[PleaseReview document review. Review title: 2021 ICD Draft Specification: Contingency planning, Guide (2019-012). Document title: 2021\_ICD\_DraftSpecification\_GuideContingencyPlanning(2019-012)\_EN.docx]

***[1]*Draft Specification for Guide on Contingency Planning**

***[2]*Status box**

|  |
| --- |
| ***[3]***This status box is not an official part of the Guide and will be modified by the IPPC Secretariat |
| ***[4]*Topic number** | ***[5]***2019-012 |
| ***[6]*Title** | ***[7]***Guide on Contingency Planning |
| ***[8]*Type of implementation resource** | ***[9]***IPPC Guide |
| ***[10]*Date of this document** | ***[11]***2021-04-15 |
| ***[12]*Current document stage** | ***[13]***Draft Specification |
| ***[14]*Major stages completed** | ***[15]*2019-11:** Implementation and Capacity Development Committee (IC) recommends adding this topic to the List of Implementation and Capacity Development (ICD) Topics; priority 1***[16]*2020-11:** IC lead identified (Olga LAVRENTJEVA)***[17]*2021-03:** CPM-15 added this topic to List ICD Topics; priority 1***[18]*2021-04:** IC review of draft Specification  |
| ***[19]*Implementation and Capacity Development Committee (IC) lead** | ***[20]*2020-11:** Olga LAVRENTJEVA |
| ***[21]*IPPC Secretariat lead** | ***[22]*2021-02**: Sarah BRUNEL |
| ***[23]*Working Group experts**  | ***[24]*** |
| ***[25]*Notes** | ***[26]*** |

***[27]***

***[28]*1. Title**

***[29]*** Guide on Contingency Planning (2019-012)

***[30]*2. Type of implementation resource**

***[31]***IPPC Guide

***[32]*3. Convention articles, ISPMs and CPM recommendations to be addressed by the proposed implementation resource**

***[33]***International Plant Protection Convention[[1]](#footnote-1) (Article IV. 2. (e).

***[35]***ISPM 4: Requirements for the establishment of pest free areas[[2]](#footnote-2)

***[37]***[ISPM 6:](https://www.ippc.int/en/publications/588/) Surveillance[[3]](#footnote-3)

***[39]***ISPM 8: Determination of pest status in an area[[4]](#footnote-4)

***[41]***ISPM 9: Guidelines for Pest eradication programmes[[5]](#footnote-5)

***[43]***ISPM 10: Requirements for the establishment of pest free places of production and pest free production sites[[6]](#footnote-6)

***[45]***ISPM 14: The use of integrated measures in a systems approach for pest risk management[[7]](#footnote-7)

***[47]***ISPM 17: Pest reporting[[8]](#footnote-8)

***[49]***ISPM 22: Requirements for the establishment of areas of low pest prevalence[[9]](#footnote-9)

***[51]***ISPM 27: Diagnostic protocols for regulated pests[[10]](#footnote-10)

***[53]*4. Scope**

***[54]***This guide aims to provide concrete implementation resources and examples to National Plant Protection Organizations (NPPOs), Regional Plant Protection Organizations (RPPOs) and relevant institutions to set and implement effective contingency plans to address incursions or outbreaks of quarantine pests. Much of this guidance is also expected to be of relevance for responding to other pests of economic importance.

***[55]*5. Purpose**

***[56]***In today’s globalized world, trade is a driver for economic development. Many countries depend on trading large quantities of plants and plant products to sustain their economies. Yet trade could introduce and spread plant pests of economic importance and threaten natural plant resources, agriculture, biodiversity, and forest production. Thus, the NPPO is responsible for the protection of endangered areas and the designation, maintenance and surveillance of pest free areas and areas of low pest prevalence (Article IV 2, e).

***[57]***Although many NPPOs and RPPOs develop contingency plans to address pest incursions and outbreaks, there are currently no IPPC implementation resources to guide Contracting Parties and relevant stakeholders in establishing emergency response plans. The 2018 Framework for Standards and Implementation identifies “contingency planning and emergency response” as a priority, and suggests that guidelines for the development of contingency plans are needed.In addition, the IPPC Strategic Framework 2020-2030 identifies the development of a Guide and other tools for contingency planning as a priority activity in the Development Area “Pest Outbreak Alert and Response Systems”.

***[58]***The purpose of this guide on Contingency Planning is to provide a harmonized generic outline of what NPPOs and RPPOs in collaboration with relevant stakeholders need to do to identify, eradicate, contain and manage a pest incursion or outbreak.

