



联合国
粮食及
农业组织

Food and Agriculture
Organization of the
United Nations

Organisation des Nations
Unies pour l'alimentation
et l'agriculture

Продовольственная и
сельскохозяйственная организация
Объединенных Наций

Organización de las
Naciones Unidas para la
Alimentación y la Agricultura

منظمة
الغذية والزراعة
للأمم المتحدة

COMMISSION ON PHYTOSANITARY MEASURES

Twelfth Session
Incheon, Republic of Korea , 5-11 April 2017
Local Information
Agenda item 3
Prepared by the Republic of Korea
<i>English only</i>



12th Commission on Phytosanitary Measures for International Plant Protection Convention

5-11 April, 2017 | Songdo Convensia, Incheon, Rep. of Korea

WELCOME TO CPM-12 IN INCHEON, REPUBLIC OF KOREA!

Program

	Wed, 5 April	Thur, 6 April	Fri, 7 April	Sat, 8 April	Sun, 9 April	Mon, 10 April	Tue, 11 April
09:00							
10:00		Plenary 2	Plenary 4			Plenary 6	
11:00				Side Sessions	Field Trip		
12:00		Lunch	Lunch			Lunch	
13:00				Lunch			
14:00						Plenary 7	
15:00	Plenary 1	Plenary 3	Plenary 5	Side Sessions			Plenary 8
16:00						Special Topic Sessions	
17:00							
18:00							
19:00				Welcome Reception			
20:00							

- 4 days' lunch during the CPM (on 6, 7, 8 and 10 April 2017) and evening cocktail party on Saturday, 8 April 2017 will be provided to all participants. Detailed information will be announced. Kindly note that these will be reduced from the DSA for all the participants receiving the financial support.
- Technical exhibitions and posters will be displayed during the CPM-12.
- Optional field trip will be on Sunday, 9 April 2017. (Detailed information attached to this paper.)

Climate

- [1] In early April is spring season in Korea and the weather is getting warmer. The possible lowest temperature is 8°C (46°F) and highest one is 18°C (64°F). Since the daily temperature range varies greatly in the spring, it is recommended to bring a light jacket and umbrella.

How to get to the hotel from Incheon International airport

- [2] When you arrive at Incheon international airport, please go through all procedures such as immigration, customs and pick up your luggage and go through a gate A or B. (You might need to, use monorail to come to Terminal 1 if you arrive at Terminal 2.)
- [3] Please find a currency exchange and exchange some pocket money or withdraw some cash at the cash machine for transportation and meals. (Current exchange rate is approximately 1,100won/US\$.)

Using Limousine bus

[4] Use door 4 or 11 and find bus stop **4A or 10B** respectively and wait for **sky blue color KAL limousine bus No. 6707B**. The bus runs every 30 minutes from 05:53 to 22:11. Arrival stops are as follows and it will take about 30 minutes from Incheon airport to hotels.

- Airport limousine bus fare (one-way) is KRW 7,000
- Ticket purchase: Korean Airlines Limousine (KAL) Counter No. 22
- Boarding: 4A or 10B (1st floor)

No. 6707B Limousine route

1. Incheon Airport → 2. Grand Hyatt Incheon → 3. Korea Coast Guard HQ → 4. Orakai Songdo Park Hotel → 5. The Central Park Hotel Songdo → 6. Holiday Inn Incheon Songdo → 7. Incheon National University Station → 8. Oakwood Premier Incheon → 9. Sheraton Grand Incheon Hotel & Songdo Convensia

**English announcement is provided in a limousine bus but it is advisable to provide the bus driver with the name of your hotel.*

If you arrive in Gimpo Airport (probably transit in some cities of China or Japan)

(Option 1) Use subway at Gimpo airport station.

Departure from Gimpo airport station (Line 5 and 9) → Transfer to Incheon Line 1 at Gye-Yang station → Arrival in Central Park Station gate No. 2 → Walk or take a taxi to your hotel

(Option 2) Use limousine bus No. 6707A between Gimpo airport and Incheon airport.

