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United Nations



International
Plant Protection
Convention

REPORT

CPM Bureau Meeting

Rome, Italy
7, 11 October 2019

IPPC Secretariat

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1. Opening of the Meeting

- [1] The CPM Chair opened the meeting by welcoming all attendees.
- [2] The CPM Chair requested the CPM Bureau to endorse the invitation of two observers to attend the meeting: Mr Ralf LOPIAN (Chairperson of the IYPH ISC) and Mr Dominique PELLETIER (Canada), which were approved.

2. Meeting Arrangements

2.1. Review of arrangements for Bureau and SPG meetings as agreed to at June Bureau meeting

- [3] On behalf of the Bureau, Mr Greg WOLFF emphasized decisions taken at the last CPM Bureau meeting as captured in the June CPM Bureau report discussing specific approaches to the Bureau and SPG meetings,.

2.2. Adoption of the Agenda

- [4] The CPM Bureau adopted the agenda with the following items under Any Other Business: IYPH action plan and related key messages, IYPH staffing and CPM-15 Ministerial declaration.

3. Administrative Matters

3.1. Documents list

- [5] The CPM Bureau noted the document list and the IPPC Secretariat informed Members that all documents had been posted on the IPP and that it is available as Appendix 02 to this Report.

3.2. Participants list

- [6] The participants list is available as Appendix 03 to this Report. The Bureau approved the request by Mr Ralf LOPIAN (Chairperson of the IYPH ISC) and Mr Dominique PELLETIER (Canada) to attend sessions as observers.

3.3. Local information

- [7] The IPPC Secretariat informed the CPM Bureau the local information document is available at the following link: <https://www.ippc.int/en/publications/1034/>.

4. Review of 2019 June Bureau Report

4.1. Concerns with approach to changing draft SPG agenda that was developed at June Bureau meeting

- [8] The IPPC Secretary briefed the Bureau that the SPG and Bureau agendas had been changed since the 2019 June Bureau meeting as priorities and situations are constantly evolving, and there had been changes to the IPPC Secretariat, with subsequent transitional arrangements having to be made. The IPPC Secretariat also raised concerns over the late submission of papers, which caused the SPG agenda to be adjusted based on submissions of papers after the deadline.
- [9] Several members raised concerns over the revised SPG agenda as presented by the IPPC Secretariat, where some agenda items agreed upon in the June Bureau meeting were deleted and some others included without any prior communication with Bureau Members. The Bureau commented that an agenda is understood as a dynamic document but any change should be shared and explained to Members who might also wish to comment on additional proposals for discussion.
- [10] The Bureau reviewed the actions points from their 2019 June meeting, and noted progress made by the IPPC Secretariat and Bureau members in addressing all points. The Bureau noted the participation of two of the three invited observers (European Union, World Bank and the Global Alliance for Trade Facilitation) to the Financial Committee meeting. The IPPC Secretariat announced that preparations for

the International Pest Free Area (PFA) & Surveillance Symposium are on their way and 120 people have already registered. The Bureau noted that the Ministerial Declaration has undergone a revision by Contracting Parties through the Online Comment System and that some Members submitted a revised version directly to the IPPC Secretariat, after consulting with several other delegations.

The CPM Bureau:

- (1) *Noted* the progress of actions arising from the 2019 June Bureau meeting.
- (2) *Asked* the SPG chair to raise the issue of constraints and lack of commitment and participation in IPPC activities by some IPPC contracting parties.
- (3) *Requested* the IPPC Secretariat to present main changes to the text of the draft IPPC Strategic Framework for 2020-2030, to be highlighted when presenting it on the agenda.

