



REPORT

IMPLEMENTATION AND CAPACITY DEVELOPMENT COMMITTEE (VIRTUAL MEETING N°1)

**Rome, Italy
20 May 2020**

IPPC Secretariat

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1. Opening of the Meeting

1.1. Opening by the IFU lead

- [1] Mr Brent LARSON, Implementation and Facilitation Unit (IFU) lead, opened the meeting and welcomed all participants to the first virtual meeting of the Implementation and Capacity Development Committee (IC), taking place under exceptional circumstances. He also welcomed the IC observers¹ and explained that the IC will be meeting virtually during the current global COVID-19 crisis.

1.2. Introduction of participants

- [2] Ms Olga LAVRENTJEVA, IC Chairperson, also extended her welcome to all participants and introduced the IC Observers inviting all attendants to a brief round of self-introductions with the purpose of becoming acquainted with one another.

2. Meeting Arrangements

2.1. Election of the Rapporteur

- [3] Mr Francesco GUTIERREZ (BELIZE) was elected as the Rapporteur to the meeting.

2.2. Adoption of the Agenda

- [4] The Agenda was adopted without modifications and is attached to this Report as Appendix 1.

3. Administrative Matters

3.1. Documents list

- [5] The List of Documents was introduced and is attached to this report as Appendix 2.

3.2. Participants list

- [6] The Participants list is attached to this report as Appendix 3.

4. Updates from Bureau and Secretariat

- [7] The IPPC Secretariat presented the document² compiling the comments submitted by IC members and observers through the IC e-Forum³ including responses provided by the IPPC Secretariat.

4.1. Bureau

- [8] One IC member raised a question on the decision-making process that led to the attribution of Development Agenda (DA) Points of the IPPC Strategic Framework (SF) 2020 -2030 to each IPPC Secretariat unit. The IPPC Secretariat explained that it was a managerial decision and the Bureau had been informed. It was also noted that it is expected that implementation plans would be drafted for each DA once the SF is adopted by the CPM.
- [9] The IC agreed that the specific assignments of the IPPC SF Development Agendas to different IPPC Secretariat units should not affect the mandate of the IC and that the IC would still be able to consider any implementation issue regardless of its attribution to any IPPC Secretariat unit.

¹ Due to COVID-19 and the cancellation of the IC May 2020 meeting, the CPM Bureau agreed that new IC members would start their terms in November 2020 but be invited to participate as observers in the meantime

² VM01_05_IC_2020_May_Comments_to_Updates_from_Bureau_and_Secretariat_2020-05-16_2

³ IC e-Forum on Updates from the Bureau and Secretariat : https://www.ippc.int/en/forum/2020_eic_may_04provide-comments-to-bureau-and-secretariat-updates/

4.2. Secretariat:

[10] The IPPC Secretariat discussed the situation and actions following the COVID-19 outbreak-imposed travel restrictions and the inability to spend project resources that had been earmarked for travel. The IPPC Secretariat is assessing the situation trying to reschedule and reassess the activities through 2020, shifting to virtual meetings where possible, and awaiting the CPM Bureau decisions concerning which CPM-15 agenda points can be addressed by the Bureau to help ensure work progress. The RPPO representative informed the IC that all RPPOs met virtually the previous week and will continue to do so on a monthly basis. One of the topics was the possibility to have IPPC Regional Workshops held in a virtual form or consider the potential deliverables that can be provided virtually. One member informed the IC that the Working Group on the revision of the Plant Pest Surveillance Guide (2017-049) had held a virtual meeting and thanked the IPPC Secretariat for facilitating it; and raised a question concerning the IC November meeting, noting the current situation and outlook of the COVID-19 pandemic. They wondered if there is any contingency plan in case travel restrictions are still in place. The IPPC Secretariat clarified that it is still too early to make any assumptions but noted that the IC and other meetings will continue to be held virtually when possible. One observer also supported the IPPC Secretariat continuing to hold virtual meetings and encouraged the IC to begin to prepare for Regional Workshops. The Chair suggested that input from the Bureau on Regional Workshops should be taken into consideration. The IPPC Secretariat suggested to consider the situation region by region, also assessing the availability of reliable internet connections. One member reminded that one of the topics was how to communicate to Regional Workshops on specific topics, such as Sea Containers, and it could be used as an example of what can be communicated virtually. A template for other similar communications might help in preparing presentations on these topics through PowerPoint Presentations or eLearning.

- Implementation and Facilitation Unit (IFU)

[11] The IPPC Secretariat presented a brief update on the implementation and capacity development activities, underlining the importance of continuing meeting virtually as physical meetings are currently not an option.

- Standards Setting Unit (SSU)

[12] The IPPC Secretariat reported on the current draft ISPMs and CPM recommendations still pending CPM approval due to postponement of CPM-15 and informed the IC that the Standards Committee (SC) continues working to discuss draft standards currently under development.

