



## **REPORT**

# **IPPC Financial Committee Meeting**

## **Virtual meeting**

**17 November 2021**

**IPPC Secretariat**

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## 1. Opening of the Meeting

- [1] The FC Chair Mr. Greifer welcomed the FC participants noting his interest in continuing the tradition of engaging the whole of the Bureau in the FC meetings to promote full awareness among all Bureau colleagues on IPPC financial matters and realities.
- [2] Mr. Nersisyan, Officer in Charge for daily matters of the IPPC Secretariat, welcomed all participants and reiterated his commitment to sound financial management, budgetary transparency and efficacy, as well as accountability to the IPPC Contracting parties.
- [3] He noted that IPPC Secretariat activities are still influenced by the pandemic and inability to organize physical meetings which generates savings in the Regular programme and Projects (especially EU project that supports travel).
- [4] Furthermore, he mentioned that estimated savings in Regular programme from 2021 are USD 600,000, similar to 2020. We took accounting actions to make sure these savings are carried over to 2022. Bureau will have to make a decision about the use of savings in 2022.
- [5] In 2021, IPPC Multi-donor trust fund received USD 597,000 from Australia, Canada, Korea and NAPPO/USA (a drop from 2020 in which we received USD 765,000).
- [6] Draft IPPC Secretariat Work plan and Budget for 2022 (total being USD 9.4 million) is prepared and does not include any projected deficit in the Regular programme, but some budget lines remain unfunded in the IPPC Multi-donor trust fund.
- [7] There is need to discuss closer linkages between IPPC Strategic framework 2020-2030 and IPPC budgeting process. Focus group on the Implementation of the Development agendas discussed this in last meeting. This also requires discussion about staffing and general (re)allocation of the resources towards the delivery of the Strategic framework.
- [8] The primary objectives of the meeting were to discuss financial situation with regard to savings from 2020 and discussion on 2021 savings, staffing needs in the IPPC Secretariat in view of future work plans and implementation of the IPPC Strategic framework 2020-2030 and IPPC Secretariat Work plan and Budget for 2022.

## 2. Meeting Arrangements

### 2.1 Documents list

- [9] The Documents list is attached to this report as Appendix 2.

### 2.2 Participants list

- [10] The List of Participants is attached to this report as Appendix 3.

## 3. Adoption of the Agenda

- [11] The Agenda was adopted without changes and is attached to this report as Appendix 1.

## 4. Financial situation with regard to savings from 2020 and discussion on 2021 savings

- [12] IPPC Secretariat provided update on the status of savings (accrued from no travel and reduced meeting expenditures). It was reported that approximately 16% of 2020 savings were spent towards set activities. FC recalled CPM Bureau agreement to hold about 50% of un-earmarked funds in an emergency-contingency type fund. Estimated savings in Regular programme from 2021 are USD 600,000, similar to 2020.

- [13] IPPC Secretariat indicated need to potentially apply some un-earmarked funds from the IPPC Multi-donor trust fund to cover the cost of renewing the 5-year contract associated with the Online Commenting System license. FC agreed that was a high priority given the importance of the OCS as a primary system in the standard setting space.
- [14] FC chair suggested that some consideration be given of using some of the savings to address Secretariat staffing needs, especially the renewal of short term contracts which may be expiring in the near future. This would be essential for retaining a core staff to carry on and support IPPC work in the coming two years.
- [15] The FC:
- *Noted* the update with regard to savings from 2020 and update on 2021 savings.

### **5. Discussion on the staffing needs in the IPPC Secretariat in view of future work plans and implementation of the IPPC Strategic framework 2020-2030**

- [16] IPPC Secretariat introduced the issues of staffing in view of the implementation of the IPPC Strategic framework 2020-2030. It was noted that staff base will need to be strengthened and increased in order to carry out both the core work and work coming out of the Strategic framework. Discussion took place among FC members on whether IPPC core work includes Strategic framework activities.
- [17] The FC:
- *Concluded* that a discussion on future staffing needs have to take place when new Secretary is appointed.
- [18] The FC:
- *Noted* the update.

### **6. IPPC Secretariat Work plan and Budget for 2022**

- [19] IPPC Secretariat presented the IPPC Secretariat Work Plan and Budget for 2022. IPPC Secretariat Work Plan and Budget for 2022 has been in development since July 2021 and has gone through many revisions to reach its present form. It accounts for FAO Council December 2019 approval of the increased regular programme allotment and the effects of the COVID-19 pandemic. The FAO Council decision increased Regular programme budget of the IPPC Secretariat from USD 5.9 million for 2018-2019 biennium to USD 6.9 million for 2020-2021 biennium. On the other hand, effects of the COVID-19 pandemic are seen in the reduction of projected travel costs by approximately 50%.
- [20] The IPPC Secretariat Work Plan and Budget for 2022 is directly linked to the IPPC Strategic framework 2020-2030 and the corresponding 5 year investment plan where each unit has assigned Development agendas from the Strategic framework. The IPPC Secretariat Work Plan and Budget takes into account all core activities of the Secretariat, composed of 3 main areas: Governance and Strategies (which includes Integration and support team and ePhyto Group), Standard Setting Unit (SSU) and Implementation Facilitation Unit (IFU).
- [21] IPPC Secretariat confirmed that ePhyto funds were sufficient to support ongoing work through 2022 and perhaps well into 2023. The international workshop on sea containers, planned for late 2022 will require resources. It was also mentioned that some Regular programme funding have to be made available to support NSP Division costs.

[22] Overall proposed budget for 2022 is USD 9.4 million and this amount includes funding from FAO regular programme, IPPC Multi donor trust fund, IPPC projects, IPPC in-kind contributions and FAO associate professional officers programme.

