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Plant Protection  
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# **REPORT**

## **CPM Bureau Meeting**

**Rome, Italy**

**10 -14 June 2019**

**IPPC Secretariat**

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## 1. Opening of the Meeting

- [1] In the absence of the CPM Bureau Chairperson, Mr Lucien KOUAME KONAN, vice-Chairperson, opened and chaired the meeting and thanked the CPM Bureau members for their participation.
- [2] Mr Shoki AL-DOBAI, the Integration and Support Team Leader welcomed participants on behalf of the IPPC Secretary, pointed out that the IPPC Secretary was currently attending the opening Workshop among Biodiversity-Related Conventions on the post-2020 Global Biodiversity Framework, being held from 10-12 June 2019. He informed that the event is important for the IPPC as one of key conventions working on biodiversity, and was the occasion to sign the IPPC-CBD joint work plan for 2019-2020 by both Secretaries. He further informed that the IPPC delegation was represented by the IPPC Secretary (first day), Ms Adriana MOREIRA from the IPPC Secretariat (hereinafter: Secretariat) and seven delegates representing the IPPC community from five regions (Africa, Asia, Latin America and Caribbean and Europe), including Mr Ralf LOPIAN (IYPH StC Chairperson) and Ms Olga LAVRENTJEVA (IC Chairperson).
- [3] Mr AL DOBAI highlighted the need to plan for activities that support the implementation of the IPPC Strategic Framework for 2020-2030 and five-year investment plan of the IPPC Secretariat, for presentation at the next Strategic Planning Group (SPG) meeting. He also highlighted the importance to prepare and mobilize resources to implement the International Year of Plant Health (IYPH) programme, with the first meeting of the IYPH International Steering Committee (IYPH ISC) being held the current week, including a joint session with the CPM Bureau. He further recalled the importance of moving forward with ePhyto, and the need to mobilize additional resources to carry out the IPPC work programme.

## 2. Meeting Arrangements

### 2.1 Adoption of the agenda

- [4] The CPM Bureau adopted the agenda (*Appendix 01*), with the addition of “Trade facilitation conference in 2021” as a separate point under agenda item 12. Discussions on agenda items 4 and 7 were deferred to the following day.

### 2.2 Election of the Rapporteur

- [5] The CPM Bureau nominated Mr Fuxiang WANG as the Rapporteur.

## 3. Administrative Matters

### 3.1 Documents list

- [6] The documents list can be found in *Appendix 02*. In addition, two papers were circulated on the International Plant Health Conference hosted by Finland, and the list of potential IYPH donors among non-state actors.

### 3.2 Participants list

- [7] The participants list can be found in *Appendix 03*.

### 3.3 Local information

- [8] The local information document can be found at the following link:  
[https://www.ippc.int/en/publications/1034/.](https://www.ippc.int/en/publications/1034/)

## 4. Updates from the IPPC Secretariat

- [9] The IPPC Secretary informed the CPM Bureau that the Secretariat updated the IPPC strategic framework for 2020-30 based on CPM-14 decisions; organized a partners coordination meeting for IYPH back to back with CPM-14. He added that the International Year of Plant Health International

Steering Committee (IYPH ISC) has been established and would hold its first meeting on 14 June 2019; and that Belgium is planning to issue 600 000 pieces of two euro coins with the IYPH visual identity.

- [10] He briefed that new international cooperation has begun with COLEACP and a new joint work plan for 2019-2020 was signed with the Convention on Biological Diversity (CBD). He also informed about ongoing talks on how the global biodiversity community in addressing the period from 2020 onwards.
- [11] He mentioned that the Secretariat had created a task force for resource mobilization and encouraged all governing bodies and members to be actively involved in mobilizing resources.
- [12] He informed that about 1.1 million USD were pledged to be contributed to the IPPC Multi Donor Trust Fund (MDTF), of which about 50 percent had been received from Ireland, Switzerland, the United Kingdom of Great Britain and Northern Ireland and the United States of America, while 500 000 USD were pledged from Australia, France, Kenya, the Republic of Korea and Sudan.
- [13] He informed about two projects in the pipeline: one new project from the EU DG-SANTE (1.4 million USD) and one renewed project from the DG-Trade.
- [14] The IPPC Secretary also informed about in-kind staff contributions from Canada, France and the USA, with an additional in-kind staff contribution pledged from Brazil.
- [15] He recalled that many countries supported an increase in FAO Regular Programme funding for the IPPC, with a key decision about this to be made during the June 2019 FAO Conference.
- [16] He further informed that the Secretariat had cancelled the task force for communication and advocacy; it established task forces for IRSS and resource mobilization; and established a working group for IYPH.
- [17] The IPPC Secretary congratulated and thanked Mr Shoki AL DOBAI who will be leaving the Secretariat to start a new position as team leader in the FAO Plant Production and Protection division (AGP).
- [18] The IPPC Secretary highlighted that four out of eight development agenda themes on the new IPPC Strategic Framework are not resourced and that there is a need to mobilize resources for them. He noted that one way of doing this would be to prepare proposals that can be submitted to donors.
- [19] The CPM Bureau:
- *Noted* the updates from the IPPC Secretariat.

## 5. Report of the IPPC Financial Committee Meeting in June 2019

- [20] Mr Greg WOLFF briefed the CPM Bureau about the IPPC Financial Committee (FC) meeting held on 6-7 June 2019. In relation to the IPPC Strategic Framework, it was discussed that a robust financial planning and sustainable resources are needed to implement it over the next ten years. The FC discussed that a five-year financial plan is needed. There is also a need to re-think the FC structure to raise its profile (e.g. three Bureau representatives, plus donors and partners).
- [21] In relation to resource mobilization, the FC informed that there is a need for IPPC funding to be sustainable, and agreed to invite FAO PermReps to discuss about the importance to raise the issue at the upcoming FAO Conference in Rome.
- [22] Ongoing voluntary contributions should still be sought from contracting parties. NPPOs have difficulty in approaching donors, consequently the Secretariat has been asked to prepare an information package for NPPOs to approach relevant organizations, which would also be brought to the SPG.
- [23] The FC discussed to link resource mobilization to safe trade facilitation, with possibility to fund expert working groups. It also suggested to review whether and how Codex and OIE are funded by the private sector.

- [24] The Secretariat reflected on lessons learned from ISPM-15 and ePhyto, which could be the basis for further development in regard to resource mobilization.
- [25] In relation to funding on ePhyto, discussions were held on whether a fee could be applied on ePhyto. It was suggested that a small working group be formed to review feasibility of this and identify pros and cons. The FC also considered that an opportunity for applying fees in relation to ISPM 15 may have been missed and so the working group will also review this.
- [26] In terms of forecasting and planning for the five-year plan, the Secretariat encouraged to tie it to the eight development agenda themes of the IPPC Strategic Framework, potentially associated to the pillars of standard setting and implementation, governance and partnerships/communication.
- [27] The FC discussed the conference on trade facilitation in 2021. The FC also reflected that IYPH is around the corner and it is 560 000 USD underfunded at the moment. It was noted that the information package for NPPOs would have IYPH elements.
- [28] As per the SPG, it would be presented with a resource mobilization strategy taking account of FAO decisions. This SPG should have a strong focus to resource mobilization, asking NPPOs to come prepare and announce donations. The SPG invitation will include relevant wording.
- [29] The CPM Bureau discussed the FC proposal to renew its structure to ensure better resource mobilization. The CPM Bureau agreed that IPPC resource mobilization should be improved, and that having finance or fundraising experts in the FC may be beneficial.
- [30] The CPM Bureau is looking for new FC members starting from October 2019. Mr Stephen BUTCHER volunteered to take Lois RANSOM's seat, pending confirmation. It was noted that all CPM Bureau members would be allowed to participate in FC meetings.
- [31] The CPM Bureau:
- *Noted* the FC report.
  - *Agreed* to review the structure of the FC to ensure better resource mobilization.

## **6. Action Points of CPM Bureau Report in March-April 2019**

- [32] The Secretariat presented the status of action points related to the March-April 2019 Bureau meeting. It was noted that all actions were on track (either completed or ongoing).
- [33] In relation to funding for Standards Committee (SC) interpretation, the CPM Bureau agreed that it does not wish to revisit the rules and that, if requested within 90 days prior to the meeting, interpretation should be provided. It was recalled that such information is included in the SC invitation letter. The CPM Bureau also discussed that it may be worth revisiting ways to enhance active participation in IPPC meetings.
- [34] The CPM Bureau:
- *Noted* the progress on action points arising from their last meeting.

## **7. Financial, Budgetary and Work Plan Issues**

### **7.1 Update on the letter of the CPM Chairperson on IPPC sustainable funding**

- [35] The CPM Bureau noted that the letter addressed to ministers is ready and would be finalized, based on the outcome of the June 2019 FAO Conference, at the CPM Bureau meeting in October 2019.

## 7.2 Update from FAO Governing Bodies on the increase of the IPPC Secretariat's funds from FAO Regular Programme

[36] The CPM Bureau noted that a meeting has been organised with donors to talk about sustainable funding. The CPM Bureau further noted that a key decision on increasing FAO Regular Programme funding for the IPPC is to be made during the June 2019 FAO Conference.

## 7.3 Draft work plan and budget of the IPPC Secretariat for 2021

[37] The Secretariat presented the first draft of the work plan and budget for 2021, which includes activities mapped against the new IPPC Strategic Framework, and noted that the final draft of the work plan and budget would be presented at CPM-15.

[38] Critical issues are the unpredictability of extra-budgetary funds and the outcomes of the FAO Conference's decisions on funding the IPPC with FAO regular programme funds. Activities related to post-IYPH were added.

[39] The Secretariat presented the IPPC five-year development agenda and suggested that CPM change the years to cover 2021 to 2025 (instead of 2020 to 2024). The Secretariat suggested prioritizing activities based on available resources.

[40] The CPM Bureau:

- *Accepted* the five-year plan and 2021 budget and work plan in principle, acknowledging that it would be refined after further discussions.
- *Agreed* to group the activities as follows: Standard setting will include: 1) e-commerce; 2) commodity and pathway standards; and (3) third-party authorization. Implementation and facilitation will include: (1) harmonization of electronic phytosanitary certification; (2) emerging pest responses; and (3) diagnostic networks. Under Integration and support would be: (1) research coordination and (2) climate change.
- *Agreed* to change the period of the five-year plan to cover 2021 to 2025.
- *Agreed* to add trade facilitation as an extra pillar if there are adequate resources.

