeholders from wood packaging and seed associations were present during the WG and considered that commodity standards would represent trade facilitation tools. During CPM, terms of reference had been established considering which stakeholders to involve, and this point was also considered in the Bureau. If it proves impossible to develop a standard for a particular commodity, consideration should be given to developing a manual or other tools.

Commodity standards were also discussed by the SPG that reached similar concerns:

- What constitute a 'commodity' or 'commodity class' in the context of commodity standards?
- How many measures need to be included for it to be considered an ISPM?
- There could be a need for ISPMs with different levels of requirements.
- How would a commodity standard address the fact that different countries have different regulated pests?
- Could consideration be given to establishing a minimum level of protection which contracting parties could either accept or build on?

The SPG also believed that a pilot commodity standard needed to be attempted to try and get a practical understanding of the issues.

The CDC had similar concerns but felt that the concept of using manuals and other tools to address commodity related issues when it was not possible to produce an ISPM should always be considered. Even if an ISPM is developed, the need for development of manuals and other tools should still be considered. They also agreed with the need to develop a pilot commodity standard.

The North-America CDC Representative explained that he felt commodity standards were market access issues and that before one is developed, the end use of the commodity needs to be considered. The focus should rather be on food security issues and as such commodities which did not contribute to this, such as lumber and fresh fruit, were not appropriate topics. The other CDC members agreed. The CDC members considered that the issue addressed through a commodity standard is rather a market access issue. Criteria should be established to determine the appropriateness of developing a commodity standard.

The CDC members were cautious about the need of such type of standard and noted that this would involve a lot of commodities and that the benefit needs to be considered of such work, considering that developing such standards for fresh fruits would not feed the world.

The CD Officer recommended that the CDC should give careful consideration to the section of the report of the recent SC meeting which referred to implementation issues to understand what is requested from it. Another WG could be organized as a way forward involving the CDC to be open to different ideas.

A paper is being developed on this issue for CPM 11 and it was felt that the CDC should be given the opportunity to contribute into this.

The CDC felt it is too soon to do anything other than continue discussing the concept. The paper being developed for the CPM needs input from the CDC and it should make clear recommendations to the CPM that it is too soon to make a decision on such standards, that further consideration is needed and that a further WG should be established. This WG should consider the question of what is the objective of the standard being developed (e.g. food security) as well as the end use of the commodity. The WG should be small, one representative from the original WG, the CDC, the SC and the SPG and should be established as soon as possible after CPM 11. It should be tasked to produce a report in time for consideration by the CDC and SC in May 2016 and SPG before CPM 12. The most appropriate CDC Representative will be selected via email discussion.

5.4 Strategic Issues on Pest Diagnosis

The CD team recalled that the EU had presented a proposed recommendations on the importance of pest diagnosis to CPM 10. The CPM did not think it was ready for adoption and contracting parties should be given the opportunity to submit comments on the draft. The IPPC Secretariat circulated the document to CPs on the 24th August 2015 with a deadline of 24th November 2015. Comments were submitted via the OCS.

On the 25th November 2015, the IPPC Secretariat posted the compiled comments on the proposed draft CPM Recommendation on the importance of pest diagnosis. According to the rules and procedures, the IPPC Secretariat would revise draft CPM Recommendation based on these comments and then submit a revised draft to the CPM Bureau for consideration if necessary and recommendation to the CPM for adoption.

Some members of the CDC expressed concern with some of the comments. The CDC Chair suggested that members should send any comments they have to their Bureau member.

5.5 RPPOs role in capacity development

The CD Officer explained that the roles and functions of RPPOs had initially been established in 2005 and were reviewed during the last TC-RPPO.

The CDC reviewed the draft amendments proposed by the TC to the 2005 document and supported all of them. They felt it was very important that the relationship between the RPPOs and the Secretariat be strengthened as much as possible.

AGENDA ITEM 6: FUTURE CAPACITY DEVELOPMENT ACTIVITIES

6.1 E-Phyto Project – report on advances

The IPPC coordinator and the STDF Representative provided an overview on progress and explained that the STDF had approved the project application (\$1million).

