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1. Opening of the Meeting and Welcome Address from MOA-China

- [1] Mr Caiwen HE, the Director-General of the Crop Production Department of MOA-China, welcomed the CPM Bureau (hereafter “Bureau”) members to Beijing. He briefed on the Chinese agriculture and plant production to the participants. He stressed the strong increase of agricultural production over the last decade and shift of Chinese agriculture into new technologies. He noted that the use of new technology substantially increased the yields and income of Chinese producers. The Chinese government has increasingly supported plant quarantine activities in the country. There are 35 000 employees working in plant quarantine for the organizations at the national, regional and county levels. He stressed that the IPPC has played an important role in international harmonization for phytosanitary measures. China appreciated the work of the IPPC Secretariat and especially welcomed the energetic activities of the new IPPC Secretary Dr Jingyuan Xia in modernizing the IPPC Secretariat. To help these efforts, China has pledged an extra-budgetary contribution of USD 2 million to the IPPC Secretariat for 2017-2020 under the framework of the FAO-China South-South Cooperation.

2. Adoption of the Agenda

- [2] The Bureau adopted the agenda with minor edits (Appendix 1) and noted the documents list (Appendix 2).
- [3] One Bureau member wanted to have a discussion on the biodiversity related conventions workshop in Geneva, February 2016. Another participant wanted to discuss a letter from IFQRG. It was also decided that agenda item 9.2 would be discussed at the very end of the meeting.

3. Housekeeping

- [4] The Secretariat informed the Bureau about the main practical arrangements during the meeting.
- [5] The Bureau noted the participants list (Appendix 3) and the local information document.
- [6] The Bureau selected Mr. Lucien KOUAME KONAN (Côte d’Ivoire) as Rapporteur.
- [7] A list of action points is attached in Appendix 4.

4. Progress Report of the IPPC Secretariat for 2016

- [8] The IPPC Secretary reported on the progress of the IPPC Secretariat’s work in 2016. He noted the good execution of the IPPC Secretariat Work plan and Budget for 2016. He commented that there were 15 news items of headline news from the CPM-11 and that the CPM report was posted in record time. He informed the Bureau that the action plan for the implementation of the enhancement evaluation is with the FAO-DG for final signature and that he expects that concrete implementation will start in the second semester of 2016.
- [9] The Bureau:
- *welcomed* the progress of the IPPC Secretariat activities in 2016 and the improved performance of the IPPC Secretariat.

5. Review of 2016 March Bureau Report

- [10] The Chair reviewed the action list of the March Bureau meeting report. A number of issues were identified and their status regarding progress ascertained. The Bureau members found that in general the work of the Bureau and the Secretariat is on track with no major shortcomings for the moment.

6. Report of Financial Committee (FC) Meeting in June 2016

- [11] The FC Chair gave a verbal report of the June FC meeting. She reported that the meeting was conducted in a cooperative spirit and that it was successful in terms of moving forward on sustainable funding of the IPPC Secretariat. Many of the items under the FC would be discussed in more detail under different agenda items in the Bureau. She informed participants that unfortunately no EU representative had been able to participate in the FC meeting, but that a new invitation for the October meeting would be made.

7. Financial, Budgetary and Work Plan Issues

7.1 Update of budget execution of the IPPC Secretariat for 2016

- [12] The IPPC Secretariat provided an update on the execution of the IPPC Secretariat Work Plan and Budget for 2016. The budget execution of the IPPC Secretariat as of 31 May 2016 covers all budgets administered presently by the IPPC Secretariat, including the FAO regular programme, IPPC multi-donor trust fund and IPPC projects. As of 31 May 2016, IPPC Secretariat executed 59% of the overall budget for 2016.
- [13] The budgeted IPPC Multi-donor trust fund budget for 2016 is USD 954 thousand (with the budget deficit of 112% - based on the planned 2015/2016 carryover of USD 450 thousand). By 31 May 2016, 49% of the budget was executed which is in line with the available money. Further execution requires more resources. The balance of the IPPC Multi-donor trust fund as of 31 May 2016 at USD 222 thousand is the lowest balance at this date for the last five years.
- [14] The IPPC Projects budget execution is on track. Up to 31 May 2016, 53% of the total budget was executed.
- [15] As of 31 May 2016, the IPPC Secretariat financial position is stable and on track in the regular programme. As for the IPPC Multi-donor trust fund, the decreasing trend in contributions represents a threat to implementation facilitation and capacity development activities in 2016 and onwards as the current amount of contributions is not enough to sustain the full work programme. The Secretariat explained which activities would be stopped if no sufficient funds come in. The Bureau was informed that the FC suggested that the Bureau, FC and the CPs assist in the solicitation of additional resources.
- [16] The Bureau was informed that during the FC meeting one FC member suggested that instead of “Budget execution” this section should be named “Budget performance” in future. Bureau agreed to this change.
- [17] The Bureau:
- *welcomed* the very thorough budget performance report. It noted that budget spending is on track but showed concern about the current budget situation in relation to the IPPC Multi-donor trust fund. The Bureau also thought that there is a need to analyze donor contribution preferences and how the IPPC can address those.

7.2 Update of resource mobilization of the IPPC Secretariat for 2016

- [18] The IPPC Secretary updated the Bureau on the resource mobilization efforts of the IPPC Secretariat for 2016 and the current resource situation.
- [19] Overall, budgeted resources available to the IPPC Secretariat for 2016 amounted to USD 4.759 million, 2.950 million from the regular programme (62%), USD 1.809 million from IPPC Multi-donor trust fund and IPPC-Projects (38%), while planned staff costs are USD 2.961 million (62%), and operational costs USD 1.798 million (38%).
- [20] He informed the Bureau that IPPC Multi-donor trust fund situation is critical and that 3 staff funded by the trust fund are at risk of being laid off from 1 January 2017 due to the lack of funds. Future funding for 3 staff funded by the IRSS EU project is also uncertain, despite the informal assurance from the EU that the project will be continued.
- [21] He noted that Secretariat increased awareness of its resource situation through presenting reports on finance situation and resource mobilization at the CPM Bureau meeting in March/April 2016, the FC in April, and CPM 11; made an in-depth analysis on the real financial situation and resource mobilization faced by the IPPC Secretariat; demonstrated a clear demand for emergency, medium and long term financial support to the IPPC Work Programme.
- [22] He noted that the Secretariat is active in maintaining close contact with its donors and partners, especially the EU, STDF, Australia, Canada, France, Korea, New Zealand, Switzerland, USA, and others.

