

How to prepare and react to SPS notifications & Introduction to the Notifications Submission System (NSS)

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WTO



Why Transparency?



- Enhanced clarity, predictability
- Affects market access





Transparency elements

Obligations

- Notification of draft SPS regulations
- Designation of notification authority
- Publication of SPS regulations
- Establishment of enquiry point

Beyond obligations

- Taking advantage of notifications



Participating Members Transparency Status



WTO Member	Has Notified SPS:		Has Notified SPS Measures
	Enquiry Point	National Notification Authority*	
Antigua and Barbuda	X	X	X
Barbados	X	X	X
Belize	X	X	X
Dominica	X	X	
Grenada	X	X	
Guyana	X	X	
Haiti	X	X	
Jamaica	X	X	X
Saint Lucia	X	X	
Saint Vincent and the Grenadines	X	X	X
Suriname	X	X	
Trinidad and Tobago	X	X	X





National Notification Authority & Enquiry Point (s)





Antigua and Barbuda

National Notification Authority and Enquiry Point

Ministry of Agriculture, Lands, Marine Resources and Agro-Industry
Attention: Senior Plant Protection Officer

Independence Drive and Queen Elizabeth Highway
P.O. Box 1282

St. John's
Antigua and Barbuda

Telephone: +(1 268) 462 1213

Telefax: +(1 268) 462 6104

E-mail/Internet: plantprotection@antigua.gov.ag

WebSite:



Bahamas



National Notification Authority & Enquiry Point



Barbados



National Notification Authority

The Permanent Secretary
Foreign Trade Division
Ministry of Foreign Affairs and Foreign Trade
1 Culloden Road

St. Michael
Barbados

Telephone: +(246) 431 2200

Telefax: +(246) 228 0838

E-mail/Internet: trade@foreign.gov.bb

WebSite:





Barbados

Enquiry Point

Officer in Charge
SPS Enquiry Point

Telephone: +(246) 434 5112 or 5114

Telefax: +(246) 428 7777

E-mail/Internet: office@spsenquirypoint.gov.bb
pathology_mar@caribsurf.com

WebSite: www.agriculture.gov.bb





Belize

National Notification Authority

Director
Directorate of Foreign Trade
Ministry of Foreign Affairs and Foreign Trade

Sir Edney Cain Building

Belmopan City
Belize

Telephone: +(501) 822 2832/2833/3263

Telefax: +(501) 822 2837

E-mail/Internet: foreigntrade@btl.net

WebSite:





Belize

Enquiry Point

Ms Delilah A. Cabb

Coordinator

Sanitary and Phytosanitary Enquiry Point

Belize Agricultural Health Authority

Central Farm, Cayo District

Belize, C.A.

Belize

Telephone: +(501) 824 4899/4872

Telefax: +(501) 824 4889/3773

E-mail/Internet: bahasps@btl.net
bahasps@yahoo.co.uk

WebSite: www.baha.bz





Dominica

National Notification Authority

Permanent Secretary
Ministry of Foreign Affairs, Trade and Marketing
Government Headquarters

Kennedy Avenue

Roseau

Dominica

Telephone: +(767) 448 2401 Ext 3213

Telefax: +(767) 448 6103/5200

E-mail/Internet:

WebSite:





Dominica

Enquiry Point

Permanent Secretary
Ministry of Agriculture and the Environment
Government Headquarters

Kennedy Avenue

Roseau

Dominica

Telephone: +(767) 448 2401 Ext 3282

Telefax: +(767) 448 7999

E-mail/Internet: psagriculture@cwdom.dm
agridivision@marpin.dm

WebSite:





Grenada

National Notification Authority

Permanent Secretary
Ministry of Agriculture, Lands, Forestry and Fisheries

3rd floor, Ministerial Complex
Botanical Gardens, Tanteen

St George's

Grenada

Telephone: +(1 473) 440 2708/3078/3083

Telefax: +(1 472) 440 4491

E-mail/Internet: PMU@caribsurf.com

WebSite:



Grenada



Enquiry Point

Mr. Paul Graham
Pest Management Officer
Ministry of Agriculture, Lands, Forestry and Fisheries

Botanical Gardens, Tanteen

St George's

Grenada

Telephone: +(1 473) 440 0019/8866

Telefax: +(1 473) 440 8866

E-mail/Internet: pestmanagementunitgda@spiceisle.com
paulgraham@caribsurf.com

WebSite:





Guyana

National Notification Authority

Plant Health Services
Ministry of Agriculture

Regent & Vlissengen Roads

Georgetown, East Coast Demerar

Guyana

Telephone: +(592) 225 3856/226 7021

Telefax: +(592) 225 3944

E-mail/Internet: crops_livestock@yahoo.com

WebSite: www.agriculture.gov.gy



Guyana



Enquiry Points

1

Plant and Animal Health Services
Chief Crops and Livestock Officer
Ministry of Agriculture
Regent & Vlissengen Roads
Georgetown, East Coast Demerara

Telephone: +(592) 225 6281

Telefax: +(592) 225 3944

E-mail/Internet:

WebSite:

2

Plant Health Services
Ministry of Agriculture
Regent & Vlissengen Roads

Georgetown, East Coast Demerara
Guyana

Telephone: +(592) 225 3856/226 7021

Telefax: +(592) 225 3944

E-mail/Internet: crops_livestock@yahoo.com

WebSite: www.agriculture.gov.gy





Haiti

National Notification Authority

Direction du Commerce Extérieur
Ministère du Commerce et de l'Industrie (MCI)

8 rue Légitime, Champ de Mars

Port-au-Prince

Haiti

Telephone: +(509) 222 8167

Telefax: +(509) 223 8402/223 5950

E-mail/Internet: ijoassinc@yahoo.fr
mci-haiti@yahoo.fr

WebSite:





Haiti

Enquiry Point

Direction de la Quarantaine/Ministère de l'Agriculture,
des Ressources Naturelles et du Développement Rural (MARNDR)

Damien - Route Nationale # 1

Telephone: +(509) 512 3907/250 8637/408 8088

Telefax: +(509) 298 3014

E-mail/Internet:

WebSite:





Jamaica

National Notification Authority

Ministry of Foreign Affairs and Foreign Trade

21 Dominica Drive

Kingston 5

Jamaica

Telephone: +(1876) 926 4220/9

Telefax: +(1876) 929 6733

E-mail/Internet: ftmfaja@cwjamaica.com

WebSite:





Jamaica

Enquiry Point

Ministry of Agriculture
Plant Quarantine Branch

193 Old Hope Road

Kingston 6, Jamaica W1

Jamaica

Telephone: +(1 876) 977 0637

Telefax: +(1 876) 977 6992

E-mail/Internet: ppq@moa.gov.jm

WebSite: www.moa.gov.jm





St Lucia

National Notification Authority

Permanent Secretary

Ministry of Agriculture, Forestry and Fisheries

5th Floor, Sir Stanislaus James Bldg.

Waterfront, Castries

Saint Lucia

Telephone: +(758) 468 4172/4103

Telefax: +(758) 453 6314

E-mail/Internet: ps@slumaffe.org

WebSite: www.slumaffe.org





St Lucia

Enquiry Point

Mr. Dunley Auguste
Deputy Permanent Secretary
Ministry of Agriculture, Forestry and Fisheries

5th floor, Sir Stanislaus James Bldg.

Waterfront, Castries

Saint Lucia

Telephone: +(758) 468 4121

Telefax: +(758) 453 6314

E-mail/Internet: dps@slumaffe.org

WebSite: www.slumaffe.org



St Vincent and the Grenadines



National Notification Authority

The Director of Trade
Ministry of Foreign Affairs, Commerce and Trade

Administrative Building

Kingstown

Saint Vincent and the Grenadines

Telephone: +(784) 456 2442/2060

Telefax: +(784) 456 2610

E-mail/Internet: mtrade@caribsurf.com
svgforeign@caribsurf.com

WebSite:



St Vincent and the Grenadines



Enquiry Point

The Agricultural Officer
Plant Protection and Quarantine
Ministry of Agriculture, Forestry and Fisheries

Richmond Hill

Kingstown

Saint Vincent and the Grenadines

Telephone: +(1 784) 456 1410/457 1283

Telefax: +(1 784) 457 1688

E-mail/Internet: office.agriculture@mail.gov.vc

WebSite:





Suriname

National Notification Authority

Mr. Mauro Tuur, MSC

Director

Ministry of Trade & Industries

Telephone:

Telefax:

E-mail/Internet: dhisur@yahoo.com

WebSite:





Suriname

Enquiry Point

Mr. Gerrit Breinburg
Director
Division Planning & Development

Ministry of Agriculture, Livestock & Fisheries

Telephone:

Telefax:

E-mail/Internet: odapo@sr.net

WebSite:





Trinidad and Tobago

National Notification Authority

Permanent Secretary
Ministry of Trade and Industry

Levels 11-17 Nicholas Tower
63-65 Independence Square

Port-of-Spain

Trinidad and Tobago

Telephone: +(1 868) 623 2931

Telefax: +(1 868) 627 8488

E-mail/Internet: permsec@tradeind.gov.tt

WebSite:





Trinidad and Tobago

Enquiry Point

Ministry of Food Production, Land and Marine Affairs
Research Division

Central Experiment Station
Caroni Northbank Road

Centeno

Trinidad and Tobago

Telephone: +(1 868) 646 2149

Telefax: +(1 868) 646 2149

E-mail/Internet: spsenquirypoint@malmr.gov.tt

WebSite:



National Notification Authorities Enquiry Points



Keeping track of notifications submitted
by other members which might affect
their countries ?



Practical Exercise



How to react to incoming notifications?





Symbol	Type	Distribution	Members	Products	Regions or countries likely to be affected
G/SPS/N/ECU/83	R	15/03/2010	Ecuador	Plant products with foliage: Ornamental palms, areca palms, date palms, coconut palms, banana trees, ginger (Zingiberaceae), heliconias (Heliconiaceae), bird of paradise (Strelitziaceae), screw pine (Pandanaaceae), and other ornamental aroids and Musaceae.	26 countries (Dominica, Saint Lucia, Grenada, Haiti, Jamaica, and Trinidad and Tobago)
G/SPS/N/KOR/313	E	12/02/2009	Korea	Dried persimmon fruit	Asia , North America South America (French Guinea, Guyana, Suriname), Oceania
G/SPS/N/KOR/339	E	07/08/2009	Korea	Plants for planting including nursery stocks, scions and cuttings, etc. (excluding seeds) in the family Rutaceae, Cuscuta spp and Artocarpus heterophyllus	Mexico (Yucatan), Belize , Cuba, Dominican Republic
G/SPS/N/USA/1962	E	23/10/2009	United States	Prohibited Plant Genera (Rutaceae): Aeglopsis, Atalantia, Balsamocitrus, Bergera, Calodendrum, Citrofortunella, Citroncirus, Citrus, Clausena, Fortunella, Limonia, Microcitrus, Murraya, Poncirus, Severinia, Swinglea, Toddalia, and Triphasia	Belize

What if notified measure will have an impact on my exports?



- Ask for text of proposed regulation
- Provide comments - Ask for explanation
- Bilateral / regional efforts
- Raise issue in the SPS Committee
- Use good offices of the Chair
- OIE/IPPC mediation procedures
- Initiate dispute settlement procedures



Practical exercise



How to notify ?

