*(Appendix 2 of the report of the eight technical consultation among Regional Plant Protection Organizations, Paris, France, 10-13 September 1996)*

**Terms of Reference of the Technical Consultation among RPPOs**

Purpose

1. In order to advance the objectives of the IPPC, the Technical Consultation will coordinate specific activities of mutual interest to RPPOs.

Functions

1. To formulate position statements and recommendations on issues relating to phytosanitary matters.
2. To review phytosanitary matters of common interest to RPPOs and make recommendations to the contracting parties of the IPPC, to the RPPOs and FAO as appropriate.
3. To make recommendations and proposals to FAO on the policy and work programme of the IPPC Secretariat, including the development of International Standards on Phytosanitary Measures.
4. To address the common concerns of RPPOs.
5. To exchange information and collaborate in the development of global programmes (e.g. training, information management).

Rules of Procedure

1. The Consultation shall be composed of representatives of Regional Plant Protection Organizations.
2. The Consultation shall be convened by the IPPC Secretariat.
3. The frequency of meetings shall be annual, normally in the first half of September.
4. The duration of meetings shall normally be three to five days, depending on the Agenda
5. The Consultation shall reach its decisions by consensus.
6. The Consultation shall have a quorum of five Members.
7. The Consultation shall be conducted in English although other languages may be made available as appropriate.
8. At the end of each Consultation, an election will be held to name the Chair for the next Consultation. The incoming Chair will coordinate the following year’s work programme including preparation of the next agenda (in conjunction with the IPPC Secretariat).
9. A report of each Consultation shall be prepared, and shall be distributed by the IPPC Secretariat.