



Call for Topics: Online Submission
Forms and Process

2023 Call for Topics Process and Information



Pacific Community
Communauté du Pacifique



Asia & Pacific Plant Protection Commission



ORGANISMO INTERNACIONAL REGIONAL DE SANIDAD AGROPECUARIA



AN INSTITUTION OF THE CARIBBEAN COMMUNITY



COSAVE



NAPPO



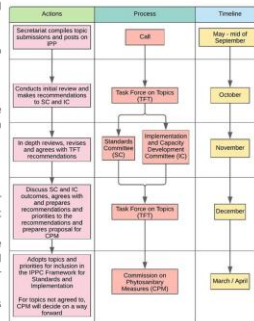
CPM-13: Combined 2018 Call for Topics for Standards and Implementation resources was made

CPM-14: 2021 Call for Topics was refined and streamlined to capitalize on new ideas from the IYPH 2020 activities

2023 Call for Topics is open 5 May - 15 September 2023
Submissions from previous calls, which weren't added to the work programme, won't be considered unless resubmitted in 2023

A topic submission is considered complete if:

- For proposed standards, both the "Submission form for topics for Standards and Implementation" and the "Draft specification form for proposed standards" are submitted
- For proposed implementation resources, both the "Submission form for topics for Standards and Implementation" and the "Draft specification form for proposed IPPC guides and training materials" are submitted
- For DPs, a "Submission form for DPs for Regulated Pests (Annexes to ISPM 27)" is submitted



Challenges for Call for Topic



Main issues that may arise during the 2023 Call for Topics

- A lack of global relevance and of clarity on issue
- A lack of draft specifications for proposed standards or guides and training materials

Incorrect form filling

- Missing required fields to fill in
- Text change in the form itself

Human factor

- Accidental data and formatting damage
- Overlooking of the email with the submission

Time loss

- To exchange the missing information with CP/RPPO
- To fix the form and its formatting



Continuation of Online Submission forms



Submission form for topics for Standards and Implementation

Please use one form per topic!

Please read through the Call for Topics web page, where additional information and a PDF version of the form are available when considering submitting topics: <https://www.ippc.int/en/core-activities/standards-and-implementation/call-for-topics-standards-and-implementation/>.

Diagnostic protocols are submitted using a different form available at <https://forms.office.com/e/pp9bSZJgX>

Submissions must address the Criteria for Justification and include a draft specification form for proposed standards (<https://forms.office.com/e/8dDhg23V9>) or a draft specification form for IPPC guides and training materials (<https://forms.office.com/e/5aF34QZnpJ>). These are required for the evaluation and subsequent development of the material. Including a literature review providing technical information is recommended.

* Required

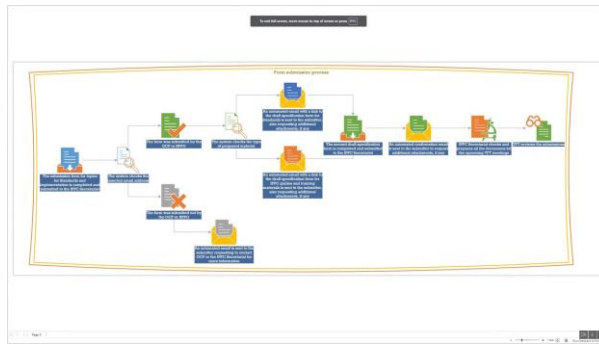
General information

1. Submitted by *

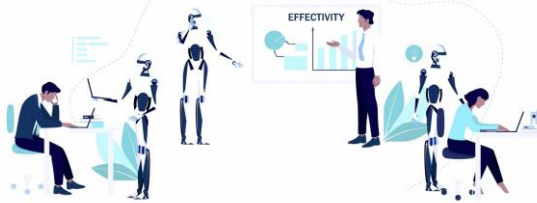
IPPC Contracting Party (CP) or Regional Plant Protection Organization (RPPO)







Select your answer

1 - Forms



Benefits of this solution



| | | |
|---|---|---|
| <p>No missing entries in the obligatory parts of the submission</p>  | <p>Speeds up the process and saves time</p>  | <p>Reduce the probability of making mistakes</p>  |
| <p>Accurate documents with correct formatting</p>  | <p>Reduce workload of relevant stakeholders</p>  | <p>No submission will be lost</p>  |

Questions and Information



FAQ

- How will these submission forms be accessible?
- Is it possible to see the questions in advance?
- What if the OCP or RPPO wants to submit a form from a different email address?
- What if OCP or RPPO fails to use the submission form?



TFT Chairperson

- Mr Diego QUIROGA

TFT Members SC

- Ms Sophie Alexia PETERSON
- Mr Álvaro SEPÚLVEDA LUQUE
- Mr Steve CÔTE

TFT Members IC

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- Ms Faith NDUNGE
- Mr Lalith Bandula KUMARASINGHE

IPPC Secretariat

- Mr Artur SHAMILOV
- Mr Descartes KOUMBA
- Mr Emmanuel Plarhar KRAH

