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منظمة
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COMMISSION ON PHYTOSANITARY MEASURES

Sixteenth Session

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2022 IPPC Secretariat Work Plan and Budget

Agenda item 12.2

Prepared by the IPPC Secretariat

1. Introduction

- [1] In 2014, the IPPC Secretariat Enhancement Evaluation Recommendation no. 1 stated that: “One annual work plan and budget for the Secretariat should be developed and approved by the Bureau and it should include clear and achievable objectives, with a detailed as possible breakdown of activities, and required resources in terms of both staff and funding...”
- [2] Since then, the CPM Bureau and the IPPC Financial committee (FC) together with the IPPC Secretariat have been developing annual budgets to be presented at CPM.
- [3] IPPC Secretariat Work Plan and Budget for 2022 has been in development since July 2021 and has gone through many revisions to reach its present form. Events that accounted for the major revisions include FAO Council December 2019 approval of the increased regular programme allotment to the IPPC Secretariat from USD 5.9 million to USD 6.9 million for 2022-2023 biennium and the COVID-19 pandemic, which resulted in the revision of budgets allocated for travel in 2022.
- [4] Latest revision of the IPPC Secretariat Work Plan and Budget for 2022 was reviewed by the IPPC Financial committee (FC) and approved by the CPM Bureau in December 2021.

2. Major Outcomes/Outputs

- [5] The Work Plan and Budget (WPB) of the IPPC Secretariat takes into account all core activities of the IPPC Secretariat (Appendix 1). The Work Plan and Budget (WPB) is linked to the IPPC Strategic Framework 2020-2030, whereas each IPPC Secretariat team has assigned relevant Development agendas (Appendix 1). The overall outcome of the execution of the 2022 WPB of the IPPC Secretariat is expected to further advance the IPPC mission and contribute to global efforts in protecting food security and environment while facilitating trade. Below are concrete work plans and outputs per IPPC Secretariat team:

3. IPPC Governance and Integration and Support Team (IST)

3.1 Background:

- [6] The Integration and Support Team (IST) of the IPPC Secretariat is responsible for one of the three IPPC core activities defined in the IPPC Strategic Framework 2020-2030: communication and international cooperation (partnerships), and it has been assigned to lead the IPPC Secretariat’s work on two development agenda items of the IPPC SF 2020-2030 namely; assessing and managing climate change impacts on plant health, and global phytosanitary research coordination.
- [7] IST plans to deliver the following tasks and activities in its 2022 work plan in support of the IPPC mission to “*protect global plant resources and facilitate safe trade*” under the following seven main areas:

3.2 Governance and Strategy:

- a) Coordination of CPM-16 session (1, including liaison FAO and CPM Bureau, DG letter and invitation to CPs, credentials, coordination of papers, logistics, and communication)
- b) Coordination of CPM Bureau meetings (12)
- c) Coordination of SPG meeting (1)
- d) Follow-up and facilitate establishment of IDPH International Steering Committee or Advisory Board, and coordinate its meetings
- e) Coordination of meetings of the CPM focus groups, 16 each= every 3 weeks in 2022) on
- f) Implementation of IPPC Strategic Framework 2020-2030 DAIs
- g) Climate change and phytosanitary issues
- h) Communication

- i) follow-up and coordination for first International Day of Plant Health (IDPH);
- j) follow-up and support coordination and organization of one IPHC;

3.3 Communication and advocacy:

- a) Coordination of the IPPC secretariat communication activities including development of new IPPC communications strategy through the CPM FG
- b) Follow-up and coordination for International Year of Plant Health legacies:
- c) follow-up and coordination with NSP to establish the International Day of Plant Health (IDPH);
- d) liaising with IPPC contracting parties to organise the first International Plant Health Conference (IPHC) in 2022;
- e) Coordination of IPPC publications plan (planning, processing - including editing, layout, translation and publication -, and promotion of circa 100 publications per year)
- f) Coordination, editing and posting of IPPC news, announcements and calls
- g) coordination, posting and monitoring of the IPPC social media channels, including statistics;
- h) coordination of process to establish new IPPC Communication Advisory Group or Committee
Coordination and delivery of IPPC webinars

3.4 Information management:

- a) update, monitoring and maintenance of the International Phytosanitary Portal and its related online tools, including the migration to new servers and translations in FAO official languages;
- b) ongoing revision of the IPP by implementing the outcomes of the IPP review;
- c) maintenance, update and monitoring of the Asia and Pacific Plant Protection Commission (APPPC) website;
- d) monitoring, maintenance, update and procurement coordination of the Online Comment System (OCS);

3.5 Partnerships:

- a) Coordination of partnerships with external partners (UN, IGO, research and academia, private sector), organization of joint initiatives and update of relevant contacts on IPP pages
- b) Participation in meetings of the Euphresco Advisory Board, Biodiversity flotilla, InforMEA steering committee, and
- c) Coordination of liaison with FAO (NSP, OCC, PSU, CSI, CFS, RTF Team, etc.)
- d) Presentation of new proposal for IPPC partnerships strategy to SPG 2022 meeting

3.6 IPPC Network activities:

- (1) Coordination and organization of three series of the thirty-fourth session of the Technical Cooperation among regional plant protection organizations (TC-RPPO);
- (2) Coordination of IPPC Secretariat (global) organizing committee and organization of seven IPPC Regional Workshops,
- (3) Coordination and organization of one IPPC- plant health officers meetings

3.7 Technical support:

- a) Support to IPPC emerging pests and IPPC and FAO plant health issues

- b) Participation in the IPPC working groups on global fall armyworm control and provision of relevant assistance;
- c) Coordination and production of action plan on impacts of climate change on plant health through the FG on CCPI