5. Update from the IPPC Secretariat

- [11] The IPPC Secretary introduced Mr Arop DENG replacing Mr Shoki AL DOBAI as lead of the Integration and Support Team, Mr Riccardo MAZZUCHELLI as Public Information Specialist, Mr Descartes KOUMBA as Agricultural Officer and Mr Xiaoliang WANG as Programme Specialist in the Implementation Facilitation Unit.
- [12] The Secretary also presented an update on resource mobilization. He mentioned that IPPC projects for 2019 include: EU project renewal (DG Trade 1 400 000 USD), EU DG SANTE project (1 300 000 USD). The IPPC Secretary informed about in-kind contributions to the IPPC Secretariat, which include contributions from Canada for e-commerce, USA for ePhyto, France, Brazil for SSU (the latter still in progress), China for the China project and Republic of Korea. As per funding for the IPPC Secretariat's Regular Programme, the new FAO Director-General provided 500 000 USD for 2019, and the IPPC Secretariat's Regular Programme allocation is likely to increase by 1 000 000 USD for the next biennium as FAO Council supported the increase of fund to the IPPC Secretariat in its April 2019 meeting.
- [13] Mr Ralf LOPIAN agreed to send a written communication to all NPPOs regarding the status of current pledges and the needs for additional resources for the IYPH. The IPPC Secretariat informed the Bureau that a list of Non-State Actors has been drafted and identified a shortlist of eight to be addressed first. A general call for contribution for the IYPH has also been drafted and will be launched after the approval by the other FAO segments of the IYPH Secretariat. The IPPC Secretariat and the IYPH ISC Chairperson discussed the current financial situation for the implementation of IYPH-related activities and informed the Bureau about the steps that are currently being undertaken to bridge the budget gaps. The IPPC Secretariat also informed the Bureau that the collaboration with FAO Office for Corporate Communication (OCC) is proceeding well and a communication strategy paper has been drafted.
- [14] Mr Arop DENG introduced himself as the new IST lead.

The CPM Bureau:

- (4) *Noted* the update from the IPPC Secretary.
- (5) *Asked* the IPPC Secretariat to not modify decisions by the CPM Bureau without prior approval.
- (6) *Noted* the late submission of papers.

6. Report of Financial Committee (FC) Meeting in October 2019

- [15] Mr Greg WOLFF briefed the Bureau on the FC meeting in October 2019. He noted that the Bureau usually analyses and addresses high-level financial issues only; it was discussed whether the FC could focus on financial details (going line by line through the work plan and budget, particularly in the June meeting). Each IPPC Secretariat lead should join relevant discussions. The FC was joined by the European Commission and the World Bank as observers.

- [16] Key issues raised during the FC is that the budget for the IPPC Secretariat is not sufficiently being based on the strategic framework. In-depth budget reviews should be held to increase the budget transparency as is it important to demonstrate that additional funding would be used for meaningful work. Dedicated project funding must be linked to core IPPC Secretariat activities. There was some discussion on interpretation of SC meetings. It was clarified that interpretation must be provided if this is requested in a timely manner. IYPH is still much underfunded, in the range of 450 000 USD.
- [17] The IPPC Secretary informed that the IYPH budget gap is mostly related to the development of communications materials and the co-funding of the International Plant Health Conference in Helsinki.
- [18] The Bureau noted that the 2019 additional allocation would provide release to the IPPC Secretariat budget, allowing the IPPC MDTF to cover expenses like the sea containers task force and the IYPH.
- [19] The CPM Bureau should acknowledge and thank FAO for providing additional funding, but emphasis that sustainable funding for the IPPC Secretariat should still be secured.
- [20] The Bureau discussed the proposal to expand FC Membership to all Bureau members was also discussed, and commented that the Bureau members involvement in the budgeting process may increase confidence in the process.

The CPM Bureau:

(7) *Acknowledged* the additional FAO contribution to the IPPC Secretariat Regular Programme budget.

(8) *Decided* to express its appreciation for the FAO contribution with a letter by the CPM Bureau to the FAO Director-General.

7. Preparation for SPG of October 2019

- [21] The CPM Bureau reviewed the SPG agenda for October 2019. The Chairperson presented two proposed additional items: the draft CPM recommendation on antimicrobial resistance, as proposed by the European Commission, and the rationale for updating the capacity development strategy, as proposed by the IC chairperson.