[23] The Secretariat is also active in engaging with new donors, such as BRICS countries; China would be the first BRICS country donor to support the IPPC work programme with a USD 2 million from 2017-2020.

[24] The Bureau thought that immediate actions need to be taken to secure funds for 2016. It also thought that it is essential to be able to pay for staff expenses from those resources and to limit the earmarking for contributions to the MTF.

[25] The Bureau:

- *noted* the update on resource mobilization efforts.
- *asked* the Secretariat to identify and quantify in-kind contributions in resource mobilization and budget reports. It was thought that there should be the possibility to record cash and cash-equivalent contributions.
- *decided* that the FC should discuss and determine the next steps at the October 2016 meeting.
- *decided* that a letter should be written to all CPs for the solicitation of resources to replenish the MTF. Ideally the letter would be personally signed by the DG of FAO. The Bureau decided to investigate on how to approach the DG and would author the proposed letter by mid-August.

7.3 Work plan and budget of the IPPC Secretariat for 2017 – proposed outline

[26] The Secretariat presented the updated outline of the IPPC Secretariat Work Plan and Budget for 2017. The most substantial change the FC had suggested to the Bureau had been the deletion of chapter 1.4 on integration and support and its inclusion under chapter 1.1. Also, the IYPH 2020 was suggested by the FC to be included.

[27] The Bureau:

- *agreed* with the FC suggestions and recommended that chapter 1.1 should have two subheadings one being Governance the other being Coordination and Support.
- *decided* that chapter 2 on “Budget Allocations” should be extended to include also a new sub-chapter 2.5 that would reflect in-kind and other resource allocations.

8. Follow up Actions from CPM-11 (2016)

8.1 Adjustment of CPM Bureau rules on replacement members

[28] The Secretariat presented the paper and stressed that based on advice by the FAO legal office the proposals for changes of these rules have been made for consideration by the Bureau.

[29] The Bureau:

- *discussed* the possible need to consolidate the rules of procedures for the CPM Bureau, including the rules on rotation of the Bureau with a view to adoption at CPM-12.
- *noted* the changes being sent to DG for approval.

8.2 Establishment of a means to deal with emerging issues requiring for global action

[30] The Chair reminded Bureau members that there had been a discussion in the CPM on emerging risks by certain pests. Discussion continued on subjects related to emerging issues, such as facilitating information exchange that could be tackled by the IPPC Secretariat. The Secretariat pointed out that Article XI 2(a) provides that the Commission shall review the status of plant protection and suggest actions. This could provide the mandate for emergent pest activities. The Secretariat also thought that there is a need to have immediate support for emergency activities. It reported that it regularly receives requests for advice on pest outbreaks. In such cases it would be important to be able to respond quickly.

[31] The Bureau discussed the subject of emerging issues and thought that there is a need for some activity on this topic. On the one hand it was thought that the CPM already does some activities such as side sessions on specific pests or the IPPC resource page. There was a consideration, taking into account responsibilities of NPPOs themselves, on how much expertise the IPPC has for providing advice and

where to set priorities. The Bureau thought that some activities need to be addressed within the short term, but that a principal decision on this matter should fall within the boundaries of the Strategic Framework 2020-2030 and the ministerial CPM which hopefully should be conducted in 2020. One Bureau member also stressed that the pilot project on surveillance could in the meantime serve as test project on this matter. The role of RPPOs and their potential to contribute was also highlighted.

[32] The Bureau decided that:

- the scope of the mandate in relation to this matter is provided in article XI 2(a) of the IPPC Convention.
- *provided* that resources are available, the pilot project on surveillance should serve as a matrix for dealing with emerging issues in the short term and develop a mechanism for sharing information.
- material and information generated by the RPPOs should be utilized.
- a draft proposal for an information sharing mechanism, including regular CPM agenda items concerning this subject, dealing with pest specific issues will be developed by Mr Lopian and Ms Yim by the end of August.
- the long-term approach to deal with emerging issues should be part of the strategic framework 2020 – 2030.

8.3 ICDC Focus Group

[33] The Secretariat reported that the call for the ICDC Focus Group participants had been done and that nominations from all regions had been obtained with the exception of the Near East. The CBD had been approached to attend the meeting and a CBD nomination will be made soon. In addition, a call for papers had been made and the received contributions are currently published on the IPP. Overall, the organization of the Focus Group is well on track and progressing nicely.

[34] The Bureau:

- *showed* its appreciation for the arrangements.
- Member from the Near East *informed* that he will address this issue in his region as soon as possible.
- *selected* the participants for the ICDC Focus Group

8.4 Development of a "set of complementary actions" on sea containers

[35] The Secretariat introduced the topic and explained that the topic had been referred to the CPM Bureau by the CPM because it has stopped within the SC. It was noted that the WCO has shown a great interest in sea containers. With regard to the future of the matter, the Secretariat pointed out that it is very difficult to regulate this matter because the container depot and cleaning stations are not the highest risk locations, but the packers are.

[36] The Bureau thought that an analytical approach to discuss this matter should be used by looking at the pathway of “sea containers” and follows each step of the sea container cycle and identify where actions related to phytosanitary considerations are necessary and if there is a need by the IPPC to intervene. After a deep analytical discussion a set of actions was agreed on.

