



MINUTES OF THE SEVENTH MEETING OF THE WORKING GROUP TO DEVELOP IPPC E-COMMERCE GUIDE FOR PLANTS, PLANT PRODUCTS, AND OTHER REGULATED ARTICLES (2017-039) (VM-07)

6 October from 12:00 to 15:00 (UTC time)

1. Opening of the Meeting

- [1] Barbara PETERSON, the IPPC Secretariat, Implementation and Facilitation Unit (IFU) Lead for the e-Commerce guide opened the meeting and welcomed the participants.

2. Meeting Arrangements

- [2] Geuze, Thorwald, Implementation, and Capacity Development Committee (IC) lead for the e-Commerce Guide offered to be the chairperson for the meeting, and GALLANT, Bruno, Senior Legislation Officer integration Canadian Food Inspection Agency (CFIA) Canada, offered to be the Rapporteur for the meeting. There was no objection.

3. Administrative matters

- [3] The Chair reviewed the agenda and key objectives of the meeting. The agenda was adopted see appendix 1.
- [4] Shane Sela, Senior Trade Facilitation Specialist, World Bank Group, informed the Secretariat in advance that he was not able to attend the meeting. The list of meeting participants is presented in Appendix 2.
- [5] The IPPC Secretariat confirmed that all the meeting documents have been posted to the restricted area on the IPP and on Microsoft Teams. The minutes of the 6th WG meeting will be posted on the e-Commerce webpage on IPP as soon as possible.

4. International Seed Federation (ISF) presentation

- [6] Each WG group member and the speaker introduced themselves to each other.
- [7] Rose Souza Richards, ISF Seed Health Manager, made a presentation on the work of the International Seed Federation. This presentation included, for example, background information on the International Seed Federation, and highlighted the importance of ISPM 38 and the special nature of international seed movement, phytosanitary challenges, requirements, and initiatives for the seed industry. She also presented the ISF regulated pest list initiative.
- [8] Rose Souza Richards shared ISF's concerns over illicit seed practices, and expressed interest in continuing to work with IPPC Secretariat at the international level. She also highlighted the importance of NPPOs working with their national and regional seed associations at a national level to raise the awareness of phytosanitary risk associated with seed trade via e-commerce.

5. Organization of the remaining work.

- [9] The group discussed the organization of the next meeting on 27 October 2021.
- [10] Group members agreed to provide their final comments on the first draft of the Guide by 8 October 2021. Then the IPPC Secretariat will remove the document from MS Teams and will revise the draft guide according to the comments received to date, including re-organizing the content of some of the chapters. The IPPC Secretariat will then send each chapter to the relevant author for review. The authors of each chapter revise the chapter(s) assigned to them and send a clean version back to the IPPC Secretariat. The plan is to have a final version ready to send to the editor in late November.

[11] The group noted that after the comments from the editor have been addressed, the draft guide will be peer reviewed. Peer reviewers may include members of the IPPC informal e-Commerce network as well as experts recommended by group members.

[12] The IPPC Secretariat will provide an action list to the group members after the meeting, by email.

6.6. Any other business

[13] There was no other business.

7.7. Close the meeting.

[14] In closing, the Secretariat thanked the Chairperson and participants for a very productive meeting.

Appendix 1

Working Group to develop the IPPC e-Commerce Guide for plants, plant products and other regulated articles (2017-039) (VM-07)

06 October from 12:00 to 15:00 (UTC time)

Zoom meeting url: <https://fao.zoom.us/j/92761610798?from=addon>
Passcode: 10527074 **Meeting ID:** 927 6161 0798
To join by telephone: dial a number based on your current location
(<https://fao.zoom.us/j/92761610798?from=addon>) and then enter the meeting ID followed by
[the passcode](https://fao.zoom.us/j/92761610798?from=addon)

PROVISIONAL AGENDA

	AGENDA ITEM	Duration (minutes)	DOCUMENT NO.	PRESENTER
1	Opening of the Meeting	5		IPPC Secretariat
2	Meeting Arrangements	5		
2.1	Selection of the Chairperson			IPPC Secretariat
2.2	Selection of the Rapporteur			IPPC Secretariat
2.3	Adoption of the agenda		VM07_01	Chair
3	Administrative matters	5		IPPC Secretariat
3.1	Review of meeting documents			IPPC Secretariat
3.2	Participants list		VM07_02	IPPC Secretariat
4	International Seed Federation presentation	60		Rose Souza Richards
5	Organization of remaining work	30		IPPC Secretariat
6	Any Other Business	10		Chair
7	Close of the Meeting	5		Chair / IPPC Secretariat

Appendix 2 Participants List

Role	Name, position, organization, country	Email address
WG Member	BURNE, Allan	allan.burne3@mpi.govt.nz
WG Member	GALLANT, Bruno	bruno.gallant@canada.ca
WG Member	MARKER, Cory	cory.a.marker@usda.gov
WG Member	PAN, Xubin	xubin.hu.pan@gmail.com
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WG Member	WILSON GRAHAM, Sanniel	sanniel.wilson@moa.gov.jm sanniel_wilson@yahoo.co.uk
IC Lead	GEUZE, Thorwald	t.geuze@nvwa.nl
International Seed Federation	SOUZA RICHARDS, Rose	R.SouzaRichards@worldseed.org
IPPC Secretariat Lead	PETERSON, Barbara	barbara.peterson@fao.org
IPPC Secretariat	YANG, Qingpo	qingpo.yang@fao.org