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12 AUG 2010

**Commission on Phytosanitary Measures
12th Meeting of the CPM SPTA
Rome, Italy, 4-6 October, 2010**

Dear NPPO / RPPO contact point,

I am pleased to confirm arrangements for the twelfth meeting of the Commission on Phytosanitary Measures (CPM) Informal Working Group on Strategic Planning and Technical Assistance (SPTA) and to formally invite you to attend this meeting.

This meeting will be held at FAO Headquarters in Rome, Italy from Monday 4 to Wednesday 6 October 2010 starting at 9:00 am.

Documents for this meeting will be posted on the International Phytosanitary Portal (IPP) as they become available at <https://www.ippc.int/index.php?id=125447>. If you have problems in accessing the restricted area or in downloading the documents, please contact Mr David Nowell (dave.nowell@fao.org) and outline the specific problems you are experiencing.

Please consider the reports from the last meeting which may be found on the IPP at: [https://www.ippc.int/index.php?id=125447&tx_publication_pi1\[showUId\]=215930](https://www.ippc.int/index.php?id=125447&tx_publication_pi1[showUId]=215930). You are encouraged to develop discussion papers on specific issues on the draft agenda that will be posted soon for consideration by the participants at this meeting. Please forward such discussion papers to David Nowell (dave.nowell@fao.org) no later than 17 September 2010 so they may be added to the agenda and posted on the IPP.

Please note that the IPPC Secretariat is unable to make hotel arrangements for participants attending the meeting. Participants coming from countries with Permanent Representations in Rome are encouraged to contact them for assistance in this matter. Attention is drawn to the strict provisions in force regarding entry into Italy, including the refusal of entry to persons not having the required visas. Participants requiring entry visas must obtain these from the Italian Consulate or Diplomatic Mission in their country before leaving for Rome.

Participants are requested to register for this meeting with the IPPC Secretariat by providing full contact details to Ms. Tanja Lahti (tanja.lahti@fao.org) no later than 24 September 2010 in order to ensure a building pass is issued. The IPPC Secretariat is unable to provide funding for travel assistance to attend this meeting.

There is no travel assistance is available to participants as FAO regions are represented by Bureau members.

I look forward to your participation and trust we will have productive and enjoyable discussions.

Yours sincerely,

AA Yukio Yokoi
Secretary to the International Plant Protection Convention