3.8 Support to IPPC Secretariat and Internal management:

- a) Coordination of IPPC internal meetings (Secretary's office, MTM, monthly, mid-year, annual, and IST bi-weekly meetings), including logistics and drafting of minutes and news as relevant
- b) Coordination of IPPC translators and graphic designers
- c) Coordination of IPPC task force on re-planning of IPPC Secretariat, IPPC working group on IDPH, and participation in NSP task force on implementation of FAO's strategic framework 2022-2032 and communication and advocacy
- d) Support to regular review of 2022 IPPC Secretariat Work Plan and Budget
- e) Support and coordination of the IST Human Resources
- f) Coordination, compilation and dissemination of the monthly IPPC Chronicle of events

4. Standard Setting Unit (SSU) 2022 work plan

(Presented and noted by the SC in November 2021)

4.1 Background

- [8] The development and adoption of standards, recommendations, diagnostic protocols and phytosanitary treatments is currently the major role of the Commission on Phytosanitary Measures and the IPPC Secretariat. FAO provides a neutral forum for members to negotiate such international instruments as the International Plant Protection Convention (IPPC). IPPC standards are recognized by the World Trade Organization (WTO) as international benchmarks for trade in plant commodities.
- [9] The WTO Agreement on the Application of Sanitary and Phytosanitary Measures (SPS Agreement) recognizes standards developed under the auspices of the IPPC as the only international standards for plant health. International Standards for Phytosanitary Measures (ISPMs) are adopted by the Commission and come into force once countries establish aligned requirements within their national legislation. The standards of the IPPC are recognized as the basis for phytosanitary measures applied in trade by the Members of the WTO.
- [10] The standard setting work of the IPPC is led by the Commission's Standards Committee. The Standards Committee (SC) is supported by various technical panels, expert working groups, and the IPPC Secretariat.
- [11] The Standard Setting Unit is committed to efficiently facilitate the development of harmonized international standards through a transparent and inclusive process meeting the needs of contracting parties
- [12] This summary below presents a work plan for 2022 of the work of the Standard Setting Unit (SSU). The current SSU staff and their main areas of work are presented in the [linked chart](#).
- [13] A tentative draft list of activities for 2022 is provided in Annex 1 of the file¹. A tentative calendar is provided in Annex 2 of the file on the file presented to the SC November 2021 and available on the IPP.
- [14] Besides providing support to the Standards Committee (SC) and its direct activities (e.g. discussion papers, calls, e-decisions and meetings organization), the SSU also provides support to the overall

¹https://assets.ippc.int/static/media/files/publication/en/2021/11/2022_Standard_Setting_Unit_TentWorkPlan_2021-11-18.pdf

management and activities of the IPPC Technical Panels, and of the IPPC Secretariat such as task forces and working groups. The SSU also provides support to other IPPC subsidiary bodies (e.g., CPM Bureau and Strategic Planning Group (SPG)), and more recently, the SSU was assigned to be the focal points for the activities related to three development agenda items in the IPPC Strategic Framework 2020-2030: (1) commodity and pathways standards, (2) authorization of entities to perform phytosanitary actions, and (3) laboratory diagnostic networking. The SSU members also represent IPPC Secretariat in different meetings organized by FAO and partners. It is to point out that the staffing situation in the SSU has not increased in 2021, but on the contrary. Also, some formalizations with FAO is needed. Therefore, to re-visit the staffing situation in 2022.

- [15] As per the global sanitary crisis due to the COVID-19 pandemic, it is still not certain how it will be the modality for the 2022 meetings. Therefore, the SC May, SC-7, and SC November meetings most likely will take place virtually, on the pre-agreed dates of: SC May: 09 to 13 May 2022, SC-7: 16 to 20 May 2022 and, SC November: 14 to 18 November 2022.
- [16] The 2022 Expert Working Groups and Technical Panels are also planned to meet virtually.
- [17] Moreover, continued “focused meetings” of the SC will be proposed as needed. It is advisable that the SC meets after the CPM-16 and prior the SC May to assign stewards and to revise draft Specifications on the topics that CPM-16 includes in the work programme, in order to have these drafts for consultation period in 2022. It is to note that after this year, there are no topics in the SC work programme in which the Secretariat could call an expert working group in 2023. The proposed date for this SC focused meeting is 27-28 April 2022.
- [18] The other potential SC focused meetings are to review and approve the Technical Panels work plans and any other topic of importance to the SC. Summarizing, the proposed tentative dates for the SC focused meetings in 2022 are: tentative SC focused meeting: 27-28 April 2022, tentative SC focused meeting: 13-14 July 2022 and, tentative SC focused meeting: 28-29 September 2022.
- [19] Pending decisions to be taken by the CPM-16 and the SC, the following draft ISPMs and documents are planned to be presented for adoption and consultation periods for 20223.

4.2 Adoption by CPM-16 (2022)

- [20] It is foreseen that the following ISPMs will be presented to the CPM-16 (April 2022) for adoption:
- 4 draft ISPMs: Commodity-based standards for phytosanitary measures (2019-008), Audit in the phytosanitary context (2015-014), Focused revision of ISPM 12 in relation to re-export (2015-011) and 2019&2020 Amendments to ISPM 5.
 - 5 draft phytosanitary treatments (PTs): Irradiation treatment for Tortricidae on fruits (2017-011), Cold treatment for *Bactrocera zonata* on *Citrus sinensis* (2017-013), Vapour heat - modified atmosphere treatment for *Cydia pomonella* and *Grapholita molesta* in fruit of *Malus pumila* and *Prunus persica* (2017-037/038), Irradiation treatment for *Zeugodacus tau* (2017-025).
 - 1 CPM Recommendation: Reduce the incidence of contaminating pests associated with regulated articles and unregulated goods to protect plant health and facilitate trade (2019-002).

4.3 Consultation period on draft Specifications (01 July to 30 August, 60 days)

- [21] Pending CPM-16 and SC May 2022, there are potential of 3 draft specifications from the 2021 Call for Topics that could go to consultation period. The consultation period on draft Specifications is from 01 July to 30 August (60 days consultation). The potential draft Specifications are as follows:
- Commodity-Based Standards for Phytosanitary Measures, Annex X International Movement of Mango (*Mangifera indica*) Fruit (2021-011)

² **Note:** The International Plant Health Conference is proposed to be on this same week.

