

Appendix 6: IPPC Secretariat work plan for cross-border e-Commerce

NOTE: The shaded cells in the table below indicate activities that are currently not funded.

Date	July-September 2019	October – December 2019	January – March 2020	April – June 2020	July-September 2020	October – December 2020
1. Collaboration with WCO & other organizations	- Meet with e-commerce technical officer at WCO, Brussels (27 Sept) - CBD e-forum on IAS and e-commerce (July - Sept) - Call with Quads (30 July) -Paper for TC-RPPO (October)	- Establish a connection with the appropriate e-commerce contact at WTO - WCO Permanent Technical (WCO-PTC) Committee meeting (28-31 October) - CBD AHTEG meeting, Montreal (2-4 December)	- Participate in technical e-Commerce meetings, as appropriate (e.g. WCO Permanent Technical (WCO-PTC) Committee in March)	- Participate in technical e-Commerce meetings, as appropriate	- Participate in technical e-Commerce meetings, as appropriate	- Participate in technical e-Commerce meetings, as appropriate (e.g. WCO-PTC in October)
2. Informal network of e-commerce experts	- Gather names of experts & consider objectives of an informal network of e-commerce experts	-Develop criteria for participation in the informal network of e-commerce experts - Establish an e-forum and invite experts to participate; initiate discussion on goals of the network	- Network might consider how to raise awareness about phytosanitary risk associated with cross-border e-commerce trade among e-commerce stakeholders.	- Network might consider how collaboration between NPPO / RPPO and other national border agencies could be enhanced.	- Network might consider how collaboration between NPPO / RPPO / IPPC and international postal and courier services could be enhanced.	- Network might consider how collaboration between NPPO / RPPO / IPPC and e-commerce buyers and sellers could be enhanced.
3. Gather and share existing technical resources		- Call for submission of existing technical materials related to e-Commerce (N1)	- IC reviews the contributed resource submissions - e-Commerce landing page is created	- IC-approved contributed resources are posted on IPP and linked to e-Commerce page		- Maintain e-Commerce web page on IPP
4. Guide on e-Commerce (2017-039) and/or other implementation resources		- IC recommends to CPM that priority level for the Guide be raised from 3 to 1 - IFU prepares a Draft Outline for the	- Draft Outline is shared with NPPO and RPPO for consultation - Call for financial support for the	- IC approves Outline and develops criteria for the selection of experts - IC-approved Outline is posted to IPP	- Call for WG members (N3)	- WG meeting for the Guide

		Guide in consultation with IC Lead	development of the Guide (N2) - CPM-15 endorses the IC recommendation to raise priority of Guide from priority 3 to 1	- IFU and IC Lead draft work & implementation plans - IC e-forum to review these plans		
Date	January – March 2021	April* – June 2021	July-September 2021	October – December 2021	January – March 2022	April – June 2022
1. Collaboration with WCO & other organizations	- Participate in technical e-Commerce meetings, as appropriate (e.g. WCO-PTC in March)	- Participate in technical e-Commerce meetings, as appropriate	- Participate in technical e-Commerce meetings, as appropriate	- Participate in technical e-Commerce meetings, as appropriate (e.g. WCO-PTC in October)	- Participate in technical e-Commerce meetings, as appropriate	- Participate in technical e-Commerce meetings, as appropriate
2. Informal network of e-Commerce experts	- Network might consider how collaboration between NPPO / RPPO / IPPC and other industry stakeholders could be enhanced.	- Network might consider how to monitor the impact of IPPC e-Commerce activities (e.g. increased awareness, reduced spread of pests, improved phytosanitary compliance etc.)	- Initiate new e-forum discussions, as appropriate	- Initiate new e-forum discussions, as appropriate	- Initiate new e-forum discussions, as appropriate	- Initiate new e-forum discussions, as appropriate
3. Gather and share existing technical resources				- Maintain e-Commerce web page on IPP		
4. Guide on e-Commerce (2017-039) and/or other implementation resources	- Development of the Guide	- Development of the Guide - Consider initiating the development of supplementary resources to raise awareness (e.g. video, flyer, factsheet), depending on funding	- Development of the Guide	- Publication of the Guide		

* The in-kind contribution of a staff member from Canada to advance the work on e-Commerce is scheduled to end March 31, 2021