SPS Notification Submission System SPS NSS



SPS Regional Workshop Caribbean

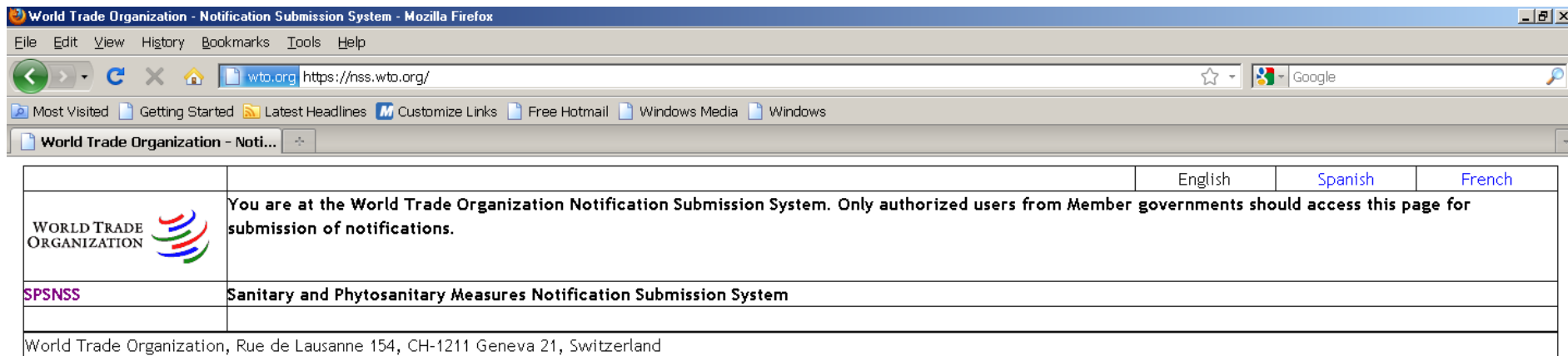
Pilot Group

Member	Date	
European Union	24/03/2011	✓
Netherlands	24/03/2011	✓
United States	12/04/2011	✓
Costa Rica	12/05/2011	✓
Canada	12/05/2011	
New Zealand	12/05/2011	✓
Belize	13/05/2011	✓

Who's using the NSS?

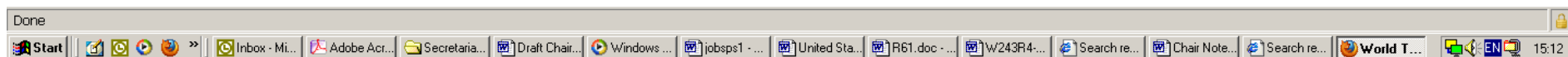
18 Members have been given access

	Regular	Emergency	Modification
Belize	5		
Chile	1	2	3
Costa Rica			2
EU	11	2	7
Netherlands	1		
Morocco	2		
New Zealand	8		5
United States	9		



Notification Submission System

<https://nss.wto.org>



SPS Notification Submission System - Mozilla Firefox

File Edit View History Bookmarks Tools Help

wtb.org https://nss.wto.org/spsmembers/Default1.aspx?Lang=0

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SPS Notification Submission Sys...

WORLD TRADE ORGANIZATION

SPS Notification Submission System

Home
Create new notification
Search notifications

New Zealand:EXTWTOWNZLSPSNSS01

SPS Gateway | Help | Contact Us | Sign out | English | Spanish | French

Document ID	Status	Notification Type	CRN	SPS Gateway	Communication between Member and CRN
1255033	Request for resubmission	Corrigendum to Emergency Notification	CRN NZLSPSNSS01	23/03/2011 14:59:51 23/03/2011 12:23:36	Please indicate parent symbol
1254700	In process	Regular notification			
1254682	In process	Recognition of Equivalence			
1254678	In process	Availability of translations (Supplement)			
1254664	In process	Emergency notification			

Explanation

You are at the SPS Notification Submission System (NSS). Only authorized users from Member governments should access this page and create notifications.

The table above on the homepage shows the status of your recently submitted notifications through the NSS. If you haven't finished completing a notification (i.e. status appears as: In process), please click on the corresponding ID to continue entering data. Any notification that requires resubmission will be shown at the top of this table with its status appearing as "Request for resubmission". Any notification that has been successfully completed, processed by the Central Registry of Notifications (CRN) and circulated to all other Members will no longer appear in this summary table.

If you wish to create a new notification, please click on the "Create new notification" option on the left-hand side menu bar. The following pages will contain detailed instructions on how to enter data. If you submit a notification through the SPS NSS, please refrain from submitting this information through other means (such as emailing this notification to CRN).

