



REPORT

**Rome, Italy
3 and 7 October**

CPM Bureau

October, 2016



Food and Agriculture Organization of the United Nation

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1. Opening of the meeting

- [1] The International Plant Protection Convention (IPPC) Secretary Mr Jingyuan Xia welcomed the Bureau members to Rome, noting that this was the first time the new Bureau had met in the Food and Agriculture Organization (FAO) headquarters. The Secretary also welcomed the Assistant Director General (ADG) Mr Ren Wang to the meeting.
- [2] The Chairperson of the Commission on Phytosanitary Measures (CPM) Bureau, Ms Lois Ransom briefed the ADG on recent developments with IPPC, in particular the results of the June Bureau meeting in Beijing¹. She noted that this Bureau represents the beginning of a new start for IPPC. A focus on the future in the SPG will be taking place this week in both the Bureau and the Strategic Planning Group (SPG) meetings. While the Bureau is looking forward to the International Year of Plant Health (IYPH) in 2020, there was some concern about a recently proposed International Year for Camelids in 2018. She also mentioned the progress being made to hold CPM-12 (2017) outside of Rome for the first time, noting that it is also the same year of the 65th IPPC anniversary. The chairperson commented that IPPC Secretariat financial reporting was vastly improved and was much more transparent. Finally, she mentioned that developments regarding the IPPC Secretariat restructuring based on the enhancement evaluation are a keen topic of interest for the Bureau, as well as support for IYPH. She requested that having a senior officer from FAO at the CPM-12 (2017) opening planned for Korea, preferably the Director General would be highly important for advocate the IPPC's mandate and its importance.
- [3] The ADG, Mr Reng Wang, congratulated the new Bureau members on their appointments and mentioned that he considers the Bureau the global brain of plant health. He was also pleased to provide an update on the 2016 Committee on Agriculture (COAG) in which 111 member countries (out of 120) participated. He mentioned the keynote speaker from Senegal, along with Mr Joachim Von Braun from Germany as providing particularly insightful presentations. In particular, he noted a proposal for FAO to consider an international panel on food and nutrition, with responsibilities over the Committee on World Food Security (CFS). He informed the Bureau that COAG had formed a working group to investigate sustainable funding to support research for Codex standards. He noted that COAG approved recommendations to improve its work in climate change, among others, and supported establishing three working groups – climate change, livestock, and sustainable funding for scientific advice to Codex. United Nations (UN) Sustainable Development Goals (SDGs), climate change, nutrition, livestock and antimicrobial resistance were the 5 most popular topics. He reported that the COAG endorsed IYPH 2020 and that, according to FAO management, there is not enough time for a camelid year in 2018. The management felt that the IYPH had already been endorsed and ready for conference, although this must be clarified.
- [4] On implementation, the ADG mentioned the proposed staffing plan was still pending final approval by the FAO Director General's Office. Nevertheless, he felt the Secretariat should proceed to fill the current vacancies (P5, the former coordinator and P4, the former information officer). Finally, the ADG suggested that the CPM Bureau consider writing a letter to the FAO DG encouraging him to follow the recommendations of the IPPC Secretariat enhancement evaluation which proposed a restructuring and cost neutral staffing plan. The chairperson noted that a lot of time and effort went into the implementation plan to respond to the findings of the IPPC enhancement evaluation, emphasizing how essential it is to have the one of the flag ship bodies housed in FAO, the IPPC Secretariat, appropriately staffed to contribute to the FAO strategic objectives.
- [5] The IPPC Secretary also had some opening remarks, he pointed out in particular that the chairs of the Standards Committee (SC) and Capacity Development Committee (CDC) had been invited as observers, and that the SC chair was able to attend. The Secretary noted several of the accomplishments that have taken place so far this year, and noted in particular that the Secretariat had established a few task forces to help provide more integration of the Secretariat staff which involves some matrix management. The Secretary also explained the new role of Mr Craig Fedchock, IPPC Advisor, who will now provide

¹ Link to the June 2016 Bureau meeting report:

https://www.ippc.int/static/media/files/publication/en/2016/08/Bureau_June_2016-2016-08-02.pdf

support and advice to the Secretary and notified the Bureau that Mr David Nowell has been placed in the FAO mobility programme and will be leaving the IPPC Secretariat at the end of the year. The Secretary also echoed the remarks he has made previously on the need to have sustainable funding to ensure continuity and sustainability of staff. He looked forward to the upcoming discussions on this topic in the SPG, and mentioned that as the IPPC network looks to the future, the UN SDGs will be very useful guides for planning and strategy.