³ See calendar on IPP: <https://www.ippc.int/year/calendar/>

- Annex 1 “Field inspection (including growing season inspection)” to ISPM 23 “*Guidelines for inspection*” (2021-018)
- Revision of ISPM 26 “*Establishment of pest free areas for fruit flies*” (2021-010)

4.4 Diagnostic Protocol Notification Period 2022 (05 January- 20 February or 1 July – 15 August):

- Draft DP: *Candidatus Liberibacter* spp. on *Citrus* spp. (2004-010)

4.5 First consultation 2022 (01 July- 30 September. 90 days consultation period):

[22] 3 draft ISPMs:

- Design and use of systems approaches for phytosanitary certification of seeds (Annex to ISPM 38 International movement of seeds) (2018-009)
- Criteria for determining host status of fruits to fruit flies based on available information (Annex to ISPM 37: determination fruit fly host status) (2018-011)
- 2022 Amendments to ISPM 5

[23] 3 draft phytosanitary treatments (PTs):

- Cold treatment of ‘Red Globe’ grape (Rhamnales: Vitaceae) for *Drosophila suzukii* (Diptera: Drosophilidae)
- Vapor heat treatment of dragon fruit (*Selenicereus undatus* (Haworth) D.R. Hunt) for *Planococcus lilacinus* (Cockerell)
- Cold treatment for *Thaumatotibia leucotreta* on *Citrus sinensis* (2017-029)

[24] 3 draft diagnostic protocols (DPs):

- Genus *Ceratitidis* (2016-001)
- *Mononychelus tanajoa* (2018-006)
- Psyllid vectors of *Candidatus Liberibacter solanacearum* (2018-030)

[25] 4 draft ISPMs:

- Revision of ISPM 4 (*Requirements for the establishment of pest free areas*) (2009-002)
- Use of specific import authorizations (Annex to ISPM 20: *Guidelines for a phytosanitary import regulatory system*) (2008-006)
- Revision of ISPM 18 (*Guidelines for the use of irradiation as a phytosanitary measure*) (2014-007)
- 2021 Amendments to ISPM 5

[26] 1 draft phytosanitary treatment (PT):

- Irradiation treatment for *Pseudococcus jackbeardsleyi* (2017-027)

4.6 Planned meetings for 2022

- SC May, SC-7 and SC November, 3 SC focused meetings
- Technical panels:
 - Technical Panel on Diagnostic Protocols (TPDP)
 - Technical Panel on Phytosanitary Treatments (TPPT)
 - Technical Panel for the Glossary (TPG)
 - Technical Panel for Commodity Standards (TPCS) – [not before June 2022]
- Expert working groups (EWGs):
 - Reorganization of PRA-related ISPMs (2020-001)
 - Use of systems approaches in managing the pest risks associated with the movement of wood (Annex to ISPM 39: International movement of wood) (2015-004)

- Other meetings (in collaboration with colleagues from other IPPC Secretariat teams):
 - CPM focus group on Climate Change and Phytosanitary Issues
 - CPM Focus Group on Sea Containers (subject to CPM-16 decision) 2022 IPPC Regional Workshops (in collaboration with Integration and Support Team of the IPPC Secretariat)
 - IC subgroup meetings (ISPM 15 Guide and IRSS)
 - Task Force on Topics (preparation for CPM-16)

4.7 Other activities:

- Publication of adopted ISPMs
- Ink amendments to adopted ISPMs
- Language review groups (LRGs)
- Calls for experts, calls for discussion papers
- Online commenting system (OSC) review
- E-Decisions
- Expert Consultation on Diagnostic Protocols
- IPPC Regional Workshops: support to the 2022 IPPC Regional Workshops. Within the workshops, coordinate activities on commodity standards
- Communications:
 - Coordinate the communications campaign: “A day in the life of...”
 - Tentative webinars:
 - Commodity Standards: A new time for the IPPC Community (Tentative: 16 February 2022)
 - The IPPC Standard setting process: an overview (Tentative: 16 March 2022)
 - The importance of correct pest diagnosis and the role of diagnostic protocols (Tentative: 01 June 2022)
 - Humanitarian aid and the IPPC community: why and how to get involved (Tentative: 29 June 2022)
- SC training material: enhancement of the material, with videos and demos development
- Communications and advocacy material: Authorization of entities to perform phytosanitary actions, commodity standards, IPPC commodity standards

4.8 Liaison

[27] On behalf of the IPPC, some SSU staff conduct liaison activities with the following organizations⁴ (and others):

- Convention on Biological Diversity (CBD)
- Biodiversity-related Conventions
- International Atomic Energy Agency (IAEA)
- UN Biological and Toxic Weapons Convention
- Ozone Secretariat (UN Environment)
- Phytosanitary Measures Research Group (PMRG)
- International Forestry Quarantine Research Group (IFQRG)
- World Trade Organization – SPS Committee
- International Maritime Organization
- World Custom Organization

⁴ For more information, please visit the webpage: <https://www.ippc.int/en/core-activities/external-cooperation/>

- United Nations Economic Commission for Europe (UNECE)

5. Implementation Facilitation Unit (IFU) 2022 Work plan

(2021-11-30 IFU and IC reviewed and noted)

5.1 Background

[28] Contracting parties to the IPPC agree to promote the provision of technical assistance to other contracting parties with the objective of facilitating the implementation of the Convention. In particular, the Convention encourages support to developing countries in order to improve the effectiveness of their National Plant Protection Organizations (NPPOs) and increase the potential for them to realize the benefits of safe trade. The Convention also encourages participation in regional plant protection organizations as the basis for cooperation in achieving the aims of the IPPC at the regional level.

[29] The Implementation and Capacity Development Committee (IC) provides oversight to ICD activities delivered by the Implementation and Facilitation Unit (IFU) of the IPPC Secretariat.