[37] As complimentary actions the Bureau proposed the following actions:

- Development of a joint IPPC/IMO/industry protocol on data generation to be completed by CPM-16 (2021);
- Monitor the uptake and implementation of the CTU shipping code through industry reporting and NPPO monitoring;
- Verify the efficacy of the CTU shipping code in ensuring the arrival of clean sea container through monitoring for pest contamination and freedom of soil by NPPOs;

- Increasing awareness of pest risks of sea container through publication of the data of the EWG by the IPPC, call for and publication of pest risk management guidance material for sea containers, notification to industry on the pest risks and possible international actions by NPPOs, and consideration of consistency of relevant regulation with the CPM Recommendation related to sea containers; and
- Establishment of a Task Force (under the guidance of the CDC/IC) which is complementing and supervising the actions above through: providing information on pest risks and its management of sea containers, coordinating with CPs, RPPOs, industry and other international organizations, establishing reports for the CPM and CPs on progress and achievements, advice on how the sea container CTU code or any other instrument could be updated, and provide a final report on its activities to CPM 16 (2021); and
- The Task Force should have members from CPs knowledgeable in IPPC matters and sea container logistics. It should have industry experts and other relevant international organizations. The Task Force may consult experts on sea containers, such as ex EWG members, as required.

[38] The Bureau recommended that resources are provided by CPs or industry to the IPPC to facilitate the work taking into account the future funding model of the ePhyto project.

8.5 Establishment of membership of IYPH Steering Committee

[39] The Secretariat presented a paper on the IYPH Steering Committee nominations. The Secretariat also noted upcoming events related to approval for the IYPH at the FAO Council and Conference. A number of other organizations were discussed as possible members.

[40] The Bureau:

- *noted* the progress on the IYPH Steering group membership and selected members for the Steering Committee.
- *selected* Mr. Lucien Konan Kouame to represent the Bureau on the focus group.

8.6 Update on CPM 12 (2017) in Republic of Korea

[41] The Bureau member from Asia gave an update on the arrangements for CPM-12. The Secretariat has visited the location of the CPM-12 meeting and found it appropriate to conduct the meeting. A memorandum of understanding is currently being developed between the Republic of Korea and FAO. The organizers will arrange for lunches and a permanently open cafeteria. In addition there will be an excursion organized. Korea will also finance developing country participants and IPPC Secretariat participation by a maximum of USD 170,000.

[42] The Bureau:

- *showed* its appreciation to the Republic of Korea for its efforts and resources involved in the organization of the CPM-12.
- *urged* the Secretariat to start preparation early for the CPM-12.

9. Governance

9.1 Framework for standards and implementation

[43] The Secretariat introduced the paper on the Framework for Standards and Implementation. The Standards and Implementation officers presented the latest information on developments that took place in their respective committees (SC and CDC) on the subject that in turn will be developed into the paper for the SPG.

[44] The Bureau:

- *noted* the update from SC and CDC on the consideration of the Framework for Standards and Implementation, it will be presented to SPG.

- *noted* the recent progress made with regard to the Framework for Standards and Implementation.
- *agreed* on the proposed process in paragraphs 2 and 3 for the proposed endorsement.

9.2 SPG 2016 agenda with the possible theme “Contribution of the IPPC to achieving UN SDGs”

[45] The Bureau discussed how the proposed theme and UN 2030 SDGs fit into the IPPC framework and expressed the overall support for the theme and discussed how to include the UN 2030 SDGs number 1, 2, 8, 12, 13, 15 and 17 into the IPPC framework. It also discussed other international obligations for the IPPC.

[46] The Bureau:

- *changed* the name of the proposed theme to “Contribution of the IPPC to achieving UN SDGs and other international commitments”.
- *acknowledged and thanked* Mr Lopian and Mr Thompson for the efforts undertaken on preparatory work on the revision of the strategic framework.
- *asked* Mr Lopian and Mr Thompson to prepare a discussion paper on the strategic framework for the 2016 SPG meeting.
- *requested* the IPPC Secretary to allocate a Secretariat lead to support development and drafting of the strategic framework.
- *requested* SPG participants to comment and propose amendments to the proposed discussion paper.
- *revised* the SPG Agenda (Appendix 5).

9.3 CPM-12 (2017) agenda and side sessions

[47] The IPPC Coordinator introduced the proposed agenda and emphasized the specifics of organizing the CPM in Korea. Discussion on side sessions and the special topic session followed. The Bureau also discussed certificates of compliance.

[48] Specifically, the Bureau agreed on the following CPM events under the theme of Plant Health and Trade Facilitation:

1st day:

- Keynote address by the WCO Secretary General
- Welcome Dinner: IPPC for 65 years celebration; John Hedley to present history of IPPC drawn from the paper that will be drafted for the celebration

Special session on Monday:

- Panel discussion on e-commerce with participants from CITES, WCO, e-traders, Korea, NPPO and background by the Secretariat drawing on the IPPC recommendation – Sosa made responsible

Side sessions on Saturday:

- (1) Presentation by Korea on the evolution of the Korean plant quarantine system – Yim made responsible
- (2) Showcase by APPPC related to trade facilitation – Piao made responsible
- (3) Benefits of ISPMs with three sessions: IRSS, Avocado industry and ISPM 15 – Sosa made responsible

- [49] The Bureau discussed opportunities for posters and booths during CPM. – Yim to investigate the logistics.
- [50] The Bureau discussed issues identified for CPM discussion on concepts and implementation issues related to draft or adopted standards. Several issues were presented and the Bureau decided to have a CPM discussion on the concept of the certificate of compliance and requested the SC to provide the background, the various views and the possible implications for this discussion.
- [51] The Bureau:
- *welcomed* the Korean proposal to introduce history of plant protection in Korea at the reception dinner.
 - *will* request John Hedley to deliver the dinner speech on the topic of 65 anniversary of the IPPC.
 - *requested* the SPG to determine how to best engage the CPM on the strategic framework within the CPM plenary.
 - *requested* the SC to prepare a paper outlining possible implications on issues related to the certificate of compliance.
 - *revised* the CPM-12 agenda (Appendix 6).

