



Minutes of the fifth meeting of the Working Group to develop a Guide to support implementation of ISPM 15 (2017-043) (VM05)

4 May 2021 at 1:00 – 4:00 p.m. (Central European Summer Time, UTC+2)

1. Opening of the meeting

- [1] Ms Barbara PETERSON, the IPPC Secretariat, Implementation and Facilitation Unit (IFU) Lead for the ISPM 15 Guide, welcomed the participants.

2. Meeting arrangements

- [2] There was no objection for the Secretariat to record the meeting.
- [3] The Working Group (WG) selected Mr Brad GETHING as chairperson and Mr Chris HOWARD as rapporteur.
- [4] The agenda for the meeting was adopted and is presented in Appendix 1.

3. Administrative matters

- [5] Mr Scott GEFFROS and Mr Vinod PANDIT notified the Secretariat that they were not able to attend the meeting. Mr Corrado CREMONINI, Ms Debora Maria RODRIGUES CRUZ, Mr Mohamed MAGDY and Mr Guang YANG also did not attend the meeting. The list of meeting participants is presented in Appendix 2.

4. Round table

- [6] The lead author of each section provided an update on the current status of drafting the Guide. The majority of the sections of the Guide have been drafted and submitted to the IPPC Secretariat, as agreed.
- [7] The lead author for Section 1 of the guide, which provides an introduction and background to the guide, reported that this section is not completed yet. The author proposed that the draft for this section be completed after the Guide is assembled to avoid duplicating information.
- [8] The Secretariat, lead of section 2 and 3, reported that both these sections had been drafted and mentioned that it would be good to include some new photos in the three appendices to the Guide. The WG suggested that the Secretariat should make a call for photos and case studies and specify the types of materials that are being sought. One WG member suggested that WG members could also seek input from industry and ask them to provide relevant photos. The Secretariat took note of these suggestions.
- [9] Good progress was reported for most of Section 4, except 4.2.2, for which no draft has yet been provided. The Secretariat explained that the final draft of section 4.3 would be provided in June after the SC had discussed the process for the approval of new ISPM 15 treatments.

- [10] Good progress was reported by the Secretariat lead for Section 5.1 and 5.2. The WG lead author of section 5.3 highlighted the importance of controlling the use of the ISPM 15 mark in order to minimize the risk of potential fraud. These authors would continue to work together to provide a more polished draft ASAP. The Secretariat also confirmed that FAO Legal would be asked to review the draft text related to the ISPM 15 mark (section 5 and section 6.1 - see below).
- [11] The Secretariat lead for section 6.1 and 6.2 discussed that these sections had been drafted and that they had also received text for section 6.2 by the lead author for section 6.3 and 6.4, which they had not had time to review or incorporate. The lead author of section 6.3 and 6.4 reported that he had also worked on section 6.2 in error, but that it may be useful. He suggested that the Secretariat should use any of this content if appropriate. The WG lead for Section 6.3 identified that they were unsure of what was required for this section so had not provided a draft. However, after the present discussion they were clearer on what was required. Section 6.4 was reported to be drafted and submitted to the Secretariat. While discussing section 6.4, the WG discussed the risk of fraudulent marks and sensitivities related to sharing country information related to ISPM 15 implementation and compliance on the IPP or other public websites. One WG member explained that the numbering of authorized facilities in Canada is publically available and that this is considered a mechanism for managing the risk of fraud but also for improving compliance with ISPM 15 since exporters can readily identify sources of ISPM 15 compliant WPM.
- [12] The lead author of section 7 provided his update and suggested to use examples from countries as case studies to support this section. The WG members discussed the importance of including examples and case studies to illustrate how different countries implement ISPM 15. The Secretariat mentioned that case studies will be provided in a section near the end of the guide, but that brief introductions to the case studies with links to the case studies would be included at appropriate places in the guide. The IC representative mentioned that the STDF project on ISPM 15 implementation in Botswana, Cameroon, Kenya and Mozambique (STDF/PG/460) would be a good basis for a case study. One WG member suggested that the Secretariat also ask Canada to submit a case study related to their new import programme and dunnage as a case study. The Secretariat noted the suggestions and reminded the WG that the template for case studies is provided on the restricted work area.
- [13] The lead author of section 8 reported good progress.
- [14] The lead author of section 9 reported good progress and that a draft had been submitted.
- [15] The lead author of section 10 reported good progress and also explained that there may be overlap between section 9 and 10. When the draft for the Guide is assembled, it may be easier to determine how to separate these sections more clearly.
- [16] The WG agreed that the IPPC Secretariat should clearly identify any other missing sections in the draft Guide so that they may be completed at a later stage (e.g. section 4.2.2 and 4.3). The WG confirmed the decision made during VM-04 that the Annexes would be drafted separately and added to the draft Guide at a later stage.

- [17] Finally, the Secretariat confirmed what sections identified by lead authors would be completed ASAP. The Lead authors for section 5.3 and for section 10.2.2 agreed to provide the text for those sections within a week. The Secretariat stated that they would make contact with WG member, Mr Magdy to seek an update about section 4.2.2.