1. Gimpo Airport → 2. Incheon Airport → Get off the bus → Transfer and take the bus No. 6707B → Follow the above mentioned Limousine route No. 6707B

- Airport limousine bus fare (one-way from Gimpo airport to Incheon airport) is KRW 7,500
- Ticket purchase : KAL Limousine Counter
- Boarding: Bus stop No.14(Gimpo Domestic Terminal) or Bus stop No.7(Gimpo International Terminal)

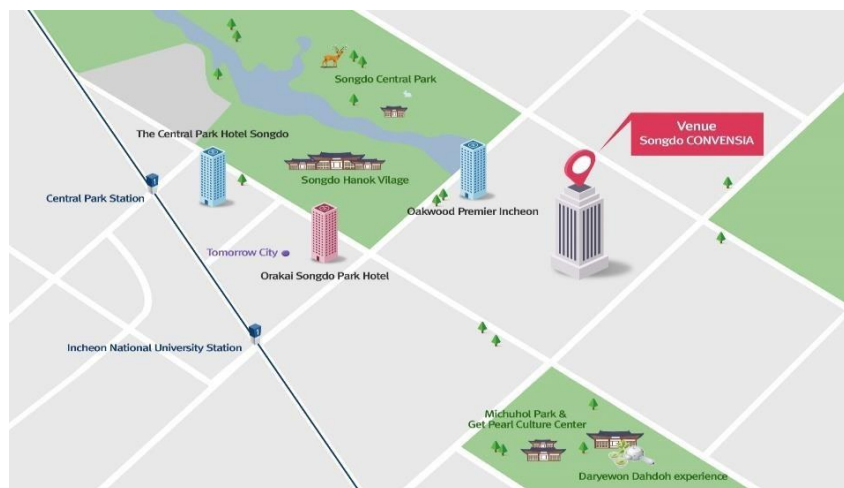
How to make hotel reservation

Hotel list (based on standard room)

Please use hotel reservation form attached at the end of this document to get special price for CPM-12.

**The rate of US\$ is subject to change according to the exchange rate when you check out.*

Hotel	Room +1 breakfast rate (KRW, incl. VAT)	Distance (by walking)	Booking email address
Oakwood Premier Incheon http://www.oakwoodpremier.co.kr/?view=main&mode=hub_eng	205,700 (Approx. USD 187)	5 minutes	reservations.opi@oakwoodpremier.co.kr
Orakai Songdo Park Hotel http://www.orakaihotels.com/songdo/eng/default.asp	150,700 (Approx. USD 137)	10 minutes	rsvn@orakaihotels.com
The Central Park Hotel Songdo http://www.centralparkhotel.co.kr/en-sdHotel/	126,500 (Approx. USD 115)	15 minutes	rsvn@cphotel.co.kr



Currency exchange

- [5] Please find a currency exchange and exchange some money for transportation and meals. (Current exchange rate is approximately 1,100won/US\$.)

Restaurants

- [6] Restaurants near hotels are located in NC Cube, Lotte Mart and Hyundai Premium Outlets, you can find various kind of restaurants where you across the road from your hotel and pass through the park. Less the 10,000won/meal (10US\$) is reasonable price for simple meal. In Korea, most of restaurants accept credit card.

How to get to Seoul

Metropolitan buses

Bus No.	M6724	M6405	1301
Route	Songdo Convensia Shinchon Seoul St.	Songdo Convensia Gangnam St.	Songdo Convensia Shinchon Seoul St.
Running Time	05:00-24:00	05:00-23:30	05:00-23:40
Interval	15-20 min	10-15 min	30-60 min
Total travel Time	100 min	50 min	100 min
Bus fare	KRW 2,500	KRW 2,500	KRW 2,500

Subway

- [7] Use subway station “University of Incheon Station (Incheon line)”
- [8] Seoul metro line map (English): <http://dmzap1.seoulmetro.co.kr/station/eng/linemap.action>

Seoul Tour website

- [9] Please visit website (English): <http://en.seoulcitybus.com/>

Field Trip & Incheon City Tour

Field trip for National Institute of Biological Resources (NIBR) and Incheon city tour will be on Sunday, 9 April 2017. Participants should apply the field trip during the CPM-12 registration and it will be maximum 60 person on a first-come, first-serve basis. Shuttle bus and tour guide (English) will be provided for field trip and lunch will not be provided. Detailed schedule will be announced.

Field Trip - National Institute of Biological Resources (NIBR)

National Institute of Biological Resources (NIBR) was established for the purpose of securing sovereign rights over the biological resources, the valuable assets for future generation. NIBR is to lay a foundation for biodiversity conservation and its sustainable use to achieve national sovereignty over biological resources. Various surveys and research projects are being conducted in order to secure, preserve and manage national biological resources. Also, as of December 2015, the institute holds approximately 2.72 million specimens, obtained through various survey/research projects and donations.