The CPM Bureau:

(9) *Agreed* to include two new agenda items to the SPG agenda:

- CPM recommendation on antimicrobial resistance (as a new agenda item 11.6), as proposed by the European Commission; and
- Rationale for updating the capacity development strategy (as agenda item 6.5, now reading “Implementation and Capacity Development Committee Terms of Reference and updating the capacity development strategy”), as proposed by the IC chairperson.

8. Financial, Budgetary and Work Plan

8.1. Revision of work plan and budget of the IPPC Secretariat for 2020

- [22] IPPC Secretariat presented the work plan and budget for the IPPC Secretariat for 2020, with a standing issues regarding interpretation being provided at meetings. The Bureau noted the requests for interpretation at SC meetings and supported the inclusion of two additional languages. Bureau members reminded the IPPC Secretariat that interpretation in FAO languages must be provided if explicitly requested by an SC Member, in accordance to CPM-approved TORs of the SC. The Bureau underlined that SC Members could decide not to request interpretation allowing resource to become available for other IPPC activities.

The CPM Bureau:

(10) *Noted* the revision of work plan and budget of the IPPC Secretariat for 2020.

(11) *Approved* the revision of the 2020 budget for an additional 60 000 USD to provide interpretation in five languages in the SC as long as a request is put forth by any Members.

(12) *Encouraged* SC members to request interpretation in a timely manner and consider the impact on IPPC Secretariat's Budget.

8.2. Revision of five-year investment plan of the IPPC Secretariat (2020-2024)

- [23] The IPPC Secretariat informed the Bureau that the five year investment plan is going to start after the conclusion of the International Year of Plan Health and that the period will change accordingly to 2021 – 2025.

The CPM Bureau:

(13) *Noted* the update.

8.3. Revision of work plan and budget of the IPPC Secretariat for 2021

- [24] The IPPC Secretariat presented a potentially fully-funded work plan and budget for 2021 to be presented during the next CPM. He clarified that this is a proposal that may be useful for planning work and fundraising activities and providing confidence to the CPM of directions of activities; this approach also provides the possibility to revise the activities that are currently not financially covered.

- [25] The Bureau suggested to take into consideration alternative action to propose when presenting the potentially fully-funded work plan and budget for 2021. The Bureau noted the work of the Secretariat on this regards and suggested to use such a document to support the argument for a permanent allocation of FAO Regular Programme to IPPC Secretariat activities.

The CPM Bureau:

(14) *Endorsed* the proposal of the IPPC Secretariat to discuss a potentially fully-funded work plan and budget for 2021 at the CPM-15 provided that suitable alternative proposals are taken into consideration prior to that.

(15) *Asked* the IPPC Secretariat to present a revision of the fully-funded work plan and budget at the December Bureau meeting with alternative proposals in case funds are not met.

9. Actions Arising from SPG

- [26] The Bureau discussed actions that arose from SPG meeting. Mr Ralf LOPIAN, Chairperson of the IYPH ISC, briefed the Bureau about a meeting with FAO Assistant Director-General of the AG Division and both agreed that modifying the definition of plant health and IYPH scope is not necessary at this point.

- [27] The Bureau commented that current SPG meetings have little strategic focus and engage in a number of procedural issues. One Member suggested reverting the SPG to its original setting that included topics more relevant to the functions of the SPG to restore the focus on strategic matters only.

- [28] The Bureau discussed the necessity for a project manager in the IPPC Secretariat that would only focus on supervision and monitoring the implementation of all IPPC Secretariat projects. The discussion included considerations on having sustainable staffing for the IYPH and the Bureau agreed with the assessment of the IYPH ISC to suggest FAO Director-General to assign the already-funded Project Post (P3) to Mr Mirko MONTUORI to ensure continuity to IYPH-related activities.

- [29] The Chairperson introduced the following point raised by the SPG on the review by the Finance Committee for a line-by-line review during the FC June Meeting. Many Members expressed their appreciation towards this approach because the current presented information is usually aggregated and difficult to understand fully, which is the rationale behind the request for this type of review.

- [30] The Bureau discussed the Framework for Standards and List of Topics, noting the SPG discussion on a potential merger that could generate positive budgetary consequences for the IPPC Secretariat.

