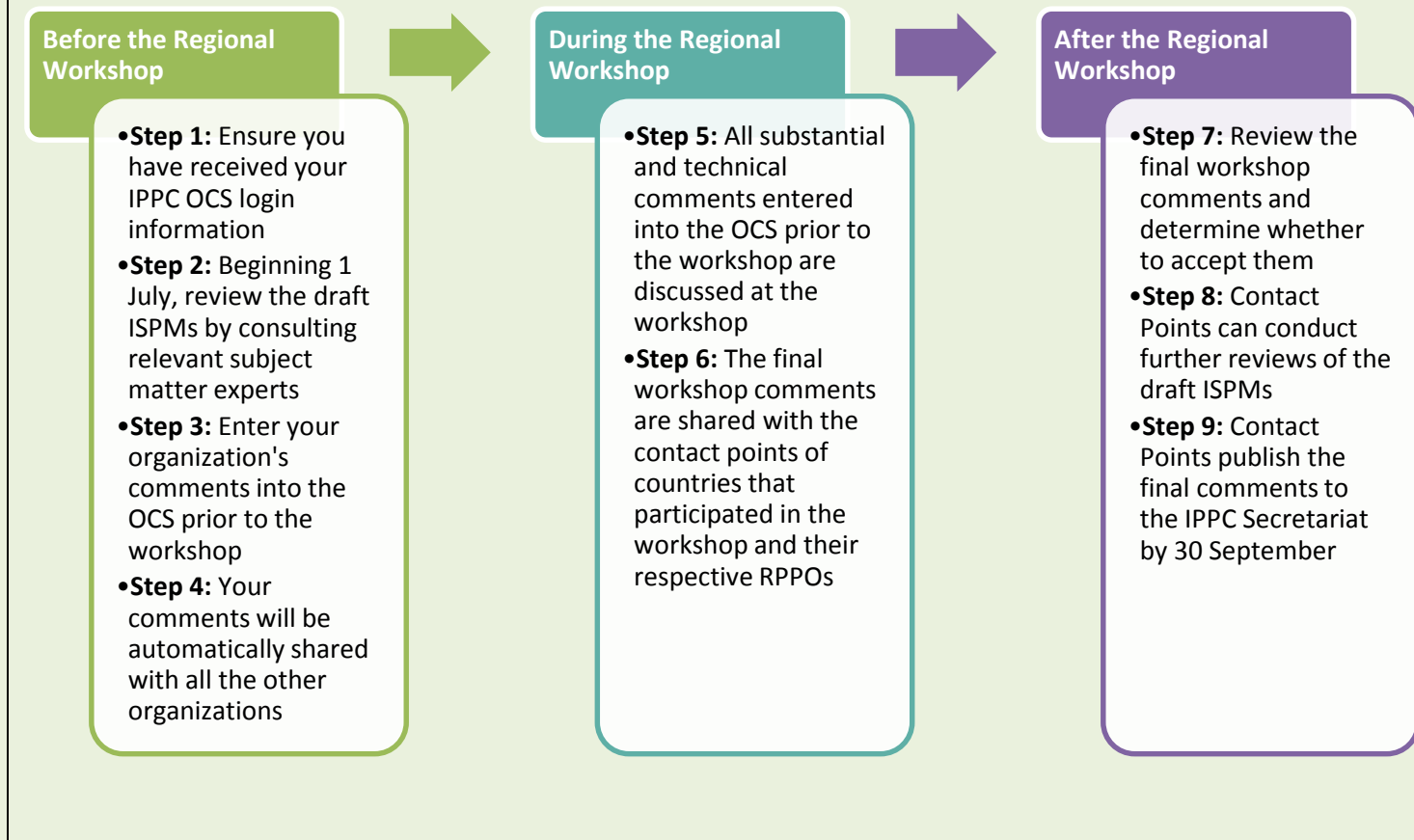


# IPPC Factsheet: Comments on draft ISPMs and the 2016 IPPC Regional Workshop

This factsheet provides information on what you need to know for the IPPC Regional Workshop, particularly as it relates to preparing comments on draft standards (ISPMs) and the IPPC Online Comment System (OCS).

**Figure 1: Overview of the process for gathering comments within your organization and entering the comments into the OCS before the Regional Workshop, reviewing the comments during the Regional Workshop and finalizing and publishing your organization's comments**



## **Before the Workshop**

**Step 1:** The IPPC Secretariat manages the IPPC OCS accounts for the official contact point of each national and regional plant protection organization. If the official contact point has not received the login information by 1 July, email [IPPC-OCS@fao.org](mailto:IPPC-OCS@fao.org).

**Step 2:** Consultation begins on 1 July. However, you can plan ahead by reviewing the list of drafts that will be available for consultation [here](#) and identifying subject matter experts to review the draft ISPMs.

**Step 3:** Once you have compiled the comments from your experts, enter the comments into the OCS before the Regional Workshop. The IPPC Secretariat has training materials available [on the IPP](#).

**Step 4:** After you have entered your organization's comments, they will be automatically available to contact points, including your relevant Regional Workshop account.

## **During the Workshop**

**Step 5:** Due to the limited amount of time allocated to review draft ISPMs during the workshops, only comments submitted through the OCS will be discussed at the workshop. Only substantive and technical comments will be displayed and discussed, and the 'final workshop comments' will be agreed.

**Step 6:** The final workshop comments will be entered into the OCS and shared with the contact points of the countries that participated in the workshop and their respective RPPOs.

## **After the Workshop**

**Step 7:** After the workshop, each contact point should review the final workshop comments and determine whether to accept, modify or not accept them as their own organization's comments.

**Step 8:** Additionally, contact points can conduct further reviews of the draft ISPMs until the closing of consultation on 30 September.

**Step 9:** Contact points publish the final comments to the IPPC Secretariat by 30 September.

## **Resources and more information:**

### **IPPC Online Comment System**

IPPC Online Comment System (OCS): <https://ocs-new.ippc.int/>

OCS Help Page on the IPP: <https://www.ippc.int/en/online-comment-system/>

Secretariat Assistance with the OCS: [IPPC-OCS@fao.org](mailto:IPPC-OCS@fao.org)

### **IPPC Regional Workshops**

IPPC Regional Workshops information: <https://www.ippc.int/en/core-activities/capacity-development/regional-ippc-workshops/>

IPPC Regional Workshops contact: [Sarah.Brunel@fao.org](mailto:Sarah.Brunel@fao.org)

Draft ISPMs for consultation: <https://www.ippc.int/en/core-activities/standards-setting/draft-ispms/>