## 7.4 IYPH budget gap analysis and proposed actions

[41] The Secretariat provided an update on the IYPH budget, including a gap analysis. It was noted that activities planned for 2019 were fully covered, while the 2020 budget gap for 2020 is 562 000 USD as of 12 June 2019.

[42] The CPM Bureau thanked the contracting parties and organizations providing and pledging contributions towards IYPH and asked to follow-up with those pledging contributions to confirm or clarify their contributions in order to secure much needed funding.

[43] The Secretariat also presented an initial list of non-state actors that could be targeted to contribute resources to the IYPH, which was developed in cooperation with the FAO Partnership Division. They mentioned that each of them should be proposed to contribute some resources, possibly in view of a long-term partnership.

[44] The CPM Bureau welcomed the list and asked to work on it further with the IYPH International Steering Committee. They also discussed the possibility that they would approach selected organizations to mobilize resources. The CPM Bureau decided to take a final decision on whether activities should be cut from the 2020 IYPH budget and work programme at its 2019 October meeting.

[45] Following discussion on IYPH communications activities, the Bureau felt that it was important that a broad communications strategy be developed for the IPPC. One Bureau member also suggested that, in doing so, a communications advisory group should be established, to be comprised of



communications leads from selected contracting parties. The Bureau proposed to have an SPG discussion on development of a communications strategy for the IPPC. The IPPC Secretary suggested that there should be again annual themes for 2021-2025. The CPM Bureau discussed whether there is a need for a five-year strategy or annual action plans. One Bureau member commented in relation to this that a longer term period would be desirable, but that, irrespective of the period covered by the communications strategy, it should be reviewed annually anyway, given the unpredictability of the future and the need to adapt messaging to reflect changing circumstances. It was agreed that the document should include what we are trying to achieve in terms of communication and define relevant indicators. Mr Greg WOLFF was assigned to work with the Secretariat to develop a paper in view of the SPG 2019 October meeting.

[46] The CPM Bureau also discussed the need for increasing support from the FAO Office for Corporate Communication (OCC) in view of scaling up the IYPH. Examples were given on articles on plants and the environment published on BBC (with no mention of IPPC) or possibilities to publish op-eds on plant health and the IPPC role with mainstream media. Ideas discussed include: need for IPPC to be mentioned in articles on plant health (see BBC, Economist, NY Times, Al Jazeera, etc.); need to draft some editorials on a monthly basis on concerns for the future of plant health; need to have specific targets for mentions in media, i.e., weekly, monthly, quarterly; need for an IYPH Ambassador.

[47] The CPM Bureau discussed specific performance indicators for IYPH, including receiving additional funding in years following IYPH. The future IPPC budgets should be increased to reflect the expected funding increases, if IYPH is successful. The CPM Bureau also discussed the need to develop specific targets as legacy of IYPH in 2020. The Secretariat informed that this would be dealt with by the IYPH ISC, with support from the IYPH technical advisory board, and that comments and guidance from the CPM Bureau would be welcome.

[48] The CPM Bureau:

- *Noted* the IYPH budget analysis and proposed actions.
- *Asked* the IPPC Secretariat to follow-up with contracting parties and organizations pledging contributions to confirm or clarify their contributions.
- *Proposed* that the IYPH ISC discusses the list of non-state actors that could be targeted.
- *Agreed* to review the 2020 IYPH budget and take a final decision on whether activities should be cut from the IYPH work programme at its 2019 October meeting.
- *Requested* the SPG to discuss the development of a new IPPC communications strategy, and appointed Mr Greg WOLFF as contact point to work with the IPPC Secretariat on a relevant paper for the SPG 2019 October meeting.
- *Asked* the IPPC Secretariat to engage with OCC to scale up plant health in view of IYPH.
- *Requested* the IPPC Secretariat to provide updates on advancements on the development of specific targets as legacy of IYPH.

## **8. Follow up actions from CPM-14**

### **8.1 Progress with the IPPC Strategic Framework for 2020-2030 (IPPC SF 2020-2030)**

[49] The Secretariat briefed the CPM Bureau about progress with the IPPC SF 2020-2030, and re-arrangements that have been done following the fourteenth session of the Commission on Phytosanitary Measures (CPM-14).

[50] The agreed adjustments included:

- Implementation and Capacity Building are core activities of the IPPC so should be more prominent in the document. To achieve this, the document should be reordered to place core activities ahead of strategic objectives (as per the diagram and in the body of the document).
- Additional comment should be inserted into the document making it clear that while the Development Agenda items present great opportunities to advance the Mission of the IPPC, progressing them is dependent on securing adequate resources.
- Text would be added to the document to make it clear that CPM can review and adapt the development agenda or other parts of the Strategic Framework as often as may be needed. This could potentially be a task assigned to SPG with recommendations provided to the CPM via the Bureau.
- Each pest case study would include photographs and more information on the impact of the pests.
- When final formatting is done by communication specialists, they should ensure the pest case studies are presented in a way that does not create confusion, and that they could achieve this by grouping them all together or by laying them out in an improved way.
- The Secretariat would use communication specialists to simplify the wording and ensure consistent use of terms that would be easily understood by readers.
- The glossary of terms would be expanded to provide more explanation for example, that an NPPO is the competent authority for a country and is responsible for providing and receiving government to government phytosanitary assurances, and should be resourced to fulfil their functions competently.

[51] The CPM Bureau:

- *Agreed* with the proposed enhancements.

## 8.2 Commodity and Pathway Standards

[52] Mr Stephen BUTCHER presented the paper on commodity and pathway standards.

[53] He highlighted the important issue that the standard would be presented to CPM-15 (2020) having gone through CPM Bureau, SPG and SC, then it would go through the normal IPPC standard setting process.

[54] He also presented the paper on Standards Committee considerations on “commodity and pathways standards”.

[55] He mentioned the following proposals, which were also presented to the focus group on commodity pathway and standards that would be held the week after the current CPM Bureau. These include going through the normal standard setting process, the establishment of a technical panel to govern the development of commodity and pathway standards, the establishment of a permanent steward, and transition arrangements that might be assisted by the focus group as an advisory group.

[56] One member noted that if importing countries are available to share their relevant Pest Risk Analyses (PRAs), these examples could be used to develop some concept and commodity standards, but there is a need to come up with a mechanism that also involves exporting countries in proposing relevant measures.

[57] Another member highlighted that to comply with these standards, countries are not required to use the measures included in them, but if the described measures are used, they are in a harmonized way (unless the country can prove evidence that it can be done otherwise).

[58] The CPM Bureau:

- *Noted* the report and agreed to present an updated paper to the SPG meeting in October 2019 for their further review, to be presented by Mr Stephen Butcher.

### 8.3 TFT update

[59] The Secretariat presented an update on the Task Force for Topics (TFT)<sup>1</sup>.

[60] The Secretariat recalled that CPM-14 (2019) adopted TFT recommendations with slight modifications, including to ask the CPM Bureau to provide guidance on the scope of the call for topics. The Secretariat mentioned that modifications for the process on the joint call for topics would be reflected in the TFT Terms of Reference, which would be reviewed along with other processes after the next call in 2021. It was noted that the TFT Chairperson's role is currently vacant, so a Bureau representative should be nominated. Furthermore, the TFT asked the CPM Bureau for additional guidance on what tasks the TFT could consider in between sessions.

[61] The IC had provided recommendations in relation to the scope of the call, noting that the scope should be defined based on the Strategic Objectives of the IPPC Strategic Framework 2020-2030 and the Criteria for justification and prioritization of proposed topics<sup>2</sup>. They also recommended that incomplete submissions should not be accepted to facilitate the work of the TFT and that the IC would define the modality of the implementation resource, once a topic was accepted.

[62] The Bureau agreed that TFT work is a good example of collaboration between SC and IC. One member noted that this process could be a first step towards a consistent CPM work programme. The Bureau highlighted activities planned for the IPPC Regional Workshops in order to improve the quality of topics submissions and agreed to the IC recommendations on the scope of the call.

[63] The IC also requested further clarity addressing ePhyto related topic submissions. The Bureau recalled that CPM had given clear guidance to the ePhyto Steering Committee to continue its role in ePhyto related activities.

[64] The CPM Bureau:

- *Noted* the update from the TFT.
- *Nominated* Ms Marica GATT as representative to act as chairperson and replacement member for the TFT.

### 8.4 Draft action plan for Strengthening Pest Outbreak Alert and Response Systems

[65] The Secretariat presented a draft action plan for strengthening pest outbreak alert and response systems based on the IPPC Strategic Framework for 2020-2030. The plan includes the financial implications of various activities in the IPPC five-year investment plan.

[66] In relation to financial implications, the Secretariat clarified that no funding is currently allocated for potential activities in this regard.

[67] On the point 'Liaise with FAO units in charge of emergency response and with FAO officers to consider opportunities for integration with the Emergency Prevention System for Transboundary Animal and Plant Pests and Diseases (EMPRES)', it was suggested to go further and identify a forum that would help IPPC contracting parties understand what FAO is doing and what resources are available. However, there is currently no regular programme funding for this, although the EU may be providing funding as of next year.

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<sup>1</sup> 10\_Bureau\_2019\_June

<sup>2</sup> Criteria for justification and prioritization of proposed topics: <https://www.ippc.int/en/publications/85790/>

- [68] The CPM Bureau discussed the need to clarify further concept of emerging pests or emerging issues, which in turn are different from the concept of emergency response.
- [69] It further noted the need to clarify what an emergency response system would look like at the regional and country level. For example, it was highlighted that OIRSA has an excellent system for surveillance based on fast acting ‘commandos’. OIRSA’s approach could be replicated in other regions, although different regions may need different models. However, such an approach would not be appropriate or feasible for the IPPC, since the IPPC role would be related more to communication, potential coordination of activities, and guidance.
- [70] Further in this regard, Bureau members highlighted that the IPPC is not responsible for acting at the field level, and it would be better to understand what FAO (especially AGP) is doing and see how the IPPC could support that work. This may include a response toolbox that countries can use including contingency response plans, delimitation methods, diagnostic protocols, containment protocols, lists of lures, attractants and control agents, control options, phytosanitary treatments, etc. He further noted that the IPPC might also be able to help countries identify sources for funding emergency responses.
- [71] It was suggested that Secretariat should approach ProMED (International Society for Infectious diseases, <https://www.promedmail.org/>) and check whether plant pests and diseases could be included. This should be as part of an overall endeavour to identify suitable partners.
- [72] The CPM Bureau:
- *Reviewed* the activities and tasks, funding sources and estimated budget in USD from 2020 to 2024 for Strengthening Pest Outbreak Alert and Response Systems. This proposal is aligned with the five-year draft investment plan of the IPPC Secretariat - in relation to the IPPC Strategic Framework 2020-2030 prepared by the IPPC Financial Committee, which was noted by CPM-14 (2019).
  - *Agreed* to present the activities and tasks, funding sources and estimated budget in USD from 2020 to 2024 for Strengthening Pest Outbreak Alert and Response Systems to the SPG for consideration at CPM-15 (2020).
  - *Agreed* to consult with RPPOs before presenting the paper to the SPG.
  - *Agreed* that the CPM-14 paper on emerging pests and emergency activities should be included as an appendix to the paper to be presented to the SPG.
  - *Agreed* to revise the paper reflecting the “One Health” approach, emphasizing a regional approach and highlighting that there are currently no regular programme funds for this activity.
  - *Agreed* to ensure that FAO-AGP and IPPC share information and better coordinate activities.
  - *Agreed* that the IPPC is not responsible to field-level response to emergencies and that details on activities to be conducted at the national and regional levels should be included in the paper to be presented to the SPG.