- [31] The Bureau discussed the SPG proposal to include the following topics on the 2020 SPG Agenda: Environmental scans, Contaminating pests and Implementation of the IPPC Secretariat enhancement evaluation.
- [32] The Bureau noted the discussion on Surveillance and Pest Outbreak Alert and Response System that took place during the 2019 October SPG meeting, stressing the importance that all these issues would contribute to the IPPC Strategic Framework. The Bureau concluded that the project on Pest Outbreak Alert and Response System falls under the IC mandate but needs to be discussed by CPM-15 (2020), taking into consideration the suggestions and comments that may arise from the coming IC and SC meetings in November 2019. The IPPC Secretariat sought clarification on the governance for the activities related to surveillance and e-commerce. The Bureau indicated that surveillance and e-Commerce fall under the oversight of the IC with SC inputs.
- [33] The Bureau discussed the Implementation and Capacity Development Strategy (ICDS) and asked the IC to develop a plan instead, since the IPPC Community already has one strategy for the next ten years and they would prefer to not create other strategies. The Bureau considered hiring a technical expert for the Implementation and Capacity Development Plan (ICDP) unnecessary, suggesting the IC should have this type of expertise in its membership as this was the case, when members from contracting parties developed the for the IPPC Strategic Framework.
- [34] Mr Greg WOLFF introduced the discussion on Sea Containers, expressing concerns that the task force faces the possibility of not achieving all of its objectives if the required information and data from surveys is not received and given that only one more year of work remains available. However, even if not all task force objectives are met, valuable recommendations may still be made by the task force and these should assist the CPM in identifying next steps. Mr WOLFF conformed that the highest pest risk relating to contamination of containers is felt to arise at the “packing” stage (i.e., loading of containers) and yet the greatest challenge that the task force has identified is in how to communicate with the packers and how to extend measures and accountability to them.
- [35] The IPPC Secretariat stressed the fact that there is only one last meeting on Sea Containers, so the outcomes and any recommendations are crucial and may convey a message that additional stakeholders are necessary and this could be open to international participation.
- [36] In the interests of consistency and continuity, Mr. Wolff suggested that the Bureau consider his participation in the next and final Sea Containers Task Force meeting as outgoing Bureau member and expects in this regard to be asked to chair the 2020 meeting.
- [37] The IPPC Secretariat suggested that Sea Containers is under IC work plan so the Bureau may only recommend what to do and there should be a clear implementation plan to that end. He also mentioned that for the work on Sea Containers to be successful, and for continuity, it needed the support from the IFU lead for the SCTF, Ms Ketevan LOMSADZE.
- [38] The Bureau discussed the use of Key Performance Indicators to promote Resource mobilization and sustainable funding.
- [39] The Bureau reflected on the SPG discussions on emergencies and concluded that the IPPC Communities responsibility lies in prevention of pest spread primarily.

The CPM Bureau:

(16) *Noted* with appreciation the discussion and update by Mr Ralf LOPIAN, Chairperson of the IYPH ISC, on the IYPH scope and key messages.

(17) *Noted* the opportunity to establish linkages to initiatives such as the IPHC in Helsinki also with the purpose of raising awareness.

(18) *Asked* the IPPC Secretariat to collect proposals by contracting parties on topics to be included in the 2020 SPG agenda starting soon after CPM-15 (2020) and until early June 2020, to be reviewed by the CPM Bureau at their 2020 June Bureau meeting.

- (19) *Asked* the IPPC Secretariat to provide the Bureau with additional information regarding the hiring of a project manager, provided that funds to undertake such an effort are available.
- (20) *Agreed* to include the suggestion to appoint Mr Mirko MONTUORI as Coordinator of the IYPH in the IPPC Secretariat in the letter to thank the FAO Director-General for the additional 500 000 USD, assigning him the already-funded Project Post (P3) available.
- (21) *Endorsed* the proposal of a line-by-line review of the IPPC Secretariat's work plan during the June Bureau and Finance Committee meetings.
- (22) *Endorsed* the Framework for Standards and List of Topics in view of approval by CPM-15.
- (23) *Noted* the discussion regarding the IC Membership and definition of the role of experts proposed by the SPG.
- (24) *Noted* the topics on Surveillance, e-Commerce and Pest Outbreak Alert and Response System and clarified that these topics fall under the mandate of the IC with input from the SC.
- (25) *Agreed* that the Pest Outbreak Alert and Response System falls under the IC mandate but needs to be further discussed by the CPM, taking into consideration the suggestions and comments that may arise from the coming IC and SC meetings in November 2019.
- (26) *Agreed* that Mr Greg WOLFF will remain as the (outgoing) Bureau member representative in the Sea Containers Task Force, even though he will no longer be a member of the Bureau after March 2020.
- (27) *Supported* the continuation of existing IPPC Secretariat staff member to support the Sea Container Task Force.