[30] In addition, the IFU supports FAO technical cooperation programmes (TCP) and phytosanitary projects through:

- Enhancing capacity and strengthening plant protection infrastructures of NPPOs
- Promoting dispute avoidance and
- Assisting contracting parties to update their plant health legislation

5.2 Strategies:

[31] The Implementation and Capacity Development (ICD) objectives will be achieved by:

- (1) Focusing on global impact in order of priority: international, regional and national
- (2) Continuing building strong quality-oriented team that supports and implements innovative ideas
- (3) Strengthening cooperation with relevant stakeholders to maximize resources to deliver ICD activities
- (4) Plan work according to allocated resources and mobilize resources as needed.

5.3 Main activities and outputs⁵

[32] priority activities in bold:

- **Governance:** CPM-16 (2022), Bureau, SPG and CPM FGs (POARS (DA) & e-Commerce (DA)) are supported. POARS study is finalized and published.
- **IPPC Secretariat initiatives** are supported: FAO-One Health, TFRM, CTM
- **IC is supported** including face to face/virtual meetings, IC Sub-groups: IRSS and NRO, IC Teams: Cont. Res, e-Com, F S&I, G&TM, PCE, Projects, TFT, TR4 and Web
- **List of ICD** topics is managed and adjustments with IC recommendations submitted to CPM
- **IFU communications** work plan is developed and implemented including webinars, announcements, calls, news and publications.
- **ICD web based information** is updated once a year. Contribute to the redesign of the IPP. Contributed resources managed. Interface improved to published G&TM.
- **Guides and training material:** Guides published: Contingency planning, e-Commerce and ISPM 15. Four E-Learning courses launched: Pest Risk Analysis, Export Certification, Inspection

⁵ Subject to the following staff resources. **Regular Programme:** (P4), P2, G3 & Intern. **In-kind:** P4 Canada, e-learning support COLEACP. **Projects:** P3 (\$ EU & China), P2 (\$ Japan), 1 Consultant (\$ China), 4 x Consultants (\$ COMESA), 3 Consultants (\$ IRSS), PCE facilitators (\$ China), 2 Consultants (\$ MDTF-PCE). **Operation costs** from RP and Projects. Subject to changes depending on projects.

- and Surveillance. All courses are supported by tutoring (including PRA). Work will be initiated on Plant Health Officer Curriculum, Risk Based Insp and PFA E-Learning. Draft specifications are developed for 4 topics (Risk Based Insp, Authorization, NRO Rev and PCE training).
- **Projects managed** (or phytosanitary input provided): China, COMESA, EU: Implementation, EU: IRSS, EU: 9 PCEs (COMESA countries), EU: SF, and Japan. Backstopping for FAO projects.
 - **IRSS** is managed for the entire IPPC Secretariat, calls for topics are made, Resource Mobilization plan and Communications plan are implemented. Three-year work plan is implemented (2022-2024)⁶
 - **PCEs**⁷ are managed and conducted in three in COMESA countries (\$EU), Cambodia (\$China), Senegal (\$GIZ) and Sierra Leone (\$COLEACP). PCE will be completed in Nepal. Additional opportunities to conduct PCEs are explored. A study on CPs needs is conducted. RM and Communications plan are implemented. A PCE Facilitator training and renewal plan is developed. PCE tool is modernized⁸.
 - **Emerging pests** participate in FAO FAW Secretariat activities: FAO/IPPC Technical Working Group.
 - **STDF Project:** PPGs and PGs reviewed and supported
 - **ICD Procedures that are updated are included in the ICD Manual** annually and the 2021 version is published in January
 - **Dispute settlement** Assistance is provided as requested.
 - **IPPC Regional workshops:** participate in preparatory meetings to develop the agenda and presentations and at least one RW is organized and delivered by IFU
 - **Training** Advanced training (One Road-face-to-face (or virtual) workshop) is organized and delivered. Field demos (Physical via LofA China) are set up in Sri Lanka (Fruit fly) and Cambodia (TR1 & 4).
 - **External Cooperation** is maintained or developed with various organizations: EC, CABI, COLEACP, EFSA, IICA, IPRG, GEA, STDF, UNICC, UPU, and WCO.
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6. IPPC ePhyto solution group 2022 Work plan

6.1 Background

[33] ePhyto is short for “electronic phytosanitary certificate”. The IPPC ePhyto Solution is a tool that transition paper phytosanitary certificate information into a digital phytosanitary certificate or “ePhyto”. This electronic exchange between countries makes trade safer, faster and cheaper. An ePhyto is the electronic equivalent of a phytosanitary certificate in XML format. All the information contained in a paper phytosanitary certificate is also in the ePhyto. ePhytos are produced in accordance with ISPM 12 (including its Appendix 1).

6.2 2022 Work priorities:

- **Sustainable funding for ePhyto** – Embark on a process for developing a sustainable funding scheme, engage an outside financial services firm to provide guidance
- Provide **informational contributions and support to the FAO Investment Centre Cost Benefit Analysis project on ePhyto** – The results can be used to encourage countries on the outside to come onboard
- **Translation of GeNS (interface and manuals) into Arabic**– Self-explanatory

^{6&3} Underlined activity is not currently resourced and current funding for IRSS stops in May 2022