The first step in the project is to develop a hub for the exchange of data and a generic system which will provide web-based access for countries which do not currently have a national system in place. The UN International Computing Centre (UNICC) was selected to host the hub as it is a neutral organization which has very good IT security. The e-Phyto steering group and UNICC are quite advanced with the technical solutions. Canada will contribute an in-kind representative for 2 years to work as a project manager. A few other countries or organizations have also committed to provide financial contributions (e.g. OIRSA).

The e-Phyto steering group is finalizing the project plan and this will be sent to STDF shortly. Part of the planning of the project includes the definition of the management structure of the project (PMC) and the steering group is also considering the creation of an advisory team of other organizations that have carried out relevant work (including CITES, UNCTAD, WCO and others) in order to learn from their experience and seek synergies.

A survey will be sent out by the Secretariat to CPs to try and get an overview of the global situation regarding the use of electronic certificates. The CDC suggested that the survey should include a question on relevant systems CPs are using, other than for electronic phytosanitary certification (e.g. single windows). Based on the survey results, the steering group will submit a short list of countries to be pilot project partners (8-10 countries) for decision by the Bureau. The Secretariat is hoping that within 6 months of operation of the pilot, it would be possible to draw out a cost recovery mechanism with an estimate of the actual cost of service. The CDC agreed that this really is a capacity development project and as such one of the main goals is for developing countries to have access to e-Phyto for free.

The STDF Representative pointed out that the biggest hurdle for developing countries is not to be able to exchange e-Phyto through the hub, but rather to be able to implement the generic system to access the hub. Most developing countries need to significantly upgrade their capacity to be able to implement electronic certification. The e-Phyto steering committee will need to identify such situations and look for solutions. They need first to have their business (import/export certification system) process analysed and upgraded. The Asian CDC representative felt that two solutions could be establishing mentoring programmes with countries which are already using the system and developing a manual on how to set up and use an e-Phyto system. RPPOS also have an important role to play in addressing capacity building needs hindering e-Phyto implementation in their regions.

The CD Officer stated that now was a good time for the CDC to become actively involved in the project and that the CDC needs to start understanding the types of tools and guidance which are likely to be needed. The CDC also need to determine the cost of developing the required tools. It was confirmed that the CDC will be invited to join the new advisory team once it has been established. The STDF Representative indicated that for the sake of keeping the project advisory team lean and mean, only one representative of the CDC (to be decided upon) will be part of this latter.

A third e-Phyto symposium is hoped to be held in Africa in 2016.

The STDF Representative informed the meeting that a global symposium on electronic SPS certification is being planned for July 2016 and invited CDC members to do their best to participate. The African CDC representative asked that invites to the symposium be sent out in time for countries to make visa arrangements.

6.2 Training of Trainers

The IRSS Officer elaborated the following points concerning the project on Training of Trainers (ToT). He reported that the IPPC considers this a central element of an implementation program and that despite the lack of financial support for a concerted effort in this regard some work toward this end is being undertaken. For instance, some manuals produced under the STDF350 project have been used in very specific cases with support of project funding in Africa and most recently at a Masters Diploma Course in Bari, Italy. The STDF project on training of PCE facilitators will also generate products that will be of value to such a program.

The IRSS Officer indicated that the ToT is also central for a dispute avoidance programme in support of trade facilitation. He expanded on this point by saying that increased capacities of CPs and their NPPOs to implement the IPPC and ISPMs are a natural way to promote transparency, realize harmonization and facilitate trade on the one hand and protect plant resources on the other.

He informed that the Secretariat has prepared a project document specific to training of trainers enhanced from an original proposal prepared a few years ago to the STDF. Elements of that proposal is being promoted to various donors and some interest has been expressed. Additional donors will be approached. In the interim, the Secretariat is seeking opportunities with agencies and others to develop a core base of training materials that can be considered when establishing such a ToT programme.

