



PLANT PROTECTION AND QUARANTINE TRINIDAD AND TOBAGO



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Central Experiment Station, Centeno



Import Permit Applications

- Import Permit
- Official document authorizing the **importation** of a commodity in accordance with **specified phytosanitary requirements**

TRINIDAD AND TOBAGO
MINISTRY OF AGRICULTURE, LAND AND FISHERIES
PLANT QUARANTINE SERVICE



IMPORT PERMIT

Permit Number: **PLQ2016063098498**

In accordance with the Plant Protection Regulations, 1997 made under the Plant Protection Act, No. 13 of 1975

PCTRINI LTD

is hereby permitted to import via **POINT LISAS** produce of **ETHIOPIA** from **DYNAMIC Caribbean Distribution** up to the 31st day of **December, 2016**

Commodity Description	Quantity	Unit of Measurement	Country of Export
-- Roasted Coffee Beans	300	Pounds (lbs)	UNITED STATES

Subject to conditions specified below:

- 2. Material shall be free of SOIL, TRASH, ORGANIC MATTER, PLANT PESTS, and DISEASE.
- 6. Consignment(s) shall be accompanied by a valid Phytosanitary Certificate (original) from the Exporting Country Stating treatments given.
- 8. Material shall arrive in new, sturdy / sealed / fully labelled containers / bags clearly indicating the country of origin of material.
- 12. Inspection on arrival by Plant Quarantine Officer / Plant Pathologist and any other treatment as may be necessary.

Remarks:

Roasted beans for resale and consumption.



14/07/2016

Date

K. Rose
for Chief Technical Officer

How to apply for an Import Permit?

Manual/Online Permits

- Application Form available at all PQ offices
- Online Applications (www.ttbizlink.gov.tt)



Government of the Republic of Trinidad and Tobago



Business Made Easy


TTBizLink

Home

More on Security Awareness

WHAT IS A PLANT IMPORT PERMIT?

A Plant Import Permit is a document that gives legal authorization to bring regulated plant material from other countries into Trinidad and Tobago. Such plant material takes various forms and can be for a variety of uses. A Plant Import Permit is valid for a stipulated quota and for a certain period of time.

WHO GRANTS PLANT IMPORT PERMITS?

The Plant Quarantine Services of the Ministry of Agriculture, Land and Fisheries is the agency authorized to issue a Plant Import Permit.

WHEN CAN I APPLY FOR A PLANT IMPORT PERMIT?

An individual can apply for a Plant Import Permit at any time during the year. Note however, that Plant Import Permits are generally issued during two (2) main time periods of each year. These are January 1st to June 30th and July 1st to December 31st. Therefore, the maximum amount of time that a Plant Import Permit will be valid for is six (6) months. Permits issued during the period January 1st to June 30th of a particular year, will all expire on June 30 of that year, regardless of its issue date. Permits issued during the period July 1st to December 31st of a particular year, will all expire on December 31st of that year, regardless of its issue date.

HOW DO I APPLY FOR A PLANT IMPORT PERMIT?

Prospective applicants can submit their electronic applications for these permits via the e-Permits and Licences Module via TTBizLink. The relevant website is www.ttbizlink.gov.tt. However, to access the services offered on this website, persons must first be registered with ttconnect via <http://www.ttbizlink.gov.tt/ttconnectregister> where they will receive a unique ttconnect identification number. Said persons must then register with TTBizLink for use of these e-services selected. During the registration process, the company desirous of using these e-services must select the "e-Permits and Licences" option on the registration form. The company would also have to designate relevant employees to conduct such business on its behalf by completing **TTBizLink Application Form B – COMPANY/BUSINESS**. This form must be signed by an authorized representative of the company i.e. the Chairman, CEO, Managing Director or Corporate Secretary. Individuals who are transacting business on their own behalf would be required to use **TTBizLink Application Form A – INDIVIDUALS**.

Note: Transition Period (MALF)

- ✓ MALF – Granted **Agency function** (Ministry of Trade) to process all permits online
- ✓ MALF (**Registration Drive** to encourage all manual users to apply for online permits – 4th August 2017)
- ✓ Reduced **timeframe** for receipt of import permits
- ✓ Increased efficiency and setting of service standards for the processing of all applications.



Applying for an import
permit....

