**International Plant Protection Convention (IPPC) Call for Experts**

The International Plant Protection Convention (IPPC) Secretariat is soliciting nominations for appropriately qualified experts to take part in:

* the Expert working group (EWG) to develop an international standard on “Audits in the phytosanitary context (2015-014)”
* the Technical Panel on Phytosanitary Treatments (TPPT).

Nominations are due **31 October 2018** and should be sent to ippc@fao.org

The experts for the Expert working group should be available to attend the Expert working Group meeting, which is tentatively scheduled for 3-7 June 2019 in Toronto, Canada.

The experts for the TPPT should be available to attend annual TPPT face-to-face meetings and potential virtual meetings, with the next one tentatively scheduled for 8-12 July 2019 in Central Europe.

Any change will be published on the [IPPC Calendar (2018)](https://www.ippc.int/en/year/calendar/?year=2018&month=1&day=1&hour=0&minute=0&second=0) (see requirement details below).

These groups operate in English language (without interpretation).

1. **Instructions for making nominations**

Nominations will be accepted from contracting parties, national or regional plant protection organizations (NPPOs or RPPOs) through their respective NPPO or RPPO [official IPPC Contact Point](https://www.ippc.int/countries/all/contactpoints) and self-nominations should be supported by an accompanying letter from the respective IPPC contact point.

A nomination should only be made if the nominee has agreed to his/her nomination, is available for the meeting dates as posted on the [IPPC Calendar (2018)](https://www.ippc.int/en/year/calendar/?year=2018&month=1&day=1&hour=0&minute=0&second=0) and can allocate appropriate time to the tasks as outlined in the *Statement of Commitment*. Each nomination must be accompanied by the following documentation:

* **Completed nominee details and summary of expertise form** – (only as a word processing file such as MS Word). All sections should be completed, including contact details, education and professional training. A clear description of the nominee’s expertise is required. The file should be named as follows: **COUNTRY\_SURNAME\_Firstname\_Summary**.
* **Completed and signed Statement of Commitment form -** this should be read carefully by each nominee and discussed between the nominee and their employer. The form should then be signed by the nominee and a senior person in authority from the organization that employs the nominee. The form should be submitted with the nomination (as a scanned image file such as PDF). The file should be named as follows: **COUNTRY\_SURNAME\_Firstname\_commitment**.
* **The nominee’s Curriculum Vitae (CV) –** electronic copy of the nominee’s CV with the file named as follows: **COUNTRY\_SURNAME\_Firstname\_CV**.

Submissions should be sent to the IPPC Secretariat by e-mail (ippc@fao.org) no later than **31 October 2018**. The name of the nominating country or RPPO and the words “Call for Experts” should be placed in the subject line of the email message.

**Funding for experts to attend meetings**

The organization that employs an IPPC meeting participant is responsible for funding the travel and daily subsistence allowance for that person to attend. If the employer is unable to allocate sufficient funds, participants are first encouraged to seek assistance from sources other than the IPPC Secretariat. Where such demonstrated efforts to secure assistance have been unsuccessful, requests for assistance (i.e. travel and subsistence costs) from the IPPC Secretariat may be made. However, any support is subject to available funds. The IPPC Secretariat will consider funding assistance for participants following IPPC criteria for funding. Full details on these criteria can be found on the IPP (<https://www.ippc.int/publications/criteria-used-prioritizing-participants-receive-travel-assistance-attend-meetings>).

It is expected that participants will attend all sessions of the meeting and those participants who plan to attend only part of a meeting should fund their own travel.

1. **Specific expertise required**

The Standards Committee (SC) will select the experts based on how closely an expert’s skills and experience match the specific expertise required.

* **Expertise required for the Expert Working group on Audits in the phytosanitary context** (see [Specification](https://www.ippc.int/en/publications/85297/) 66):

Five to seven experts with collective expertise in:

* audits in the phytosanitary context;
* developing and conducting audits of entities in the exporting country conducted by the NPPO of the exporting country;
* developing and conducting audits of the export certification system carried out by the NPPO of the importing country in the exporting country.
* developing and conducting audits of entities other than NPPOs who are authorized to perform phytosanitary actions

Experts with extensive experience and expertise across a number of these fields will be given priority.

The discussions and work of the Expert working Group will take place in English, so experts should have a strong working knowledge of English.

The selected experts should be available to attend the Expert working Group meeting, which is tentatively scheduled for 3-7 June in Toronto, Canada.

* **Expertise required for the Technical Panel on Phytosanitary Treatments (TPPT)**

One to two experts are sought with specific expertise in phytosanitary treatments (phytosanitary treatment research or practical treatment expertise). Preference may be given to experts complementing already existing expertise among TPPT members.

Willingness and availability to participate continuously in the work of the TPPT throughout the year, including face-to-face meetings, virtual meetings, and intersession work is essential. The tasks of the TPPT are described in the [Specification TP3](https://www.ippc.int/en/publications/1308/). For more information about the TPPT, please access their webpage by [clicking here](https://www.ippc.int/en/core-activities/standards-setting/expert-drafting-groups/technical-panels/technical-panel-phytosanitary-treatments/).

The discussions and work of the TPPT will take place in English, so experts should have a strong working knowledge of English.

This is for a five-year term beginning in 2019 and the selected experts should be available to attend all meetings of the TPPT. The next face-to-face meeting is tentatively scheduled for 8-12 July in Central Europe.