The CDC members were invited to identify such opportunities in their regions and inform the Secretariat as an interim measure. The Secretariat will use this information to explore possibilities for cooperation with the instances identified where possible and where resources allow. The Secretariat will circulate the concept note of the project of training for trainers.

6.3 CPM-12 (2017) training session, side sessions and special sessions

The CD Officer recalled that the CDC will be asked during the next CDC meeting for proposals for the side sessions for CPM-12. From CPM 12 onward the Bureau is going to decide on a particular theme for the side sessions and the CDC was invited to reflect on its proposals for the side session of CPM-12 and for the general theme to be addressed. This theme should be submitted

to the Bureau, possibly one year in advance. The theme could match the IYPH preparation objective for that particular year.

The CPM Chair indicated that as the first CPM to be organized outside Rome could be held in the Republic of Korea, it could be organized from a Wednesday to the next Tuesday, which would make it easier to prepare the report, and to have the week-end to organize side sessions.

The CDC Chair suggested that the proposed topics mentioned during the brainstorming session held during the previous CDC meeting should be taken as a starting point. A videoconference could be organized prior to the next CDC meeting to kick start discussions.

AGENDA ITEM 7: OTHER BUSINESS

7.1 IPPC/CIHEAM training on phytosanitary issues

The CD Officer reported that a very fruitful collaboration had been established with the CIHEAM (International Centre for Advanced Mediterranean Agronomic Studies)-IAM (Mediterranean Agronomic Institute)-Bari to deliver a training on phytosanitary issues to 15 students of the Master 1 on Integrated Pest Management. The training was organized on the basis of the resources produced within the STDF project 350 and exercises were also developed. This experience represented a unique opportunity to test the material and to improve presentation and the agenda of the training. Such initiative shall be repeated with the CIHEAM in the future.

CDC members asked whether this initiative could be repeated in other countries.

The CD Officer recalled that as was indicated in the Training for Trainers project, the European and Mediterranean area would be taken as a pilot zone, involving the CIHEAM, and the targeted material developed could then be provided to other regions of the world.

The CDC suggested that a news item on this event should be posted on the IPP.

The CD Officer delivered Ms D'Onghia presentation on *Xylella fastidiosa*.

7.2 Identification of implementation problems in draft and approved standards

The CD Officer indicated that the extract of the SC report had been provided to the CDC. The CDC Chair suggested taking the Bureau advice on postponing the consideration of this item and to work in the next meeting in the identification of appropriate implementation issues in a coordinated way with the SC to present suggestions to the Bureau to be held in June 2016.

The CD Officer also highlighted that during CPM-11, a session will be organized on successes and challenges in implementation, and a call is going to be launched to gather case studies. She requested the help of the CDC in identifying case studies that could be presented in this session.

The CDC is requested to provide case studies to be presented in the successes and challenges point during CPM.

7.3 Date and venue of the next meeting

The CPM Chair indicated that the Republic of Korea was happy to host the next CDC meeting in Incheon, nearby the Seoul airport. The meeting would be organized from 23 to 27th of May 2016.

AGENDA ITEM 8: REVIEW AND ADOPTION OF THE REPORT

The CDC revised the report and adopted it. The CDC should provide its comments within 1 week.

TASK LIST

The IPPC Secretariat

- The presentations on the International Year of Plant Health (IYPH) and the IPPC in 2020 together with the SPG paper on the communication strategy on the IYPH would be sent to the CDC members so they can promote the topics within their regions.
- Coordinate with the CPM Chair for the printing of manuals for CPM.
- Re-issue the call on Apps related to surveillance, and
- Continue to publicize the photo contest and to identify other organizations who may be interested in promoting it (e.g. the people who run the Natural History Museum's (NHM) in the UK wildlife photographer of the year contest).
- Develop a document/advert that contracting parties can use to publicize the photo contest.
- As the IPPC Secretariat will prepare a paper for CPM on the framework for implementation, this document will be circulated to the CDC.
- The IPPC Secretariat should circulate the CPM document on the concept of a commodity standard.