10. Standard Setting

10.1 Update on SC and SC-7 May 2016

- [52] The Standards Officer provided an update on the standard setting activities. Of particular note was the historically high number of draft standards (over 100 topics) that are being processed through the IPPC standard setting procedure and the strain on existing resources to handle this volume. On 1 July 2016, 11 draft standards will be submitted to the first, second and third consultation. Five diagnostic protocols (DPs) will also be submitted to the DP notification period.
- [53] The Standards Committee is struggling with how to proceed with the draft standards on wooden handicrafts (use of a certificate of compliance) and cut flowers (lack of requirements) as well as the reorganization of adopted fruit fly standards. The SC will be seeking input from the CPM on these issues. In addition, some draft standards on commodities are proceeding slower than normal.
- [54] The year 2016 is predicted to be the peak in the processing of 21 DPs, it is expected that this trend will continue with 13 DPs predicted to be processed in 2017. Particular concerns were raised in how to deal with this high volume of work for the standard setting unit (SSU), including the desire to increase the work on phytosanitary treatments, as some in kind contributions have stopped and one staff will be on an extended absence.
- [55] The Bureau:
- *noted* the update on SC and SC-7 May 2016.
 - *agreed* that the SSU work plan needed to match the resources.
 - *requested* the Standards Officer, in consultation with the SC Chair, to prepare a paper for the October 2016 Bureau meeting, providing options for reducing the SSU work plan for 2017 to match existing resources, including consideration of suspending SC meetings for 1 year.

10.2 Language review group procedure

- [56] The Secretariat introduced the topic and proposed that the adjusted translations will not be presented for noting in the future but that, instead, contracting parties who use the languages concerned be informed via an email. The email notification will be sent when the adjusted standards have been published, and the email will state this. The CPM will continue to note that the LRGs have provided adjustments to the translations of specific standards, but the actual translations will not be posted for the CPM consideration. A note in the publication history of the standards concerned will communicate that CPM noted that the standards have been adjusted for translation issues.

[57] The Bureau thought that the notification regarding adjustments to language versions should be sent to all CPs. It also thought that the CPM should note the adjustments and revoke the earlier versions with these adjustments presented to the CPM. Consequently changes were made to this effect in the proposed procedure points 8 and 9.

[58] The Bureau:

- *requested* the Standards Officer to prepare a paper for CPM on the language review group procedure.

11. Implementation Facilitation

11.1. Update on CDC May 2016

[59] The Secretariat gave an update on the CDC activities. The principal decisions and outcomes of the CDC meeting include:

- A commitment by CDC members to contribute to the implementation pilot on surveillance through: (i) identifying projects related to surveillance and specifically related to the three target pests as decided by the CPM-11 (2016), (ii) ensure that resources collected include regulatory documents applicable to the target pests.
- Actively participate in the planned IPPC Regional Workshops, providing that resources allow for CDC member participation.
- Recommendations for possible actions or products for the next year's IPPC theme of "Plant Health and Trade Facilitation".
- Recommendations for topics for the CPM-12 side programme for Bureau consideration.
- Nominating a CDC representative to the International Year of Plant Health (IYPH) steering committee.
- Updating the IPPC Framework for Standards and Implementation

[60] The Bureau:

- *noted* the update on CDC activities.
- *acknowledged* the excellent organization and thanked the government of the Republic of Korea and Ms. Kyu-Ock YIM for their efforts in organizing the CDC meeting.

11.2 Pilot programme on surveillance

[61] The Secretariat presented an update on the pilot programme on surveillance. One Bureau member reported about the work done in relation to *Bactrocera dorsalis*. One other Bureau member informed the Bureau that a *Xylella* workshop is being organized in Australia in the near future.

[62] The Bureau:

- *noted* the work undertaken so far on the pilot surveillance programme.

11.3 Update on IRSS and call for topics

[63] The Secretariat presented an update on the IRSS. A point raised in the Bureau was the focus of the work done under the IRSS and its relevance to the originally conceived objective of the IRSS. It was thought that there may be no significant difference between the IRSS and all the other implementation and capacity building activities undertaken by the Secretariat. The Secretariat believed that the IRSS is different from those other activities since it is not relevant only to capacity building. This is a requirement voiced by the donor who finances the project.

[64] The Implementation Officer reminded the Bureau that the study on Diversion of Intended Use was completed in response to the Bureau request. The study is published on the IRSS page of the IPP. The Bureau was encouraged to determine its findings at the next Bureau meeting in October 2016.

[65] The Bureau was asked to provide guidance on the design of a possible 3rd IRSS cycle.

[66] The Bureau:

- *requested* the IRSS team to collate inputs from Subsidiary Bodies and incorporate them into a framework proposal.
- *requested* that the IRSS team submit the framework proposal to the Bureau for inputs by August 30 (the Bureau would provide inputs electronically).
- The IRSS Triennial Review Group will consider the Bureau inputs and refine the design of the proposal on the margins of the SPG in October 2016.
- *noted* the report and recognized that over the years the IRSS has delivered valuable work to assist implementation.

12. Communication and Advocacy

[67] Prior to the discussion on the specific papers, the Secretariat gave some general information about the communication activities - especially the success of the IPPC seminar series and its latest seminar on plant health and food security. It was noted that the migration of the IPPC web-page into the FAO domain has been delayed because of the complexity of the task. A new web page is planned to promote much more prominently implementation and capacity building activities. It was also noted that NPPOs were invited to submit brief news for the new IPP. It is expected that 10 brief news articles will be submitted per year by each NPPO.

12.1 NROs and NROAG

[68] The Secretariat provided an update on Communication and Advocacy activities of the Secretariat. An increase in headline news was reported and the recent plant health seminar was discussed. One Bureau member inquired about the participants list that the Standard Setting team is developing.