If you wish to search for notifications that you have previously submitted, please click on the the "Search notifications" on the left-hand side menu bar.

Please go to the public SPS Information Management System (<http://spsims.wto.org>) if you wish to track information on SPS measures that Member governments have notified to the WTO, specific trade concerns raised in the SPS Committee, SPS-related documents circulated at the WTO, Member governments' SPS Enquiry Points and Notification Authorities, and the membership of the WTO, Codex, IPPC, and the OIE.

Done

Start | Inb... | Adobe... | Secreta... | Draft C... | Windo... | jobsps1... | United... | R61.do... | W243R... | Search... | Chair N... | Search... | SPS... | Microso... | 15:16

Document ID	Status	Notification Type	Communication between Member and CRN		
1255033	Request for resubmission	Corrigendum to Emergency Notification	CRN	23/03/2011 14:59:51	Please indicate parent symbol
			NZLSPSNSS01	23/03/2011 12:23:36	
1254700	In process	Regular notification			
1254682	In process	Recognition of Equivalence			
1254678	In process	Availability of translations (Supplement)			
1254664	In process	Emergency notification			

Home
Create new notification
Search notifications

Creation of a notification

Preselection

Document type

Regular notification

Regular notification
Emergency notification
Corrigendum to Regular Notification
Corrigendum to Emergency Notification
Addendum to Regular Notification
Addendum to Emergency Notification
Availability of translations (Supplement)
Recognition of Equivalence

Cancel Next >>

Explanation

Select the type of notification. The SPS Committee's Recommendation on notification formats that should be used for notifications in accordance with paragraph 5 of Annex B of the SPS Agreement whereas the form for **emergency** notifications should be used for those falling under paragraph 6 of Annex B of the SPS Agreement. Members can provide complementary information pertaining to an original regular or emergency notification in three different formats (for further details, please see paras. 35-42 of G/SPS/7/Rev.3):

An **addendum** is used to provide additional information or changes to an original notification.

A **corrigendum** is used to correct an error in an original notification such as an incorrect address detail.

A **revision** is used to replace an existing notification. In order to create a revision, please select regular or emergency notifications under the dropdown menu. The option to create a revision will appear in Tab 0.

Members can share an unofficial translation of a document relating to a previously circulated notification by using the **transparency supplement** format.

In accordance with the Decision on Equivalence (G/SPS/19/Rev.2), a Member which has made a determination recognizing the equivalence of SPS measures of another Member shall submit a notification identifying these (by using the **recognition of equivalence** format).

Tab 0

SPS Notification Submission System - Regular notification - Mozilla Firefox

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WTO.org https://nss.wto.org/spsmembers/web/pages/edit/notification/Regular.aspx?ID=1255047

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SPS Notification Submission Sys...

WORLD TRADE ORGANIZATION

SPS Notification Submission System

New Zealand:EXTWTOWNZLSPSNSS01 | SPS Gateway | Help | Contact Us | Sign out | English | Spanish | French

Home
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Search notifications

Regular notification

Save Delete

Document ID **1255047** | Document Symbol PROVISIONAL1255047 | Status In process | Original language ☒ English ☐ Spanish ☐ French | Document language English | View draft notification

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
---	---	---	---	---	---	---	---	---	---	----	----	----	----	----

<< Previous Next >>

☐ Revision Identify the original document symbol for which this is a Revision: Search for the Original Symbol [Click Here](#)

Serial number

Dates

Date of submission
Date of reception at CRN
Date of distribution

Communication between Member and CRN

Explanation

Please take note of the document ID in red which is the unique identifier for this record.
Is this a revision? If yes, please check the box and enter the original document symbol (G/SPS/N/...).
Revisions replace an existing notification. They should be submitted, for example, if a notified draft regulation was substantially redrafted or if a notification contained a large number of errors.
If this is NOT a revision, click on Next.
The information regarding the document ID, document symbol, status, serial number and the various dates is managed by the WTO Secretariat.
Below the various dates you will find the section "Communication table between Member and the Central Registry of Notifications (CRN)". After completing the data entry in all of the tabs and submitting the notification, you will be redirected back to this page (Tab 0) where you will be able to see information filled out in this section. This information will serve as a confirmation of receipt.