## 8.5 Discussion on surveillance activities

- [73] The Secretariat referred to the non-satisfactory evaluation of the surveillance pilot project due to the lack of financial resources and the CPM-14 recommendation to stop work on surveillance until further resources are mobilized. They also reported that the SC and IC decided to work on surveillance without the Secretariat overseeing the work.
- [74] The Secretariat also informed that the approach would be to integrate surveillance activities in Secretariat activities, rather than having a separate project on surveillance.
- [75] One member noted that there is expertise on surveillance in countries that should be used, particularly as the Secretariat has limited financial resources. The Secretariat noted that there is a need to adhere to rules and involve the CPM Bureau and CPM in relevant decisions.
- [76] Mr Chris DALE (Australia) joined the CPM Bureau via a teleconference to present the IC programme on surveillance, which was laid out in the IPPC Global Plant Health Surveillance Initiative (2019-2020) paper presented to the CPM Bureau.

- [77] He recalled the recommendations of the surveillance pilot, which were presented to CPM-14. He also mentioned the PPPO activities being carried out in relation to ISPM-6 implementation. In this regard, he informed the CPM Bureau that the Asia-Pacific region is conducting a five-year implementation project, which led to the development of procedures and training materials on surveillance. As discussed with the IC, the IC lead for surveillance plans to revise the guide on surveillance, to develop a new surveillance e-learning module, and develop a new surveillance portal on the IPP.
- [78] He invited the CPM Bureau to consider setting up an expert working group to work on surveillance-related work and to approve the timely proposal on surveillance.
- [79] The CPM Bureau discussed the proposal. One member fully supported it. The vice-Chairperson requested clarification on the proposals related to a separate IPP page and a portal on surveillance, which may cause confusion.
- [80] Mr Chris DALE recalled that the structure of the International Phytosanitary Portal (IPP) is going to change, which would include a landing page with thematic pages, in addition to a resource page for implementation and capacity development guides and training materials based on the IC proposal.
- [81] In relation to contributed resources, clarification is being sought with FAO on where these could be published, as the FAO policy does not foresee the possibility to upload publications that are not developed by FAO or IPPC or are not processed via the FAO Publications Workflow System.
- [82] The Secretariat informed about the current status of the IPP restructuring. They informed that the new template is being finalized and will undergo internal consultation before web templates are created and implementation is started. They also informed that the intention is to launch the new website by the end of 2019.
- [83] It was suggested that as a contingency plan, an external website could be purchased to host external resources, but that sustainability to maintain this website should be ensured.
- [84] The CPM Bureau discussed the IC proposal to change the priority of the revision of the IPPC surveillance guide from 3 to 1 (as a high priority). It was noted that this would require shifting Secretariat priorities to call for the expert working group and process the publication.
- [85] The CPM Bureau also discussed other priorities, including the IPPC diagnostics guide, which was listed by CPM as priority 4 (low priority). The CPM Bureau expressed concern to give this as high-priorities. The *Xylella fastidiosa* Surveillance Guidance Materials was determined as a Priority 1 activity by the TFT and the IC did not change this level of priority.
- [86] In relation to the IPP Surveillance Landing Page, the IPP restructuring being underway would be included as a priority for the surveillance topic.
- [87] With regard to the e-learning package, the CPM Bureau discussed that this could be developed by Australia and published on the IPP or an external portal as a contributed resource, following the IC review process.
- [88] In relation to the International Pest Free Area (PFA) & Surveillance Symposium, the CPM Bureau acknowledged that it is fully funded and the organization is underway and undertaken by the Secretariat.
- [89] As per the Global Plant Health Surveillance Information Portal, the CPM Bureau raised concerns about its sustainability, unless Australia can host it and provide a long-term commitment. The CPM Bureau suggested that the Secretariat and Australia would discuss in view of finding a sustainable solution, and that the issue is further discussed at the upcoming SPG meeting.
- [90] In relation to the Global Surveillance Experts Register, the CPM Bureau agreed that this could be dealt with by the IC, with minimum Secretariat involvement.
- [91] With regard to the Global Surveillance Projects Register, the CPM agreed that this would be undertaken by the Secretariat.

[92] The CPM Bureau:

- (1) ***IPPC Surveillance & Diagnostics Manual Reviews***
  - *Agreed* with the IC proposal to change the priority of the revision of the IPPC surveillance guide review from 3 to 1.
  - *Did not agree* with the IC proposal to change the priority of the IPPC diagnostics guide (currently listed with priority 4).
- (2) ***IPP Surveillance Landing Page***
  - *Agreed* with the proposal that the IPPC Secretariat should continue working on the restructuring of the IPP Surveillance Landing Page.
- (3) ***Xylella fastidiosa Surveillance Guidance Materials***
  - *Did not agree* with the IC proposal to draft the *Xylella fastidiosa* Surveillance Guidance Materials as this production needs to follow the procedure in place.
- (4) ***e-Learning Surveillance Training Package***
  - *Agreed* that Australia should develop an e-learning on surveillance and possibly which could be hosted on the IPP or a relevant website as a contributed resource, following the IC process for the review of contributed resources.
- (5) ***International Pest Free Area (PFA) & Surveillance***
  - *Agreed* to make the best use of the International Pest Free Area (PFA) & Surveillance Symposium to advance on surveillance activities, which is fully funded and organized by the IPPC Secretariat.
- (6) ***Global Plant Health Surveillance Information Portal***
  - *Agreed* that the Global Plant Health Surveillance Information Portal would be further discussed in the SPG October meeting, in view of ensuring a sustainable solution in coordination with the IPPC Secretariat.
- (7) ***Global Surveillance Experts Register***
  - *Agreed* to develop the Global Surveillance Experts Register under the remits of the IC, led by Australia
- (8) ***Global Surveillance Projects Register***
  - *Agreed* that the IPPC Secretariat would develop the Global Surveillance Projects Register as part of its current activities, following the recently adopted IC process on the topic.

## **8.6 CPM Recommendation on AMR in relation to plant health**

[93] The CPM Bureau discussed that more information is needed to quantify the relationship between the use of antimicrobials and other measures to prevent disease on the selection, transmission, and persistence of AMR in plant production.

[94] Several members felt that more information is needed before making recommendations on AMR, especially when they go beyond plant health and touch on animal and human disease. However, one Bureau member said that it is important to link plant health to human and animal health.

[95] The CPM Bureau:

- *Agreed not to develop* the CPM recommendation proposed in the paper.

- *Agreed* that the Secretariat should continue to work closely with the FAO AMR Task Force to monitor the AMR in relation to plant health, as decided by CPM-14.
- *Recommended* that plant health should be part of the One Health strategy.

## **8.7 Establishment of the IPPC Stakeholder Advisory Group**

[96] The IYPH Steering Committee will hold an IYPH stakeholder workshop, which should lead to the establishment of an IPPC Stakeholder Advisory Group (as an e-group).

[97] The group will have 5 to 6 people and go beyond industry to include aid groups and an international organization. No additional funds should be spent on this.

[98] The ToRs for this group need to be defined.

## **9. Governance and Strategy**

### **9.1 Nomination of Bureau members for IRSS IC Sub-group and IPPC FC**

[99] The CPM Bureau nominated Mr Fuxiang WANG as Bureau representative for the IRSS IC Sub-group, replacing Ms Lois RANSOM.

[100] Mr Greg WOLFF recalled that he would be leaving the Bureau and FC in March 2020, and would be replaced by Mr John GREIFER. It was recalled that the FC would be composed of three members and three observers, with other two members coming both from developed and developing countries.

### **9.2 Selection of IC alternative member**

[101] The CPM Bureau appointed Ms Raymonda JOHNSON as the alternative IC member for the Africa region, confirming the nomination received at CPM-14 (2019).

### **9.3 Review of Revised IC Terms of Reference and Rules of Procedure**

[102] Ms Marta PARDO (FAO LEG) briefed the CPM Bureau on the proposed revision of the IC Terms of Reference (TOR) and Rules of Procedure (ROP).

[103] The IPPC Secretariat noted that the proposed revision was discussed by the IC at May 2019 IC meeting, and it was brought to give clarity over certain aspects, and highlighted main changes, including the Secretariat being the project manager and the IC reviewing and recommending new projects, IC members to be approved by CPM, IC keeping the ability to establish Sub-groups (which would have resource implications) and RPPO and SC representatives to be removed from observers. They further noted that the main structure of the revised TORs were kept, and some changes were made to align with those of the SC.

[104] The CPM Bureau considered the composition of the IC, and agreed to the clarification in the proposed changes.

[105] The CPM Bureau also considered the project management role of the IC. Some members felt that they should be involved in analysing and approving projects. Others highlighted that this would cause an additional burden to the project approval process laid out by FAO. It was agreed that in principle project proposals would be aligned with CPM priorities. IC should:

*Provide a review and recommend function on new implementation and capacity development projects to ensure that they are aligned with the IPPC strategic objectives, have strategic value and a competitive advantage.*

[106] The IPPC Secretariat noted that CPM reviews the ongoing projects by approving the annual IPPC Secretariat work plan and budget, which is reviewed by the IPPC Financial Committee and Bureau and takes account of the topics for implementation and capacity development activities, which are also

adopted by CPM. In addition, new projects should be aligned with the new IPPC Strategic Framework for 2020-2030.

[107] It was further noted that IPPC projects are also aligned with FAO priorities and the oversight function is carried out by the donor.

