IC project reporting template as part of the strategy and process on how the IC reviews and analyses ICD projects

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| **Project Title:** The third cycle (2018-2020) of the IPPC Implementation Review and Support System (IRSS) project |
| **Reporter:** Vinitha JOHNSON, IPPC Secretariat  **IC Member in charge:** Dominique PELLETIER |
| **Project Code (if applicable):** GCP/GLO/877/EC  **Submitted Date:** 2019-10-02 |

**IC PROJECT REPORTING TEMPLATE**

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| **To be filled in by the submiter** | 1. **Project Profile** | |
| **Recipient Region(s)/ Countries** | Global |
| **Donor/ Resource Partner** | European Commission |
| **IC Representative (if applicable)** | Dominique Pelletier |
| **IPPC Secretariat Representation (if applicable)** | Vinitha Johnson |
| **RPPO Representation (if applicable)** |  |
| **Collaboration / Participating Organizations** | A Letter of Agreement is under preparation with Wageningen University to develop a M&E framework for the implementation of the IPPC |
| **Project Budget (detailed funds and/or in-kind)** | 992,758 USD (of which 742,925 USD from the EC and 179,833 USD as IPPC co-funding) |
| **Project Timing** | 2018-02 – 2021-01 |
| 1. **Project Scope and Relevance to the IPPC and main outputs (max 200 words)** | |
| The IRSS project is a tool used by the IPPC Secretariat to identify challenges in implementing the Convention, ISPMs and CPM Recommendations. The project undertakes activities as might be required to respond to the needs of contracting parties– these activities include conducting surveys, workshops, e-consultations, and conceptualising the development of a Monitoring and Evaluation framework for the IPPC Secretariat as it serves the Community, and collation of best practices in the development of an M&E framework for the IPPC Community. | |
| 1. **Project Supporting Materials** *[e.g. hyperlinks]* | |
| An inventory of IRSS material (including surveys, studies and workshop reports) has been prepared which in turn will inform the organisation of IRSS outputs in the IPP of the Secretariat.  A survey on establishment, implementation and recognition of Pest Free Areas has been prepared and has received consultations from the Secretariat and experts in the IPPC community.  A “History of the IRSS” document is under preparation which will capture the initial conceptualization of the IRSS system, and how the IRSS has been contributing to the work of the Governing bodies – for example, CPM Recommendation in some cases have been developed on the basis of IRSS Studies (Aquatic Plants). | |
| **To be filled in by the assigned IC member and revised by the IC** | 1. **List project technical resources (i.e. guides, training materials, tools) that could be useful and used by other stakeholders** | |
| An inventory of IRSS material has been prepared which in turn will inform the organisation of IRSS outputs in the IPP of the Secretariat. The inventory contains a list of outputs from surveys, survey results, individual country responses, studies and workshops which trace implementation challenges of Contracting Parties.. | |
| 1. **Provide a list of project experts that could be recommended to other stakeholders and describe why** | |
| Sebastiaan Haas: Survey specialist (is excellent at designing data-collection tools and has supported the Secretariat in its work on the Sea Container’s Task Force Survey and is in discussions to assist the Secretariat with the comparative analysis of the results of the General Surveys I&II) | |
| 1. **Describe successes and challenges that could be promoted for the benefit of other stakeholders** | |
| Success 1: Currently, a Monitoring and Evaluation system is under development for the IPPC Secretariat and the IPPC Community. The process for the development of the Theory of Change for this Monitoring and Evaluation system has entailed rounds of discussions with the national level M&E and similar functions expertise, and secretariat staff which has led to “collective sense-making” about the feasibility, the objectives and the approach towards development of an M&E system for the IPPC Secretariat and Community.  Success 2: Recognition of importance of data-collection tools under the IRSS to identify uptake of Diagnostic Protocols and implementation challenges by the Technical Panel on Diagnostic Protocols: a request to conduct an IRSS survey on the uptake of diagnostic protocols was made by the TPDP.  Challenge 1: data collection as it pertains to plant health is a challenge – it is a struggle to obtain contextual data to identify the exact economic importance of damage emanating from a plant pest infestation.  Challenge 2: survey design has proven challenging, with sometimes less than desired participation from CPs. Future surveys should address this in part by providing a strong rationale as to why those surveys are conducted and by formulating clear questions. | |