Additional features when entering data:

Please note that information contained in the notification should be as complete as possible and no section should be left blank.
By default the interface language of the Notification Submission System, indicated by the underlined language on the top of the page, decides in which language you will be inputting data (i.e. Country name, HS Codes, etc.). This language input setting can nevertheless be changed by using the dropdown menu named "Document language". The "Original language" checkboxes also automatically default to the interface language but more than one can be checked if you are entering data in multiple languages (note: checking multiple languages is not applicable for the majority of Members). These checkboxes indicate the language in which the original document is submitted in. This "Original language" appears in the official Word formatted notification in the top right corner under the symbol and date of distribution.
At every stage of the online submission process, it is possible to view a draft of the notification in Word format. For this feature, click on the "View draft document" on the top right

Done

Start | Inbox | Secre... | Draft... | Wind... | jobsps... | Unite... | R61.d... | W243... | Search... | Chair... | Search... | SPS... | Micro...

15:37



Regular notification

Save Delete

Document ID 1247112 | Document Symbol PROVISIONAL1247112 | Status In process | Original language ☒ English ☐ Spanish ☐ French | Document language English | View draft notification

- "Agency responsible" is a required field.

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
---	---	---	---	---	---	---	---	---	---	----	----	----	----	----

<< Previous

Next >>

Agency responsible

Explanation

Agency Responsible

Enter the name of the body elaborating the proposal for or promulgating a sanitary or phytosanitary regulation.

Examples: Ministry or Department of:

Health

Fisheries

Agriculture

Forestry

Environment

Tab 14

SPS Notification Submission System - Regular notification - Mozilla Firefox

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wtb.org https://nss.wto.org/spsmembers/web/pages/edit/notification/Regular.aspx?ID=1254700

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SPS Notification Submission Sys...

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SPS Notification Submission System

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Document ID 1254700 | Document Symbol PROVISIONAL1254700 | Status In process | Original language ☐ English ☐ Spanish ☒ French | Document language English | View draft notification

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Contact information of the user submitting the notification —														
Pablo Jenkins pablo.jenkins@wto.org +41 22 739 6341														
Comments (if necessary) —														
Submit to CRN														
<p>Explanation</p> <p>Contact information of the user submitting the notification Please indicate a phone number and/or email of the user submitting the notification in order for the WTO Secretariat to contact you in case of any queries.</p> <p>Any further comments can also be included in this section before the notification is submitted to the WTO's Central Registry of Notifications (CRN).</p> <p>Once you have clicked on the submit button the system will take you to Tab 0 and will reflect the latest status of the notification and any communication that you have included in this Tab. The information in the communication table on Tab 0 serves as a confirmation of receipt. If you submit a notification via the Notification Submission System (NSS), please refrain from submitting this information through other means (such as emailing the notification to CRN).</p> <p>To consult this notification at a later stage please take note of the Document ID (Ex: 123456) and/or use the search facility on the menu.</p>														

Done

Start | Inbox | Secre... | Draft ... | Wind... | jobps... | Unite... | R61.d... | W243... | Searc... | Chair ... | Searc... | SPS... | Micro...

EN 15:40

Login Names

NZLSPSNSS01 → Administrative rights to submit

NZLSPSNSS02 → Can fill out buy cannot submit

As soon as you enter, please select your language!!!

Regular notification

Save Delete

Document ID 1247108

Document Symbol

PROVISIONAL1247108

| Status

In process



Please keep note of your Document ID!

Practical Session

<https://nss.wto.org/testsp>

New Zealand → login: **NZLXXX01**

Chile → login: **CHLXXX01**

Senegal → login: **SENXXX01**

Password: **Summer2011**

Questions/Comments

spscommittee@wto.org



More useful tools...

- Mentoring
- Step-by-step Manual
- Transparency Workshops, Geneva (One every two years)

