



Food and Agriculture  
Organization of the  
United Nations



International  
Plant Protection  
Convention

# **REPORT**

## **IMPLEMENTATION AND CAPACITY DEVELOPMENT MEETING (VIRTUAL MEETING N°4)**

**Rome, Italy  
8 July 2020**

**IPPC Secretariat**

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## 1. Opening of the Meeting

### 1.1. Opening by the IC Chairperson

- [1] Ms Olga LAVRENTJEVA (IC Chairperson) welcomed all participants to the fourth virtual meeting (VM04) of the Implementation and Capacity Development Committee (IC) to discuss Implementation Plans (IP). She encouraged everyone's focused participation in the topics on the agenda.

## 2. Meeting Arrangements

### 2.1. Election of the Rapporteur

- [2] Mr Yuji KITAHARA (Japan) was elected as the Rapporteur to this meeting.

### 2.2. Adoption of the Agenda

- [3] The Agenda<sup>1</sup> was adopted without modifications and is attached to this report, as [Annex 1](#).

## 3. Administrative Matters

### 3.1. Documents list

- [4] The List of Documents was introduced and is attached to this report, as [Annex 2](#).

### 3.2. Participants list

- [5] The List of Participants is attached to this report, as [Annex 3](#).

## 4. Implementation plans for IPPC Guides

### 4.1. Implementation plans for IPPC Guides discussions

- [6] The IC Chairperson summarized the content of the working papers<sup>2</sup> and introduced the purpose of the meeting which was to continue discussion on Implementation plans (IPs). She suggested starting with the IP for the Guide to establishing and maintaining Pest Free Areas.
- [7] Nevertheless, discussion during the meeting was not specifically about any of the proposed IP but overarching issues that would shape all IPs.
- [8] The IC vice-Chairperson reiterated his statement made during the previous IC meeting (IC VM 03) dedicated to IPs that one of the most efficient ways to increase the update of IPPC guides is to post them on IPP webpages alongside relevant ISPMs. This provides CPs with a clear linkage between guides and ISPMs and should contribute to a better implementation of ISPMs and uptake of guides. He cautioned that dedicating a lot of resources or having these detailed activities would not necessarily guarantee the effectiveness of raising awareness.
- [9] An IC observer supported this view and proposed to have a simple awareness program for guides that could fit all materials rather than going one by one. He noted a sort of confusion with the name 'Implementation plan' because the drafts proposed were a mix of implementation, communication and awareness plan.
- [10] The IC Chairperson commented that the proposed IPs are very ambitious and that the IC needs to consider the resources available and set priorities for activities.
- [11] One IC member underlined that if some IPPC guides and training materials are available only in one language, this could limit implementation. She proposed that we should not address all the detailed

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<sup>1</sup> VM04\_01\_IC\_2020\_Jul\_Fourth Virtual Meeting Agenda

<sup>2</sup> VM04\_02\_IC\_2020\_Jul\_Implementation plans for IPPC Guides discussions report

VM04\_03\_IC\_2020\_Jul\_Implementation plans for IPPC Guides discussions with comments

activities presented in IPs but agreed that translation is one of the implementation issues related to the guides that the IC should choose to focus on.

- [12] Another IC observer asked for clarification about the criteria that are considered when topics are prioritized.
- [13] The IC Chairperson clarified that in general we take into account the Call for Topics and the availability of funds to prioritize topics in the work plan.
- [14] Based on the comments from IC members on the draft of IPs, the IPPC Secretariat reminded that the IC asked the IPPC Secretariat to develop these IP during the previous IC meeting in November 2019<sup>3</sup>. It was clearly identified that communication issues and the accessibility of guides were important aspects that needed to be considered in the IP to improve the uptake of the guides.
- [15] The IC Chairperson reminded the IC members that part of the process to develop a guide relates also to its dissemination and promotion of the guide and that some contracting parties (CPs) may not be aware of the full range of IPPC guides and training materials that are available.
- [16] One IC member confirmed that the availability of translations remains a constraint and could explain why the use of the guides by some NPPO is low, despite the high technical quality of these materials. She suggested focusing on raising awareness during every workshop and using other means to have more guides translated.
- [17] The IPPC Secretariat underlined that current implementation activities are focused on new ISPMs and guides but that the uptake of existing guides is also an issue. She reminded the IC that this was the reason justifying the development of the IP that have been presented to the IC and highlighted that it was asked by CPM to consider this question and to do something sustainable to improve the implementation of ISPMs and materials.
- [18] The IPPC Secretariat also mentioned that considering the comments provided, the IC needs to decide on the scope of the IP for the guides, and then decide on priority activities and on priority guides.
- [19] The IFU team lead suggested that this exercise to develop draft IP for a few guides was an important step and will provide clarity on the direction to be taken with the IP. He clarified that this discussion provides an opportunity for the IC to rethink the approach that will be used to develop IP.
- [20] The IFU team lead also informed the IC that COLEACP<sup>4</sup> provides support for translating some guides into French, IICA<sup>5</sup> has provided support to translate some guides into Spanish, and some projects have provided resources for Russian translation of guides. He reminded the IC that the Secretariat remains open for any support or suggestions from the IC on translation opportunities.
- [21] One IC member suggested considering an indirect way to measure the uptake of ISPMs and guides. It could be done for example by monitoring the consultation of users and downloads on IPP webpages. The IPPC Secretariat confirmed that this type of data is already being collected.
- [22] One IC observer suggested doing a small pilot project to focus on the reasons for poor uptake of guides, considering both awareness-raising and possible technology issues at a small scale and then bring back the results to identify the best way to proceed.
- [23] IC members discussed about the topics to be prioritized for the development of IP as Pilot.