[23] The FC:

- *Proposed* that December CPM Bureau meeting dedicate the majority of its time to having the senior Secretariat officers for the core areas (standard setting, implementation, integration/communications and ePhyto) present their views on the top priority activities and deliverables for their sections in 2022. This would allow the Bureau to understand, react, and ultimately agree on the focused priority initiatives for next year.

## **7. Any other business**

[24] None discussed.

## **8. Next meeting**

[25] The Chair suggested that the FC have its next meeting shortly before the CPM.

## **9. Closing of the meeting**

[26] The Chair thanked members of the Secretariat on behalf of the FC for their active, important work they do throughout the year and specifically for developing and agreeing on the Work Plan and Budget for 2022 and proper financial reporting for 2021.

**APPENDIX 01 – Agenda**

	<b>AGENDA ITEM</b>	<b>DOCUMENT NO.</b>	<b>PRESENTER</b>
1.	<b>Opening of the Meeting</b>	--	GREIFER/NERSISYAN
2.	<b>Meeting Arrangements</b>	--	BENOVIC
2.1	Documents list	02_FC_2021_Nov_Tel	
2.2	Participants list	03_FC_2021_Nov_Tel	
3.	<b>Adoption of the Agenda</b>	01_FC_2021_Nov_Tel	GREIFER/FC
4.	<b>Financial situation with regard to savings from 2020 and discussion on 2021 savings</b>	PPT	BENOVIC/FC
5.	<b>Discussion on the staffing needs in the IPPC Secretariat in view of future work plans and implementation of the IPPC Strategic framework 2020-2030</b>	Oral	GREIFER/FC
6.	<b>IPPC Secretariat Work plan and Budget for 2022</b>	04_FC_2021_Nov_Tel	BENOVIC/FC/SECRETARIAT TEAM LEADS
7.	<b>Any other business</b>	--	GREIFER
8.	<b>Next Meeting</b>	--	GREIFER
9.	<b>Closing of the Meeting</b>	--	GREIFER

**APPENDIX 02 – Documents list**

<b>DOCUMENT NO.</b>	<b>AGENDA NO.</b>	<b>DOCUMENT TITLE</b>	<b>POSTED</b>
01_IPPC-FC_2021_Nov	3	Agenda	12.11.2021.
02_IPPC-FC_2021_Nov	2.1	Documents list	12.11.2021.
03_IPPC_FC_2021_Nov	2.2	Participants List	-
04_IPPC_FC_2021_Nov	6	IPPC Secretariat Work Plan and Budget for 2021 - draft	12.11.2021.

**APPENDIX 03 – Participants list**

Attending	Participant role / Region	Name, mailing address, telephone	Email address
	Africa	<p><b>Mr Lucien KOUAME KONAN</b>  Inspecteur  Direction de la Protection des Végétaux, du Contrôle et de la Qualité  Ministère de l'Agriculture  B.P. V7 Abidjan,  Ph.: (+225) 07 903754  <b>COTE D'IVOIRE</b></p>	<a href="mailto:l_kouame@yahoo.fr">l_kouame@yahoo.fr</a>
	Europe	<p><b>Ms Marica GATT</b>  Director General ( Veterinary and Phytosanitary Division)  (VPRD), Abettori Street, Albertown, Marsa  HRS 1123,  Ph.: (+356) 2292522  Mob.: (+356) 99421791  <b>MALTA</b></p>	<a href="mailto:marica.gatt@gov.mt">marica.gatt@gov.mt</a>
	Asia	<p><b>Mr Fuxiang WANG</b>  Deputy Director General,  National Agriculture Technical Extension and Service centre (NATESC)  Ministry of Agriculture  Room 630, Building No. Mai Zi Dian Street  Chao Yang District, Beijing 100125  Ph.: +86-10-59194548  Mob.: +86-10-13701330221  <b>CHINA</b></p>	<a href="mailto:wangfuxiang@agri.gov.cn">wangfuxiang@agri.gov.cn</a>
	Latin America and Caribbean	<p><b>Mr Francisco Javier TRUJILLO ARRIAGA</b>  Director General de Sanidad Vegetal  Punto de Contacto Oficial de la CIPF  Servicio Nacional de Sanidad, Inocuidad y Calidad Agroalimentaria, Sagarpa,  Phone: (+52) 55 59051000 Ext. 51319  <b>MEXICO</b></p>	<a href="mailto:trujillo@senasica.gob.mx">trujillo@senasica.gob.mx</a>



Attending	Participant role / Region	Name, mailing address, telephone	Email address
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✓	Southwest Pacific	<b>Mr Peter Thomson</b> Director Plants & Pathways Biosecurity New Zealand - Tiakitanga Pūtaiao Aotearoa Ministry for Primary Industries - Manatū Ahu Matua TSB House   147 Lambton Quay   PO Box 2526   Wellington 6140 DDI: +64 4 894 0353   Mbl: +64 29 894 0353 <b>NEW ZEALAND</b>	<a href="mailto:Peter.Thomson@mpi.govt.nz">Peter.Thomson@mpi.govt.nz</a>
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✓	Observer	<b>Ms Kyu-ock YIM</b> Senior Researcher Department of Plant Quarantine, Animal and Plant Quarantine Agency Ministry of Agriculture, Food and Rural Affairs 177, Hyeoksin 8-ro, Gimcheon-si Republic of Korea Phone: (+82) 549120627 <b>REPUBLIC OF KOREA</b>	<a href="mailto:koyim@korea.kr">koyim@korea.kr</a>

### Secretariat

	Region / Role	Name, mailing, address, telephone, nationality	Email address
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