[108] Another member mentioned that an oversight role on capacity development and implementation is part of the scope of the IC. The CPM Bureau agreed that the IC should review new implementation and capacity development projects and recommend them to CPM for approval. It was also agreed to keep the IC's function of developing projects that contribute to achieving the implementation priorities agreed by CPM. The proposed revisions of the IC TORs were amended accordingly.

[109] In relation to the IC Sub-groups, the Secretariat noted that the IC decided to keep the authority to establish and dissolve its Sub-groups as indicated by the current TOR agreed by CPM-12 (2017). However, the CPM Bureau agreed with the FAO Legal advice to leave to the CPM the authority to establish and dissolve them based on recommendations by the IC, as this has financial implications. The CPM Bureau also agreed that the IC should have oversight over its Sub-groups.

[110] The CPM Bureau discussed the paragraph on the IC contributing to the delivery of the IPPC Secretariat's Communications Strategy, and agreed to change it to contributing to the delivery of the IPPC Secretariat's Communications, noting that the IPPC Secretariat does not have a current Communications Strategy.

[111] The CPM Bureau also reviewed the IC Rules of Procedure (ROPs). The discussion focused on the nominations and timing for the beginning of the membership term. The IPPC Secretariat informed that they would issue a call for experts, after which they will submit nominations to the CPM Bureau for review before they are approved by CPM. It was also noted that in the proposed revision, RPPO and SC representatives were considered members in the IC instead of observers but excluded from decision-making.

[112] In relation to the renewal of members, the CPM Bureau suggested that the terms of two regional representatives and one expert would be extended for another term for continuity of the IC work.

[113] The CPM Bureau:

- *recommended* the revised Implementation and Capacity Development Committee Terms of Reference and Rules of Procedure to CPM-15 (2020) via the SPG 2019.

#### **9.4 SPG 2019 agenda**

[114] In relation to the draft SPG agenda (Appendix 4), the CPM Bureau discussed that the intent is to focus on strategic points and minimize administrative aspects and overloading with updates. The CPM Bureau also wishes to increase the level of participation by SPG members.

[115] The CPM Bureau decided to remove the following points from the SPG agenda:

- 10.2 Draft project work plan and budget on e-Commerce.
- 11.2 CPM Recommendation on AMR.

[116] For the above points, the CPM Bureau decided that there should be written updates provided for info of SPG members only.

[117] The CPM Bureau decided to modify the following agenda item:

- 10.1 should become focused on e-Phyto (and ISPM 15) resource mobilization considerations.

[118] The CPM Bureau decided to add the following items to the agenda:

- Sustainable funding, resource mobilization and funding:



- Call for donations (message to go out prior to SPG with the intent of announcements at SPG).
- IYPH-related resource work and success indicators.
- Private sector partnerships: pros, cons, feasibility, how, etc.
- e-Phyto-based resourcing.
- ISPM 15-based resourcing.
- Paper for NPPOs on how to approach their aid agencies and other government bodies to seek funds.
- Fully funded 2021 workplan (i.e., based on sustainable funding being received) so that if sustainable funding is not realized, it can be clearly articulated what activities will not occur and the implications of this.
- IPPC communications approach:
  - Gaps/weaknesses in current communications approach (e.g., as indicated at perm reps meeting).
  - The need for an IPPC communications strategy
  - Focus on IYPH at present.
  - Focus on trade facilitation.
  - Resource mobilization and developing countries.
  - The communications strategy must be reviewed and updated every year.
- IYPH preparations (already present in agenda):
  - Focus on funding if large gap still exists.
- CPM-15 Ministerial:
  - Draft ministerial statement to be presented to SPG.

[119] The CPM Bureau:

- *Suggested* the SPG agenda devote as much time as possible to strategic discussions among SPG members and not devote too much time to going over updates, reports, briefings, etc. In particular, no verbal Secretariat reports should be received at SPG or Bureau. They should be provided in writing to members in advance of the meetings.
- *Asked* the Secretariat to develop a paper on an IPPC communications plan to present to SPG for further consideration.
- *Suggested* that regarding agenda item 6.1, NPPOs advocate for funding with their respective aid agencies and that recipients of aid liaise with their ministries.
- *Noted* that, as in 2021 there will be an evaluation of the IYPH, it is important to ask the SPG for viewpoints on outputs defined in item 6.2, suggesting that important indicators of success of the IYPH would be increased funding for the IPPC Secretariat and community and behavioural changes from the public in terms of protecting plant health.
- *Suggested* that, regarding agenda item 8.2, the CPM-15 Ministerial declaration would have to go through country consultations (often involving the Foreign Ministries), and *asked* to have it

ready as soon as possible to allow for a 60 -70 day consultation period using the OCS. It further *agreed* that Mr Stephen BUTCHER would prepare a draft declaration.

- *Agreed* to the 2019 October SPG draft agenda as modified during the meeting and included as **Appendix 04** to this report.

## 9.5 CPM-15 (2020) agenda

[120] The CPM Bureau reviewed the draft CPM-15 (2020) agenda (Appendix 5).

[121] The CPM Bureau agreed to include a Ministerial declaration, to be developed and presented to the 2019 October SPG meeting prior to being finalized.

[122] The CPM Bureau discussed the contents of the declaration. Some members noted that the focus should be put on the benefits provided by the IPPC and why it should be supported and recognized.

[123] They also noted that the declaration should connect to the key elements and activities of the IPPC Strategic Framework.

[124] Another member highlighted the importance of trade facilitation, and to include mention of the international conference on trade facilitation planned for 2021.

[125] The IPPC Secretary agreed with the approach to highlight the importance of plant health towards poverty reduction, food security, trade facilitation, climate change, and biodiversity; the benefits brought by plant health globally, regionally and nationally; and the way forward, calling upon all countries and organizations to support plant health and work together towards a common goal.

[126] The CPM Bureau agreed that they would lead the process to draft and approve the CPM-15 Ministerial declaration.

[127] The CPM Bureau discussed that all FAO Perm Reps should be reached to gather their support of the initiative and draft. The Secretariat was asked to facilitate the process of sharing the draft on behalf of the CPM Bureau. It was recalled that the process would involve translating the declaration and relevant communications into six languages, and involving the FAO AG Department.

[128] The CPM Bureau discussed that there should also be a concept note, statements by Ministers, in addition to the declaration.

[129] The CPM-15 agenda was revised as follows:

- Agenda item 1.1 Opening: It was decided to invite the FAO-DG.
- Agenda item 1.2 The CPM suggested that the Minister from Finland make the statement (most likely a video message)
- Agenda item 2 Keynote address – it was suggested that the keynote be moved to the ‘Ministerial day’
- Ministerial day: It was noted that the President of Finland will attend. A very high level attendee would expect to give the keynote address. High-level participants have been invited for the 2<sup>nd</sup> of April 2020.
- It was suggested to make the agenda light enough to accommodate eventual extra ministerial speeches that may run overtime. It was suggested that special focus be put on preparing the ministerial session.
- It was suggested that all regular business be finished by Wednesday evening so that Thursday remains flexible to accommodate the ministerial session. To facilitate this, purely informational topics should not have discussion sessions but instead the information should be delivered through papers.

- [130] Mr Ralf LOPIAN gave an overview of the Plant Health Conference Programme scheduled for October 2020. Its structure reflects the IPPC Strategic Framework (Main topics: trade, hunger, climate change plus development and plant health). Every day will end with a press and public briefing.
- [131] He informed that a flagship publication “The Global Burden of Plant Pests” - prepared by a consortium of researchers - will be an outcome of one of the conference workshops. A booklet will be published with keynote speeches and an online book of abstracts will be prepared. The outcomes of the regulatory symposia will be presented to CPM for future decisions.
- [132] The EU will provide the Secretariat with EUR 300,000 to allow participants from developing countries to attend the conference.
- [133] Mr Ralf LOPIAN requested the CPM Bureau to consider the Programme and suggest potential speakers and presenters.
- [134] It was suggested that the conference website would be hosted under the IYPH website. A link from the IYPH website would go to the Finnish agency in charge of registration, collecting participation fees and booking hotel rooms.
- [135] The CPM Bureau suggested that the report summaries at the CPM be limited to 10 minutes.
- [136] The CPM Bureau suggested that future CPM agendas revolve around the strategic objectives of the IPPC Strategic Framework.
- [137] The CPM Bureau added an agenda point on “Emerging pest situations” and removed “Success and Challenges” session (for CPM-15 only).
- [138] The EU Commissioner was proposed as a speaker for a speech on importance of plant health at the ministerial level CPM
- [139] It was suggested that Plant Health Exhibition in FAO atrium at CPM-15 would focus on IYPH.
- [140] One Bureau member proposed orienting future CPM agendas around the strategic framework after its adoption in 2020. This would emphasise the importance of the strategic framework to IPPC activities and ensure its implementation. The CPM agenda could be grouped into strategic objectives and include focal points on each of the eight development agenda themes. The SPG will be asked to discuss this and it will be added to the draft SPG agenda.
- [141] The CPM Bureau:
- *Agreed* to develop a Ministerial declaration to be presented during the Ministerial segment of CPM-15 (2020).
  - *Nominated* Mr Stephen BUTCHER to develop a first draft and share it with the CPM Bureau for further review.
  - *Asked* the IPPC Secretariat to facilitate the process to share the Ministerial declaration with FAO PermReps and to present it to CPM-15 (2020).
  - *Agreed* to the CPM-15 (2020) draft agenda with amendments made at the meeting and included as *Appendix 05* to this report.

## 10. Standard Setting

### 10.1 Updates from SC meeting in May 2019

- [142] Mr Stephen BUTCHER briefed the CPM Bureau on discussions held during the SC May 2019 meeting. He referred to strategic discussions relating to the SC work programme and potential evolutions.

[143] In particular, there was detailed discussion around the IYPH. He reported that the suggestion not to hold SC and IC meetings during IYPH was not welcomed by the SC as they deemed that the IYPH is about raising awareness of the importance of plant health and to raise the profile of the IPPC in protecting plant health. In relation to the IYPH work load, it was recognized that it would drain a lot of resources from the Secretariat, while funding has not yet achieved the desired levels.

[144] Discussion around emerging pests focused around the need for clarification of this term.

[145] Another area of strategic discussion related to the standard setting process, with concerns raised on timing for the development of a standard and the opportunity to review the standard setting process. The trade-off between speed and relevance of standards development was recognized. It was also mentioned that ownership of the process is essential for members to feel engaged.

[146] The Secretariat reported that during SC-7 four ISPMs were approved for second consultation.