10. Preparation for CPM-15 (2020)

10.1. Agenda

- [40] The IPPC Secretariat presented the draft agenda for CPM-15 (2020) for Bureau's consideration. The Bureau proposed some editions and acknowledge the points raised by Mr Ralf LOPIAN, Chairperson of the IYPH ISC, regarding the need to adopt an extremely flexible approach towards the CPM-15 agenda due to the high-level participants who might attend.
- [41] The Bureau discussed the possibility to have the Ministerial Segment and other sessions of CPM-15 streamed on line and asked the IPPC Secretariat to assess its costs and logistics. One Member presented the need to nominate a Rapporteur. Another Member suggested to have reports from the CPM Chairperson and IPPC Secretariat in writing only, allowing more flexibility for the opening of the session, should it be necessary.

The CPM Bureau:

- (28) *Noted* the draft agenda.
- (29) *Asked* the Secretariat to provide updates during the Bureau December Virtual Meeting regarding the attendance by any high-level participants and the necessary logistics to that end.

10.2. Ministerial segment of CPM-15 (including Keynote Speaker, Ministerial Declaration and adoption of IPPC Strategic Framework 2020-2030)

- [42] Mr Ralf LOPIAN, Chairperson of the IYPH ISC, updated the Bureau regarding the potential speakers during the opening session and the ministerial segment of CPM-15.
- [43] Mr Stephen BUTCHER introduced the latest version of the Ministerial Declaration, expressing concerns regarding the feasibility that it would get clearance with so little time available. The IPPC Secretariat proposed to share the Ministerial Declaration through respective permanent representatives to FAO in Rome to speed up the process.

- [44] The Bureau agreed that there is sufficient time to have the IPPC Strategic Framework 2020-2030 approved during the Ministerial Segment of CPM-15.

The CPM Bureau:

(30) *Noted* the update provided by Mr Ralf LOPIAN, Chairperson of the IYPH ISC.

(31) *Asked* its Members to share the current draft of the Ministerial Declaration with respective networks.

10.3. Side sessions preparation

- [45] The item was deferred to the next Bureau meeting.

11. Any Other Business

- [46] The Bureau discussed the agreed items under Any Other Business during the discussion of other points of the agenda deemed appropriate.

12. Next Meeting

- [47] The next meeting of the CPM Bureau will take place as a teleconference on 12th December 2019.

13. Closing of the Meeting

- [48] The CPM Chairperson thanked all participants and closed the meeting.