2. Adoption of the Agenda and Election of the Rapporteur

[6] The Bureau adopted the Agenda (Appendix 1).

[7] The Bureau elected Mr Lucien Konan Kouame (Cote d'Ivoire) as Rapporteur.

3. Housekeeping

[8] The Secretariat introduced the Participants list asking that the Bureau members verify their contact details (Appendix 2).

[9] The Bureau noted the local information².

4. Report of the Last Meeting

[10] The chairperson reviewed the action points established during the June 2016 Bureau meeting, noting that most items were completed. Some items remain incomplete, which will be reflected in the action list developed after this meeting. The chair noted that comments are past due on the proposed rules of procedure for the TC-RPPOs, and if no comments are received in the by the end of the meeting the proposed rules will be presented as drafted.

[11] Another key issue mentioned was the need to have rotational process for CPM membership/chair published. The Bureau asked the Secretariat to post this guidance on the IPP and requested the IPPC Secretariat to update the 2011 IPPC procedural manual prior to CPM-12 (2017) ensuring all the up to date procedures are incorporated.

5. Preparations for SPG

[12] The chairperson for the SPG discussed preparations and planning. He asked for support on the primary objectives of the SPG from the Bureau, noting that the focus should be on the strategic plan for 2020 - 2030. To go far we need to go together. If countries don't see a reflection of their views and goals they have for the future of the phytosanitary community then there will be little support. There was agreement that the Bureau must be a champion for finding sustainable financial support. Strategic planning and sustainable funding should be the main objectives of this SPG meeting. The SPG chair recommended that a full day be devoted to the draft Strategic Framework (2020-2030) ensuring that perspectives from counties that are not able to attend the SPG are reflected. The Bureau and SPG participants need to take the results of the SPG discussion back to their regions and share with contracting parties. The Bureau chair noted that the process could take almost two days if there is a focus on both "what do we want to do", as well as "how are we going to do it?"

[13] Additional discussion took place about re-arranging the agenda, but there was general agreement that the SPG should really focus on the 2020-2030 Strategic Framework and on discussions on how to ensure there is sustainable funding for the IPPC Secretariat. The Bureau agreed it would like to keep the discussion on the 2020-2030 Strategic Framework at a high level and focus on where members would like to see the IPPC community in those 10 years. It was agreed to divide the SPG up into two groups with one group focusing on the proposed projects for 2020-2030 and the other group concentrating on strategic discussions. The two groups would then update each other in a plenary session

² [Link to Local information](#)

[14] The Secretary suggested that the SPG should make some recommendations to the CPM on the strategic planning document. He proposed that a concept note be prepared for CPM-12 (2017) followed by some stakeholder consultation with the aim to have a first draft be approved by the SPG in 2017 and submitted to CPM-13 (2018). Further modifications could be made and the SPG would finalize the draft in 2018 with the hopes that the 2020-2030 Strategic Framework would be adopted at CPM-14 (2019) and an implementation plan would be approved by CPM-15 (2020). Xia also commented on the relationship between SDGs and the 2020 – 2030 strategic plan and he suggested that consideration be given to a working group which would help prepare the draft document through the process.

6. Briefing on Implementation Progress of Enhancement Evaluation

[15] The topic was not discussed as the key points were covered during the ADG's remarks.

7. Briefing from the Financial Committee

[16] The Bureau reviewed the results of the Financial Committee (FC) as well as the budget itself in detail. Highlights of the FC meeting included the presence of an European Union (EU) (donor) observer, as well as a recommendation to have an improved fact sheet targeted for donors. The Bureau requested some new features for the budget report such as showing the income from the money received from assisting with FAO projects and showing over-expenditures. The FC agreed with the presentation of the 2017 work plan (WP) and budget.