[147] The Bureau indicated that the IPPC core work should not be diminished during IYPH, as this would result in a negative impression and consequences during a year in which the importance of plant health is being communicated. It was also recalled that the IYPH is not be about celebrating, but rather raising awareness of the importance of plant health and the IPPC role, and that IYPH communications must avoid referring to “celebrations”.

[148] The CPM Bureau:

- *Noted* the SC update.
- *Agreed* not to cancel core activities of the IPPC in 2020, including SC and IC meetings.

## **11. Implementation Facilitation**

### **11.1 Updates from IC meeting in May 2019**

[149] The Secretariat presented updates from the IC meeting in May 2019.

[150] Considers how to update the national phytosanitary capacity development as a plan on national capacity development, to be fully consistent with the new IPPC Strategic Framework for 2020-2030.

[151] As per emerging pests and emergency actions, it was agreed to embed this topic in the IPPC Strategic Framework for 2020-2030 and align the title to “IPPC Pest Outbreak Alert and Response Systems”, with the development of relevant activities.

[152] The Secretariat also reported on the ongoing collaboration with the SC, with SC and IC members attending respective meetings, the TFT and implementation issues for future standards being considered at an early stage (with the standard on audit being used as a pilot, with steward and IC lead working together to identify potential implementation issues), and the framework for standards and implementation (under revision to be aligned with the new strategic framework).

[153] In relation to IC Sub-groups, relevant work plans were approved. As per the call for experts for Dispute Avoidance and Settlement, it was extended as no official nominations were received.

[154] With regard to the status of the Sea Containers Task Force, rule 7 of IC Sub-groups RoPs being revised in consultation with FAO Legal.

[155] As per National Reporting Obligations, it was agreed to extend its deadline of the survey to October so that CPs could contribute during IPPC Regional Workshops.

[156] A Phytosanitary Capacity Evaluation Strategy was approved for 2020-2030. The IC role in categorizing and analysing projects was also discussed. An update on IPPC guides and training materials was provided.

[157] The CPM Bureau:

- *Noted* the update on the IC meeting in May 2019.

## 11.2 Update on IPPC regional workshops

[158] The Secretariat provided an update on 2019 IPPC regional workshops. It was recalled that the Bureau set guidelines for the organization of IPPC regional workshops, with regions taking ownership and increasing responsibility to fund them.

[159] These guidelines establish regional organizing committees with representatives of the IPPC Secretariat, FAO regional offices, relevant RPPO, host NPPO, SC and IC members, OCS lead and relevant stakeholders as needed. The SC and IC members are requested to coordinate and work together prior to the workshop. The IC member will be taking a lead role to facilitate discussions on potential implementation issues for draft ISPMs.

[160] The Secretariat also informed that the generic agenda is posted on the IPP which this year contains less presentations with more time allocated to discussion on standards.

[161] The CPM Bureau also discussed the request from the European and Mediterranean Plant Protection Organization (EPPO) to change the name of the regional workshop for Europe and Central Asia to “IPPC/FAO/EPPO regional workshop”, as it was felt that both the FAO Regional Office and EPPO are contributing considerably to these workshops. EPPO noted that they are contributing in-kind by being part of the organizing committee, through the IC and SC members from the EPPO region contributing considerably to the contents of the workshop, and by supporting translations into Russian of the draft ISPMs sent for consultation and by organizing an EPPO meeting side to the regional workshop, allowing the participation of additional members from Europe.

[162] In relation to including “FAO” in the title, it was deemed that the IPPC being hosted by FAO, it was not needed.

[163] The CPM Bureau recognized that FAO and EPPO should be thanked in the report and that their logos would be included in the report, as was done the previous years.

[164] The CPM Bureau:

- *Noted* the update.
- *Agreed* that, in consistency with the previously agreed guidelines, the title of the IPPC regional workshop for Europe and Central Asia would be “IPPC Regional Workshop for Europe and Central Asia”. FAO and EPPO would be given appropriate recognition for supporting its organization, including by including their logo in the cover page of the report and being thanked for their contribution in the report.

## 11.3 Update on Dispute between EU and South Africa

[165] The Secretariat informed that the EU had submitted some documents related to the dispute, which has been ongoing for over five years, but South Africa had not yet responded to the EU’s proposal.

[166] One member suggested setting a deadline after which EU proposal is taken as accepted or is turned over to the WTO for settlement.

[167] Another member suggested replying that the Secretariat would no longer be involved unless both parties commit to solving issue by a given deadline (suggesting 30 September 2019).

[168] One member suggested setting up a bilateral meeting at CPM-15 (2020) to resolve the issue.

[169] One member questioned if the Secretariat should continue to be involved in dispute settlement or have a dispute settlement panel at all.

[170] The Secretariat informed the CPM Bureau that they would set up an informal e-commerce group.

[171] The Secretariat also informed the CPM Bureau that there has not been a lot of response from NPPOs to calls for case studies, surveys, calls for experts, etc. The CPM Bureau member suggested making a recommendation during CPM-15 suggesting that contracting parties be more involved. One member suggested that all these requests be announced at the same time (probably quarterly), rather than sending out too many emails.

[172] The CPM Bureau:

- *Asked* the IPPC Secretariat to draft a letter addressed to both parties, suggesting that they liaise with each other and reach an agreement on the ToRs by 30 September 2019, noting that after this date, the IPPC Secretariat would take no further action unless there are new developments.
- *Suggested* getting feedback from the SPG on whether the IPPC Secretariat should continue to be involved in dispute settlement or have a dispute settlement panel.
- *Suggested* that the IPPC Secretariat drafts a paper on preparing a consolidated approach for announcing nominations and calls.
- *Requested* that the IPPC Secretariat prepares a list of calls and provides it to the CPM Bureau.
- *Suggested* that the IPPC Secretariat prepares a paper on why there is limited engagement from contracting parties and NPPOs and ways to address it. The IYPH could provide an opportunity for raising awareness and engagement.

#### **11.4 2019 Annual Theme activities on Plant Health and Capacity Development**

[173] The Secretariat informed the CPM Bureau about activities linked to the annual theme, including a keynote address by the EU DG SANTE and presentations, special topic and side sessions at CPM-14 (2019).

[174] The Secretariat has issued a call for case studies<sup>3</sup> in using IPPC materials and extended the deadline to 31 July 2019 due to the poor responses. In this regard, the Bureau members were encouraged to contact countries in their regions. They will organize a seminar on capacity development during the next SPG meeting. Regional workshops will include a segment on Plant Health and Capacity Development.

[175] The Secretariat requested the CPM Bureau to recommend speakers for the capacity development seminar to be held during the 2019 October SPG meeting.

[176] The CPM Bureau:

- *Suggested* reviewing what has been learned from having “annual thematic years” and capturing lessons learned.
- *Asked* the SPG to discuss annual themes for next five years.

## **12. Trade Facilitation**

### **12.1 Update of ePhyto and next steps of the five-year strategic plan for ePhyto**

[177] The Secretariat provided an update on ePhyto, focusing on the five-year strategic plan for ePhyto. As the ePhyto Generic System (GenS) is being launched, and pilots have been launched in a number of countries, ePhyto funding challenges are now an issue to be addressed.

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<sup>3</sup> Call for case studies for the IPPC Guides and training materials: <https://www.ippc.int/en/calls/call-for-case-studies-for-the-ippc-guides-and-training-materials/>

[178] It was mentioned that industry involvement has been crucial to support the launch of the ePhyto solution, while it has become necessary to come up with a sustainable funding base.

[179] The CPM Bureau discussed about ongoing discussions to expand the ePhyto scope to additional electronic systems for animal health and food safety. The Secretariat is engaging with Codex and OIE Secretariats to ensure the ePhyto system is presented and used as a common standard for electronic certificates.

[180] The Secretariat proposed to create a small group to report to SPG proposals on how to fund ePhyto, including the possibility of individual transaction-based fees. It was decided that this group should also consider any funding opportunities related to ISPM 15.

[181] The Secretariat also reported on ongoing efforts to organize ePhyto workshops in several regions, which require additional funding.

[182] The CPM Bureau:

- *Established* a small group composed of Mr Craig FEDCHOCK, Mr Brent LARSON, Mr Marko BENOVIC, Mr Christian DELLIS, Mr Stephen BUTCHER, Ms Laurence BOUHOT-DELDUC, a FAO LEG representative, and an Industry Advisory Group representative to come up with an ePhyto sustainable funding proposal to be reviewed by the SPG at their October 2019 meeting.

## 12.2 Update on IPPC e-Commerce project

[183] Ms Barbara PETERSON is managing e-commerce work on behalf of the Secretariat.

[184] The Secretariat informed that the WCO will adopt a Framework on standards on e-commerce (including only one mentioned related to IAS and pests, as the IPPC had not been involved so far), and that the WCO had established a working group on e-commerce.

[185] There are ongoing efforts being held on e-commerce, and an informal working group could be formed under the leadership of Ms Barbara PETERSON.

[186] The CPM Bureau:

- *Noted* the update on e-Commerce.

## 12.3 Update on the Sea Containers Task Force

[187] Mr Greg WOLFF provided an update on the SCTF. He noted that additional extra-budgetary funding will be required in 2020. He informed that responses to the sea containers questionnaire are very low and yet are crucial for the continuation of the STCF work.

[188] The CPM Bureau discussed the low level of responses and the need to send reminders to members in their regions to ensure an appropriate level of responses.

[189] The CPM Bureau:

- *Agreed* to send reminders to members in their respective regions on the need to respond to the sea containers questionnaire.

## 12.4 Trade facilitation conference in 2021

[190] The CPM Bureau discussed the concept of a Trade facilitation conference to be held in 2021, which was included in the Trade Facilitation Action Plan, which was considered by CPM-15 to be an interim document.

[191] The CPM Bureau:

- *Agreed* to consider holding a Trade facilitation conference in 2021.

- *Asked* the SPG to review the concept of a Trade facilitation conference in 2021.

### **13. International Year of Plant Health (2020)**

#### **13.1 Engage CPM Bureau members in IYPH-related events**

[192] The Secretariat presented a list of IYPH-related events in 2019 and 2020, as available on the IYPH web page<sup>4</sup>.

[193] The CPM Bureau:

- *Noted* the list of IYPH-related events in 2019 and 2020.

#### **13.2 Meeting with the new IYPH International Steering Committee (IYPH ISC)**

[194] The CPM Bureau joined a session of the first meeting of the new IYPH International Steering Committee.

### **14. Logistical arrangements for CPM Bureau, FC and SPG**

[195] The CPM Bureau discussed ways to improve the logistical operations of the CPM Bureau, FC and SPG.