⁴ Subject to change, depending on donors

- **Introduce additional features to the GeNS** – Set up ability to provide companies a registration number, search page for registered users to find and view an issued certificate, billing and payment capability.
- **Finalize Letter of Intent with the Global Alliance for Trade Facilitation** – The Alliance has been the most useful collaborator in bringing countries onboard, suggesting and funding improvements to the system and basically acting as an additional extended technical staff.
- **Mixed commodities mapping** – This would enable ePhyto users to be able to have shipments of mixed products on one ePhyto
- **Conduct live training sessions for onboarding countries** – Self-explanatory
- **Multiple eSignature certificates for each country** - facilitate eSignatures for the GeNS (pilot with Uganda is complete and next countries to implement will be Sri Lanka, Guatemala and Senegal before extending to all GeNS countries)
- **Facilitate China’s onboarding to ePhyto** – Testing is ongoing, but no clarity as to the status of the Chinese situation
- **Develop a coordination mechanism for working with UNCTAD/ASYCUDA** - Facilitate connectivity between the ePhyto Hub and the new Asycuda “Hub”. This has slowly been developing via the assistance of the World Bank. A pilot is expected to take place in Fiji with World Bank funding in 2022.
- **Improve validation on fields length and format**
- **Thresholds of usage (prevent massive delivery or web service use from a single country)**
- **Continue outreach to OIE, Codex, other international organizations** – The intent is to broaden the use of the ePhyto Hub for other electronic certification exchanges which in turn will lower overall costs to the IPPC for the ePhyto portion and could facilitate the establishment of a true governance board. Presentation to OECD countries on eVet scheduled for February
- **Assist India’s onboarding to ePhyto** - through the collaborative team developed with IPPC Secretariat, Industry and the Global Alliance for Trade Facilitation, registration completed, testing to begin
- **Continue trying to bring Turkey, non-EU eastern European countries (including Russia and the rest of the Eurasian Economic Commission) and remaining Central Asian countries onboard** – working with the Global Alliance and the German Agribusiness coalition on this effort
- **Facilitate Jordan, Madagascar, Senegal, Kazakhstan, Nigeria, Cameroon, Thailand, Eswatini and Ecuador’s, (among others) accession to GeNS** – Through continued collaboration with the Global Alliance.
- **Facilitate Zambia’s and Cote d’Ivoire’s onboarding to ePhyto** - Through collaboration with the World Bank - lack of progress is notable.
- **International Plant Health Conference ePhyto Segment** – Self-explanatory when or if it happens
- **Continue Industry and NPPO Engagement Workshops** - Beginning with a presentation to Colombia in January
- **Implementing the Hub Channel for additional general benefits (ePayment, other national systems, etc.)** – Mainly GeNS countries.
- **GeNS integration to customs single windows systems** - The GeNS can send through a channel to the single window system – many single windows systems beyond Asycuda
- **Attempt to re-engage with WCO** – Initiative will have to come from IPPC ePhyto team.

6.3 2022 Ongoing Tasks

- Monthly ESG working group virtual meetings

- Monthly reviews with UNICC to review backlogs and enhancement requests
- Monthly discussions with IAG chairs
- Monthly check-ins with Global Alliance for Trade Facilitation
- Continuing participation in the STDF Electronic Certification Advisory Committee

7. Budget Allocations

[34] The budget proposal for 2022 includes revised resource allocations among the four core activities in order to ensure that IPPC work for governance and strategies as well as for standard setting is continuously strengthened, while the work in implementation facilitation as well as integration and support is substantially advanced. Graphical representation of key budget figures is available in the Appendix 2.

8. FAO Regular Programme (RP)

[35] The allotment to the WPB of the IPPC Secretariat for 2022 is expected to be USD 3.45 million. It has been allocated among activities without any budget deficit (Appendix 1).

9. IPPC Multi-Donor Trust Fund (MDTF)

[36] The budget of USD 3.2 million for IPPC MDTF is proposed, where 62% is allocated to the Governance and Management, while Standard Setting and Implementation facilitation were allocated 22% and 16% of the total budget, respectively. It should be noted that certain standard setting activities and ePhyto activities are an integral part of the Governance and Strategies as well as the Integration and Support. Total staff costs amount to 33%, while operational costs are expected to reach 67% of the total budget (Appendix 1). It is important to note that the execution of budgeted activities of the IPPC MDTF are completely contingent on donors' willingness to provide funds for its activities.

10. IPPC Projects

[37] The budget for the IPPC Projects implemented by the IPPC Secretariat in 2022 amounts to USD 1.2 million (Appendix 1). Activities set out in the projects range from governance, standard setting to implementation facilitation. IPPC Secretariat is negotiating revisions of several projects, especially in view of the COVID-19 pandemic and the inability of Contracting parties to physically attend IPPC meetings.

11. IPPC In-Kind Support

[38] Expected IPPC In-kind contributions and other alternative funding sources (such as FAO APO programme) for 2022 will amount to USD 0.9 million. Such In-kind contributions are provided to the IPPC Secretariat by CPs or relevant organizations as non-monetary contributions but are translated into dollar values for the purpose of proper budgeting and transparency. (Appendix 1).

12. Conclusions and Suggestions

[39] IPPC Secretariat Work Plan and Budget for 2022 is a result of a thoughtful effort made by the CPM Bureau, IPPC Financial committee (FC) and IPPC Secretariat to make the work plan for 2022 realistic in view of the COVID-19 pandemic, and in view of general funding trends and limitations. The work plan and budget proposes targeted allocations and activities needed to drive the IPPC Secretariat to improved results, greater achievements and increased capacity for serving IPPC CPs within foreseen financial and personnel parameters.

[40] The CPM is invited to:

- (1) *approve* "The Work Plan and Budget of the IPPC Secretariat for 2022"