All members

- Promote the International Year of Plant Health (IYPH) and the IPPC in 2020 and the IPPC Communication strategy
- Provide tags for each resource to be posted on the Phytosanitary Resources page.
- Promote the call on Apps for surveillance in their networks.
- Provide case studies to be presented in the successes and challenges point during CPM.

Representatives

- The STDF Representative will post the photo contest advertising document that the IPPC Secretariat develops on the STDF website.
- The CDC Representatives for Europe, Asia and North-America volunteered to review the paper on soil and plant health. All CDC members were invited to spread and make known the document once ready, and should consider how pictures on soil and plant health could be found.

APPENDIX 1: AGENDA

30 November – 2 December 2015		
CDC Meeting		
Agenda item	Document No.	Presenter
1. Opening of the meeting		
1.1 Welcome by the IPPC Secretariat		IPPC Secretary
1.2 Introductions		Participants
1.3 Selection of a Rapporteur		Chair
2. Adoption of the agenda	01_CDC_2015_Nov	Chair
3. Updates from the IPPC Secretariat, CPM Bureau, CDC members and Observes		
3.1 Update by the IPPC Secretariat	Mid-Year Report- 2015	TBD
3.2 Update by the CPM Bureau		Bureau members
3.3 Update by the CDC members		CDC members
3.4 Update by the Observers		Observers
4. Capacity Development Activities		
4.1 Evaluation/update of IPPC Technical Resources		Peralta
4.2 Phytosanitary Resources page		Peralta
4.3 STDF project 401 “Training of Phytosanitary Capacity Evaluation (PCE) Facilitators”	STDF 401 project document 08_CDC_2015_Nov	Brunel
4.4 IPPC projects and PCE application	15_CDC_2015_Nov	Sosa
4.5 Pilot program on Surveillance, Implementation Review and Support System (IRSS)	13_CDC_2015_Nov	Stewart
4.6 Regional IPPC Workshops 2015	04_CDC_2015_Nov	Lomsadze
4.7 CPM-11 (2016) side sessions and photo contest		CD Team
4.8 Plant health and soil paper	14_CDC_2015_Nov	Brunel
5. Work plan and strategy		

6.1 CDC review	Final Report of the CDC Review 05_CDC_2015_Nov	Peralta
6.2 Framework for implementation	06_CDC_2015_Nov 07_CDC_2015_Nov 12_CDC_2015_Nov	Peralta
6.3 Concept of a Commodity Standard	Report of the Working Group on the concept of a commodity standard 09_CDC_2015_Nov 11_CDC_2015_Nov	Peralta
6.4 Strategic issues on pest diagnosis	Proposed draft CPM Recommendation on the importance of pest diagnosis Compiled comments- Proposed draft CPM Recommendation on the importance of pest diagnosis	Lomsadze
6.5 RPPOs role in capacity development	10_CDC_2015_Nov	Brunel
6. Future Capacity Development Activities		
6.1 E-Phyto project – report on advances		Fedchock
6.2 Training of trainers		Sosa
6.3 CPM-12 (2017) training session, side sessions and special sessions		All participants
7. Other business		
TBD		
8. Review and adoption of report		Chair