[196] The CPM Bureau agreed on the following arrangements for the March CPM Bureau meetings:

- Wednesday for FC.
- Thursday afternoon closed meeting of CPM Bureau (with Secretariat report writer present), as appropriate.
- Secretariat updates on Thursday morning.
- Timed slots for Secretariat updates.
- Secretariat updates to be provided beforehand in writing.

[197] In terms of June CPM Bureau meetings:

- Monday for FC.
- CPM Bureau will be Tuesday to Friday.
- Any/all CPM Bureau members may join the FC as they wish (noting membership proposal earlier in the week).
- Tuesday afternoon closed meeting of CPM Bureau (with only Secretariat report writer present), as appropriate
- Secretariat updates on Thursday (morning or afternoon).
- Timed slots for Secretariat updates.
- Secretariat updates to be provided beforehand in writing.

[198] For October CPM Bureau, FC and SPG meetings:

- SPG meetings are Tuesday through Thursday.
- FC Monday morning, CPM Bureau Monday morning and Friday all day.

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<sup>4</sup> Ref. <https://www.ippc.int/en/iyp/>



- Tuesday afternoon closed meeting of SPG (with only Secretariat report writer present).
- Secretariat updates on Thursday morning.
- Timed slots for Secretariat updates.
- Secretariat updates to be provided beforehand in writing.

[199] The IPPC Secretary recalled the process to develop the IPPC governance meetings agendas, which is developed by the Secretariat, reviewed and approved by the IPPC Core Team, and shared with relevant members (e.g. the CPM Bureau for Bureau meetings) for their review and approval.

[200] The CPM Bureau also reflected on how to improve participation at SPG meetings, and agreed to organize a closed door session as necessary to discuss issues on certain agenda items.

[201] The CPM Bureau:

- *Agreed* that the new logistical and operational arrangements will be applied for the CPM Bureau, FC and SPG meetings as detailed in paragraphs 196 to 200 of the present report.

## 15. Any Other Business

[202] The CPM Bureau:

- *Suggested* inviting the EU and World Bank, and possibly the Global Alliance for Trade Facilitation, as observers to the October Finance Committee meeting.
- *Requested* CPM Bureau members to provide feedback to Mr Stephen BUTCHER on the draft CPM-15 Ministerial declaration by 21 June 2019.

## 16. Next Meeting

[203] The next CPM Bureau meeting will be held from 7 to 11 October 2019 at FAO HQs.

## 17. Closing of the Meeting

[204] The Chairperson closed the meeting. The action points from the meeting are summarized in *Appendix 06* with deadlines and leads.

**Appendix 01 – Agenda***Updated 2019-06-06*

	<b>AGENDA ITEM</b>	<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
1.	<b>Opening of the Meeting</b>		XIA/TRUJILLO
2.	<b>Meeting Arrangements</b>		
2.1	Adoption of the Agenda	01_Bureau_2019_June	TRUJILLO
2.2	Election of the Rapporteur		TRUJILLO
3.	<b>Administrative Matters</b>		
3.1	Documents lists	02_Bureau_2019_June	ALDOBAI
3.2	Participants list	03_Bureau_2019_June	ALDOBAI
3.3	Local information	<a href="#">Local Information</a>	ALDOBAI
4.	<b>Updates from the IPPC Secretariat</b>		XIA
5.	<b>Report of the IPPC Financial Committee Meeting in June 2019</b>		WOLFF
6.	<b>Action Points of Bureau Report in March-April 2019</b>	<a href="#">Link to the report</a>	TRUJILLO
7.	<b>Financial, Budgetary and Work Plan Issues</b>		
7.1	Update on the letter of the CPM Chairperson on IPPC sustainable funding		TRUJILLO/BENOVIC/FC
7.2	Update from FAO Governing Bodies on the increase of the IPPC Secretariat's funds from FAO Regular Programme		XIA
7.3	Draft work plan and budget of the IPPC Secretariat for 2021	ORAL REPORT	BENOVIC
7.4	IYPH budget gap analysis and proposed actions	17_Bureau_2019_June	MONTUORI/BENOVIC
8.	<b>Follow up Actions from CPM-14 (2019)</b>	Link to report	TRUJILLO
8.1	Progress with the IPPC Strategic Framework for 2020-2030 (IPPC SF 2020-2030) <ul style="list-style-type: none"> <li>- agreed adjustments to the IPPC SF 2020-2030</li> <li>- updated version of the IPPC SF 2020-2030</li> <li>- executive summary the IPPC SF 2020-2030</li> </ul>	16_Bureau_2019_June 12_Bureau_2019_June 11_Bureau_2019_June	TRUJILLO/AL-DOBAI
8.2	Commodity and Pathway Standards <ul style="list-style-type: none"> <li>- Reviewed ToRs of the Commodity and Pathway Standards Focus Group</li> <li>- SC considerations on Commodity and Pathway Standards</li> </ul>	09_Bureau_2019_June 14_Bureau_2019_June	BUTCHER
8.3	TFT update (membership, guidance on scope of the Call, intersessional activities)	10_Bureau_2019_June	GORITSCHNIG /YAMAMOTO
8.4	Draft action plan for Strengthening Pest Outbreak Alert and Response Systems	20_Bureau_2019_June	WOLFF / BRUNEL
8.5	Discussion on surveillance activities	21_Bureau_2019_June	BUTCHER / BRUNEL

AGENDA ITEM		DOCUMENT NO.	PRESENTER
8.6	CPM Recommendation on AMR in relation to plant health	13_Bureau_2019_June	GATT / MOREIRA
8.7	Establishment of the IPPC Stakeholder Advisory Group	ORAL REPORT	FEDCHOCK
<b>9.</b>	<b>Governance and Strategy</b>		
9.1	Nomination of Bureau members for IRSS IC Sub-group and IPPC FC	ORAL REPORT	TRUJILLO
9.2	Selection of IC alternative member	04_Bureau_2019_June	LARSON
9.3	Review of Revised IC Terms of Reference and Rules of Procedure	19_Bureau_2019_June	LARSON/PARDO
9.4	SPG 2019 agenda	07_Bureau_2019_June	AL-DOBAI
9.5	CPM-15 (2020) agenda	08_Bureau_2019_June	AL-DOBAI
<b>10.</b>	<b>Standard Setting</b>		
10.1	Updates from SC meeting in May 2019	15_Bureau_2019_June	BUTCHER/NERSYSIAN
<b>11.</b>	<b>Implementation Facilitation</b>		
11.1	Updates from IC meeting in May 2019	05_Bureau_2019_June	LARSON
11.2	Update on IPPC regional workshops	18_Bureau_2019_June	BRUNEL/LARSON
11.3	Update on Dispute between EU and South Africa	ORAL REPORT	LARSON
11.4	2019 Annual Theme activities on Plant Health and Capacity Development	06_Bureau_2019_June	LARSON/XIA
<b>12.</b>	<b>Trade Facilitation</b>		
12.1	Update of ePhyto and next steps of the five year strategic plan for ePhyto	ORAL REPORT	FEDCHOCK
12.2	Update on IPPC e-Commerce project	ORAL REPORT	BRUNEL
12.3	Update on the Sea Containers Task Force	ORAL REPORT	WOLFF
12.4	Trade facilitation conference in 2021	ORAL REPORT	WOLFF
<b>13.</b>	<b>IYPH</b>		
13.1	Engage CPM Bureau members in IYPH-related events	ORAL REPORT	AL-DOBAI/MONTUORI
13.2	Meeting with the new IYPH International Steering Committee (IYPH ISC) - <i>Update on the progress of IYPH programme and actions</i> - <i>IYPH partnerships with the private sector</i>	ORAL REPORT	AL-DOBAI/MONTUORI
<b>14.</b>	<b>AOB</b>		TRUJILLO
<b>15.</b>	<b>Next Meeting</b>		TRUJILLO/XIA
<b>16.</b>	<b>Closing of the Meeting</b>		TRUJILLO

**Appendix 02 – Documents List***Updated 2019-06-06*

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
01_Bureau_2019_June	02.1	Agenda	2019-05-31
02_Bureau_2019_June	03.1	Documents List	2019-05-31
03_Bureau_2019_June	03.2	Participants List	2019-05-31
04_Bureau_2019_June	09.2	Selection of IC alternative member	2019-05-23
05_Bureau_2019_June	11.1	Updates from IC meeting in May 2019	2019-05-23
06_Bureau_2019_June	11.4	2019 Annual Theme activities on Plant Health and Capacity Development	2019-05-23
07_Bureau_2019_June	09.4	Draft SPG 2019 Agenda	2019-05-28
08_Bureau_2019_June	09.5	CPM-15 (2020) Agenda	2019-05-28
09_Bureau_2019_June	08.2	ToRs –2019 Focus group on commodity and pathway standards – 2 <sup>nd</sup> meeting	2019-05-28
10_Bureau_2019_June	08.3	TFT Update	2019-05-28
11_Bureau_2019_June	08.1	Executive summary the IPPC Strategic Framework 2020-2030	2019-05-28
12_Bureau_2019_June	08.1	Updated version of the IPPC SF 2020-2030	2019-05-28
13_Bureau_2019_June	08.6	Draft CPM recommendation: AMR	2019-05-28
14_Bureau_2019_June	08.2	SC considerations on “commodity and pathways standards”	2019-05-28
15_Bureau_2019_June	10.1	Updates from SC meeting in May 2019	2019-05-28
16_Bureau_2019_June	08.1	Agreed adjustments to the IPPC SF 2020-2030	2019-05-30
17_Bureau_2019_June	07.4	IYPH budget gap analysis and proposed actions	2019-05-30
18_Bureau_2019_June	11.2	Update on 2019 IPPC Regional Workshops	2019-05-30
19_Bureau_2019_June	09.3	Revision of IC ToR and Rules of Procedure	2019-05-31
20_Bureau_2019_June	08.4	Draft action plan for Strengthening Pest Outbreak Alert and Response Systems	2019-05-31
21_Bureau_2019_June	08.5	Discussion on surveillance activities	2019-05-31

IPP LINKS:	Agenda item
<a href="#">Local Information</a>	03.3

## Appendix 03 – Participants List

A check (✓) in column 1 indicates confirmed attendance at the meeting.