Appendix 1 - IPPC Secretariat Work Plan and Budget for 2022

IPPC Mission - Protecting the world's plant resources from pests	(Expected result/milestones - short description)	FAO Budget line • Salaries Professional • Salaries General Service • Consultants • Contracts (LOAs, other procurement) • Travel • General Operating Expenses	Source of funding (in 000 USD)								
			FAO Regular programme	IPPC Multi-donor Trust fund (122/MUL)	Implementation of IPPC EU Project DG TRADE (025/EC)	EU Project with DG SANTE (040/EC)	China project (291/CPR)	IRSS (877/EC)	In-kind support	Other	Total
1. GOVERNANCE AND MANAGEMENT											
1.1. GOVERNANCE AND STRATEGIES											
STAFF AND NON-STAFF HUMAN RESOURCES COSTS (GROSS)			1,117	70	-	95	-	-	-	-	1,282
OPERATIONAL COSTS			573	433	108	55	-	-	-	-	1,169
1.1.1. Commission on Phytosanitary Measures (CPM) - 16th Session											
Support of travel for participants from developing countries	Participants from developing countries are supported and quorum for CPM secured	Travel	21		49						70
Translation of CPM documents (other than draft ISPMs and CPM recommendations) and Strategic Framework	All CPM documents translated and made available in all FAO official languages	Translation backcharge	265								265
Interpretation of CPM sessions	CPM plenary sessions interpreted in all FAO official languages	Interpretation backcharge	70								70
Implementation of Communication Plan	Communication material are produced and media coverage ensured	GOE	10								10
Update of list of topics (LOT) - Standards and Implementation	List of topics (LOT) updated in 6 languages twice a year	Backcharge Translation	3								3
	Call for topics for standards and task force for topics organized and submissions processed	Travel	10								10
Organization of logistics and support activities	All logistics arranged	GOE	20								20
1.1.2. CPM Bureau, FC and SPG											
Support of travel for participants from developing countries	Relevant participation from developing countries facilitated for three Bureau and FC meetings; one SPG meeting (from increase)	Travel	9		43						52
Organization of logistics and support activities	All logistics arranged	GOE	2								2
1.1.3. Standards Committee (SC)											
Support of travel for participants from developing countries	Relevant participation from developing countries facilitated two SC meetings	Travel		6	8						14
Interpretation of SC May and November meetings (from RP increase)	Two Standard Committee (SC) meetings interpreted in all requested languages	Interpretation backcharge	150								150
Organization of logistics and support activities	All logistics arranged	GOE	8								8
1.1.4. Implementation and Capacity Development Committee (IC)											
Support of travel for participants from developing countries	Relevant participation from developing countries facilitated one IC meeting	Travel		2	8						10
Organization of logistics and support activities	All logistics arranged	GOE	5								5
1.1.5 ePhyto											
Organization of ePhyto related activities	ePhyto Steering Group meetings held	Travel		15							15
	ePhyto experts and developing countries representatives supported to participate in relevant capacity development meetings	Travel		15							15
NEW - Harmonisation of Electronic Data Exchange (DA 1)											
Implement the ePhyto solution based on 5 year plan	ePhyto solution based on 5 year plan implemented (GENS and HUB maintenance with UNICC)	Contracts		355		55					410
Develop and adopt the business and funding model	Business and funding model developed	Contracts		40							40
Subtotal Governance and Strategies			1,690	503	108	150	-	-	-	-	2,451

Appendix 1 - IPPC Secretariat Work Plan and Budget for 2022

IPPC Mission - Protecting the world's plant resources from pests	(Expected result/milestones - short description)	FAO Budget line • Salaries Professional • Salaries General Service • Consultants • Contracts (LOAs, other procurement) • Travel • General Operating Expenses	Source of funding (in 000 USD)								
			FAO Regular programme	IPPC Multi-donor Trust fund (122/MUL)	Implementation of IPPC EU Project DG TRADE (025/EC)	EU Project with DG SANTE (040/EC)	China project (291/CPR)	IRSS (877/EC)	In-kind support	Other	Total
1.2. INTEGRATION AND SUPPORT											
STAFF AND NON-STAFF HUMAN RESOURCES COSTS (GROSS)			290	605	76	-	-	-	280	-	1,251
OPERATIONAL COSTS			242	881	18	20	25	-	91	330	1,607
1.2.1. Information Management											-
Maintenance of IT Tools (OCS, IPP) to better fit user needs	OCS maintained as needed	Contracts		200					6		206
	IPPC IT tools hosting fees	Contracts	20								20
	Revision of the IPP (PWC)	Contracts		200							200
	Translation of IPP (from increase)	Contracts	70								70
	Beyond compliance maintenance			25							25
	IPPC information systems (IPP, Phyto.info, APPPC, PCE, e-Learning tools) are maintained and improved as needed, and migration process initialized	Backcharge	15								15
1.2.2. Communication and Advocacy											-
Organization of communication activities	2-3 IPPC Seminars/communication events organized;	GOE	5						20		25
Production and publication of advocacy materials	Advocacy material produced, published or reprinted, including: 2021 IPPC Annual report, 10-12 IPPC factsheets or brochures, 3-5 videos, table calendar, IPPC gadgets, reprint of advocacy materials, procedural manual	Contracts	50	4		5					59
1.2.3. International Cooperation											-
Coordination and participation in IPPC partnerships and liaison activities	Joint activities with IPPC partners organized/or participated in, including: CBD, WCO, BLG, UNEP, WTO-SPS, STDF working group, FAO regional and sub-regional offices and others	Travel				15					15
1.2.4. Resource Mobilization											-
Organization of resource mobilization activities	Missions to potential donors undertaken	Travel		7							7
1.2.5. IPPC Network											-
Coordination and facilitation of the TC-RPPO meeting	Meeting coordinated with contribution to the action plan among RPPOs	Travel	5								5
Organization of annual IPPC Regional Workshops	Relevant participants supported to attend 7 annual IPPC Regional Workshops organized (from increase)	Travel	25		18		25		65		133
	IPPC staff travel to IPPC regional workshops (from increase)	Travel	12								12
1.2.6. IDPH (TBC) and Int. Plant Health Conference											-
Organization of International Plant Health Conference	Successful organization of the conference	Contracts		330						330	660
Organization of the International Day of Plant Health (to be confirmed)	Successful and timely closing	Contracts		100							100
1.2.7. Other											-
Registration of ISPM 15 Symbol	ISPM 15 symbol registered or renewed	Contracts	20								20
General operation	IT and other equipment, maintenance of office space, IT software	GOE	20								20
NEW - Assessment and Management of Climate Change Impacts on Plant Health (DA 6)											-
Analysis of CPM responsibilities on climate change issues as they impact plant health policies	White paper for CPM discussion	Activity performed by staff/consultants.									-
Consider recommendations from the analysis and shape a response for adoption and implementation	TBDL	Activity performed by staff/consultants.									-
Review and revise IPPC policies and guidelines as recommended	TBDL	Activity performed by staff/consultants.									-
Establish working relationships with the IPCC and other climate-focussed organisations, as appropriate and relevant to IPPC outcomes	MOU and joint workplan established	Activity performed by staff/consultants.		15							15
NEW - Global Phytosanitary Research Coordination (DA 7) - to start in 2022											-
Subtotal Integration and Support			532	1,486	94	20	25	-	371	330	2,858
SUBTOTAL GOVERNANCE AND MANAGEMENT			2,222	1,989	202	170	25	-	371	330	5,309