Appendix 01 – Agenda*Updated 2019-10-04*

AGENDA ITEM		DOCUMENT NO.	PRESENTER
07 October 2019 (14:00-17:00)			
1.	Opening of the Meeting		XIA/TRUJILLO
2.	Meeting Arrangements		
2.1	Review of arrangements for Bureau and SPG meetings as agreed to at June Bureau meeting	June 2019 Bureau report: section 14, page 22 June 2019 Bureau Report	
2.2	Adoption of the Agenda	01_Bureau_2019_Oct	TRUJILLO
3.	Administrative Matters		DENG/MONTUORI
3.1	Documents list	02_Bureau_2019_Oct	
3.2	Participants list	03_Bureau_2019_Oct	
3.3	Local information	Link to the Local Information	
4.	Review of 2019 June Bureau Report	Link to the 2019 June Bureau Report	TRUJILLO
4.1	Concerns with approach to changing draft SPG agenda that was developed at June Bureau meeting	--	WOLFF
5.	Update from the IPPC Secretariat	--	XIA
6.	Report of Financial Committee Meeting in October 2019	--	WOLFF
7.	Preparation for SPG of October 2019	01_SPG_2019_Oct	TRUJILLO/KOUAME
11 October 2019 (09:00-17:00)			
8	Financial, Budgetary and Work Plan		
8.1	Revision of work plan and budget of the IPPC Secretariat for 2020	--	BENOVIC/XIA
8.2	Revision of five-year investment plan of the IPPC Secretariat (2020-2024)	--	XIA
8.3	Revision of work plan and budget of the IPPC Secretariat for 2021	04_Bureau_2019_Oct	BENOVIC/XIA
9.	Actions Arising from SPG		TRUJILLO
10.	Preparation for CPM-15 (2020)		
10.1	Agenda	05_Bureau_2019_Oct	DENG/MONTUORI
10.2	Ministerial segment of CPM-15 (including Keynote Speaker, Ministerial Declaration and adoption of IPPC Strategic Framework 2020-2030)	--	TRUJILLO/XIA
10.3	Side sessions preparation	06_Bureau_2019_Oct	BUREAU MEMBERS
11.	Any Other Business		TRUJILLO
12.	Next Meeting		TRUJILLO
13.	Closing of the Meeting		TRUJILLO

Appendix 02 – Documents List

(Updated 2019-10-04)

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
01_Bureau_2019_Oct	02.1	Agenda	2019-10-04
02_Bureau_2019_Oct	03.1	Documents List	2019-10-04
03_Bureau_2019_Oct	03.2	Participants List	2019-10-01
04_Bureau_2019_Oct	08.3	Revision of work plan and budget of the IPPC Secretariat for 2021	2019-10-01
05_Bureau_2019_Oct	10.	Draft CPM-15 (2020) Agenda	2019-10-03
06_Bureau_2019_Oct	10.3	CPM-15 Proposed Side Sessions and Meetings	2019-10-04

IPP LINKS:	Agenda item
Local Information	03.3
Bureau June 2019 Report	04

Appendix 03 – Participants List

A check (✓) in column 1 indicates confirmed attendance at the meeting.

Bureau members

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Africa <i>Vice-Chairperson</i>	Mr Lucien KOUAME KONAN Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, COTE D'IVOIRE Ph.: (+225) 07 903754	l_kouame@yahoo.fr
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✓	Asia	Mr Fuxiang WANG Deputy Director General, National Agriculture Technical Extension and Service centre (NATESC) Ministry of Agriculture Room 630, Building No. Mai Zi Dian Street Chao Yang District, Beijing 100125 CHINA Ph.: 86-10-59194548 Mob.: 86-10-13701330221	wangfuxiang@agri.gov.cn
✓	Latin America and Caribbean <i>Chairperson</i>	Mr Francisco Javier TRUJILLO ARRIAGA Director General de Sanidad Vegetal Punto de Contacto Oficial de la CIPF Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria, Sagarpa, MEXICO Ph.: (+52) 55 59051000 Ext. 51319	trujillo@senasica.gob.mx ;
✓	North America	Mr Greg WOLFF Canadian Food Inspection Agency 59 Camelot Drive, OTTAWA, ON. K1A 0Y9 CANADA Ph.: (+1) 613 773 7060 Mob.: (+1) 613 325 2941	greg.wolff@canada.ca
✓	Southwest Pacific	Mr Stephen BUTCHER NEW ZEALAND Ph.: (+61) 262723241	stephen.butcher@mpi.govt.nz

Attending	Participant role / Region	Name, mailing address, telephone	Email address
✓	Near East	Mr Gamil Anwar Mohammed RAMADHAN General Director of Plant Protection Department of Yemen, Ministry of Agriculture and Irrigation, Aden YEMEN	abuameerm21@gmail.com
OTHER PARTICIPANTS			
✓	IPPC Secretariat	Mr Jingyuan XIA Secretary	Jingyuan.Xia@fao.org
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✓		Mr Brent LARSON IFU Lead	Brent.Larson@fao.org
✓		Mr Arop DENG IST Lead	Shoki.Aldobai@fao.org
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✓	Finland Observer	Mr Ralf LOPIAN	Ralf.Lopian@mmm.fi