### Bureau members

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Africa <i>Vice-Chairperson</i>	<b>Mr Lucien KOUAME KONAN</b> Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, <b>COTE D'IVOIRE</b> Ph.: (+225) 07 903754	<a href="mailto:l_kouame@yahoo.fr">l_kouame@yahoo.fr</a>
✓	Europe	<b>Ms Marica GATT</b> Director General ( Veterinary and Phytosanitary Division) (VPRD), Abettori Street, Albertown, Marsa HRS 1123, <b>MALTA</b> Ph.: (+356) 2292522 Mob.: (+356) 99421791	<a href="mailto:marica.gatt@gov.mt">marica.gatt@gov.mt</a>
✓	Asia	<b>Mr Fuxiang WANG</b> Deputy Director General, National Agriculture Technical Extension and Service centre (NATESC) Ministry of Agriculture Room 630, Building No. Mai Zi Dian Street Chao Yang District, Beijing 100125 <b>CHINA</b> Ph.: 86-10-59194548 Mob.: 86-10-13701330221	<a href="mailto:wangfuxiang@agri.gov.cn">wangfuxiang@agri.gov.cn</a>
	Latin America and Caribbean <i>Chairperson</i>	<b>Mr Francisco Javier TRUJILLO ARRIAGA</b> Director General de Sanidad Vegetal Punto de Contacto Oficial de la CIPF Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria, Sagarpa, <b>MEXICO</b> Ph.: (+52) 55 59051000 Ext. 51319	<a href="mailto:trujillo@senasica.gob.mx">trujillo@senasica.gob.mx</a> ;
✓	North America	<b>Mr Greg WOLFF</b> Canadian Food Inspection Agency 59 Camelot Drive, OTTAWA, ON. K1A 0Y9 <b>CANADA</b> Ph.: (+1) 613 773 7060 Mob.: (+1) 613 325 2941	<a href="mailto:greg.wolff@canada.ca">greg.wolff@canada.ca</a>

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Southwest Pacific	<b>Mr Stephen BUTCHER</b> <b>NEW ZEALAND</b> Ph.: (+61) 262723241	<a href="mailto:stephen.butcher@mpi.govt.nz">stephen.butcher@mpi.govt.nz</a>
✓	Near East	<b>Mr Gamil Anwar Mohammed RAMADHAN</b> General Director of Plant Protection Department of Yemen, Ministry of Agriculture and Irrigation, Aden <b>YEMEN</b>	<a href="mailto:abuameerm21@gmail.com">abuameerm21@gmail.com</a>
<b>OTHER PARTICIPANTS</b>			
✓	IPPC Secretariat	<b>Mr Jingyuan XIA</b> Secretary	<a href="mailto:Jingyuan.Xia@fao.org">Jingyuan.Xia@fao.org</a>
✓		<b>Mr Avetik NERSISYAN</b> SSU Lead	<a href="mailto:Avetik.Nersisyan@fao.org">Avetik.Nersisyan@fao.org</a>
✓		<b>Mr Brent LARSON</b> IFU Lead	<a href="mailto:Brent.Larson@fao.org">Brent.Larson@fao.org</a>
✓		<b>Mr Shoki AL DOBAI</b> IST Lead	<a href="mailto:Shoki.Aldobai@fao.org">Shoki.Aldobai@fao.org</a>
✓		<b>Mr Craig FEDCHOCK</b> Senior Advisor	<a href="mailto:Craig.Fedchock@fao.org">Craig.Fedchock@fao.org</a>
✓		<b>Mr Mirko MONTUORI</b> Public Information Officer	<a href="mailto:Mirko.Montuori@fao.org">Mirko.Montuori@fao.org</a>
✓		<b>Mr Marko BENOVIC</b> Executive Officer	<a href="mailto:Marko.Benovic@fao.org">Marko.Benovic@fao.org</a>
✓		<b>Ms Denise MELVIN</b> Public Information Specialist	<a href="mailto:Denise.Melvin@fao.org">Denise.Melvin@fao.org</a>
✓		<b>Ms Adriana MOREIRA</b> Standard Setting Officer	<a href="mailto:Adriana.Moreira@fao.org">Adriana.Moreira@fao.org</a>
✓		<b>Ms Sarah BRUNEL</b> Implementation Facilitation Officer	<a href="mailto:Sarah.Brunel@fao.org">Sarah.Brunel@fao.org</a>

**Appendix 04 – Draft 2019 SPG agenda**

	<b>AGENDA ITEM</b>	<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
<b>1.</b>	<b>Opening of the Meeting</b>		XIA/KOUAME
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Adoption of the Agenda	01_SPG_2019_Oct	KOUAME
2.2	Election of the Rapporteur		KOUAME
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Documents lists	02_SPG_2019_Oct	
3.2	Participants list	03_SPG_2019_Oct	
3.3	Local information	<a href="#">Link to the Local Information</a>	
<b>4.</b>	<b>Report of last SPG Meeting</b>	<a href="#">Link to the 2018 SPG Report</a>	KOUAME
<b>5.</b>	<b>Governance and Strategy</b>		
5.1	IPPC Strategic Framework for 2020-2030 Consider structuring future CPM agendas after CPM-15 around the Strategic Framework	XX_SPG_2019_Oct	FEDCHOCK/WOLFF
5.2	Framework for Standards and Implementation	XX_SPG_2019_Oct	NERSISYAN
5.3	Implementation and Capacity Development Committee Terms of Reference	XX_SPG_2019_Oct	LARSON
5.4	Terms of Reference (ToR) and Rules of Procedure (RoP) for an IPPC Stakeholder Advisory Group	XX_SPG_2019_Oct	FEDCHOCK
5.5.	Discuss IPPC annual themes for the next five years		KOUAME
<b>6.</b>	<b>Sustainable Funding and Resource Mobilization</b>		
6.1	Paper for NPPOs on how to approach their aid agencies and other government bodies to seek funds	XX_SPG_2019_Oct	BENOVIC/FEDCHOCK
6.2	Call for donations (message to go out prior to SPG with the intent of announcements at SPG)	XX_SPG_2019_Oct	BENOVIC/WOLFF
6.3	IYPH-related resource mobilization outcomes and success indicators		LOPIAN/GATT
6.4	Private sector partnerships (pros, cons, feasibility, how, etc.)	XX_SPG_2019_Oct	FEDCHOCK/RAMADHAN
6.5	E-phyto- and ISPM-15-based resourcing	XX_SPG_2019_Oct	FEDCHOCK/BUTCHER
6.6	Fully funded 2021 workplan	XX_SPG_2019_Oct	BENOVIC
6.7	Constraints to participation in and response to IPPC activities	XX_SPG_2019_Oct	LARSON/GATT

	<b>AGENDA ITEM</b>	<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
<b>7.</b>	<b>IPPC Communications Approach</b> <ul style="list-style-type: none"> <li>• IPPC Communications Strategy to be reviewed and updated annually</li> <li>• Possible Communications Advisory Group</li> <li>• Gaps/weaknesses in current communications approach (e.g., as indicated at perm reps meeting)</li> <li>• Focus on IYPH at present</li> <li>• Focus on trade facilitation</li> </ul>	XX_SPG_2019_Oct	WOLFF/MONTUORI
<b>8.</b>	<b>IYPH preparations</b>		
8.1	IYPH Progress Report: <ul style="list-style-type: none"> <li>• Update on programme activities</li> <li>• International Conference on Plant Health</li> <li>• Funding</li> </ul>	XX_SPG_2019_Oct	LOPIAN/MONTUORI
<b>9.</b>	<b>Key issues for CPM-15</b>		
9.1	Ministerial-level CPM-15	XX_SPG_2019_Oct	TRUJILLO/XIA
9.2	Draft and scope of Ministerial declaration at CPM-15	XX_SPG_2019_Oct (draft declaration)	BUTCHER
<b>10.</b>	<b>Standards and Implementation</b>		
10.1	Actions arising from Focus Group on Commodity and Pathways Standards	XX_SPG_2019_Oct	WOLFF/MOREIRA
10.2	CPM recommendation - Facilitating safe trade by reducing the incidence of contaminating pests associated with traded goods	XX_SPG_2019_Oct	AUSTRALIA/MOREIRA
10.3	Exchange of views on IPPC role on pest outbreak alert and response system	XX_SPG_2019_Oct	BRUNEL/WOLFF
<b>11</b>	<b>Trade Facilitation</b>		
11.1	<b>Proposed trade facilitation conference in 2021</b>		WOLFF/FEDCHOCK
<b>12.</b>	<b>Reports and Updates</b>		
12.1	Update from IPPC Secretariat	XX_SPG_2019_Oct	XIA
12.2	Update from CPM Bureau	XX_SPG_2019_Oct	TRUJILLO/KOUAME
<b>12.</b>	<b>Any Other Business</b>		KOUAME
<b>13.</b>	<b>Next Meeting</b>		KOUAME
<b>14.</b>	<b>Close of the Meeting</b>		KOUAME



**Appendix 05 – Draft CPM-15 (2020) agenda**

No	Item	Paper	Presenter	Secretariat Resp. Person	Notes
<b>1</b>	<b>Opening of the Session</b>				
1.1	FAO Opening – Invite the FAO DG			XIA	Invite the new FAO DG
1.2	Statement of the Minister of Agriculture of Finland (TBC)				Probably a video message
<b>2</b>	<b>Keynote Address</b>				Move to Thursday, during opening Ministerial session – VIP
<b>3</b>	<b>Adoption of the Agenda</b>		TRUJILLO		
3.1	EU Statement of Competence		EU		
<b>4</b>	<b>Election of the Rapporteur</b>				
<b>5</b>	<b>Establishment of the Credentials Committee</b>			BENOVIC	
<b>6</b>	<b>Report from the CPM Chairperson</b>		TRUJILLO		
<b>7</b>	<b>Report from the IPPC Secretariat</b>		XIA		
<b>8</b>	<b>Governance and Strategy</b>				
8.1	Summary of the 2019 Strategic Planning Group report		KONAN		
8.2	The five-year investment plan of the IPPC Secretariat for 2011-2025				
8.3	Focus Group on Commodity Standards and Pathways		WOLFF	MOREIRA	
8.4	Action Plan for Strengthening Pest Outbreak Alert and Response Systems		WOLFF	LARSON	To re-discuss at October Bureau if keeping this agenda item or not
8.5	CPM recommendations: <ul style="list-style-type: none"> <li>Proposed for adoption: “food aid”</li> <li>Proposed for consultation: “contaminating pests”</li> </ul>			Moreira	
8.6	IC Terms of Reference and Rules of Procedure (proposed revision)				
<b>9</b>	<b>Cooperation of Standards and Implementation</b>				
9.1	Conceptual Challenges in Standards Development in Terms of Implementation				
9.2	Framework for standards and implementation				
<b>10</b>	<b>Standard Setting</b>				
10.1	Report of the Standards Committee (SC)		FERRO	NERSISYAN	10 minutes
10.2	Adoption of International Standards for Phytosanitary Measures		NERSISIAN		
10.3	Standards Committee recommendations to the Commission on Phytosanitary Measures		MOREIRA		E.g.: LOT
<b>11</b>	<b>Implementation and Capacity Development</b>				
11.1	Report of the Implementation and Capacity Development Committee (IC)		LAVRENTJE VA	LARSON	
11.2	Implementation and Capacity Development Committee (IC) recommendations to the Commission on Phytosanitary Measures		LARSON		E.g.: LOT
11.2	Written reports of IC sub-groups as follows:				
11.2.1	Dispute Avoidance and Settlement (IC Sub-group)				
11.2.2	Implementation Review and Support System (IC Sub-group)				