[17] In discussing issues arising from SPG regarding finances, the Bureau recognized that it had the task to review the 2017 WP and budget to help identify areas where work could be stopped or re-phased in order to achieve savings of 500k USD. At the request of the Bureau in June 2016, a paper was presented by the Standards Officer and SC chairperson which outlined the impact of budget cuts to various areas of the standard setting program. After a line-by-line review, some minor reductions were identified such as cancelling the possible Technical Panel on Fruit Flies (TPFF) meeting in 2017 and having the SC-7 meet instead of the SC in May 2017 (1.1.5 of the budget at an estimated saving of \$40k).

[18] Additional work reductions were identified in other areas including deferring the appointment of a communications officer (P2) to assist the communications consultant identified in sections 1.2.2 and 1.2.3 of the budget. The proposed reductions in work resulted in a total cost savings of \$186k USD. The Secretariat will take steps to implement this work reduction immediately.

[19] The Bureau agreed that the time period for progressing the large number of diagnostic protocols through consultation to adoption should be spread out over a 4 years period to help reduce the impact on Secretariat resources and enable other standard setting activities to be undertaken. The Bureau also suggested that, as recommended in the Report of the Focus Group (Establishment of a New Subsidiary Body For Implementation), the joint call for topics should be deferred until such time as the process for making the call and assessing proposals has been developed by the SC and new IC.

[20] Following the review, the Bureau also discussed the proposed Bureau letter to contracting parties requesting financial assistance for the IPPC Secretariat. The Secretary advised the Bureau that it might be more advisable to send the letter to the DG asking for the approval of the enhancement evaluation implementation plan first. The Bureau also discussed how to present information on finances to the CPM. It was agreed to emphasize the two options discussed at the SPG: voluntary assessed contributions and the pay as you go option. The Bureau chair suggested that some detail on these two approaches could be included with an appendix for each option. In addition, the Bureau urged the Secretariat to prepare some draft advocacy material. It was agreed that the Secretariat would prepare and circulate the respective drafts two weeks prior to the December 2017 bureau teleconference.

[21] The Bureau member representing the Near East advised that he would raise the matter of voluntary assessed contributions as a sustainable source of funding at the Technical Consultation of RPPOs (TC-RPPOs) in November 2016.

8. Work Plan and Budget (WPB) of the IPPC Secretariat for 2017

[22] Included in the discussion of agenda item 7 above.

8.1 Consideration of cuts in the SSU

[23] Included in the discussion of agenda item 7 above.

9. International Year of Plant Health 2020

[24] Mr Ralph Lopian (Finland) reviewed the status of IYPH developments noting the success of the COAG endorsement. He also mentioned that the first meeting of the steering group on the IYPH had been postponed in order to ensure better attendance and it would be taking place in Rome from 9-11 November 2017. The Bureau requested a short paper on IYPH developments for the December teleconference, incorporating the results of the November meeting.

10. IRSS updates

[25] The Officer in Charge of Capacity Development introduced a paper on diversion of intended use. The Bureau was requested to consider the results of the study and provide guidance as to next steps. The Bureau proposed that the TC-RPPOs include the topic on their agenda for the next meeting and canvass further examples to illustrate the issue. The Bureau suggested that an introductory paper be developed including some principles and clear guidance on how to address this issue which could be used to facilitate discussion in the IPPC Regional Workshops. The Bureau would then wait for feedback before deciding what further actions are needed, if any. The Secretariat was asked to seek input from the WTO SPS Committee on how they deal with the diversion from intended use.

[26] The Bureau was informed on the status of other work activities including progress on the development of a third cycle of the IRSS project proposal. The bureau welcomed the crosscutting consultation across IPPC units to develop the proposal.

[27] A draft outline of the second IRSS triennial review report was shared and comments were requested from the Bureau on the structure, content and stakeholders, input was requested by 15 October 2016.