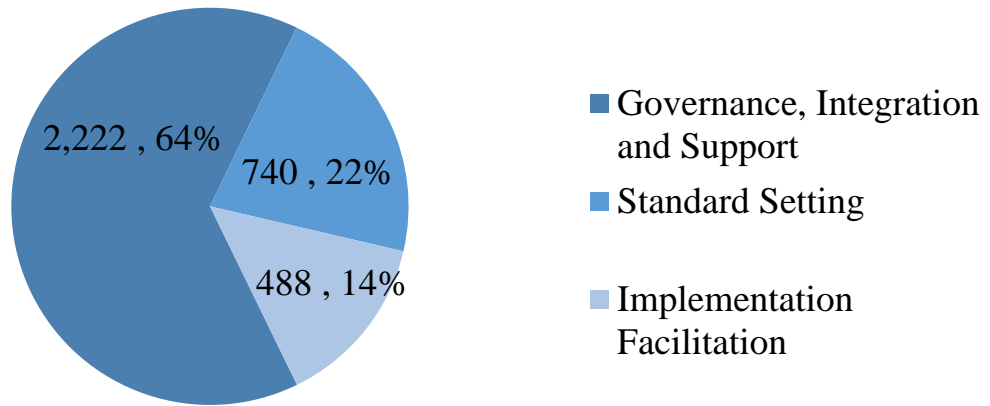
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2. STANDARD SETTING											-
STAFF AND NON-STAFF HUMAN RESOURCES COSTS (GROSS)			589	182	63	65	-	-	157	-	1,056
OPERATIONAL COSTS			151	520	18	42	-	-	-	-	731
2.1. Identification and Prioritization of Topics											-
Organization of calls	Call for phytosanitary treatments organized and submissions processed	Backcharge Translation	3								3
2.2. Drafting and Expert Input											-
Organization of EWGs work	Relevant participants supported to attend at least 3 face to face meetings	Travel	30		8						38
	Logistics arranged	GOE	6								6
Organization of TPs work	Relevant participants supported to attend the meeting 4 face to face TP meetings	Travel	30		8	20					58
	Logistics arranged	GOE	6								6
Development and update of training materials for CPs and SC members	Relevant training material for CPs participation in the standard setting process and for SC members updated as needed Mentoring programme for new SC members implemented	GOE	3		2						5
2.3. Consultations and adoption											-
Translation of ISPMs and CPM recommendations for adoption by CPM-17 (2022)	Draft ISPMs and CPM recommendations presented to CPM in 6 languages (DPs presented in English and translated after adoption)	Translation backcharge	40								40
Translation of ISPMs for consultations	Draft ISPMs presented to Consultations in 3 languages (DPs presented in English and translated after adoption).	Translation backcharge	25								25
Translation adjustments after adoption (LRG and ink amendments)	Adopted DPs are translated and made available after adoption	Translation backcharge	3								3
2.4. Other											-
Develop SC training material	Training material developed and shared with relevant parties	GOE		30							30
Contribution to internal operation	Effective and efficient operation of the unit ensured and contingencies covered	GOE	5								5
NEW - Commodity and Pathway Specific ISPMs (DA 2)											-
Develop and pilot processes for commodity and pathway standards	Pilot processes developed	Activity performed by staff/consultants.		60		17					77
Analyse and address implementation challenges	Challenges addressed.	Activity performed by staff/consultants.				5					5
Identify priority pathways	Pathways identified.	Activity performed by staff/consultants.		20							20
Establish and implement a work plan for commodity and pathway standards	Work plan implemented.	Activity performed by staff/consultants.									-
Establish evaluation criteria and analyse impacts of commodity and pathway standards	Liaise with IFU to evaluate implementation issue	Activity performed by staff/consultants.		20							20
Establish and operate working groups on alternative risk management approaches	Regarding phytosanitary measures options	Activity performed by staff/consultants.		110							110
Identify top priority treatments needs	TBD	Activity performed by staff/consultants.		70							70
Intensify current treatment activities	TBD	Activity performed by staff/consultants.		150							150
NEW - Developing Guidance on the Use of Third Party Entities (DA 4)											-
Authorization of third party entities – standard completed	Advocacy material developed	Contracts		20							20
NEW - Diagnostic Laboratories Network (DA 8)											-
Coordinate and publish a list of diagnostic laboratories including operational expertise	List published.	Activity performed by staff/consultants.		40							40
Subtotal SSU			740	702	81	107	-	-	157	-	1,787