| 1. **List targeted beneficiaries** *[i.e. regions, countries, RPPOs, NPPOs and other institutions]* | |
| *Secretariat Staff :* as the IRSS Project evolves into a collection of tools to measure implementation , and is no longer seen or perceived as a cycle of projects,  *Governing Bodies:* The results of IRSS work have to be communicated to the Governing Bodies to help determine their priorities.  *RPPOs:* RPPOs can be involved in promoting a culture promoting data-collection and data-sharing – RPPOs could disseminate the surveys and other data-collection tools designed under the IRSS. | |
| 1. **List actions to be taken and describe IPPC network involvement** *[i.e. the technical resources to be reviewed by the IC; the experts curriculum to be reviewed by the IC; the successes and challenges of the project to be reviewed by the IC, possible project collaboration with the relevant IPPC governing bodies, subsidiary bodies or other committees].* | |
| The discussions surrounding M&E for the IPPC community should entail a discussion with a larger stakeholder base than has currently been the case, and will be done in due course. | |
| **To be filled in by the assigned IC member and revised by the IC once outputs have been reviewed by the IC** | 1. **Communication plan: on the basis of answers to questions 7 and 8, develop a detailed and targeted communication plan** *[indicate communication actions to be undertaken and stakeholders to be targeted and means for doing so].* | |
| *Communication Vision*  Highlight the need for data-collection, data-analytics and record-keeping at the national and global levels, which in turn enables an accurate assessment of implementation concerns of the IPPC convention, the ISPMs, the CPM Recommendations, the IPPC Strategic Framework 2020-2030 and the 8 development agenda items.  Data availability to support decision-making in the plant health field has been skeletal at best, and countries might have information and statistics which might not always be shared. Hence, it is vital to encourage a culture of data-sharing in the IPPC community. The communication of IRSS deliverables will seek to elevate data-collection in the plant-health field as a concern, and to influence the culture surrounding data-sharing.  *Communication Objectives*  The IRSS is perceived to be a System by the members of the Secretariat, the governing bodies, and the Contracting Parties.  The importance of data collection, data analytics, and Monitoring and Evaluation in the phytosanitary community: data-collection tools deployed by the IRSS team can successfully obtain high quality quantitative and qualitative information from experts in the IPPC community.  The deliverables of the IRSS have been highly suited to a *technical* audience – the messages need to be translated to reach a slightly wider community – policy messages for decision-makers, for instance.  *IRSS audience*  *Secretariat Staff :* as the IRSS evolves into the IRSS System, and is no longer seen or perceived as a cycle of projects,  *Governing Bodies:* The results of IRSS work have to be communicated to the Governing Bodies to determine their priorities.  ***Channels***  *IRSS Studies:* These include IRSS Survey results which demonstrate implementation challenges pertaining to Convention provisions and ISPMs.  *IRSS Surveys: The IRSS surveys (not the IRSS survey results) could communicate the* ***Need to collect, analyse and maintain data in Plant Health.*** The surveys which are administered to the Contracting Parties will contain both perception-based questions which require a respondent to respond to the survey based on their perception(opinion surveys, satisfaction surveys etc.), but will also include factual questions which attempt to capture the status quo (area under Pest Free Areas etc) – countries, depending on the state of data-collection and availability might find these questions challenging to answer. However, it is hoped that the need to main documentation pertaining to some of these information points will be recognised by the respondents.  *IPP:* The IRSS webpage will list all of the outputs under the IRSS project up until this date, and the details pertaining to individual subject areas (for e.g. the regional and global workshops under ISPM 6) will be referenced and described under the resources page which will be accessed by contracting parties.  *New items:* messages to decision-makers in contracting partieson implementation issues which might arise.    Specific Communication Items  *IPPC Community (RPPOs, NPPOs etc): on the development of a Monitoring and Evaluation framework for the IPPC Community soliciting suggestions etc.* | |