[28] There was also a discussion on a possible study to look into the use of certificates of compliance. There was a suggestion that this could be linked to the IRSS third cycle proposal should the Bureau support it as a potential activity.

[29] The Secretariat suggested that consideration should be given to linking its work on risk communication to pest risk analysis (PRA) as a potential topic of focus for 2019, the IPPC theme year on Capacity Development.

[30] A brief report was given on a meeting held in Washington DC on the progress with developing a study on the benefits of the IPPC. The results from this meeting is published on the IPP³ and will feature in the side session at CPM-12 (2017) in the Republic of Korea.

[31] The Secretariat informed that the second global IPPC survey on the Implementation of the IPPC and its standards was underway. The Bureau welcomed the report. Bureau suggested that the next global IPPC survey in the third IRSS cycle should try to gather information on the use of diagnostic protocols (as previously requested).

11. Post SPG Discussion

[32] The Bureau discussed the outcomes of the SPG meeting, which included the SPG requesting the original drafters of the proposed 2020-2030 Strategic Framework to revise the draft based on SPG comments.

³ <https://www.ippc.int/en/irss/activities/26/>

This would be reviewed in the December 2016 Bureau teleconference, with the objective of having a concept note prepared for CPM-12 (2017).

- [33] With regard to IYPH, the IPPC lead has been requested to prepare a small document for both the CDC and SC on IYPH activities and updates, as well as for the December 2016 Bureau teleconference call. The Bureau requested the Secretariat to continue following up with this work.
- [34] Regarding the work plans on plant health and trade facilitation, the Bureau noted that these were discussed and supported during the SPG and additional information is contained in the SPG report.
- [1] Next year's SPG will be held in Rome from 10 to 12 October 2017.

12. Any Other Business

- [2] The Bureau will develop the following papers for CPM 12 (2017):
- A complementary action plan for implementing the CPM Recommendation on Sea Containers reflecting the SPG discussions.
 - Outlining the critical financial situation of the IPPC Secretariat which will help show the reductions in the work plan
 - Options for sustained funding based on the outcome of the SPG discussions.
 - Proposal for an Implementation Committee taking into account SPG input.
- [3] It was agreed that a CPM paper should be prepared by the Chair of the 2016 SPG meeting providing a high level summary of the SPG discussions.
- [4] The Bureau also reviewed the CPM-12 (2017) agenda, adding an item for the proposed revisions of CPM Recommendation procedures (see Annex 03) for CPM 12.
- [5] The CPM-12 (2017) meeting arrangements were reviewed and discussed. The Bureau was advised that the WCO DG has been invited to give a key note speech. It was agreed that the CPM would start on Wednesday 5 April 2017 afternoon at 14:00, followed by morning and afternoon sessions on Thursday and Friday. A special topic session on e-Commerce would be followed by three side sessions organized and presented, respectively, by the Republic of Korea, APPPC and the IRSS team to highlight the benefits of ISPMs (IRSS results, the avocado industry and review of ISPM 15) and would be held on Saturday morning. A special IPPC 65th anniversary dinner will be hosted by the Republic of Korea on Saturday night with Mr John Hedley (New Zealand) providing a historical overview of the IPPC. There are no official meetings planned for Sunday. Morning and afternoon sessions would be convened on Monday 10 April 2017 and only an afternoon session on Tuesday starting 14:00 for the adoption of the report.
- [6] A space for both posters and booths will be provided and any interested party, including industry, will be invited to participate with a fee.
- [7] The FC would meet on Monday 3 April 2017 in the morning, followed by a Bureau meeting in the afternoon and all day Tuesday. The Bureau would again meet on Tuesday, 11 April, in the morning before the adoption of the CPM report.
- [8] The Bureau selected the IPPC 65th anniversary logo (Appendix 04).
- [9] It was noted that the Bureau will be represented by Mr Trujillo (Mexico) at the SC November meeting, by Mr Kamal (Sudan) at the TC-RPPOs and Mr Van Alphen (The Netherlands) at the CDC meeting

13. Next meeting

- [10] The Bureau will convene virtually on 6 December 2016 (12:00h GMT+1). The Bureau's next face-to-face meeting will be in Incheon, ROK from 3 to 4 April 2017, in combination with the Twelfth CPM Session (5 - 11 April 2017).