Website : <https://www.nibr.go.kr/eng/main/main.jsp>

Incheon City Tour

Participants can experience various aspects of Incheon with tour guide. The tour will be supported by Incheon Tourism Organization and detailed information will be announced.

SECRETARIAT of IPPC

Email hspark101@korea.kr | Phone +82-54-912-0628 | Fax +82-54-912-0635

LOCAL SECRETARIAT

Email cpm-12@meci.kr | Phone +82-2-6288-6307 | Fax +82-2-6288-6399

VISA requirement for Rep. of KOREA for IPPC CPs

Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Afghanistan	yes	yes	yes	yes
Albania	No (for 30days)	No (for 30days)	No (for 30days)	no
Algeria	yes	No (for 90days)	No (for 90days)	yes
Antigua and Barbuda	No (for 90days)	No (for 90days)	No (for 90days)	no
Argentina	No (for 30days)	No (for 90days)	No (for 90days)	yes
Armenia	yes	No (for 90days)	No (for 90days)	no
Australia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Austria	No (for 90days)	No (for 180days)	No (for 180days)	yes
Azerbaijan	yes	No (for 30days)	No (for 30days)	yes
Bahamas	No (for 90days)	No (for 90days)	No (for 90days)	no
Bahrain	No (for 30days)	No (for 30days)	No (for 30days)	yes
Bangladesh	yes	No (for 90days)	No (for 90days)	yes
Barbados	No (for 90days)	No (for 90days)	No (for 90days)	no
Belarus	yes	No (for 90days)	No (for 90days)	no
Belgium	No (for 90days)	No (for 90days)	No (for 90days)	yes
Belize	yes	No (for 90days)	No (for 90days)	no
Benin	yes	No (for 90days)	No (for 90days)	no
Bhutan	yes	yes	yes	no
Bolivia	yes	No (for 90days)	No (for 90days)	yes

United States of America* - All United States citizen participants travelling to South Korea with an Official (red) or Diplomatic (black) passport will need a visa to enter South Korea. Those travelling on a general/personal (blue) passport will not need a visa.

VISA requirement for Rep. of KOREA for IPPC CPs

Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Bosnia and Herzegovina	No (for 30days)	No (for 30days)	No (for 30days)	no
Botswana	yes	yes	yes	no
Brazil	No (for 90days)	No (for 90days)	No (for 90days)	yes
Bulgaria	No (for 90days)	No (for 90days)	No (for 90days)	yes
Burkina Faso	yes	yes	yes	no
Burundi	yes	yes	yes	no
Cambodia	yes	No (for 60days)	No (for 60days)	yes
Cameroon	yes	yes	yes	yes
Canada	No (for 180days)	No (for 180days)	No (for 180days)	yes
Cape Verde	yes	No (for 90days)	No (for 90days)	no
Central African Republic	yes	yes	yes	no
Chad	yes	yes	yes	no
Chile	No (for 90days)	No (for 90days)	No (for 90days)	yes
China	yes	No (for 30days)	No (for 30days)	yes
Colombia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Comoros	yes	yes	yes	no
Congo	yes	yes	yes	no
Congo, The Democratic Republic of the	yes	yes	yes	yes
Cook Islands	yes	yes	yes	no
Costa Rica	No (for 90days)	No (for 90days)	No (for 90days)	yes

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VISA requirement for Rep. of KOREA for IPPC CPs

Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Côte d'Ivoire	yes	yes	yes	yes
Croatia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Cuba	yes	yes	yes	no
Cyprus	No (for 30days)	No (for 90days)	No (for 90days)	no
Czech Republic	No (for 90days)	No (for 90days)	No (for 90days)	yes
Democratic People's Republic of Korea	yes	yes	yes	no
Denmark	No (for 90days)	No (for 90days)	No (for 90days)	yes
Djibouti	yes	yes	yes	no
Dominica	No (for 90days)	No (for 90days)	No (for 90days)	no
Dominican Republic	No (for 90days)	No (for 90days)	No (for 90days)	yes
Ecuador	No (for 90days)	No (for 90days)	No	yes
Egypt	No (for 30days)	No (for 90days)	No (for 90days)	yes
El Salvador	No (for 90days)	No (for 90days)	No (for 90days)	yes
Equatorial Guinea	yes	yes	yes	no
Eritrea	yes	yes	yes	no
Estonia	No (for 90days)	No (for 90days)	No (for 90days)	no
Ethiopia	yes	yes	yes	yes
European Union	yes	yes	yes	no
Fiji	No (for 30days)	No (for 30days)	No (for 30days)	yes
Finland	No (for 90days)	No (for 90days)	No (for 90days)	yes