**DI Application Instructions**

- ▶ Application to Sell and Distribute Antibiotics
- ▶ Application to Import Antibiotics
- ▶ Application for Withdrawal of Antibiotics
- ▶ Application for Withdrawal of Antibiotics from Bond
- ▶ Application to Export Antibiotics

PTCI Application Instructions

- ▶ Licence of Premises - Pesticides
- ▶ Licence of Premises - Toxic Chemicals
- ▶ Licence to Import a Pesticide
- ▶ Licence to Import Toxic Chemicals
- ▶ Draw Down from Toxic Chemicals Import
- ▶ Export Licence/Permit for Toxic Chemical

TLU Application Instructions

- ▶ Import Licence  | 
- ▶ Export Licence
- ▶ Duty Relief Licence  | 

Personal Identification Type *:

-- Select One -- 

Personal Identification No *:

Individual Name *:

DEANNE RAMROOP

VAT/N Number:

[Click Here](#)

Select the "Click here" button to

search for and select your Importer Registration VAT/N Number. Please note that importers declaring non-commercial imports valued less than TT\$20,000 should select "NCIMP" as his/her Number. If you propose to import items more than TT\$20,000 and you do not have a VAT/N Number, please obtain one from the Customs and Excise, **CLICK HERE** for the registration requirements.

Address *:

65 DALLOO STREET 

Mobile No.:

868-753-0949

Telephone No. *:

Fax No.:

Email *:

dramroop@hotmail.com

Contact Information of Individual Completing Application

Please provide your contact information so that we can contact you on your application.

Name:

DEANNE RAMROOP

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State who you are applying for *:

 Individual Company

Do you have a Trinidad & Tobago identification card? *:

 Yes No

Permit Type *:

 Import

Country Of Export *:

TRINIDAD AND TOBAGO - TT

Country of Origin *:

BELIZE - BZ

Locality (Country of Origin) *:

Corozal 

Intended Planting Site (if applicable) :

Remarks :

List of Exporters

S/No.:

1

Exporter Name *:

Exporter Address *:

Exporter Telephone No :

Save

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Items Details**Note:**

1. The HS Code and HS Description data fields are disabled until further notice. You will not be able to input data in these fields.

Item No.:

HS Code:

[Click Here](#)

HS Description

Item Detail Description *:

Material Description and Purpose *:

For a list of common material descriptions **CLICK HERE**. If you are unsure about the material description for your item, please contact the Plant Quarantine Services. (For contact information refer to the 'Contact Us' link on the top menu of this webpage).

Botanical Name :

For a list of commonly used botanical names **CLICK HERE**. If you are unable to locate the botanical name in the list (or) not familiar with the common name or botanical name of items, please contact the Plant Quarantine Services. (For contact information refer to the 'Contact Us' link on the top menu of this webpage).

Quantity *:

Kilograms

[Save Item](#)[Prev](#)[Next](#)[Back to List](#)

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Application Details

State who you are applying for :

Do you have a Trinidad & Tobago identification card? :

Permit Type:

Country of Export:

TRINIDAD AND TOBAGO - TT

Country of Origin:

BELIZE - BZ

Locality (Country of Origin):

Corozal

Intended Planting Site:

Rectangular

Remarks:

List of Exporters**List of Shipments****Terms & Conditions**

- I agree to submit this information for processing and use in accordance with the [Terms and Conditions Agreement and Privacy Statement](#) of this website.
- I certify that ALL information (including stated purpose, country of origin and documents attached) provided in this application is true and correct and that no false or deliberately misleading information has been supplied.
- I also understand that any false information supplied in the completion of this application may result in the withdrawal of any approval granted and the right by the relevant regulatory authority to pursue appropriate legal action.

Please ensure that all fields are filled in correctly before you submit the application.



Processing the import permit application (PQ)

Recommend for Approval, Reject, Query, Refer (eg request for PRA)

Current Role: **Approving Officer Level 1**
---Select Role---

Approving Authority

- Inbox
- Search Application

Reference No.: PLQ2017071233808
Status: Submitted
Submission Date: (DD/MM/YYYY): 12/07/2017

Individual Details | Application Details | Item Summary | Risk Analysis | **Decision**

Application Status

No	Application No	Approving Agency	Current Status	Process Date Time
1	PLQ2017071233808	MALF - Plant Quarantine Services	Submitted	12/07/2017 10:35 AM

Application History

No	Application No	Name	Application Status	Process Date Time	Remarks	Attachment
1	PLQ2017071233808	GAIUS EUDOXIE	Submitted	12/07/2017 10:35 AM		

Decision

Decision *:

Recommended for Approval Reject Query Refer

Validity Date: From: To:
 

External Decision Remarks :

Internal Decision Remarks :



Ease of Doing Business - PQ

- ▶ Import Permits granted for periods of 3 months, 6 months or one year
- ▶ Pest Status of a country changes – Import permit may be recalled
- ▶ Minimize delays – complete application forms properly
- ▶ Online Applications/ Agency Function/ Online Assisted to complete

ISPM 32 -Categorization of commodities according to their Pest Risk



Categorization of commodities according to their Pest Risk

- ➔ ISPM 32 provides the criteria for (NPPOs) of importing countries on how to **categorize commodities** according to their pest risk when considering import requirements.



E Declarations



THANK YOU