[69] The Secretariat reported that NROs have been recognized as being essential to the implementation of the IPPC and associated standards. Over the past 12 months, activities of NROAG Members have been in decline – some individuals have always been active and responsive in a timely manner, others have good intentions and a few simply do not respond to requests.

[70] The Secretariat further reported that the membership of the NROAG is outdated and needs revision. It requested Bureau members to confirm or nominate members to this advisory group. In addition it was pointed out that in order to meet the objective of increasing CPs reporting capacity building workshops need to be conducted. It has planned for two workshops per annum and invited Bureau members to consider extra-budgetary resources for this purpose.

[71] The Bureau also welcomed the involvement of the RPPOs in the national reporting activities and requested the Secretariat to realize this possibility as soon as possible.

[72] The Bureau agreed to:

- *provide* new nominations for the NROAG or confirm existing nominations by 1 July 2016.
- *work* with the Secretariat to identify additional budgetary resources for IPPC NRO workshops.

12.2 IPPC annual themes towards 2020

[73] The Secretariat gave an update on the themes leading to the IYPH 2020. It reported that the 2016 theme “Plant Health and Food Security” has been a bit less well prepared because it was so recently added to the work-programme.

[74] In its discussions the Bureau thought that the ePhyto project should be a major focal point to demonstrate the trade facilitation role of the IPPC in its most positive light in 2017. The Bureau also suggested that a major publication related to trade facilitation could be a main output of the year. This publication could then be used during IYPH 2020 as promotional material. There was also a suggestion that NPPOs should conduct some activities to commemorate the theme year.

[75] The Bureau:

- *requested* that information materials be prepared addressing each annual theme.
- *requested* that in addition to planning for the 2017 theme of Plant Health and Trade facilitation, planning for the 2018 theme year should be started as soon as possible (during SPG 2016).

12.3 International Year of Plant Health 2020

[76] The Secretariat presented a paper on the IYPH that outlines the list of activities and a proposed work program in which the IPPC Secretariat or representatives will participate in the effort to have FAO declare support for the IYPH. An update of the communications plan was also presented which included an update on Finnish government plans for the encouraging support among the FAO member countries.

[77] The Bureau:

- *provided* feedback and suggestions on the planned activities.
- *noted* the completed and planned IYPH-related activities.

13. Resource Mobilization

13.1 Analyzing the economic benefits of implementing the IPPC and ISPMs at national level

[78] The Secretariat presented the initiative to review economic benefits of implementing the IPPC and ISPMs at national level as part of IRSS work.

[79] The Bureau:

- *supported* the initiative.

13.2 Immediate funding for the emergent pests in global concern

[80] The Secretariat reported that emerging pest issues are taking more and more time in the Secretariat. If the CPM would like the Secretariat to deal with some of the questions regarding emerging pests it would be advisable to have a fund for emerging pests.

[81] The Bureau wondered what the activities are to be conducted under this subject. This would lead then to the question how best to finance them.

[82] The Bureau:

- *decided* to analyze the possible work activities of the IPPC with regard to emerging pests and then design the finance mechanisms that suit it. Mr. Lopian and Ms. Yim will make an analysis and submit it to SPG.

13.3 Short and long term funding for the IPPC work programme

[83] The Bureau discussed the short term and long term funding strategy and options for the IPPC Secretariat.

[84] The Secretariat presented a proposal for assessed voluntary contributions where each CP would have a share in extra-budgetary funding of the IPPC Secretariat. Two alternative rankings of CPs were presented based on macroeconomic data. The first proposal ranked CPs based on total imports per country and the second one ranked CPs based on the total of plant products trade volume per country.

[85] Both proposals included a cap of USD 200,000 per country and a minimum of USD 500 per country.

[86] When first established in the 1990s, the IPPC Secretariat had been a purely standard setting organization. Over time, the structure and tasks have expanded to include implementation, while the budgetary structure has remained stagnant and is not addressing those changes. The Secretariat will develop a paper for SPG pointing out the changing work programme of the IPPC, the added tasks and their benefits, the funds needed to accomplish the expanded mission, as well as the process forward.

[87] The Bureau:

- *requested* the Secretariat to prepare a FAO DG letter to member countries for Bureau review – focused on short term funding.

- *requested* the Secretariat to present a paper at SPG on long term sustainable funding.
- *asked* the Secretariat to share the paper with the Bureau prior to SPG for comments.

13.4 Donor conference 2020 – initial thoughts for planning purposes

[88] The Bureau discussed the donor conference in the context of IYPH 2020.

[89] The Bureau:

- *made* the IYPH steering committee responsible for the donor conference.
- *set* the goal for a concrete proposal to be put to CPM-2018.

14. International Cooperation

14.1 The IPPC Secretariat’s relationship with other organizations

[90] The Secretariat presented a paper on relationships with other organizations.

[91] The Bureau had a discussion on various organizations and how they relate to the IPPC. Most Bureau members felt that realigning the characterization of the IPPC Secretariat’s relationships would be a good approach, but how to prioritize the work with these organizations needs to be defined.

[92] The idea of establishing an industry advisory group was generally appreciated, and the Bureau felt that the ePhyto project may facilitate further development. Industry advisory groups have a purpose, but the Bureau felt there was no need to rush into the process.

[93] The Bureau asked what the follow up is to the Biodiversity Liaison Group (BLG) workshop which took place in February. The Secretary noted that the BLG will be meeting again soon to discuss what the next steps will be in the cooperation/collaborative process. The Bureau asked that the CPM be made aware of the outcomes of the BLG process. The Bureau proposed adding an item at CPM (under international cooperation) on the Secretariat’s work in the BLG context

[94] The Bureau specifically discussed and was content with the industry advisory (liaison) groups being involved in the work of the IPPC – this would be a general group which would advise in specific activities. The concept will be tested through the ePhyto.