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VISA requirement for Rep. of KOREA for IPPC CPs

France	No (for 90days)	No (for 90days)	No (for 90days)	yes
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Gabon	yes	No (for 90days)	No (for 90days)	yes
Gambia	yes	yes	yes	no
Georgia	yes	No (for 90days)	No (for 90days)	no
Germany	No (for 90days)	No	No	yes
Ghana	yes	yes	yes	yes
Greece	No (for 90days)	No	No	yes
Grenada	No (for 90days)	No (for 90days)	No (for 90days)	no
Guatemala	No (for 90days)	No (for 90days)	No (for 90days)	yes
Guinea	yes	yes	yes	no
Guinea-Bissau	yes	yes	yes	no
Guyana	No (for 30days)	No (for 30days)	No (for 30days)	no
Haiti	No (for 90days)	No (for 90days)	No (for 90days)	no
Honduras	No (for 30days)	No (for 30days)	No (for 30days)	yes
Hungary	No (for 90days)	No (for 90days)	No (for 90days)	yes
Iceland	No (for 90days)	No (for 90days)	No (for 90days)	no
India	yes	No (for 90days)	No (for 90days)	yes
Indonesia	yes	No (for 30days)	No (for 30days)	yes
Iran- Islamic Republic of	yes	No (for 90days)	No (for 90days)	yes
Iraq	yes	yes	yes	yes

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VISA requirement for Rep. of KOREA for IPPC CPs

Ireland	No (for 90days)	No (for 90days)	No (for 90days)	yes
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VISA requirement for Rep. of KOREA for IPPC CPs

Israel	No (for 90days)	No (for 90days)	No (for 90days)	yes
Italy	No (for 90days)	No (for 90days)	No (for 90days)	yes
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Jamaica	No (for 90days)	No (for 90days)	No (for 90days)	no
Japan	No (for 90days)	No (for 90days)	No (for 90days)	yes
Jordan	yes	yes	yes	yes
Kazakhstan	No (for 30days)	No (for 90days)	No (for 90days)	yes
Kenya	yes	yes	yes	yes
Kuwait	No (for 90days)	No (for 90days)	No (for 90days)	yes
Kyrgyzstan	yes	No (for 30days)	No (for 30days)	yes
Lao Peoples Democratic Republic	yes	No (for 90days)	No (for 90days)	yes
Latvia	No (for 90days)	No (for 90days)	No (for 90days)	no
Lebanon	yes	No (for 30days)	No (for 30days)	yes
Lesotho	No (for 60days)	No (for 60days)	No (for 60days)	no
Liberia	No (for 90days)	No (for 90days)	No (for 90days)	no
Libya	yes	yes	yes	yes
Lithuania	No (for 90days)	No (for 90days)	No (for 90days)	no
Luxembourg	No (for 90days)	No (for 90days)	No (for 90days)	no
Macedonia- The Former Yugoslav Republic of	yes	yes	yes	no
Madagascar	yes	yes	yes	yes
Malawi	yes	yes	yes	no

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VISA requirement for Rep. of KOREA for IPPC CPs

Malaysia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Maldives	yes	yes	yes	no
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Mali	yes	yes	yes	no
Malta	No (for 90days)	No (for 90days)	No (for 90days)	no
Mauritania	yes	yes	yes	no
Mauritius	No (for 30days)	No (for 30days)	No (for 30days)	no
Mexico	No (for 90days)	No (for 90days)	No (for 90days)	yes
Micronesia- Federated States of	No (for 30days)	No (for 30days)	No (for 30days)	no
Moldova- Republic of	yes	No (for 90days)	No (for 90days)	no
Mongolia	yes	No (for 90days)	No (for 90days)	yes
Montenegro	No (for 30days)	No (for 30days)	No (for 30days)	no
Morocco	No (for 90days)	No (for 90days)	No (for 90days)	yes
Mozambique	yes	yes	yes	yes
Myanmar	yes	No (for 90days)	No (for 90days)	yes
Namibia	yes	yes	yes	no
Nepal	yes	yes	yes	yes
Netherlands	No (for 90days)	No (for 90days)	No (for 90days)	yes
New Zealand	No (for 90days)	No (for 90days)	No (for 90days)	yes
Nicaragua	No (for 90days)	No (for 90days)	No (for 90days)	yes
Niger	yes	yes	yes	no

