



Terms of Reference for the Implementation and Capacity Development Committee (IC) Subgroup on IPPC Observatory

1. Purpose

The IC Subgroup on IPPC Observatory will develop and prepare review the IPPC Observatory workplans in collaboration with the IPPC Secretariat, provide guidance, monitor and evaluate the work undertaken under the IPPC Observatory and prepare reports on its meetings and activities for the IC review and approval.

2. Duration

The IC Subgroup will operate for three years after the end of the third IRSS cycle.

3. Membership

The IC Subgroup will be composed of members with the necessary technical and subject matter experience in phytosanitary issues. The IC Subgroup will be composed of six members: three selected from the IC (one of which will be the IC lead) and one representative from each of the following groups: the CPM Bureau, the SC and the TC-RPPOs.

4. Tasks

The IC Subgroup operates under the guidance and supervision of the IC, and serves as a forum to:

- 1) Solicit from the Bureau, SC, RPPOs, and IPPC Secretariat ideas for the IPPC Observatory activities for consideration by the IC and set priorities.
- 2) Review and recommend to the IC:
 - annual Workplan for the IPPC Observatory including how to address priority topics adopted by the Commission on Phytosanitary Measures (CPM),
 - annual IPPC Observatory reports,
 - IPPC Observatory reports to donors, prior to submission,
 - the project proposal for the IPPC Observatory.
- 3) Provide direction and guidance for the IPPC Observatory work, as necessary
- 4) Review and recommend for publication the IPPC Observatory study and survey reports.
- 5) Monitor and evaluate the implementation of IPPC Observatory activities, making recommendations to the IC.

5. Reporting

The IC Subgroup reports to the IC annually and upon request.

6. Rules of Procedure

The IC Subgroup Rules of Procedure will apply to the IC Subgroup on IPPC Observatory.

7. Amendments

Amendments to these Terms of Reference, if required, shall be approved by the IC.