Appendix 05 – Draft CPM-15 (2020) agenda**Draft CPM-15 (2020) Agenda**

No	Item	Document	Drafter / Presenter
1	Opening of the Session		
1.1	FAO Opening		FAO DG
1.2	Statement by CDB Secretary-General	Video message(s)	TRUJILLO
2	Keynote Address on International Year of Plant Health by high level politician from Finland		DENG
3	Adoption of the Agenda	Doc	TRUJILLO
3.1	EU Statement of Competence	Doc	EC
4	Election of the Rapporteur	/	
5	Establishment of the Credentials Committee	/	BENOVIC
6	Report from the CPM Chairperson	Doc	TRUJILLO
7	Report from the IPPC Secretariat	Doc	XIA
8	Governance and Strategy		
8.1	Summary of the 2019 Strategic Planning Group report	Doc	KOUAME
8.2	CPM recommendations	Doc	NERSISYAN
8.3	Focus Group on Commodity Standards	Doc	WOLFF / BUTCHER / (NERSISYAN)
8.4	e-Commerce update and revised work plan	Doc	LARSONPETERSON
8.5	Draft action plan for Strengthening Pest Outbreak Alert and Response Systems	Doc	BRUNEL
8.6	Implementation and Capacity Development Committee Terms of Reference and Rules of Procedure – Revision presented for adoption	Doc	LARSON / PARDO
8.7	Theory of Change for the IPPC Community	Doc	LARSON
9	Cooperation of Standards and Implementation		
9.1	Framework for standards and implementation	Doc	NERSISYAN / LARSON
9.2	Surveillance work plan	Doc	BRUNEL
9.3	Challenging concepts identified in the development of standards or their implementation	Doc	NERSISYAN / LARSON
10	Financial Report and Budget		
10.1	Financial report of the IPPC Secretariat for 2019	Doc	BENOVIC
10.2	Resource mobilization of the IPPC Secretariat for 2019	Doc	XIA
10.3	Revision of 2020 work plan budget for IPPC Secretariat	CRP	WOLFF
10.4	Work plan and budget of the IPPC Secretariat for 2021	Doc	BENOVIC
10.5	FAO-COAG decision on increasing the FAO Regular Programme allotment to IPPC Secretariat	Doc	
11	Standard Setting		
11.1	Report of the Standards Committee (SC)	Doc	SC CHAIRPERSON
11.2	Adoption of International Standards for Phytosanitary Measures	Doc	NERSISYAN
11.3	Standards Committee recommendations to the Commission on Phytosanitary Measures	Doc	NERSISYAN
12	Implementation and Capacity Development		
12.1	Report of the Implementation and Capacity Development Committee (IC)	Doc	IC CHAIRPERSON
	IC Sub-group: Sea Container Task Force		
	IC Sub-group: Dispute Avoidance and Settlement		
	IC Sub-group: Implementation, Review and Support System		
	IC Team: National Reporting Obligations		
	IC Team on the Phytosanitary Capacity Evaluation		