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VISA requirement for Rep. of KOREA for IPPC CPs

Nigeria	yes	yes	yes	yes
Niue	yes	yes	yes	no
Norway	No (for 90days)	No (for 90days)	No (for 90days)	yes
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Oman	No (for 30days)	No (for 90days)	No (for 90days)	yes
Pakistan	yes	No (for 90days)	No (for 90days)	yes
Palau	No (for 30days)	No (for 30days)	No (for 30days)	no
Panama	No (for 90days)	No (for 90days)	No (for 90days)	yes
Papua New Guinea	yes	yes	yes	yes
Paraguay	No (for 30days)	No (for 90days)	No (for 90days)	yes
Peru	No (for 90days)	No (for 90days)	No (for 90days)	yes
Philippines	yes	No	No	yes
Poland	No (for 90days)	No (for 90days)	No (for 90days)	yes
Portugal	No (for 60days)	No (for 60days)	No (for 60days)	yes
Qatar	No (for 30days)	No (for 30days)	No (for 30days)	yes
Republic of Korea	yes	yes	yes	no
Romania	No (for 90days)	No (for 90days)	No (for 90days)	yes
Russian Federation	No (for 60days)	No (for 90days)	No (for 90days)	yes
Rwanda	yes	yes	yes	yes
Saint Kitts and Nevis	No (for 90days)	No (for 90days)	No (for 90days)	no
Saint Lucia	No (for 90days)	No (for 90days)	No (for 90days)	no

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VISA requirement for Rep. of KOREA for IPPC CPs

Saint Vincent and the Grenadines	No (for 90days)	No (for 90days)	No (for 90days)	no
Samoa	No (for 30days)	No (for 30days)	No (for 30days)	no
São Tomé and Príncipe	yes	yes	yes	no
Saudi Arabia	No (for 30days)	No (for 30days)	No (for 30days)	yes
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Senegal	yes	yes	yes	yes
Serbia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Seychelles	No (for 30days)	No (for 30days)	No (for 30days)	no
Sierra Leone	yes	yes	yes	no
Singapore	No (for 90days)	No (for 90days)	No (for 90days)	yes
Slovakia	No (for 90days)	No (for 90days)	No (for 90days)	yes
Slovenia	No (for 90days)	No (for 90days)	No (for 90days)	no
Solomon Islands	No (for 30days)	No (for 30days)	No (for 30days)	no
South Africa	No (for 30days)	No (for 30days)	No (for 30days)	yes
South Sudan	yes	yes	yes	no
Spain	No (for 90days)	No (for 90days)	No (for 90days)	yes
Sri Lanka	yes	yes	yes	yes
Sudan	yes	yes	yes	yes
Suriname	No (for 90days)	No (for 90days)	No (for 90days)	no
Swaziland	No (for 30days)	No (for 90days)	No (for 90days)	no
Sweden	No (for 90days)	No (for 90days)	No (for 90days)	yes

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VISA requirement for Rep. of KOREA for IPPC CPs

Switzerland	No (for 90days)	No (for 90days)	No (for 90days)	yes
Syrian Arab Republic	yes	yes	yes	no
Tajikistan	yes	No (for 90days)	No (for 90days)	no
Tanzania- United Republic of	yes	yes	yes	yes
Thailand	No (for 90days)	No	No	yes
Country	General VISA needed	VISA need for official passport	VISA needed for diplomatic passport	Korean embassy
Togo	yes	yes	yes	no
Tonga	No (for 30days)	No (for 30days)	No (for 30days)	no
Trinidad and Tobago	No (for 90days)	No (for 90days)	No (for 90days)	yes
Tunisia	No (for 30days)	No (for 30days)	No (for 30days)	yes
Turkey	No (for 90days)	No (for 90days)	No (for 90days)	yes
Tuvalu	No (for 30days)	No (for 30days)	No (for 30days)	no
Uganda	yes	yes	yes	yes
Ukraine	yes	No (for 90days)	No (for 90days)	yes
United Arab Emirates	No (for 90days)	No (for 90days)	No (for 90days)	yes
United Kingdom	No (for 90days)	No (for 90days)	No (for 90days)	yes
United States of America*	No (for 90days)	yes	yes	yes
Uruguay	No (for 90days)	No (for 90days)	No (for 90days)	yes
Vanuatu	yes	yes	yes	no
Venezuela- Bolivarian Republic of	No (for 90days)	No (for 30days)	No (for 30days)	yes
Viet Nam	yes	No (for 90days)	No (for 90days)	yes

