



Minutes of the 13th meeting of the Working Group to develop a Guide to support implementation of ISPM 15 (2017-043) (VM13)

28 June 2022 at 14:00 – 17:00 (Central European Time)

1. Opening of the meeting

- [1] Barbara PETERSON, the IPPC Secretariat, Implementation and Facilitation Unit (IFU) Lead for the ISPM 15 Guide, welcomed the participants.

2. Meeting arrangements

- [2] The Working Group (WG) selected Brad GETHING as chairperson.
- [3] The agenda for the meeting was adopted and is presented in Appendix 1.

3. Administrative matters

- [4] The list of meeting participants is presented in Appendix 2. The WG adopted the minutes from the previous meeting (VM12).

4. Review comments from peer review

- [5] The WG discussed the remaining comments from the peer review, which had been identified prior to the meeting by WG members and the IPPC Secretariat. The decisions of the WG were captured in the peer review report document associated with the draft ISPM 15 guide.
- [6] The WG discussed the following statement which appears in ISPM 15: To prevent untreated or insufficiently/incorrectly treated wood packaging material bearing the mark, treatment should be carried out prior to application of the mark. The WG members recognized that it is common practice in many countries (e.g., EU member states, USA, Canada, and New Zealand) for ISPM 15 marks to be applied before the WPM is heat treated. They agreed that an NPPO may use other effective mechanisms to ensure that untreated/insufficiently treated WPM bearing the ISPM 15 mark is not shipped. The WG agreed to review the wording in chapters 5 and 6 to reflect the outcomes of this discussion.
- [7] The WG agreed to a fourth authorization model, combining model 1 and 2. This model describes the situation when an authorized third party carries out the technical inspection of the kilns and measurement devices including calibration etc. The NPPO carries out the documentary checks and operating controls and uses the inspection reports from the third party to authorize the treatment provider.
- [8] The WG agreed to move the case study example from chapter 7 to chapter 1 and to make it more generic with clear lessons learned so that it may be used as a model for improving collaboration among all stakeholders at the point of export in other countries.

- [9] The WG members agreed that any remaining comments should be handled by the IPPC Secretariat in consultation with the lead author for each chapter and that any comments requiring WG input should be raised by email as soon as possible.

5. ISPM 15 Treatment Manuals (WG & SG comments)

- [10] The Secretariat provided a brief comparison of the outlines of the two ISPM 15 treatment manuals and proposed how the structure of the introductory and the documentation sections of the two manuals could be harmonized. The WG members agreed that some sections in the fumigation manual should be moved to chapter 4 of the guide and that repetition of information should be minimized, as much as possible.
- [11] The WG also discussed the subsection on domestic treatment certificates in the fumigation manual. The certificates are intended to be used for traceability, such as when treated lumber is moved domestically from an authorized treatment provider to an authorized wood packaging material manufacturer. The WG members expressed concern that use of the term “certificate” is confusing and may be misinterpreted to mean that a phytosanitary certificate or treatment certificate is required for exported wood packaging material, in addition to the ISPM 15 mark. The WG members agreed to revised wording that was proposed for this section.

6. Discussion of next steps

- [12] The Secretariat emphasized the importance of submitting the final version of the draft guide to the editor by mid-July.
- [13] The WG members agreed to finish reviewing the draft and to update the Excel spreadsheet to reflect the status of the peer review comments (accepted, modified, not accepted) by 03 July.
- [14] The Secretariat will remove all the draft chapters from SharePoint on July 4th and will work to reassemble the guide and prepare it for editing. The Secretariat will submit the guide to the editor by 18 July.
- [15] The deadline for the lead authors to revise the draft heat treatment manual to address WG and SG comments is 15 July.
- [16] The Secretariat will open the peer review of the two treatment manuals the week of 18 July.
- [17] After editing, the final versions of the guide and treatment manuals would be sent for graphic design and publication. A webinar to launch these products before the end of the year and WG members would be invited to participate as speakers or panelists.
- [18] The WG noted that VM13 was likely the last meeting of the WG and agreed that the remaining work to prepare the guide for publications should be carried out between the Secretariat and the relevant WG members / lead authors.

7. Any other business

[19] The WG reviewed the list of additional photographs that could be used to enhance the guide. The WG members agreed to look at their personal collections and submit relevant photographs to the Secretariat as soon as possible, but prior to 15 July. The Secretariat agreed to circulate the list of desired photos and additional instructions to the members of the WG following the meeting.

[20] The WG reviewed the list of proposed contributed resources prepared by the Secretariat and agreed that they meet established criteria. They requested that the Secretariat submit this recommendation to the Implementation and Capacity Development Committee so they may be considered for inclusion on the phytosanitary system page for implementation of ISPM 15, as contributed resources. The Secretariat reminded the WG members that submissions of similar ISPM 15 resources from other regions, such as Europe would be welcome and encourage WG members to share any of these with the Secretariat, as soon as possible.

8. Close of the meeting

[21] The chairperson and the Secretariat thanked all the experts for their participation and the meeting was closed.

Appendix 1**Working Group Meeting to develop an IPPC Guide to support the implementation of ISPM 15 (VM-13)***28 June 2022 at 14:00 - 17:00 (CET)*

	AGENDA ITEM	Duration (minutes)	DOCUMENT NO.	PRESENTER
1	Opening of the Meeting	5		Barbara PETERSON
2	Meeting Arrangements	2		Barbara PETERSON
2.1	Selection of the chairperson		--	Barbara PETERSON
2.2	Selection of the rapporteur		--	Barbara PETERSON
2.3	Adoption of the Agenda		VM13_01_ISPM15_Guide	Chairperson
3	Administrative matters	3		Barbara PETERSON
3.1	Participants		VM13_02_ISPM15_Guide	Barbara PETERSON
3.2	Adopt minutes from previous WG meeting		VM13_03_ISPM15_Guide	Chairperson
3.2	Working papers		MS Teams	Barbara PETERSON
4	Review comments from peer review	90	--	Chairperson
5	ISPM 15 Treatment Manuals (WG & SG comments)	60	VM13_04_ISPM15_Guide	Chairperson / IPPC Secretariat
6	Discussion of next steps	15	--	Chairperson / IPPC Secretariat
7	Any Other Business	3	--	Chairperson / IPPC Secretariat
8	Close of the Meeting	2	--	Chairperson / IPPC Secretariat

Appendix 2

Working Group Meeting: Guide to support the implementation of ISPM 15

Participants List (VM-13)

Role	Name	Email address
WG Member	Corrado CREMONINI	corrado.cremonini@unito.it
WG Member	Marcel DAWSON	marcel.dawson17@gmail.com
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WG Member	Debora Maria RODRIGUES CRUZ	debora.cruz@agricultura.gov.br
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IPPC Secretariat Lead	Barbara PETERSON	barbara.peterson@fao.org