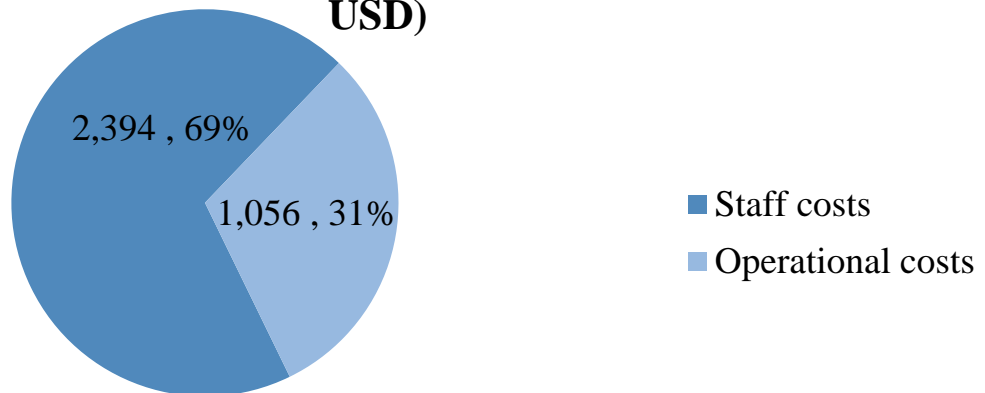
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3. IMPLEMENTATION FACILITATION											-
STAFF AND NON-STAFF HUMAN RESOURCES COSTS (GROSS)			398	205	-	85	190	148	409	230	1,665
OPERATIONAL COSTS			90	290	-	22	165	-	-	110	677
3.1 Capacity Development											-
Application of PCE	IPPC staff and experts supported to facilitate at least 1 PCEs	Travel					25				25
Modernization of PCE platform - minus Consultants	Development of PCE tool and environmental questions	Contracts		50							50
Production of guide and training material	IPPC Staff and experts supported to produce 2 guides, 2 e-learning and (1 face to face working group)	Travel		25							25
	Editing and publishing	Contracts	20	10						30	60
Perform pest outbreak simulation COMESA	Pest outbreak simulation done	Contracts								70	70
Conduct Working group G&TM activities	Working group activities performed	Travel		30							30
3.2. Organization of IC subgroups											-
Organization of DA. IRSS, NRO IC Subgroups	Activities organized	Travel	30								30
Organization of IPPC advanced technical training course for experts from developing contracting parties - virtual training (China)	Technical training course for experts developed	Contracts					120				120
Organization of two field demonstrations - Sri Lanka (FF) and Cambodia (TR4)	Demonstrations conducted	Contracts					20				20
3.3. Sea Containers - way forward				25							25
3.4. NRO											-
Management of NRO programme	NRO database and statistics are updated	Activity performed by staff/consultants.	10								10
3.5. Other											-
Contribution to internal operation	Effective and efficient operation of the unit ensured and contingencies covered plus training for staff	GOE	30		-					10	40
NEW - Management of E-commerce and Postal and Courier Mail Pathways (DA 3)											-
Communications strategy and implementation	Communications work plan developed	Contracts		60							60
Interagency network for e-Commerce and courier/postal pathways	Participate in inter-agency network and avoid duplication and build synergies	Contracts		30							30
Interagency tool kit	Contributions to global tool kit to help address phytosanitary issues	Contracts		60							60
NEW - Strengthening Pest Outbreak Alert and Response Systems (DA 5)											-
Analysis and report – global state of emerging pest risk scanning and reporting, impediments to reporting	Analysis and report Finalized	Activity performed by staff/consultants.					-	-	-		-
User requirements for an enhanced scanning and reporting system	Task Finalized	Activity performed by staff/consultants.					-	-	-		-
Facilitate development and implementation of standards-based pest surveillance systems	Facilitation of developed completed	Activity performed by staff/consultants.					-	-	-		-
Global system for providing and sharing information on emerging pest risks and changes in pest status (potential joint project FAO (EMPRESS)/RPPOs)	Global system - work initiated	Activity performed by staff/consultants.					-	-	-		-
Develop and globally adopt enabling policies to optimise reporting including IPPC mandate and operating structures	Enabling policies developed	Activity performed by staff/consultants.					-	-	-		-
A network of phytosanitary emergency response expertise is established	Network established	Activity performed by staff/consultants.					-	-	-		-
Develop, adopt and apply processes for rapidly engaging expertise and response resources	Task Finalized	Activity performed by staff/consultants.					-	-	-		-
Establish an incursion response tool box	Tool box established	Activity performed by staff/consultants.				17	-	-			17
Facilitate advocacy with potential donors	Advocacy facilitated	Activity performed by staff/consultants.				5	-	-			5
Establish and operate an international donor scheme for this system	System operational.	Activity performed by staff/consultants.				-	-	-			-
Subtotal IFU			488	495	-	107	355	148	409	340	2,342
TOTAL			3,450	3,186	283	384	380	148	937	670	9,438

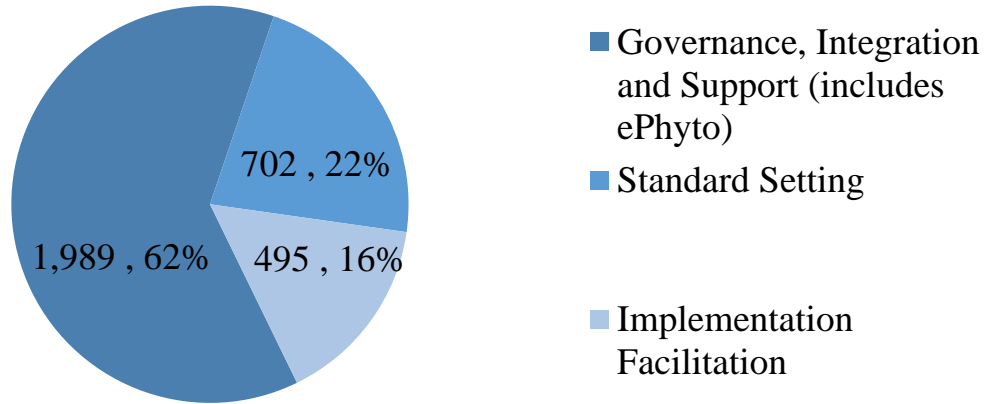
IPPC Secretariat Regular programme budget for 2022 distributed per IPPC Secretariat team (in thousand USD)



IPPC Secretariat IPPC Regular programme budget for 2022 distributed per type of cost (in thousand USD)



IPPC Secretariat IPPC Multi donor trust fund budget for 2022 distributed per IPPC Secretariat team (in thousand USD)



IPPC Secretariat IPPC Multi-donor trust fund budget for 2022 distributed per type of cost (in thousand USD)