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VISA requirement for Rep. of KOREA for IPPC CPs

Yemen	yes	yes	yes	yes
Zambia	yes	yes	yes	no
Zimbabwe	yes	yes	yes	yes

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Countries without Korean embassy but needs VISA

	Country	Nearby country where visa issuance is possible
1	Bhutan	Bangladesh
2	Botswana	South Africa
3	Burkina Faso	Côte d'Ivoire
4	Burundi	Rwanda
5	Central African Republic	Cameroon
6	Chad	Cameroon
7	Comoros	Kenya
8	Congo	Congo, The Democratic Republic of the
9	Cook Islands	New Zealand
10	Cuba	
11	Democratic People's Republic of Korea	
12	Djibouti	Ethiopia
13	Equatorial Guinea	Gabon
14	Eritrea	Sudan
15	Guinea	Senegal
16	Guinea-Bissau	Senegal
17	Macedonia- The Former Yugoslav Republic of	
18	Malawi	Zimbabwe

Countries without Korean embassy but needs VISA

	Country	Nearby country where visa issuance is possible
19	Maldives	Sri Lanka
20	Mali	Senegal
21	Mauritania	Morocco
22	Namibia	Angola
23	Niger	Côte d'Ivoire
24	Niue	
25	Saint Lucia	Trinidad and Tobago
26	São Tomé and Príncipe	Gabon
27	Sierra Leone	Nigeria
28	South Sudan	Uganda
29	Syrian Arab Republic	
30	Togo	Ghana
31	Vanuatu	Papua New Guinea
32	Zambia	Zimbabwe

HOTEL RESERVATION FORM

2017 IPPC (International Plant Protection Convention)

Meeting Period: 4th, April ~ 11th, April, 2017

- ◆ Please complete this form and return directly by fax or email to us **no later than 21th March, 2017 (final cut-off date)** to ensure room availability and special discount. If there's change regarding with the reservation please contact following number or email.

Reservation Dept : Phone: +82 32 726 2001 / Fax: +82 32 726 2002,

Email: reservations.opi@oakwoodpremier.co.kr

Arrival Date:	Departure Date:
Booker Name:	Participant Name(Mr./Ms.):
Arrival Flight No./Time :	Departure Flight No. / Time :
Company Name:	Email:
Phone No.:	Fax No.:

◆ **Please check your choice of accommodations:**

(Unit: Korean Won)

Room Type and size	Rack Rate (Room Only, KRW)	Special offered Room Rate (include daily breakfast for 1, KRW)	Remark
Studio 40~55sq.m	423,500	<input type="checkbox"/> 205,700	* Complimentary use of high speed internet in room * Additional Breakfast : 24,200KRW /person
		Bed Type : <input type="checkbox"/> Double <input type="checkbox"/> Twin	
1 Bedroom Superior 67-75sq.m	544,500	<input type="checkbox"/> 242,000	
2 Bedroom Superior 101~112sq.m	786,500	<input type="checkbox"/> 387,200	

* All mentioned rates are included 10% Government tax and 10% service charge.

* Additional Breakfast: **Special discount at KRW 24,200 per person** (from a regular price of KRW 33,000 per person) in case of including in the room rate.

- ◆ A credit card number is required to guarantee your reservation.

Card: <input type="checkbox"/> Amex <input type="checkbox"/> Diners <input type="checkbox"/> Master <input type="checkbox"/> Visa <input type="checkbox"/> JCB	4 digit # for AMEX: _ _ _ _
Card Number:	Expire Date:

Check-in and Check-out Policy / Cancellation and No-Show Policy

- Check-in time after 15:00 and Check-out time before 11:00.
- 1 night penalty will be charge on the no show and cancellation can be made 6pm, 3 days before the arrival date.
- * The hotel will consider the booking to have been cancelled when the guest who has made a reservation for over

one day has not check-in on the first day of the reservation

We are pleased that you have selected Oakwood Premier Incheon and look forward to welcoming you and your guests soon.