[95] The Bureau:

- *decided* that there should be an agenda item covering the “Synergy with Biodiversity related conventions” at the next CPM.

14.2 TC-RPPOs rules of procedure

[96] The Secretariat presented the proposed TC-RPPOs rules of procedure. The Bureau discussed the RoPs. The proposed RoPs will also be discussed at the focus group on the proposed replacement for the CDC.

[97] The Bureau:

- *will provide* comments to the Implementation officer by end of August 2016 for presentation to the Bureau in October.

14.3 Cooperation with technical-related (IAEA, CABI); environment-related (CBD, BLG, UNEP); and trade-related (WCO) organizations

[98] (See discussion under 14.1.)

15. Next Meeting

[99] The Bureau will convene next in Rome, Italy on 3 and 7 October 2016.

16. Any Other Business

[100] Ms. Yim will present IPPC related information at the upcoming at International Pine Wilt Disease conference in Korea. The Conference will be taking place in Seoul, Korea from 29 August through 2 September.

16.1 65th anniversary of the IPPC

[101] 65th anniversary of the IPPC and its celebration were discussed.

[102] The Bureau:

- *welcomed* the proposal of the Republic of Korea to prepare certain promotional material (pins) for this occasion.

Appendix 01 – Agenda

	AGENDA ITEM	PRESENTER	DOCUMENT NO.
1.	Opening of the Meeting and Welcome Address from MOA-China	Xia (the IPPC Secretary)/ Ransom (the Bureau Chair)	
2.	Adoption of the Agenda	Ransom	01_Bureau_2016_Jun
2.1	Election of the Rapporteur	Ransom	
3.	Housekeeping		
3.1	Documents and Participants lists	Fedchock (the IPPC Coordinator)	02_Bureau_2016_Jun 03_Bureau_2016_Jun
3.2	Local information	Xia	04_Bureau_2016_Jun
4.	Progress Report of the IPPC Secretariat for 2016	Xia	
5.	Review of 2016 March Bureau Report	Ransom	https://www.ippc.int/core-activities/governance/bureau
6.	Report of Financial Committee Meeting in June 2016	Forest (the FC Chair)	
7.	Financial, Budgetary and Work Plan		
7.1	Update of budget execution of the IPPC Secretariat for 2016	Xia/Benovic	26_Bureau_2016_Jun_rev01
7.2	Update of resource mobilization of the IPPC Secretariat for 2016	Xia/Fedchock	09_Bureau_2016_Jun
7.3	Work plan and budget of the IPPC Secretariat for 2017 – proposed outline	Xia/Fedchock	25_Bureau_2016_Jun
8.	Follow up Actions from CPM-11 (2016)		
8.1	Adjustment of CPM Bureau rules on replacement members	Larson (Team Leader of SS)	12_Bureau_2016_Jun
8.2	Establishment of a means to deal with emerging issues requiring for global action	Ransom/Fedchock	
8.3	ICDC Focus Group	Sosa (Team Leader of IF)	14_Bureau_2016_Jun
8.4	Development of a "set of complementary actions" on sea containers	Fedchock	05_Bureau_2016_Jun 06_Bureau_2016_Jun 07_Bureau_2016_Jun 08_Bureau_2016_Jun
8.5	Establishment of membership of IYPH Steering group	Nowell (Team Leader of IS)/ Lopian	27_Bureau_2016_Jun
8.6	Update on CPM 12 (2017) in Republic of Korea	Fedchock	
9.	Governance		

	AGENDA ITEM	PRESENTER	DOCUMENT NO.
13.3	Short and long term funding for the IPPC work programme	Fedchock/Xia	11_Bureau_2016_Jun_rev_01
13.4	Donor conference 2020 – initial thoughts for planning purposes	Sosa	29_Bureau_2016_Jun
14.	International Cooperation		
14.1	The IPPC Secretariat's Relationship with other Organizations	Fedchock	10_Bureau_2016_Jun
14.2	TC-RPPOs Rules of Procedure	Sosa	32_Bureau_2016_Jun
14.3	Cooperation with Technical-related (IAEA, CABI); Environment-related (CBD, BLG, UNEP); and Trade-related (WCO) organizations	Fedchock/Xia	10_Bureau_2016_Jun
15.	Next Meeting	Ransom	
16.	Any Other Business	Ransom	16_Bureau_2016_Jun
16.1	65 th anniversary celebration of the IPPC	Xia/Nowell	23_Bureau_2016_Jun