12.2	Implementation and Capacity Development Committee recommendations to the Commission on Phytosanitary Measures	Doc	LARSON
12.3	Status of ISPM 15 Symbol Registration	Doc	PASETTO
13	IPPC Communication and Advocacy		
13.1	Report on Communication and Advocacy of the IPPC Secretariat	Doc	DENG / MONTUORI
13.2	International Year of Plant Health in 2020 (IYPH 2020)	Doc	LOPIAN / MONTUORI
13.3	IPPC communication strategy 2021-2025		
14	IPPC Network Activities		
14.1	The IPPC Regional Workshops for 2019	Doc	BRUNEL
14.2	The 31st Technical Consultation (TC) among Regional Plant Protection Organizations (RPPOs)	Doc	MEZUI M'ELLA
15	International Cooperation		
15.1	Report on international cooperation of the IPPC Secretariat	Doc	DENG
15.2	Written reports from relevant international organizations	/	DENG
16	Pest Outbreak Alerts	Doc	BRUNEL
17	Successes and Challenges in Implementation of the Convention	Doc	BRUNEL
18	Special Topics Session on International Year of Plant Health (Ministerial Segment)		MONTUORI
18.1	Keynote address on global importance of plant health		
18.2	Endorsement of the Ministerial declaration on plant health	PPT	
18.3	Adoption of the IPPC Strategic Framework 2020-2030	PPT	
18.4	Interventions by Ministers	PPT	
19	Confirmation of Membership and Potential Replacements Members for CPM Subsidiary Bodies		
19.1	CPM Bureau members and potential replacement members	Doc	DENG
19.2	SC members and potential replacement members	Doc	NERSISYAN
19.3	IC members and potential replacement members	Doc	LARSON
20	Any Other Business		
21	Date and Venue of the Next Session		
22	Adoption of the Report		
23	Closing of the Session		

Appendix 06 – Action Points

N.	Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
1	Present main changes to the text of the draft IPPC Strategic Framework for 2020-2030.	IPPC Secretariat	Mirko MONTUORI	10-10-2019 Done
2	Present a revision of the fully-funded work plan and budget at the November Bureau meeting with alternative proposals in case funds are not met.	IPPC Secretariat / FC	Marko BENOVIC / Greg WOLFF	CPM Bureau (December 2019)
3	Collect proposals by contracting parties on topics to be included in the 2020 SPG agenda starting soon after CPM-15 (2020) and until early June 2020, to be reviewed by the CPM Bureau at their 2020 June Bureau meeting.	IPPC Secretariat / CPM Bureau	Mirko MONTUORI / CPM Bureau	CPM-15 and 30-04-2020 (tentative)
4	Provide the Bureau with additional information regarding the hiring of a project manager, provided that funds to undertake such an effort are available.	IPPC Secretariat	Marko BENOVIC	CPM Bureau (December 2019)
5	Appoint Mr Mirko MONTUORI as Coordinator of the IYPH in the IPPC Secretariat and continuation of involvement of existing IPPC Secretariat staff members on Sea Containers.	IPPC Secretariat	Jingyuan XIA	CPM Bureau (December 2019)
6	Provide updates during the December Virtual Meetings regarding the attendance by any high-level participants and the necessary logistics to that end.	IPPC Secretariat	Mirko MONTUORI / Riccardo MAZZUCHELLI	SPG (October 2019)
7	Share the current draft of the Ministerial Declaration with respective networks.	IPPC Secretariat and CPs	Mirko MONTUORI	Ongoing until 2020
8	Provide updates on advancements on the development of specific targets as legacy of IYPH.	IPPC Secretariat	Mirko MONTUORI	CPM Bureau (October 2019)
9	Change the priority of the IPPC surveillance guide review from 3 to 1.	IPPC Secretariat	Brent LARSON	
10	Discard the IC proposal to give higher priority to the IPPC diagnostics.	IPPC Secretariat / IC	Brent LARSON	
11	Continue working on the IPP Surveillance Landing Page.	IPPC Secretariat / IC	Brent LARSON	
12	Develop the Global Surveillance Experts Register through the IC with minimum input from the IPPC Secretariat	IC	Chris DALE	
13	Develop the Global Surveillance Projects Register.	IPPC Secretariat	Brent LARSON	Ongoing
14	Present proposed revision of IC Terms of Reference and Rules of Procedure to CPM-15 (2020) via SPG	IPPC Secretariat	Brent LARSON	SPG (October 2019)
15	NPPOs to advocate for IYPH funding with their respective aid agencies; recipients of aid to liaise with their ministries.	CPM Bureau	All CPM Bureau members	Ongoing

N.	Action	Lead	Lead within Secretariat/Bureau/ Persons involved	Deadline
16	Facilitate the process to share the Ministerial declaration with FAO PermReps and to present it to CPM-15 (2020).	IPPC Secretariat	Mirko MONTUORI / Riccardo MAZZUCHELLI	15 January 2020