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<sup>3</sup> 19\_IC\_2019\_Nov

<sup>4</sup> The Europe-Africa-Caribbean-Pacific Liaison Committee

<sup>5</sup> Instituto Interamericano de Cooperación para la Agricultura

[24] The IC Chairperson asked IC members to share any expertise and suggestion on implementation of guides with the IPPC Secretariat and invited the IC observers to let the IPPC Secretariat know if they would like to engage in the Pilot groups that will be developing these three IP.

[25] The IC agreed:

(1) *to focus* on three topics for the development of IPs:

- Pest Free Areas
- Pest status
- Surveillance

(2) The IC leads for on these three topics should work with the IPPC Secretariat to define the scope of IP, implementation activities, activities on awareness raising, communication plan and priorities.

(3) *to request* the IPPC Secretariat to provide data on how often guides are accessed and downloaded from the IPP. These data should be analysed and used as a baseline for future comparison.

(4) Mr Dominique PELLETIER (Canada) would take the lead on the Pest Free Areas Implementation plan.

(5) *to open* an e-forum discussion to respond to some out-standing questions raised by the IPPC Secretariat on the implementation plans for IPPC guides.

## 5. Any other business

[26] The IC Chair raised the replacement of Ms Sally JENNING (New Zealand) and invited the IPPC Secretariat to provide the advice from the FAO legal office.

[27] The IPPC Secretariat explained the normal process for the replacement of IC members, which involves calling a new member from the replacement list. He highlighted that this solution is not possible because the current IC members no longer have expert replacements, since the replacement list expired in May 2020. In this unusual situation due to COVID-19, the FAO Legal Service recommends that Sally's position remain vacant until the next IC meeting in November 2020.

[28] The IPPC Secretariat invited the IC members and observers to send an e-mail to express their interest in any particular IC topics to assist with the reallocation of IC leads.

## 6. Date and arrangement of the Next Meeting

[29] The IC agreed to meet at 14:00 (CEST) on 15 July 2020 to complete discussion on ICD list of topics.

## 7. Evaluation of the meeting process

[30] The IPPC Secretariat informed IC members that a survey will be circulated to evaluate this meeting and seek advice on how to improve future meetings.

## 8. Close of the Meeting

[31] Ms Olga LAVRENTJEVA (IC Chairperson) thanked all participants for their active engagement and closed the meeting.

**Annex 1 – Provisional Agenda**

	<b>Agenda Item</b>	<b>Document No.</b>	<b>Presenter</b>
<b>1.</b>	<b>Opening of the Meeting</b>		
1.1	Opening by the IFU Team lead and welcome by the IC Chairperson		LARSON LAVRENTJEVA
<b>2.</b>	<b>Meeting Arrangements</b>		
2.1	Election of the Rapporteur		LAVRENTJEVA
2.2	Adoption of the Agenda	VM04_01_IC_2020_Jul	LAVRENTJEVA
<b>3.</b>	<b>Administrative Matters</b>		
3.1	Documents list	<a href="#">Link</a>	KOUMBA
3.2	Participants list	<a href="#">Link</a>	KOUMBA
<b>4.</b>	<b>Implementation plans for IPPC Guides</b>		
4.1	Implementation plans for IPPC Guides- Report and Responses	VM04_02_IC_2020_Jul	LOMSADZE / PETERSON
4.2	Implementation plans for IPPC Guides- comments received	VM04_03_IC_2020_Jul	LOMSADZE / PETERSON
<b>5.</b>	<b>Any other business</b>		LAVRENTJEVA / LARSON
<b>6.</b>	<b>Date and arrangement of the Next Meeting</b>		LARSON
<b>7.</b>	<b>Evaluation of the meeting process</b>		CZERWIEN
<b>8.</b>	<b>Close of the Meeting</b>		LAVRENTJEVA / LARSON

**Annex 2 – Documents list**

<b>DOCUMENT NO.</b>	<b>AGENDA ITEM</b>	<b>DOCUMENT TITLE (PREPARED BY)</b>	<b>DATE POSTED / DISTRIBUTED</b>
VM04_01_IC_2020_Jul	2.2	Agenda	2020-07-03
VM04_02_IC_2020_Jul	4.1	Implementation plans for IPPC Guides discussions_report	2020-07-03
VM04_03_IC_2020_Jul	4.2	Implementation plans for IPPC Guides discussions_with comments	2020-07-03
<a href="#">Link</a>	3.1	Document List	2020-05-22
<a href="#">Link</a>	3.2	Participant List	2020-05-22

**Annex 3 – Participants List**

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