Appendix 02 – Documents List

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
01_Bureau_2016_Jun	02.	Provisional Agenda (Secretariat)	2016-06-16
02_Bureau_2016_Jun	03.1	Participants List (Secretariat)	2016-06-10
03_Bureau_2016_Jun	03.1	Documents List (Secretariat)	2016-06-15
04_Bureau_2016_Jun	03.2	Local Information (Secretariat)	2016-06-10
05_Bureau_2016_Jun	08.4	EPPO discussion paper on Sea Containers (EPPO)	2016-06-10
06_Bureau_2016_Jun	08.4	North American discussion paper on Sea Containers (Canada and the United States of America)	2016-06-10
07_Bureau_2016_Jun	08.4	China discussion paper on Sea Containers (China)	2016-06-10
08_Bureau_2016_Jun	08.4	Australia discussion paper on Sea Containers (Australia)	2016-06-10
09_Bureau_2016_Jun	07.2	Resource Mobilization Update	2016-06-10
10_Bureau_2016_Jun	14.1; 14.3	Relationships with External Organizations	2016-06-10
11_Bureau_2016_Jun_rev01	13.1	Establishment of short and long-term financial support	2016-06-10
12_Bureau_2016_Jun	08.1	Adjustment of CPM Bureau rules on replacement members	2016-06-10
13_Bureau_2016_Jun	11.2	IPPC Implementation project on surveillance	2016-06-10
14_Bureau_2016_Jun	08.3	ICDC Focus Group	2016-06-10
15_Bureau_2016_Jun	13.2	Establishment of financial support for emergency pests	2016-06-10
16_Bureau_2016_Jun	16	IPPC Industry Advisory Group	2016-06-10
17_Bureau_2016_Jun	10.2	Proposal for change in language review group process	2016-06-10
18_Bureau_2016_Jun	12.1	Planning to improve NROs	2016-06-10
19_Bureau_2016_Jun	10.1	Update from the 2016 May SC and SC-7 meetings	2016-06-10
20_Bureau_2016_Jun	09.1	Framework for Standards and Implementation	2016-06-10
21_Bureau_2016_Jun	11.3	Discussion on topics for IRSS future studies	2016-06-10
22_Bureau_2016_Jun	11.3	Update on the Implementation Review and Support System (IRSS)	2016-06-10
23_Bureau_2016_Jun	16.1	IPPC Anniversaries	2016-06-10
24_Bureau_2016_Jun_rev01	12.2	Planning for the IPPC Annual Themes	2016-06-14
25_Bureau_2016_Jun	07.3	The IPPC Secretariat Work Plan and Budget for 2017 - Proposed outline	2016-06-13
26_Bureau_2016_Jun_rev01	07.1	Financial position of the IPPC Secretariat as of 31 May 2015	2016-06-13
27_Bureau_2016_Jun	08.5	IYPH Steering Committee Nominations	2016-06-13
28_Bureau_2016_Jun	12.4	IYPH Initiative Update	2016-06-13
29_Bureau_2016_Jun	13.4	Idea's for a 2020 Donor's Conference	2016-06-13
30_Bureau_2016_Jun	11.1	Update of the 8 th CDC Meeting	2016-06-13
31_Bureau_2016_Jun	09.3	CPM-12 Agenda and side sessions	2016-06-14
32_Bureau_2016_Jun	14.2	TC-RPPOs Rules of Procedure	2016-06-14

Appendix 03 – Participants List

	Region / Role	Name, mailing, address, telephone	Email address
✓	Africa Member	<p>M Lucien KOUAME KONAN Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, COTE D'IVOIRE Phone: (+225) 07 903754</p>	I_kouame@yahoo.fr
✓	Asia Member	<p>Ms Kyu-Ock YIM Senior Researcher Export Management Division Department of Plant Quarantine Animal and Plant Quarantine Agency Ministry of Agriculture, Food and Rural Affairs 178 Anyang-ro Manan-gu Anyang city, Gyunggi-do REPUBLIC OF KOREA Phone: (+82) 31 4207665</p>	koyim@korea.kr
✓	Europe Member	<p>Mr Corné VAN ALPHEN Coordinating Policy Officer Phytosanitary Affairs Plant Supply Chain and Food Quality Department Ministry of Economic Affairs P.O. Box 20401 2500 EK - The Hague THE NETHERLANDS Phone: (+31) 618 596867</p>	c.a.m.vanalphen@minez.nl

	Region / Role	Name, mailing, address, telephone	Email address
✓	Latin America and Caribbean Member	<p>Mr Francisco Javier TRUJILLO ARRIAGA</p> <p>Director General de Sanidad Vegetal Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria Sagarpa, Mexico Phone: (+52) 55 59051000</p>	trujillo@senasica.gob.mx
✓	Near East Member	<p>Mr Kamal El Din Abdel Mahmoud Amein BAKR</p> <p>Director General Plant Protection Directorate P.O.Box 14 Khartoum North SUDAN Phone: (+249) 912138939</p>	kamalbakr91@yahoo.com
✓	North America Member	<p>Ms Marie-Claude FOREST</p> <p>National Manager and International Standards Adviser Plant Protection Division Canadian Food Inspection Agency 59 Camelot Drive Ottawa, Ontario Canada K1A 0Y9 Phone: (+1) 613 773 7235</p>	Marie-claude.forest@inspection.gc.ca
✓	Pacific Member <i>Chairperson</i>	<p>Ms Lois RANSOM</p> <p>Assistant Secretary, Plant Import Operations GPO Box 858 Canberra ACT 2601 AUSTRALIA Phone: (+61) 262723241</p>	Lois.ransom@agriculture.gov.au

Others

	Region / Role	Name, mailing, address, telephone, nationality	Email address
✓	IPPC Secretariat	Mr Jingyuan XIA Secretary	Jingyuan.Xia@fao.org
✓	IPPC Secretariat	Mr Craig FEDCHOCK Coordinator	Craig.Fedchock@fao.org
✓	IPPC Secretariat	Mr David Nowell National Reporting Obligations Officer	Dave.Nowell@fao.org
✓	IPPC Secretariat	Mr Brent LARSON Standards Officer	Brent.Larson@fao.org
✓	IPPC Secretariat	Mr Orlando SOSA IRSS Officer	Orlando.Sosa@fao.org
✓	IPPC Secretariat	Mr Marko Benovic Finance and Planning Associate	Marko.Benovic@fao.org
✓	Finance Committee	Mr. Ralf Lopian Government of Finland	Ralf.lopian@mmm.fi