11.2.3	National Reporting Obligations (IC Team)				
11.2.4	Sea Containers Task Force (IC Sub-group)				
<b>12</b>	<b>International Year of Plant Health in 2020 (IYPH 2020)</b>				
12.1	Arrangements and programme for the IYPH		Chair	MONTUORI	Written report from IYPH StC
12.2	Plant Health Conference 2020		LOPIAN		
<b>13</b>	<b>Trade Facilitation</b>				
<b>13.1</b>	<b>Proposed trade facilitation conference</b>				Depends on outcomes of SPG
<b>14</b>	<b>IPPC Network Activities</b>				
14.1	Written report on The IPPC Regional Workshops 2019		BRUNEL		
14.2	The 31th Technical Consultation (TC) among Regional Plant Protection Organizations (RPPOs)			BRUNEL	10 minutes per speaker
<b>15</b>	<b>Communication and International Cooperation</b>				
15.1	IPPC Communications strategy				From SPG and Bureau
15.2	Written report on: <ul style="list-style-type: none"> <li>communication and advocacy of the IPPC Secretariat</li> <li>international cooperation from the IPPC Secretariat</li> </ul>		MONTUORI		One document
15.3	Written reports from relevant international organizations		Orgs	LARSON	
<b>16</b>	<b>Updates on emerging pests situations</b>		CPs	BRUNEL	As agreed at CPM-14
<b>17</b>	<b>Financial Report and Budget</b>				
17.1	Financial report of the IPPC Secretariat for 2019		BENOVIC/XIA		
17.2	Resource mobilization report of the IPPC Secretariat for 2019		XIA		
17.3	Work plan and budget of the IPPC Secretariat for 2021		BENOVIC		
17.4	Sustainable funding initiative <ul style="list-style-type: none"> <li>Support to IPPC work programme through increase FAO regular programme</li> </ul>		RANSOM/WOLFF	BENOVIC	
17.5	Status of ISPM 15 Symbol Registration			BENOVIC	
<b>18</b>	<b>Confirmation of Membership and Potential Replacements Members</b>				
18.1	CPM Bureau				
18.2	Standards committee				
18.3	Implementation and capacity development committee				
<b>19</b>	<b>Any Other Business</b>				
<b>20</b>	<b>Date and Venue of the Next Session</b>		TRUJILLO		
<b>21</b>	<b>Ministerial-level CPM-15 Session</b>				Initially planned for 3 hours during afternoon – instead of special topics session
21.1	Opening and welcome to ministerial conference				
21.2	Keynote speech				
21.3	Importance of plant health				speaker
21.4	Sharing information on activities to raise awareness of the International Year of Plant Health		ISC of IYPH		

21.5	Ministerial panel on importance of plant health				panel
21.6	Adoption of the IPPC Strategic Framework 2020-2030		Chair		
21.7	Adoption of CPM Ministerial Declaration on the importance of Plant Health		Minister(s)		Consult with protocol
	Plant Health Exhibition in FAO Atrium				
<b>22</b>	<b>Adoption of the Report</b>		TRUJILLO		
<b>23</b>	<b>Closing of the Session</b>				

**Appendix 06 – Action Points**

N.	Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
1	Review five-year plan and 2021 budget and work plan based on CPM Bureau decisions.	IPPC Secretariat	Marko BENOVIC	SPG (October 2019)
2	Review the structure of the FC to ensure better resource mobilization, with attendance possible by all CPM Bureau members, and inviting relevant partners and donors.	IPPC Secretariat / FC	Marko BENOVIC / Greg WOLFF	FC (October 2019)
3	Invite the EU, the World Bank, and possibly the Global Alliance for Trade Facilitation as observers to the next FC meeting	IPPC Secretariat	Marko BENOVIC	FC (October 2019)
4	Follow-up with contracting parties and organizations pledging contributions to confirm or clarify their contributions.	IPPC Secretariat	Marko BENOVIC / Mirko MONTUORI	CPM Bureau (October 2019)
5	IYPH ISC to discuss the list of non-state actors that could be targeted to mobilize resources for IYPH.	IYPH ISC / IPPC Secretariat	Mirko MONTUORI	CPM Bureau (October 2019)
6	Review the 2020 IYPH budget and take a final decision on whether activities should be cut from the IYPH work programme at its 2019 October meeting.	IPPC Secretariat / CPM Bureau	Mirko MONTUORI / Marko BENOVIC	CPM Bureau (October 2019)
7	SPG to discuss the development of a new IPPC communications strategy, based on a relevant paper.	CPM Bureau / IPPC Secretariat	Greg WOLFF / Mirko MONTUORI	SPG (October 2019)
8	Engage with OCC to scale up plant health in view of IYPH.	IPPC Secretariat	Mirko MONTUORI	Ongoing until 2020
9	Provide updates on advancements on the development of specific targets as legacy of IYPH.	IPPC Secretariat	Mirko MONTUORI	CPM Bureau (October 2019)
10	In relation to Strengthening Pest Outbreak Alert and Response Systems, present the activities and tasks, funding sources and estimated budget in USD from 2020 to 2024, revise the paper reflecting the “One Health” approach, emphasizing a regional approach and highlighting that there are currently no regular programme funds for this activity for to the SPG for consideration at CPM-15 (2020), and consult with RPPOs prior to presenting the paper to the SPG.	IPPC Secretariat	Brent LARSON	SPG (October 2019)
11	Change the priority of the IPPC surveillance guide review from 3 to 1.	IPPC Secretariat	Brent LARSON	
12	Discard the IC proposal to give higher priority to the IPPC diagnostics.	IPPC Secretariat / IC	Brent LARSON	
13	Global Plant Health Surveillance Information Portal to be further discussed in the SPG October meeting, in view of ensuring a sustainable solution, with initial discussions to be held with Australia	IPPC Secretariat	Brent LARSON	SPG (October 2019)
14	Continue working on the IPP Surveillance Landing Page.	IPPC Secretariat / IC	Brent LARSON	

N.	Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
15	Organize the International Pest Free Area (PFA) & Surveillance Symposium.	IPPC Secretariat	Brent LARSON	Ongoing (To be held 28 October to 1 November 2019)
16	Develop the Global Surveillance Experts Register through the IC with minimum input from the IPPC Secretariat	IC	Chris DALE	
17	Develop the Global Surveillance Projects Register.	IPPC Secretariat	Brent LARSON	Ongoing
18	Present proposed revision of IC Terms of Reference and Rules of Procedure to CPM-15 (2020) via SPG	IPPC Secretariat	Brent LARSON	SPG (October 2019)
19	Come up with solid IPPC communications plan with indicators.	IPPC Secretariat	Mirko MONTUORI	SPG (October 2019)
20	NPPOs to advocate for IYPH funding with their respective aid agencies; recipients of aid to liaise with their ministries.	CPM Bureau	All CPM Bureau members	Ongoing
21	Provide input on IYPH indicators of success	SPG / IPPC Secretariat	Mirko MONTUORI	SPG (October 2019)
22	Develop a first draft of the CPM-15 Ministerial declaration and share it with the CPM Bureau for further review.	CPM Bureau	Stephen BUTCHER	As soon as possible
23	Send the draft CPM-15 Ministerial declaration for country consultations for a 60/70 day consultation period using the OCS.	IPPC Secretariat	Mirko MONTUORI	1 July 2019
24	Facilitate the process to share the Ministerial declaration with FAO PermReps and to present it to CPM-15 (2020).	IPPC Secretariat	Mirko MONTUORI	SPG (October 2019); 15 January 2020
25	Notify FAO REU and EPPO that, in consistency with the previously agreed guidelines, the title of the IPPC regional workshop for Europe and Central Asia would be "IPPC Regional Workshop for Europe and Central Asia", and that FAO and EPPO would be given appropriate recognition for supporting its organization, including by being thanked in the report and that their logos would be included in the report.	IPPC Secretariat	Mirko MONTUORI	30 June 2019
26	Draft a letter addressed to South Africa and the EU, suggesting that they liaise with each other and reach an agreement on the ToRs by 30 September 2019, noting that after this date, the IPPC Secretariat would take no further action unless there are new developments.	IPPC Secretariat	Brent LARSON	30 June 2019
27	Get feedback from the SPG on whether the IPPC Secretariat should continue to be involved in dispute settlement or have a dispute settlement panel.	IPPC Secretariat	Brent LARSON	SPG (October 2019)
28	Come up with an ePhyto sustainable funding proposal to be reviewed by the SPG at their October 2019 meeting.	Small group	Mr Craig FEDCHOCK, Mr Brent LARSON, Mr Marko BENOVIC, Mr Christian DELLIS, Mr Stephen BUTCHER,	SPG (October 2019)

N.	Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
			Ms Laurence BOUHOT-DELDUC, a FAO LEG representative, and an Industry Advisory Group representative	
29	Send reminders to members in their respective regions on the need to respond to the sea containers questionnaire.	IPPC Secretariat	Brent LARSON / Ketevan LOMSADZE	30 June 2019
30	Review the concept of a Trade facilitation conference in 2021.	SPG	Brent LARSON / Ketevan LOMSADZE	SPG (October 2019)
31	Apply new logistical and operational arrangements for the CPM Bureau, FC and SPG meetings as detailed in paragraphs 198 to 200 of the present report.	IPPC Secretariat / CPM Bureau and FC	Jingyuan XIA	From October 2019 meetings of CPM Bureau, FC and SPG
32	Apply proposed enhancements and edit text of IPPC Strategic Framework for 2020-2030, in view of presenting a final version for SPG 2019.	IPPC Secretariat	Mirko MONTUORI	SPG (October 2019)
33	Present an updated paper on Commodity and Pathway Standards to the SPG meeting in October 2019 for their further review.	IPPC Secretariat / CPM Bureau	Stephen BUTCHER	SPG (October 2019)