Template: Case study for IPPC Implementation resources

Please save the form as a Word document using the following naming convention:

* 20XX\_Case\_Study\_[Country][Title of case study].docx

The IPPC official contact point should submit the completed Case study template and any supporting materials (see Section 7) to [ippc@fao.org](mailto:ippc@fao.org) with the subject line “Case study for IPPC Guides and training materials”. Please use a separate form for each case study.

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| **1. SUBMITTED BY:** *(Country or organization)* |
|  |
| **2. CONTACT DETAILS OF SUBMITTER** *(Contact information of an individual able to clarify issues relating to this submission)*: |
| *Name:*  *Position and organization:*  *Phone:*  *E-mail:* |
| **3. TITLE OF THE CASE STUDY** |
|  |
| **4. SUBJECT OF THE CASE STUDY***(Phytosanitary programme/area/issue)* |
|  |
| **5. LOCATION AND TIMELINE OF THE CASE STUDY** |
|  |

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| **6. CONTENT OF THE CASE STUDY *(Maximum 2 pages)*:** |
| *Please include the following information:*  *- Context (background, issues or key challenges)*  *- What activities were undertaken?*  *- Who was involved? Include roles of key stakeholders.*  *- How were the activities initiated and undertaken?*  *- What ISPMs were successfully implemented?*  *- Identify any IPPC implementation resources that were used and how they were helpful.*  *- Outcomes and impacts*  *- Lessons learned and areas for improvement*  *- Next steps and additional planned activities*  *- References* |
| **7. LIST OF PHOTOGRAPHS WITH CREDIT [NAME, INSTITUTION, COUNTRY] AND SUGGESTED CAPTIONS** |
| *Please attach files to email. Photographs should be .Tiff files or jpegs saved to the maximum resolution (at least 300 dpi).* |
| **8. LINKS TO ADDITIONAL INFORMATION RELATED TO THE CASE STUDY, IF APPLICABLE** |
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