

Dear National Plant Protection Organisation

IPPC Workshop on ePhyto for the South West Pacific Region

You are cordially invited to participate in the IPPC ePhyto workshop which will be held on 29-30 August 2019 to align with the IPPC Draft ISPM workshop on 26-28 August 2019. The workshop will be arranged at the Novotel International Hotel in Nadi, Fiji where the IPPC Draft ISPM workshop will be held.

We kindly request participants to read the attached Local Information Paper as this document will contain the information for the workshop location, hotel booking, logistics, and other details which are important for the registration process and the safety of each participant.

The workshop will start on Thursday 29th with 8:30am registration, and close by Friday 30th at 5.00pm. It is recommended that participants arrive at least one day prior to the workshop date. The Pacific Plant Protection Organisation (PPPO) will arrange accommodation for the participants at the hotel, where the workshop will be held and the participants will have to bring their own lap tops.

An agenda for the workshop, local information paper and any other documents related to the workshop will be emailed to the relevant participants upon confirmation of attendance. This information will also be posted on the International Phytosanitary Portal located at: [https://www.ippc.int/en/ephyto/ephyto-workshop/Pacific workshop/](https://www.ippc.int/en/ephyto/ephyto-workshop/Pacific%20workshop/).

Funding has been made available to assist participants requiring financial assistance for travel (economy class ticket), accommodation and a Daily Subsistence Allowance (DSA). Since the budget is limited only one participant per country may get assistance for travel.

Please note, if you are a member from the Pacific Region planning to attend the workshop and require funding assistance please submit the request directly to Dr Visoni Timote (e-mail: visonit@spc.int or mob: +679 863 3542) by the 28th of June.

All participants are also required to register their attendance and funding request on-line using the web link: <https://www.surveymonkey.com/r/9SCD2BN> or QR code below before the 28th of June. The arrangements are underway to send you another web link to participate in the pre-workshop ePhyto survey.

The NPPOs are welcome to have additional participants for the workshop provided funding for travel and accommodation are paid by them.

Please ensure you arrange for a **visa** before travelling if you are not a visa-exempt country. Further information regarding visa services can be obtained from the Fiji High Commission of your country and the Local Information Paper.

Should you have any comments or questions related to this upcoming event, please contact Dr Chin Karunaratne (e-mail: chinthaka.karunaratne@agriculture.gov.au or tel: +61 2 6272 3798).

Yours sincerely



Jan Helsen
Director Land Resources Division

June 2019

Cc: Jingyuan Xia, Secretary, IPPC