



Minutes of the meeting of the Working Group to develop e-Learning materials on Pest Risk Analysis

Monday 21 September 2020 20h00-22h30 (Rome time)

1. Opening and meeting arrangements

- [1] The IPPC Secretariat, Implementation and Facilitation Unit Lead, welcomed the participants, stressing that Pest Risk Analysis (PRA) is the base to build a system to protect plant health. There was no objection for the Secretariat to record the meeting. The Working Group (WG) elected Andrea SISSONS as Chairperson and Akosua ADOFO as rapporteur.
- [2] The agenda for the meeting was adopted and is presented in Appendix 1.
- [3] The participants introduced themselves and a list of participants is presented in Appendix 2.

2. Background information

- [4] The IPPC Secretariat, SSU, explained that, following a recommendation of the Standard Committee (SC) the Commission of the Phytosanitary Measures (CPM) decided to incorporate the current ISPM 2 *Framework for pest risk analysis* and ISPM 11 *Pest risk analysis for quarantine pest* in one standard for PRA. This standard will have annexes which will address the successive stages of a PRA. The SC will draft a Specification which will be sent for consultation in 2021. This Specification being adopted, an Expert Working Group is foreseen to be established in 2022 in order to draft the new standard for an adoption by the CPM after consultation. Since the purpose is to reorganize the standards, normally no substantial changes should occurs in their content.
- [5] The IPPC Secretariat, IFU lead for PRA e-learning, provided information on the Implementation Committee and the COMESA project.

3. Contributed resources on PRA

- [6] The IPPC Secretariat presented to the WG the contributed resources on training material on PRA gathered through the IPPC Call opened in March 2020. The WG noted that not all the resources are in free access, for instance some CABI resources provided by CABI are only available upon subscription. The IPPC Secretariat noted that when submitting a contributed resource through an IPPC Call, the agreement of the provider is necessary in order to use them, therefore CABI will have to decide which of their resources will be provided.

4. The COLEACP e-Learning platform

- [7] Bruno SCHIFFERS, COLEACP, presented the e-Learning platform of the Comité de Liason Europe-Afrique-Caraïbe, Pacifique (COLEACP). The COLEACP activities of COLEACP are targeted to stakeholders of African, Caribbean and Pacific (ACP) countries. Self-study courses are available to individuals, with four levels (introduction, intermediate, advanced, experimented), with a final test at the end of each level. At the experimented level, the course is highly interactive and the trainee is helped by a facilitator. Collective training courses are also available. and are different to the self-study courses because they are open to a specific group of people for a certain period of time. In collective courses, trainees have the possibility to exchange among them through a forum and are helped by ta facilitator. The self-study and collective training courses are complementary, the collective training courses is based on the self-study course with the addition of facilitated sessions and interactive tools. He also explained that both the self-study and collective courses are prepared following a week per week program.

5. Preliminary proposal developing e-Learning materials on PRA

- [8] A proposed structure for the e-Learning on PRA was presented as a starting point on which the WG could reflect and comment on.

6. Discussion on the organization of the work of the WG

- [9] The IPPC Secretariat mentioned that there is a partnership between the IPPC Secretariat and the COLEACP, in this frame COLEACP provides in kind contribution for developing the e-learning tool as well as its technical and pedagogical expertise and support. One solution would be to consider a general module on self-study PRA course open to everyone at any time and, in addition, courses for selected persons which would be interactive and with the participation of facilitators. The development of such training courses by the WG could follow the same approach as the week per week program used by COLEACP.
- [10] The WG agreed to provide comments on the proposed structure of the PRA course by Friday 25 September through a Dropbox folder WG member were also invited to express interest on the part(s) of the e-Learning they are particularly interested to work on. The Secretariat also agreed to set a forum on the IPP to facilitate exchanges among the WG members.
- [11] WG members expressed some difficulties in using the IPP (IPPC Website) and the The IPPC Secretariat agreed to follow up to help resolve these issues.
- [12] The IPPC Secretariat suggested that as the CABI tool is not in free access, a presentation of the CABI PRA tool could be done during the next meeting and asked whether some other tools would be worth presenting.
- [13] Lucinda CHARLES agreed to present the CABI PRA tool during the next meeting. She noted that CABI is very interested by this e-Learning since it should help the people who performed this e-Learning to use of the CABI PRA tool.
- [14] One expert noted that in addition to ISPM 11 *Pest risk analysis for quarantine pest*, it would be interesting to include ISPM 32 *Categorization of Commodities according to their pest risk* in the training.
- [15] While the WG wondered what the e-Learning course intends to achieve, The IPPC Secretariat reminded the WG that the aim of the e-Learning is that the trainee, after completing the advanced level, is able to perform a PRA. Another interesting aim would be to have PRAs conducted the regional level in order to save time and resources.
- [16] The WG discussed the frequency of meetings and agreed to convene meetings as necessary. WG members were reminded that meeting documents need to be made available at least two weeks prior to a meeting, so this must be taken into account when planning meetings.

Appendix 1: Agenda**PROVISIONAL Agenda***Updated 2020-09-16*

	AGENDA ITEM	Duration (mn)	DOCUMENT NO.	PRESENTER
1	Opening of the Meeting	5'	--	IPPC Secretariat
2	Meeting Arrangements	25'		Denis ALLEX
2.1	Introduction of participants			All participants
2.2	Election of the chairperson			IPPC Secretariat All participants
2.3	Election of the rapporteur			Chairperson
2.4	Adoption of the Agenda		01_ WG e-L PRA_2020_Tel_Sept	Chairperson
3	Administrative matters	5'		
3.1	Participants list		02_ WG e-L PRA_2020_Tel_Sept	IPPC Secretariat
3.2	Documents list		03_ WG e-L PRA_2020_Tel_Sept	IPPC Secretariat
4	Background information: presentation of the Implementation and Capacity Development Committee (IC) activities on Guides and Training Materials and of the COMESA project	10'	Link to the COMESA project Link to the IC Link to guides and training	Denis ALLEX
5	Background information: planned reorganization of the IPPC standards related to Pest Risk Analysis by the Standard Committee (SC)	10'	ISPM 2, ISPM 11, ISPM 21 Link to the SC	Janka KISS
6	Demonstration of how to access the IPP and resources available under the International Phytosanitary Portal	15'	--	
7	Contributed resources collected by the IPPC Secretariat on PRA	5'	04_ WG e-L PRA_2020_Tel_Sept	Denis ALLEX
8	Demonstration of the COLEACP e-Learning platform	15'	--	Bruno SCHIFFERS
9	Preliminary proposal developing e-Learning materials on PRA	20'	05_ WG e-L PRA_2020_Tel_Sept	Bruno SCHIFFERS
10	Discussion on the organization of the work of the WG	30'	--	Chair
11	Any Other Business	5'	--	Chair
12	Close of the Meeting	5'	--	Chair

Appendix 2: Participant list*(Updated 2020-09-15)*

Participant Role	Name, mailing address, telephone	Email address
Member	Ms. Akosua Agyekumwaa ADOFO	adofo.akosua@gmail.com
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