APPENDIX 2: LIST OF DOCUMENTS

Document No.	Agenda item	Document title	Date posted/ Distributed
01_CDC_2015_Nov	2	Draft Agenda	2015-10-28
02_CDC_2015_Nov	-	Documents list	2015-11-12
03_CDC_2015_Nov	-	Participants list	2015-10-28
04_CDC_2015_Nov	4.6	Regional IPPC Workshops 2015	2015-11-12
05_CDC_2015_Nov	5.1	CDC Review - Extract from the 2015-06 CPM Bureau Report	2015-10-28
06_CDC_2015_Nov	5.2	Framework for Standards and Implementation - Extract from 2015-10 Strategic Planning Group Report	2015-11-12
07_CDC_2015_Nov	5.2	Framework for Standards and Implementation - Extract from 2015 -11 Bureau Report	2015-11-13
08_CDC_2015_Nov	4.3	Provisional implementation plan STDF Project 401	2015-11-12
09_CDC_2015_Nov	5.3	Concept of a Commodity Standard – Extract from 2015-10 Strategic Planning Group Report	2015-11-13
10_CDC_2015_Nov	5.5	RPPOs Role in Capacity Development	2015-11-18
11_CDC_2015_Nov	5.3	Report on the Meeting of Expert Working Group on Concept of a Commodity Standard 20-24 July, 2015	2015-11-19
12_CDC_2015_Nov	5.2	Framework for Implementation - CDC December 2014	2015-11-19
13_CDC_2015_Nov	4.5	Pilot program on Surveillance and IRSS	2015-11-19
14_CDC_2015_Nov	4.8	Plant Health and Soil	2015-11-20
15_CDC_2015_Nov	4.4	IPPC Capacity Development Programmes and Projects	2015-11-27
	4.3	STDF 401 project document	2015-10-28

Links:	Agenda item	Content
https://www.ippc.int/en/work-area-publications/81662/	3.1	Mid-Year Report - 2015
https://www.ippc.int/en/work-area-publications/81657/	5.1	Final Report of the CDC Review
https://www.ippc.int/en/work-area-publications/81658/	5.3	Report of the Working Group on the concept of a commodity standard
https://www.ippc.int/en/work-area-publications/81680/	5.4	Proposed draft CPM Recommendation on the importance of pest diagnosis
https://www.ippc.int/static/media/files/publication/en/2015/11/CompiledComments_ProposedDraftCPMRecommendation_ImportanceOfPestDiagnosis_2015-11-25.pdf	5.4	Compiled comments on the Proposed draft CPM Recommendation on the importance of pest diagnosis.

APPENDIX 3: LIST OF PARTICIPANTS

Role/Region	Name, Organization, Address, Telephone	E-mail address
Member Representing : Africa	Ms. Stella Nonyem ORAKA Zonal Coordinator Nigeria Agricultural Quarantine Service Room 517 5th Floor Federal Secretariat Aba Road Port Harcourt Nigeria Tel : (+234) 8033323526 (+234) 8056698645	stellaoraka@yahoo.com
Member Representing : Asia	Mr. Haw Leng HO Deputy Director of Plant Biosecurity Division Department of Agriculture 2nd Floor, Wisma Tani, Jalan Sultan Salahuddin 50632 Kuala Lumpur Malaysia Tel: (+60) 3 20301417 Fax : (+60) 3 26977164	hawlengho@doa.gov.my hawlengho@yahoo.com
Member Representing : Europe	Mr. Sam BISHOP Plant Health Specialist Office of the Chief Plant Health Officer Plant and Animal Health Department for Environment, Food and Rural Affairs Room 02FA01/05 National Agri-Food Innovation Campus Sand Hutton, York YO41 1LZ, United Kingdom Tel: (+44) 1904 405153	sam.bishop@defra.gsi.gov.uk
Member Representing : Latin America and Caribbean	Ms. Magda González ARROYO Head of the Department of Standards and Regulations Plant Protection Service Ministry of Agriculture San Jose, Costa Rica Tel: (+506) 22605024 Mobile: (+506) 83993527	mgonzalez@sfe.go.cr