Sincerely yours,

- ◆ Please indicate special requests and comments;

Date: _____ Signature: _____



Orakai Songdo Park Hotel

RESERVATION FORM

(Special rates for IPPC)

Guest Details

First Name		Last Name	
Nationality		Contact No.	
E-mail address			

Hotel Reservation

Check-in date		Check-out date	
No. of guests		No. of rooms	
Arrival flight No.		Departure flight No.	

Room type

Room rate (included 10% V.A.T,
1 person Breakfast is included)

<input type="checkbox"/> Deluxe Double	KRW 150,700
<input type="checkbox"/> Deluxe Twin	KRW 150,700

★ If you add breakfast, **KRW 18,700**(per person) will be charged additionally. (10% V.A.T is included)

Special request

<input type="checkbox"/> Early Check-in		<input type="checkbox"/> Late Check-out	
Early Check-in		Late Check-out	
Before 09:00	09:00 ~ 12:00	13:00 ~ 16:00	After 16:00
100% Charge of One night	50% Charge of One night	50% Charge of One night	100% Charge of One night

★ Check-in time : 14:00 / Check-out : 12:00.

★ Extra charge will be added for requesting early check-in and late check-out.

◀ Notice ▶ All rooms are NON-SMOKING.

Credit Card Information

Type	<input type="checkbox"/> VISA	<input type="checkbox"/> Master	<input type="checkbox"/> AMEX	<input type="checkbox"/> Diners	<input type="checkbox"/> JCB
Credit Card No.					
Card Holder's name					
Expire date (Year/Month)					

Cancellation Policy

If the event of any cancellation or change, please notify our reservation team at least 72hours prior to the expected arrival date. One night charge will be applied for no-show or failure of advance cancellation.

None guaranteed reservation(s) will be held 72hours prior to the guest's expected arrival time (Seoul time). If you wish to hold your reservation(s) without any restrictions, please do guarantee your reservation by providing us with your credit card number and its expiry date.

Contact No. +82-32-210-7000, Fax. +82-210-7100, E-mail. rsvn@orakaihotels.com

제 12 차 국제식물보호협약총회

12th Commission on Phytosanitary Measures for International Plant Protection Convention

First Name		Last Name	
GUEST DETAILS			
First Name		Last Name	
Nationality		Contact No.	
E-mail Address			
HOTEL RESERVATION			
Check-in date		Check-out date	
No. of guests		No. of rooms	
Arrival flight No.		Departure flight No.	
Room type		Room rate + 1 breakfast (including V.A.T)	
<input type="checkbox"/> Deluxe Double		KRW126,500	
<input type="checkbox"/> Deluxe Twin		KRW126,500	
★ For additional breakfast KRW20,900(per person) will be charged. (including V.A.T)			
SPECIAL REQUEST			
<input type="checkbox"/> Early Check-in		<input type="checkbox"/> Late Check-out	
Before 09:00	09:00 ~ 12:00	13:00 ~ 16:00	After 16:00
100% Charge of One night	50% Charge of One night	50% Charge of One night	100% Charge of One night
★ Check-in time 15:00 / Check-out time 12:00			
★ Extra charge will be added for requesting early check-in and late check-out.			
CREDIT CARD INFORMATION			
Credit Card Type	<input type="checkbox"/> VISA <input type="checkbox"/> Master <input type="checkbox"/> AMEX <input type="checkbox"/> Diners <input type="checkbox"/> JCB		
Credit Card No.			
Card Holder's name			
Expire date (Month/Year)			

Cancellation Policy

If the event of any cancellation or change, please notify our reservation team at least 72hours prior to the expected arrival date. One night charge will be applied for no-show or failure of advance cancellation.

None guaranteed reservation(s) will be held 72hours prior to the guest's expected arrival time (Seoul time). If you wish to hold your reservation(s) without any restrictions, please do guarantee your reservation by providing us with your credit card number and its expiry date.

Contact No. +82-32-310-5000, Fax. +82-32-310-5103, E-mail. rsvn@cphotel.co.kr