5. Discussion of next steps for the body of the Guide and the Annexes

- [18] The Secretariat reviewed the timelines for the development of the guide that were presented in VM-03 and highlighted that the importance of developing an implementation plan to increase awareness and use of the guide by NPPOs. The WG suggested making a presentation to the IFQRG symposium in September about the guide and also inviting IFQRG members to participate in the peer review of the guide. One WG member highlighted the important of inviting experts from developing countries to also peer review the guide. The Secretariat replied the IC and SC would also have the opportunity to participate in the peer review and may be able to suggest other peer reviewers from developing countries.
- [19] The WG discussed the benefits of using MS Teams for working collaboratively on the draft Guide and agreed to try MS Teams to review the draft Guide. The Secretariat highlighted that the OCS would still be used for the peer review process but that they would set up MS Teams for the use of the WG members and would assemble the Guide and make it available for the WG to review by 01 June.
- [20] The WG agreed that they would review the draft guide within 4 weeks of it being available. The WG also agreed that the next meeting of the WG would be held on 22 June as an opportunity to for WG members to discuss any points of interest/contention that have arisen through reviewing the draft guide. This meeting is also an opportunity to discuss progress on the Annexes.

6. Any Other Business

- [21] The Secretariat provided information on the 2021 Call for Topics (CFT) and the process for adding new topics to the work programme and agreed to share the link to the CFT after the meeting. She explained that the CFT is an invitation to National Plant Protection Organizations (NPPOs) and Regional Plant Protection Organizations (RPPOs) to submit detailed proposals for new ISPMs, new IPPC Guides and training materials and revisions to existing ISPMs, guides and training materials. The Secretariat explained that there is one topic still on the SC work programme that is related to revising ISPM 15, criteria for treatments for WPM in international trade (2006-010, Priority 2). One WG member asked about the submission of new ISPM 15 treatments, the Secretariat explained that new ISPM 15 treatments should be submitted as a proposed revision to ISPM 15. The Secretariat highlighted that CFT submissions need to be made through an Official Contact Point and that the deadline is 15 September 2021.

7. Close of the meeting

- [22] The Chair and the Secretariat thanked all the experts for their participation and the meeting was closed.

Appendix 1: Agenda

5th Working Group Meeting to develop an IPPC Guide to support the implementation of ISPM 15 (VM-05)

04 May 2021 at 1:00 – 4:00 p.m. (Central European Summer Time, GMT +2)

Meeting URL: <https://fao.zoom.us/j/99824097511?from=addon>

To join by telephone: dial a number based on your current location <https://fao.zoom.us/j/99824097511?from=addon>

Passcode: 10128726 / Meeting ID: 998 2409 7511

PROVISIONAL AGENDA

Dated: 2021-04-21

AGENDA ITEM		Duration (minutes)	DOCUMENT NO.	PRESENTER
1	Opening of the Meeting	10	--	Barbara PETERSON
2	Meeting Arrangements	15	--	Barbara PETERSON
2.1	Selection of the chairperson		--	Natsumi YAMADA
2.2	Selection of the rapporteur		--	Natsumi YAMADA
2.3	Adoption of the Agenda		VM05_01_ISMP15_Guide	Chairperson
3	Administrative matters	5	--	Natsumi YAMADA
3.1	Participants		VM05_02_ISPM15_Guide	Natsumi YAMADA
3.2	Working papers		IPP restricted work area	Natsumi YAMADA
4	Roundtable	60	VM05_03_ISPM15_Guide	Chairperson / Lead authors
5	Discussion of next steps for the body of the Guide and the Annexes	60	--	Chairperson
6	Any Other Business	10	--	Chairperson
7	Close of the Meeting	5	--	Chairperson / IPPC Secretariat

Appendix 2: Participant's List

ISPM 15 (VM-05)

Participants List

(2021-04-21)

Region/ Role	Name, mailing, address, telephone	Email address
WG Member	<p>Mr Marcel DAWSON Manager, forestry and horticulture, plant import/export division (<i>retired</i>) Canadian Food Inspection Agency Canada</p>	marcel.dawson17@gmail.com
WG Member	<p>Mr Brad A. GETHING Director of science & technology integration National Wooden Pallet & Container Association United States</p>	bgetting@palletcentral.com
WG Member	<p>Mr Christopher HOWARD Acting Assistant Director Plant Import Operations Department of Agriculture and Water Resources Australia</p>	chris.howard@agriculture.gov.au
IC Lead	<p>Ms Faith NDUNGE Head biosafety and phytosanitary services Kenya Plant Health Inspectorate Services Kenya</p>	fndunge@kephis.org
ISPM 15 Steward	<p>Ms Marina ZLOTINA IPPC Technical Director, USDA-APHIS, Plant Protection and Quarantine (PPQ) United States of America</p>	marina.a.zlotina@usda.gov
IPPC Secretariat Lead	<p>Ms Barbara PETERSON Implementation Facilitation Officer IPPC Secretariat, FAO Suite 400, 4321 Still Creek Drive Burnaby, British Columbia V5C 6S7 Canada</p>	barbara.peterson@fao.org

Region/ Role	Name, mailing, address, telephone	Email address
IPPC Secretariat	Ms Janka KISS IPPC Secretariat, FAO Viale Delle Terme di Caracalla 00153 Roma Italy	janka.kiss@fao.org
IPPC Secretariat	Ms Natsumi YAMADA IPPC Secretariat, FAO Viale Delle Terme di Caracalla 00153 Roma Italy	natsumi.yamada@fao.org