14. Close of the Meeting

- [11] The CPM Chairperson thanked the Bureau members for their contributions and the Secretariat for their support. The Secretary thanked all the participants for their contributions and closed the meeting.

Appendix 01 – Agenda

| Agenda item | Presenter | Document number |
|---|-------------------|--|
| 3 October 2016, Monday (14:00-17:00) - India room | | |
| 1. Opening | RANSOM/XIA | |
| 1.1 Opening remarks from ADG-AG | WANG | |
| 1.2 Welcome address from the IPPC Secretary | XIA | |
| 2. Adoption of the Agenda | RANSOM | 01_Bureau_2016_Oct |
| 3. Housekeeping | FEDCHOCK | |
| 3.1 Documents list | | 02_Bureau_2016_Oct |
| 3.2 Participants list | | 03_Bureau_2016_Oct |
| 3.3 Local information | | Link to local information |
| 4. Report of the Last Meeting | RANSOM/ FEDCHOCK | Link to June Bureau report |
| 5. Preparations for the SPG | FEDCHOCK/TRUJILLO | |
| 6. Briefing on Implementation Progress of Enhancement Evaluation | XIA | |
| 7 October 2016, Friday (9:30-17:00) – Canada room | | |
| 7. Briefing from the Financial Committee | FOREST | |
| 8. Work Plan and Budget (WPB) of the IPPC Secretariat for 2017 | XIA/BENOVIC | 07_Bureau_2016_Oct plus Appendix 1 and 2 |
| 8.1 Consideration of cuts in the SSU | LARSON | 06_Bureau_2016_Oct |
| 9. Development of International Year of Plant Health 2020 | LOPIAN | |
| 10. IRSS Study of Diversion from Intended Use | SOSA | 04_Bureau_2016_Oct 05_Bureau_2016_Oct 08_Bureau_2016_Oct 09_Bureau_2016_Oct |
| 11. Post SPG Discussion/CPM Preparation | ALL | |
| 12. Any Other Business | RANSOM | |
| 12.1 Election of a new CDC member from Europe | VAN ALPHEN | |
| 13. Next Meeting | RANSOM | |

Appendix 02 – Participants list

| | Region / Role | Name, mailing, address, telephone | Email address |
|---|--|--|--|
| ✓ | Africa Member | M Lucien KOUAME KONAN Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, COTE D'IVOIRE Phone: (+225) 07 903754 | I_kouame@yahoo.fr |
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| ✓ | Europe Member | Mr Corné VAN ALPHEN Coordinating Policy Officer Phytosanitary Affairs Plant Supply Chain and Food Quality Department Ministry of Economic Affairs P.O. Box 20401 2500 EK - The Hague THE NETHERLANDS Phone: (+31) 618 596867 | c.a.m.vanalphen@minez.nl |
| ✓ | Latin America and Caribbean Member <i>Vice-chairperson CPM</i> | Mr Francisco Javier TRUJILLO ARRIAGA Director General de Sanidad Vegetal Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria Sagarpa, Mexico Phone: (+52) 55 59051000 | trujillo@senasica.gob.mx |
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| ✓ | North America Member | Ms Marie-Claude FOREST National Manager and International Standards Adviser Plant Protection Division Canadian Food Inspection Agency 59 Camelot Drive Ottawa, Ontario Canada K1A 0Y9 Phone: (+1) 613 773 7235 | Marie-claude.forest@inspection.gc.ca |

| | Region / Role | Name, mailing, address, telephone | Email address |
|---|--|---|---|
| ✓ | Pacific Member <i>CPM-Chairperson</i> | Ms Lois RANSOM Assistant Secretary, Plant Import Operations GPO Box 858 Canberra ACT 2601 AUSTRALIA Phone: (+61) 262723241 | Lois.ransom@agriculture.gov.au; |

