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منظمة
الأغذية والزراعة
للأمم المتحدة

COMMISSION ON PHYTOSANITARY MEASURES

Thirteenth Session

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Summary of the 2017 Strategic Planning Group report and Revision of ToRs of the SPG to include RPPOs representatives - Amendment to the Rules of Procedure for the Strategic Planning Group (SPG)

Agenda item 8.2

Prepared by the IPPC Secretariat

1. In view of the decision of the 12th Session of the Commission on Phytosanitary Measures (CPM 12) to establish a new International Plant Protection Convention (IPPC) subsidiary body – the Implementation and Capacity Development Committee (IC) to replace the Capacity Development Committee and the Subsidiary Body on Dispute Settlement, it is proposed that the Rules of Procedure for the Strategic Planning Group (SPG) (annex 1) be amended to remove the references to the Chairpersons of the Subsidiary Body on Dispute Settlement and the Capacity Development Committee, and replace them with the Chairperson of the Implementation and Capacity Development Committee (IC);
2. The Bureau, at its October 2017 meeting, while discussing the Technical Consultation among Regional Plant Protection Organizations (TC RPPOs), concluded that it was desirable to invite the RPPOs to attend the SPG in the future to provide their input into strategic planning. It is proposed that the SPG Rules of Procedure be amended to reflect this proposal.
3. The CPM is invited to:
 - 1) *consider* the amended Rules of Procedure (attached in Annex I) for the Strategic Planning Group (SPG) to accommodate the above mentioned changes;
 - 2) *approve* the proposed amendments.

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Annex 1**Draft Rules of Procedure for the Strategic Planning Group (SPG)****Rule 1. Purpose**

The purpose of the Strategic Planning Group (SPG) is to provide strategic perspective to the work of the IPPC and to support improvement through the provision of recommendations and advice to the CPM on any issues which have been referred and other issues related to the functions of the SPG.

Rule 2. Functions

The SPG will meet its objectives through carrying out the following functions:

- provide periodic review of the IPPC strategic framework; and
- provide strategic advice to the following specific issues:
 - implementation of the International Plant Protection Convention;
 - capacity development;
 - information exchange;
 - standards development;
 - review of plant protection;
 - resource mobilization and finance;
 - communication issues;
 - procedural issues;
 - operational issues; and
 - any other activity referred by the CPM.

Rule 3. Membership

The SPG will consist of:

- the members of the CPM Bureau;
- [the Chairpersons of the ~~Subsidiary Body on Dispute Settlement~~ Implementation and Capacity Development Committee \(IC\) and the Standards Committee \(SC\) and the Capacity Development Committee;](#)
- [representatives of the Regional Plant Protection Organizations \(RPPOs\);](#)
- other interested persons representing Contracting Parties.

Rule 4. Meetings

The SPG will meet at least once a year and no less than four months prior to the CPM meeting, to allow for report preparation and the undertaking of specified activities before the CPM meeting.

The Vice-Chairperson of the CPM Bureau or in his/her absence another member of the CPM Bureau will chair the meetings of the SPG.

Other interested persons representing Contracting Parties with a specific interest in contributing to the strategic work of the SPG should indicate their intent to participate in a meeting of the SPG no less than 45 days prior to the beginning of the meeting. Wherever possible, members of the SPG will fund their own travel and daily subsistence to attend the meetings. Members of the CPM Bureau and the Chairpersons of the subsidiary bodies may request financial assistance from FAO for meetings, with the understanding that priority for financial assistance, if available, is given to participants from developing countries.

Rule 5. Recommendations

The SPG strives for consensus on all issues in providing recommendations and advice to the CPM. Where no consensus can be reached, the CPM will be informed of the situation.

Rule 6. Documentation, records and reports

The Secretariat, in consultation with the Chairperson and the Vice-Chairperson of the CPM will prepare a provisional agenda and make it available to the members of the SPG no less than 45 days prior to the relevant SPG meeting.

Other meeting documents will be made available as soon as possible after the preparation of the provisional agenda and preferably no less than 14 days prior to the meeting.

The SPG will elect a rapporteur for each meeting from among the participants. The IPPC Secretariat will keep the records of the SPG meetings and prepare a report for the CPM no later than 30 days after the conclusion of the meeting.

Rule 7. IPPC Secretariat

The IPPC Secretariat will provide administrative, technical and editorial support as it may be required by the SPG.

Rule 8. Language

The business of the SPG should be conducted in English.

Rule 9. Amendment

Amendments to these rules of procedure for the SPG will be made by the CPM as required.