Template: Case study for IPPC Implementation resources

Please save the form as a Word document using the following naming convention:

* 20XX\_Case\_Study\_[Country][Title of case study].docx

The IPPC official contact point should submit the completed Case study template and any supporting materials (see Section 7) to ippc@fao.org with the subject line “Case study for IPPC Guides and training materials”. Please use a separate form for each case study.

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| **1. SUBMITTED BY:** *(Country or organization)* |
|  |
| **2. CONTACT DETAILS OF SUBMITTER** *(Contact information of an individual able to clarify issues relating to this submission)*: |
| *Name:* *Position and organization:* *Phone:* *E-mail:*  |
| **3. TITLE OF THE CASE STUDY**  |
|  |
| **4. SUBJECT OF THE CASE STUDY***(Phytosanitary programme/area/issue)* |
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| **5. LOCATION AND TIMELINE OF THE CASE STUDY**  |
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| **6. CONTENT OF THE CASE STUDY *(Maximum 2 pages)*:** |
| *Please include the following information:* *- Context (background, issues or key challenges)* *- What activities were undertaken?* *- Who was involved? Include roles of key stakeholders.* *- How were the activities initiated and undertaken?* *- What ISPMs were successfully implemented?* *- Identify any IPPC implementation resources that were used and how they were helpful.* *- Outcomes and impacts* *- Lessons learned and areas for improvement* *- Next steps and additional planned activities* *- References* |
| **7. LIST OF PHOTOGRAPHS WITH CREDIT [NAME, INSTITUTION, COUNTRY] AND SUGGESTED CAPTIONS**  |
| *Please attach files to email. Photographs should be .Tiff files or jpegs saved to the maximum resolution (at least 300 dpi).* |
| **8. LINKS TO ADDITIONAL INFORMATION RELATED TO THE CASE STUDY, IF APPLICABLE** |
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