Others

| | Region / Role | Name, mailing, address, telephone, nationality | Email address |
|---|------------------|--|--|
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| ✓ | IPPC Secretariat | Mr David NOWELL National Reporting Obligations Officer | Dave.Nowell@fao.org |
| ✓ | IPPC Secretariat | Mr Brent LARSON Standards Officer | Brent.Larson@fao.org |
| ✓ | IPPC Secretariat | Mr Orlando SOSA IRSS Officer | Orlando.Sosa@fao.org |
| ✓ | IPPC Secretariat | Mr Marko BENOVIC Finance and Planning Associate | Marko.Benovic@fao.org |

Appendix 03 – CPM-12 Draft Agenda

1. Opening of the Session

1.1 FAO opening

1.2 Korea Opening

2. Keynote Address on Plant Health and Trade Facilitation

3. Adoption of the Agenda

3.1 EU Statement of Competence

4. Election of the Rapporteur

5. Establishment of the Credentials Committee

6. Report from the CPM Chairperson

7. Report from the IPPC Secretariat

8. Governance

8.1 Strategic planning

- Summary of the Strategic Planning Group report
- Strategic framework 2020-2030
- Sustainable funding
- Emerging issues
- Strategic partnerships

8.2 Framework for standards and implementation

8.3 Proposal for a new implementation oversight body

8.4 Sea containers

8.5 Adjustment to the CPM rules of procedure

8.6 Adjustments to the TC-RPPO rules of procedure

8.7 New Procedure for CPM Recommendation

9. Standard Setting

9.1 Report on the activities of the Standards Committee

9.2 Adoption of International Standards for Phytosanitary Measures

9.3 Topics for IPPC standards - New topics and adjustments to the List of topics for the IPPC standards

9.4 Adjustments of CPM-11 adopted standards in languages

9.5 Adjustment to language review process

10. Implementation and Facilitation

10.1 Report on CDC activities

10.2 Implementation pilot on surveillance

10.3 Report on the Implementation, Review and Support System (IRSS)

10.4 Report on the activities of the Subsidiary Body on Dispute Settlement (SBDS)

- 10.5 Report on the status of ISPM 15 Symbol Registration
- 10.6 Report on ePhyto
- 11. Communication and Advocacy**
 - 11.1 Report on National Reporting Obligations
 - 11.2 Annual communication plan for 2017
 - 11.3 Plant Health and Trade Facilitation Theme
- 12. International Year of Plant Health in 2020 (IYPH 2020)**
- 13. IPPC Network**
 - 12.1 Report on the Technical Consultation among Regional Plant Protection Organizations
 - 12.2 Report on the IPPC Regional Workshops
- 14. International Cooperation**
 - 13.1 Oral reports from selected international organizations
 - 13.2 Written reports from international organizations
- 15. Work Plan and Budget**
 - 14.1 Financial report of the IPPC Secretariat for 2016
 - 14.2 Work plan and budget of the IPPC Secretariat for 2017
 - 14.3 Resource mobilization
- 16. Contracting Parties Reports of Successes and Challenges of Implementation**
- 17. Potential implementation issues of draft or recently adopted standards**
- 18. Recognition of Important Contributions**
- 19. Special topics session – Trade Facilitation**
- 20. Confirmation of membership and potential replacements**
 - 19.1 CPM Bureau members and potential replacement members
 - 19.2 SC and SBDS members and potential replacement members
- 21. Any Other Business**
- 22. Date and Venue of the Next CPM Session**
- 23. Adoption of the Report**

Appendix 04 - IPPC 65th anniversary logo**International Plant
Protection Convention****65**
YEARS

Protecting the world's plant resources from pests

**Convention internationale
pour la protection des végétaux****65**
ANNÉES

Protéger les ressources végétales contre les organismes nuisibles

**Convención Internacional
de Protección Fitosanitaria****65**
AÑOS

Proteger de las plagas los recursos vegetales del mundo



Международная конвенция по карантину и защите растений

65
лет

Защита растительных ресурсов мира от вредных организмов



国际植物保护公约

65
周年

保护世界植物资源免受害虫的伤害

65
عام

الاتفاقية الدولية لوقاية النباتات حماية الموارد النباتية في العالم من الآفات