Appendix 04 – Action Points

Action	/ Para #	Lead	Lead within Sec	Deadline
The Secretariat to identify and qualify in-kind contributions in resource mobilization and budget reports.	25	Secretariat	Benovic	In time for 2017 Work plan and Budget
Letter should be written to all CPs for the solicitation of resources to replenish the MTF. Ideally the letter would be personally signed by the DG of FAO. The Bureau decided to investigate on how to approach the DG and would author the proposed letter by mid-August.	25	Bureau/Secretariat	Fedchock	2016 (draft letter mid-August)
Draft proposal for an information sharing mechanism on how to deal with emerging issues requiring for global action, including regular CPM agenda items concerning this subject, dealing with pest specific issues.	32	Ms. Yim and Mr. Lopian		31 August 2016
Allocate a Secretariat lead to support development and drafting of the strategic framework.	46	Secretariat	Xia	SPG 2016
SC to prepare a paper outlining possible implications on issues related to the certificate of compliance.	51	SC	Larson	SC November
Standards Officer, in consultation with the SC Chair, to prepare a paper for the October 2016 Bureau meeting, providing options for reducing the SSU work plan for 2017 to match existing resources, including consideration of suspending SC meetings for 1 year.	58	Secretariat/SC	Larson	Bureau October
Standards Officer to prepare a paper for CPM on the language review group procedure	61	Secretariat	Larson	CPM-12
The IRSS team submit the framework proposal to the Bureau for inputs by August 30 (the Bureau would provide inputs electronically).	69	Secretariat	Sosa	30 August 2016
Provide new nominations for the NROAG or confirm existing nominations by 1 July 2016.	75	Bureau	Chair	1 July 2016
Requested the Secretariat to present a paper at SPG on long term sustainable funding.	87	Secretariat	Fedchock	SPG 2016
Provide comments on the proposed TC-RPPOs rules of procedure to the Implementation officer by end of August 2016 for presentation to the Bureau in October.	97	Bureau	Chair	31 August 2016

Appendix 05 – SPG 2016 Draft Agenda

“Contribution of the IPPC to achieving UN SDGs and other international commitments”

	Item	Outcome	Input	Process
1.	Strategic planning			
1.1	IPPC Strategic Framework 2020-2030	Discussion paper for CPM outlining major strategic objectives and strategy proposals	<ul style="list-style-type: none"> • SEC/RL/PT discussion paper listing different proposals • Comments from Bureau • communication to SPG participants to comment and add or amend 	Discussion at SPG RL/PT/SEC drafting
1.2	Update on IYPH in 2020	Paper for CPM-12 <ul style="list-style-type: none"> • specific output proposals • report of the IYSC 	SEC/RL Discussion paper on <ul style="list-style-type: none"> • Specific outputs • First programme components • Financing aspects 	RL/SEC draft
1.3	Plant health and trade facilitation in 2017	Programme approved for adoption by Bureau and noted CPM	SEC prepares discussion paper	SPG recommends Bureau approves CPM notes
1.4	Strategic issues related to CPM recommendations and NROs	SPG recommend major strategic issues	Discussion paper by SEC/others	CPM considers and decides on future steps
2.	Sustainable funding			
2.1	Immediate funding for emergent issues	Paper for CPM	LR/KY discussion paper	SPG recommends Bureau recommends CPM approves

2.2	Short term funding between now and IYPH 2020	Paper for CPM	SEC discussion paper	SPG recommends Bureau recommends CPM approves
2.3	Long term funding strategy – funding mechanisms	CPM discussion paper with attachments and background Recommendation to create small WG	SEC background paper	CPM directs on future CPM establishes small WG
3.	Implementation			
3.1	Review of ICDC TORs and outcomes from focus group meeting	Recommendation to Bureau	Report of FG	SPG recommends Bureau recommends CPM approves
3.1	Review of topics on Framework of standards and implementation	Comments Bureau	SEC paper containing updated elements of the Framework	SPG recommends Bureau approves CPM endorses
4.	Strategic partnerships	Comments by SPG CPM paper on international cooperation	Secretariat paper	CPM considers and decides on policy

Appendix 06 – CPM-12 Draft Agenda

1. Opening of the Session

- 1.1 FAO opening
- 1.2 Korea Opening

2. Keynote Address on Plant Health and Trade Facilitation

3. Adoption of the Agenda

- 3.1 EU Statement of Competence

4. Election of the Rapporteur

5. Establishment of the Credentials Committee

6. Report from the CPM Chairperson

7. Report from the IPPC Secretariat

8. Governance

- 8.1 Strategic planning
 - Summary of the Strategic Planning Group report
 - Strategic framework 2020-2030
 - Sustainable funding
 - Emerging issues
 - Strategic partnerships
- 8.2 Framework for standards and implementation
- 8.3 Proposal for a new implementation oversight body
- 8.4 Sea containers
- 8.5 Adjustment to the CPM rules of procedure
- 8.6 Adjustments to the TC-RPPO rules of procedure

9. Standard Setting

- 9.1 Report on the activities of the Standards Committee
- 9.2 Adoption of International Standards for Phytosanitary Measures
- 9.3 Topics for IPPC standards - New topics and adjustments to the List of topics for the IPPC standards
- 9.4 Adjustments of CPM-11 adopted standards in languages
- 9.5 Adjustment to language review process

10. Implementation and Facilitation

- 10.1 Report on CDC activities
- 10.2 Implementation pilot on surveillance
- 10.3 Report on the Implementation, Review and Support System (IRSS)

10.4 Report on the activities of the Subsidiary Body on Dispute Settlement (SBDS)

10.5 Report on the status of ISPM 15 Symbol Registration

10.6 Report on ePhyto

11. Communication and Advocacy

11.1 Report on National Reporting Obligations

11.2 Annual communication plan for 2017

11.3 Plant Health and Trade Facilitation Theme

11.4 Report on the activities of the International Year of Plant Health in 2020 (IYPH 2020)

12. IPPC Community Activities

12.1 Report on the Technical Consultation among Regional Plant Protection Organizations

12.2 Report on the IPPC Regional Workshops

13. International Cooperation

13.1 Oral reports from selected international organizations

13.2 Written reports from international organizations

14. Work Plan and Budget

14.1 Financial report of the IPPC Secretariat for 2016

14.2 Work plan and budget of the IPPC Secretariat for 2017

14.3 Resource mobilization

15. Contracting Parties Reports of Successes and Challenges of Implementation

16. Potential implementation issues of draft or recently adopted standards

17. Recognition of Important Contributions

18. Special topics session

19. Confirmation of membership and potential replacements for CPM subsidiary bodies

19.1 CPM Bureau members and potential replacement members

19.2 SC and SBDS members and potential replacement members

20. Any Other Business

21. Date and Venue of the Next CPM Session

22. Adoption of the Report