Role/Region	Name, Organization, Address, Telephone	E-mail address
<p>Member Representing : Near East</p>	<p>Ms. Nagat Mubarak EL TAYEB Director Plant Quarantine Plant Protection General Directorate Ministry of Agriculture and Irrigation PO Box 285 Khartoum, Sudan Tel: (+249) 83 774786 Fax: (+249) 912181812</p>	<p>neltayb@yahoo.com</p>
<p>Member Representing : North America</p>	<p>Mr. Marc GILKEY Assistant Regional Manager for Europe Africa and the Middle East U.S. Mission to the European Union U.S. Department of Agriculture -APHIS Rue Zinner 13, B-1000 Brussels, Belgium Tel: (+32) 2 8115182</p>	<p>Marc.C.Gilkey@aphis.usda.gov</p>
<p>Chair, Member Representing : Southwest Pacific</p>	<p>Ms. Sally JENNINGS Policy Analyst International Standard Organisations International Policy Ministry for Primary Industries Pastoral House, 25 The Terrace PO Box 2526 Wellington, New Zealand Tel: (+64) 4 894 0431 Fax: (+64) 4 894 0733 Mobile: (+64) 29 894 0431</p>	<p>Sally.Jennings@mpi.govt.nz</p>
<p>CPM Bureau</p>	<p>Mr. Corné Van ALPHEN Coordinating Policy Officer Phytosanitary Affairs Plant Supply Chain and Food Quality Department Ministry of Economic Affairs P.O. Box 20401 2500 EK - The Hague Tel: + 31 (0) 703785552 Mobile: + 31 (0) 618596867</p>	<p>c.a.m.vanalphen@mineleni.nl</p>

Role/Region	Name, Organization, Address, Telephone	E-mail address
CPM Bureau	<p>Ms. Kyu-Ock YIM Senior Researcher Export Management Division Department of Plant Quarantine Animal, Plant and Fisheries Quarantine and Inspection Agency/MIFAFF Ministry of Agriculture, Food and Rural Affairs 178 Anyang-ro, Manan-gu Anyang city, Gyunggi-do Republic of Korea Tel: (+82) 31 4207665 Fax: (+82) 31 4207605</p>	<p>koyim@korea.kr</p>
Observer, WTO	<p>Ms. Kenza Le MENTEC Economic Affairs Officer World Trade Organisation Rue de Lausanne, 154 CH 1211 Genève 21 Switzerland Tel: (+41) 22 739 65 38 Fax: (+41) 22 739 57 60</p>	<p>Kenza.LeMentec@wto.org</p>
Observer, IICA	<p>Ms. Ana Marisa CORDERO Agricultural Health and Food Safety Specialist, Inter-American Institute for Cooperation on Agriculture (IICA) P.O. Box 55-2200 San Isidro de Coronado San José Costa Rica Tel: (+50) 622160403</p>	<p>Ana.Cordero@iica.int</p>
IPPC Secretariat	<p>Ms. Ana PERALTA Capacity Development Officer International Plant Protection Convention (IPPC) Food and Agriculture Organization of the United Nations Viale delle Terme di Caracalla, 00153 Rome, Italy Tel: (+39) 06 570 55322</p>	<p>Ana.Peralta@fao.org</p>

Role/Region	Name, Organization, Address, Telephone	E-mail address
IPPC Secretariat	<p>Mr. Orlando SOSA Implementation Review and Support System Officer (IRSS) International Plant Protection Convention (IPPC) Food and Agriculture Organization of the United Nations Viale delle Terme di Caracalla, 00153 Rome, Italy Tel: (+39) 06 570 53613</p>	<p>Orlando.Sosa@fao.org</p>
IPPC Secretariat	<p>Ms. Sarah BRUNEL Agricultural Officer International Plant Protection Convention (IPPC) Food and Agriculture Organization of the United Nations Viale delle Terme di Caracalla, 00153 Rome, Italy Tel: (+39) 06 570 53768</p>	<p>Sarah.Brunel@fao.org</p>
IPPC Secretariat	<p>Ms. Ketevan LOMSADZE Agricultural Officer International Plant Protection Convention (IPPC) Food and Agriculture Organization of the United Nations Viale delle Terme di Caracalla, 00153 Rome, Italy Tel: (+39) 06 570 53035</p>	<p>Ketevan.Lomsadze@fao.org</p>
IPPC Secretariat	<p>Ms. Leanne STEWART Consultant International Plant Protection Convention (IPPC) Food and Agriculture Organization of the United Nations Viale delle Terme di Caracalla, 00153 Rome, Italy Tel: (+39) 06 570 53071</p>	<p>Leanne.Stewart@fao.org</p>