***[59]*6. Content for the proposed implementation resource**

***[60]***Proposed tasks for the working group are as follows:

1. ***[61]***Describe the scope and key elements of contingency plans and identify relevant terms and definitions.
2. ***[62]***Describe the recommended actions to be taken by the NPPO to prepare for and prevent plant health emergencies, and to detect and respond when they occur.
3. ***[63]***Describe the roles and responsibilities of relevant stakeholders and highlight the importance of collaboration with stakeholders to develop and implement effective contingency plans.
4. ***[64]***Describe the operations and governance structures required to effectively respond to pest incursions or outbreaks.
5. ***[65]***Consider the national legislative requirements to support contingency planning and emergency response.
6. ***[66]***Provide guidance / best practices for risk communication associated with contingency planning and emergency response.
7. ***[67]***Provide national and regional case studies and examples to supplement the information in the guide.
8. ***[68]***Consider possible sources of funding to assist NPPOs to prepare contingency plans and develop capacity for emergency response.
9. ***[69]***Outline the key components of a training program and provide guidance on developing simulation exercises as mechanisms for building capacity among and NPPO’s operations staff.
10. ***[70]***Describe the role of monitoring, evaluation and learning in improving contingency planning and emergency response.
11. ***[71]***Identify existing, relevant technical resources that could be made available on the IPP.

***[72]*7. References and supporting materials**

***[73]***IPPC. 2021. Prevention, preparedness and response guidelines for *Spodoptera frugiperda*.

***[74]***OIRSA containment plans for plant pests. <https://www.oirsa.org/informacion.aspx?id=20>

***[75]***FAO. 2021. Good emergency management practice: The essentials – A guide to preparing for animal health emergencies. Edited by François Gary, Mathilde Clauss, Etienne Bonbon, Lee Myers. FAO Animal Production and Health Manual No. 25. Rome. <https://doi.org/10.4060/cb3833en>

***[76]***EPPO regional standard series PM9 on National Regulatory Control Systems <https://www.eppo.int/RESOURCES/eppo_standards/pm9_control_systems>

***[77]***Plant Health Australia Contingency Planning<https://www.planthealthaustralia.com.au/biosecurity/risk-mitigation/contingency-planning/>

***[78]***UK Department for Environment, Food and Rural Affairs – Contingency planning <https://planthealthportal.defra.gov.uk/pests-and-diseases/contingency-planning/>

***[79]***Pacific Community – The Regional Biosecurity Operating Procedures <http://bif.lrd.spc.int/plant-biosecurity/internal-quarantine/procedures/contingency-planning-and-emergency-response/>

***[80]***Defra, (2017). Generic contingency plan for plant and bee health in England. <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/593508/generic-contingency-plan-plant-bee-health-england.pdf>

***[81]***Merriman, P. and McKirdy, S., (2005). Plant Health Australia – Technical Guidelines for the Development of Pest Specific Response Plans. <https://www.planthealthaustralia.com.au/wp-content/uploads/2012/11/Technical-Guidelines-for-Development-of-Pest-Specific-Response-Plans.pdf>

***[82]***USDA – Emergency Response Manual

***[83]***<https://www.aphis.usda.gov/import_export/plants/manuals/emergency/downloads/epm.pdf>

***[84]*8. Financial and in-kind contributions**

***[85]***This Guide will be developed under the FAO “Common Market for Eastern and Southern Africa (COMESA) Trade Facilitation Programme (GCP/INT/387/COM)”.

***[86]*9. Selection criteria for working group experts**

***[87]***A working group should be formed to help develop this Guide and should be composed of experts with relevant technical and practical expertise in the subject matter. The group should take into account geographical representation from both developing and developed countries to ensure that the material developed is globally applicable, as well as gender representation.

***[88]***The following criteria should be used for selecting working group members:

1. ***[89]***Practical expertise and knowledge in one or more of the following areas:
* ***[90]***Setting up and implementing contingency plans and emergency responses
* ***[91]***Carrying out pest surveillance activities
* ***[92]***Pest diagnostics
* ***[93]***Pest eradication strategies
* ***[94]***Pest simulation exercises
* ***[95]***Risk communication
1. ***[96]***Knowledge of the national, regional and global phytosanitary systems
1. ***[34]*** <https://www.ippc.int/en/publications/131/> [↑](#footnote-ref-1)
2. ***[36]*** <https://www.ippc.int/en/publications/614/> [↑](#footnote-ref-2)
3. ***[38]*** <https://www.ippc.int/en/publications/615/> [↑](#footnote-ref-3)
4. ***[40]*** <https://www.ippc.int/en/publications/612/> [↑](#footnote-ref-4)
5. ***[42]*** <https://www.ippc.int/en/publications/611/> [↑](#footnote-ref-5)
6. ***[44]*** <https://www.ippc.int/en/publications/610/> [↑](#footnote-ref-6)
7. ***[46]*** <https://www.ippc.int/en/publications/607/> [↑](#footnote-ref-7)
8. ***[48]*** <https://www.ippc.int/en/publications/606/> [↑](#footnote-ref-8)
9. ***[50]*** <https://www.ippc.int/en/publications/599/> [↑](#footnote-ref-9)
10. ***[52]*** <https://www.ippc.int/en/publications/593/> [↑](#footnote-ref-10)