[13] The following draft ISPMs have been approved by the SC for consultation:

- Focused revision of ISPM 12 (*Phytosanitary certificates*) in relation to re-export (2015-011)
- Audit in the phytosanitary context (2015-014)
- 2019&2020 Amendments to ISPM 5 (*Glossary of phytosanitary terms*) (1994-001)

- Integration and Support Team (IST)

[14] The IC asked about some National Reporting Obligations (NROs) activities which were designed and completed although they were not incorporated into the Work Plan⁴ that was approved by the IC during their May 2019 meeting. These activities were designed to improve the quantity and quality of pest reports. The IPPC Secretariat agreed to follow up on this matter with relevant IPPC Secretariat units and encouraged the IC to work through their IC lead on NROs to provide assistance and oversight. The pending issue on whether or not to create an IC Sub-group, raised at the November 2019 IC meeting, was noted. The IPPC Secretariat will discuss with the IC Chair on the best venue to facilitate an IC discussion on this issue and inform the IC.

- International Year of Plant Health (IYPH)

⁴ Appendix 10 to IC report 2019-05 available at: <https://www.ippc.int/en/publications/87316/>

- [15] Several IC members informed that activities in their regions and countries during 2020 are being cancelled and postponed; if the IYPH is extended into 2021, there should be opportunity for countries to foster additional activities. Ms Kyu-Ock YIM, vice-Chairperson of the IYPH International Steering Committee (ISC), informed the IC about the IYPH ISC activities, which include a letter to formally request an extension of IYPH into 2021, acknowledging that it may be difficult to achieve this extension but clarifying that some major IYPH activities have already been rescheduled to 2021, regardless of a formal extension. She reported that the former CPM-15 Ministerial segment will take place during the next CPM session and that the International Plant Health Conference (IPHC) has been tentatively rescheduled to 28 June – 1 July 2021, and the IYPH Closing Ceremony will take place on the last day of the IPHC.

4.3. Developing e-learning courses in the framework of the COMESA project

- [16] The IC Chair introduced the topic and asked the IC for guidance on the development of e-learning materials and commented positively on this initiative in light of the high volume of materials provided, especially with regards to the experience of one country. She welcomed the ongoing initiatives to develop e-learning materials and looked forward to being updated on the progress of this work led by the IPPC Secretariat. One IC member shared some insights on the training materials related to Pest Risk Analysis prepared by CABI noting that the e-learning had been prepared by professionals with different backgrounds, not necessarily only by phytosanitary experts. She agreed to investigate the possibility of providing the materials as contributed resources.

5. Any other business

- [17] The IPPC Secretariat explained how to approach the first draft implementation plan which will be discussed at the next virtual meeting (VM02). Particular attention should be placed on the type of contributions to the discussion and on recommendations expected from the IC on the e-Forum in advance of the virtual meeting.

6. Date and arrangement of the Next Meeting

- [18] The IC Chair reminded the group on upcoming meetings on 3 June 2020 (VM02) on the implementation plan on Pest Free Area guides, and 24 June (VM03) on the list of implementation and capacity development topics, which will require longer preparation by IC members to provide comments on the document provided by the IPPC Secretariat. It was noted, that in order to facilitate gathering comments on this complex document the Online Comment System (OCS) will be used. The IPPC Secretariat informed the IC that an OCS training will be available to them to get acquainted with the system.

7. Evaluation of the meeting process

- [19] The meeting was evaluated through the Zoom poll.

8. Close of the Meeting

- [20] The IC Chair thanked the participants for the cooperation and active participation in the first ever whole IC virtual meeting and closed the meeting.

Annex 1 – Provisional Agenda

	Agenda Item	Document No.	Presenter
1.	Opening of the Meeting		
1.1	Opening by the IFU Team lead		LARSON
1.2	Introduction of participants		LAVRENTJEVA
2.	Meeting Arrangements		
2.1	Election of the Rapporteur		LAVRENTJEVA
2.2	Adoption of the Agenda	VM01_01_IC_2020_May	LAVRENTJEVA
3.	Administrative Matters		
3.1	Documents list	VM01_02_IC_2020_May	KOUMBA
3.2	Participants list	VM01_03_IC_2020_May	KOUMBA
4.	Updates from Bureau and Secretariat		
4.1	Bureau	VM01_04_IC_2020_May	
4.2	Secretariat: - Implementation Facilitation Unit (IFU) - Standards Setting Unit (SSU) - Integration and Support Team (IST) - International Year of Plant Health (IYPH)	VM01_04_IC_2020_May	
4.3	Developing e-learning courses in the framework of the COMESA project	VM01_04_IC_2020_May	
4.4	Comments submitted to Updates from Bureau and Secretariat	VM01_05_IC_2020_May	
5.	Any other business		LAVRENTJEVA / LARSON
6.	Date and arrangement of the Next Meeting		LARSON
7.	Evaluation of the meeting process	Online poll by Zoom	CZERWIEN
8.	Close of the Meeting		LAVRENTJEVA / LARSON

Annex 2 – List of Documents

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE (PREPARED BY)	DATE POSTED / DISTRIBUTED
VM01_01_IC_2020_May	2.2	Agenda	2020-05-13
VM01_02_IC_2020_May	3.1	Documents list	2020-05-13
VM01_03_IC_2020_May	3.2	Participants list	2020-05-13
VM01_04_IC_2020_May	4.1 4.2 4.3	Updates from Bureau and Secretariat	2020-05-11
VM01_05_IC_2020_May	4.4	Comments submitted to Updates from Bureau and Secretariat	2020-05-16

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Others

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