



SUBMITTED BY COUNTRY or ORGANIZATION:	Click or tap here to enter text.
SUBMISSION NUMBER	XXXX-YYY (to be completed by IPPC Secretariat)

Submission form for topics for Standards and Implementation

Please use one form per topic.

(Updated by the IPPC Secretariat 2021-04-01)

1. General information

Title of Proposal	Click or tap here to enter text.
Proposed Material	<input type="checkbox"/> Standard / <input type="checkbox"/> Implementation resource
Submission supported by: (Country or Organization)	Click or tap here to enter text. Please attach a support letter here or send it to ippc@fao.org by email.
Contact Person: (Contact information of an individual able to answer questions relating to this submission):	Name: Click or tap here to enter text. Position and organization: Click or tap here to enter text. Postal address: Click or tap here to enter text. Phone: Click or tap here to enter text. IPPC Official Contact Point E-mail: Click or tap here to enter text. Alternate E-mail: Click or tap here to enter text.

Important information for filling out and submitting the form:

When considering submitting topics, please read through the Call for Topics webpage, where additional information and an electronic version of the form is available: <https://www.ippc.int/en/core-activities/standards-and-implementation/call-for-topics-standards-and-implementation/>.

Diagnostic protocols are submitted using a different form available at: <https://www.ippc.int/en/publications/87500/>

Submissions must address the [Criteria for Justification \(see 5\)](#) and must include a [Draft Specification \(see 3.1 and 3.2\)](#) for proposed standards or proposed implementation resources. These are required for evaluation and subsequent development of the material.

The completed submission form **AND** draft specification should be submitted by the IPPC official contact point ippc@fao.org no later than 15 September 2021.

2. Summary of proposal

Summary of justification for the proposal (provide an outline of the problem needing resolution in sufficient detail, 250 words max)

Click or tap here to enter text.

Expected outcome of standard/implementation resource (value of development of proposed material, 2 lines max)

Click or tap here to enter text.

Identify the gaps in the Framework for Standards and Implementation¹ that are expected to be filled: (2 lines max) (Please specify Key result area)

Click or tap here to enter text.

3. Type of proposed material:

For **Standards**, go to [section 3.1](#)

For **Implementation resources**, go to [section 3.2](#)

3.1 Standard (check only one option)

New ISPM or component to an existing ISPM:

- ISPM
- Supplement to ISPM: **Choose an item.**
- Annex to ISPM: **Choose an item.**
- Appendix to ISPM: **Choose an item.**
- Glossary term (subject)

Revision/Amendment of standard:

- ISPM **Choose an item.**
- Supplement to ISPM **Choose an item.**
- Annex to ISPM **Choose an item.**
- Appendix to ISPM **Choose an item.**
- Glossary term (subject)

¹ Framework for Standards and Implementation available at: <https://www.ippc.int/en/publications/82439/>

NOTICE:**Draft specification:**

Any proposal for a Standard must include a draft specification.

An annotated template for the draft specification for Standards is available on the IPP in English, French and Spanish: <https://www.ippc.int/en/publications/81324/>

3.2 Implementation resource (check only one option)**New implementation resource:**

- Guide
- e-Learning course
- Training kit
- Video
- Other (Please specify: [Click or tap here to enter text.](#))

Revision of existing implementation resource:

- Please specify: [Click or tap here to enter text.](#)

Convention articles, ISPMs or CPM recommendations to be addressed by the proposed implementation resource

- Convention articles (Please specify:)
- ISPM (Please specify:)
- CPM Recommendation (Please specify:)

NOTICE**Draft specification:**

Any proposal for an Implementation Resource must include a draft specification.

A template for the draft specification for implementation resources and instructions for completing it are available on the IPP (<https://www.ippc.int/en/publications/87499/>)

4 Literature review²

(In this section submitters are recommended to provide a **summary of the topic** based on scientific and technical publications, including a referenced **list of literature reviewed**. This will help provide the scientific basis for the content of the standard/implementation resource to be used by the selected experts during the development of the standard/implementation resource). **(max 500 words)**

[Click or tap here to enter text.](#)

5 Criteria for justification and prioritization of proposed topics³:

5.1 Core criteria (information must be provided by submitter. It is expected that all submissions meet the following core criteria)

	Core Criteria	Information provided by Submitter
1	Contribution to the purpose of the IPPC ⁴ as described in article I.1.	(max 250 words) Click or tap here to enter text.
2	Linkage to IPPC Strategic Objectives ⁵ (SOs)	(max 250 words) Click or tap here to enter text.
3	Feasibility of implementation at the global level (consider ease of implementation, technical complexity, capacity of NPPO(s) to implement, relevance for more than one region).	(max 250 words) Click or tap here to enter text.
4	Clear identification of the problems that need to be resolved through the development of the standard or implementation resource.	(max 250 words) Click or tap here to enter text.
5	Availability of, or possibility to collect, information in support of the proposed standard or implementation resource (e.g. scientific, historical, technical information, experience).	(max 250 words) Click or tap here to enter text.

5.2 Supporting criteria (information may be provided by submitter, as appropriate):

Supporting criteria:	Information provided by submitter
<u>Supporting criteria (Practical)</u> 1) Is there a regional standard and/or implementation resource on the same topic already available and used by NPPOs, RPPOs or international organizations.	(max 250 words) Click or tap here to enter text.

² As agreed by CPM-7 (2012) and CPM-11 (2016).

³ As agreed by CPM-13 (2018)

⁴ Convention text: <https://www.ippc.int/en/publications/131/>

⁵ IPPC Strategic Framework 2020-2030: <https://www.ippc.int/en/publications/89170/>

Supporting criteria:	Information provided by submitter
2) Availability of expertise needed to develop the proposed standard and/or implementation resource.	
Supporting criteria (Economic) 1) Estimated value of the plants protected. 2) Estimated value of trade including new trade opportunities affected by the proposed standard and/or implementation resource (e.g. volume of trade, value of trade, the percentage of Gross Domestic Product of this trade) if appropriate.	(max 250 words) Click or tap here to enter text.
Supporting criteria (Environmental) 1) Utility to reduce the potential negative environmental consequences of certain phytosanitary measures, for example reduction in global emissions for the protection of the ozone layer. 2) Utility in the management of non-indigenous species which are pests of plants (such as some invasive alien species). 3) Contribution to the protection of the environment, through the protection of wild flora, and their habitats and ecosystems, and of agricultural biodiversity.	(max 250 words) Click or tap here to enter text.
Supporting criteria (Strategic) 1) Extent of support for the proposed standard and/or implementation resource (e.g. one or more NPPOs or RPPOs have requested it, or one or more RPPOs have adopted a standard on the same topic). 2) Frequency with which the issue to be addressed, as identified in the submission emerges as a source of trade disruption (e.g. disputes or need for repeated bilateral discussions, number of times per year trade is disrupted). 3) Relevance and utility to developing countries. 4) Coverage (application to a wide range of countries/pests/commodities). 5) Complements other standards and/or implementation resources (e.g. potential for the standard to be used as part of a systems approach for one pest, complement treatments for other pests). 6) Conceptual standard and/or implementation resource to address fundamental concepts (e.g. treatment efficacy, inspection methodology). 7) Urgent need for the standard and/or implementation resource.	(max 250 words) Click or tap here to enter text.

6 Financial/in-kind resources

Commitment for financial/in-kind resources to support the development of the proposed standards or implementation resource (non-obligatory).

[Click or tap here to enter text.](#)