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IPPC Secretariat

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1. Opening of the meeting

- [1] The Chairperson of the Commission on Phytosanitary Measures (CPM), Greg WOLFF (North America), and the IPPC Secretary, Osama EL-LISSY, welcomed all participants to the meeting.
- [2] The first part of the meeting (sections 2–20 of this report) was held before the Strategic Planning Group (SPG) meeting and the second part (sections 21–27) was held afterwards.

2. Meeting arrangements

2.1 Adoption of the agenda

- [3] The CPM Bureau (hereafter referred to as “the bureau”) adopted the agenda, agreeing to add an update on the Africa Phytosanitary Programme (APP) and agreeing the items to be considered under Any other business (Appendix 1).

2.2 Election of the rapporteur

- [4] The bureau elected Jan Hendrik VENTER (Africa) as rapporteur.

3. Administrative matters

3.1 Document list

- [5] The list of documents had been circulated and is attached to this report as Appendix 2.

3.2 Participant list

- [6] The list of participants is attached to this report as Appendix 3.
- [7] The bureau noted that, as the CPM Vice-Chairperson was absent, the SPG meeting would need to be chaired by another member of the bureau.

- [8] The bureau:

- (1) *agreed* that the SPG meeting would be chaired by Samuel BISHOP (Europe), in accordance with the *Guidelines for rotation of the CPM Chairperson and Vice Chairperson and nomination of Bureau* endorsed by CPM-08 (2013).¹

3.3 Local information

- [9] A document providing local information had been shared with bureau members.²

4. IPPC Secretariat updates

4.1 Update from IPPC Secretary

- [10] The IPPC secretary gave an update from the IPPC Secretariat (hereafter referred to as “the secretariat”). He informed the bureau that the FAO Director-General had recently been elected for a second term and was reviewing some of the senior management positions in FAO to correspond with the realignment of the FAO strategic direction. The IPPC secretary also noted that Jingyuan XIA had retired as Director of the FAO Plant Production and Protection Division.
- [11] Turning to the secretariat activities, the IPPC secretary updated the bureau on core work accomplished and currently underway in relation to standard setting, implementation and facilitation, integration and

¹ CPM-8 (2103), agenda item 7.1.2 and Appendix 6 (Attachment II).

² Local information for meeting participants: Rome, Italy: <https://www.ippc.int/en/work-area-publications/91735/>

support, and the IPPC ePhyto (Electronic Phytosanitary Certificate) Solution. He explained that the ePhyto programme was now being managed under the Implementation and Facilitation Unit, following the retirement of the former ePhyto manager; the APP was progressing; and the Global Phytosanitary Trade Support Team and the IPPC Centre of Excellence were still at the “vision” stage. He also outlined the financial contributions made to the Multidonor Trust Fund.

[12] The bureau:

(2) *noted* the update from the IPPC secretary.

4.2 Role of rapporteur

[13] Further to the bureau’s request that the secretariat prepare a document explaining the role of the rapporteur for guidance in all governance meetings,³ the secretariat presented proposals to the bureau.⁴ The secretariat explained that the functions of the rapporteur for the Standards Committee (SC) and the Implementation and Capacity Development Committee (IC) were already formally established, but this was not the case for rapporteurs at meetings of the CPM and the bureau.

[14] The bureau agreed some modifications to the draft text.

[15] The bureau:

(3) *approved* the functions of CPM and CPM bureau rapporteurs as modified in this meeting (Appendix 4);

(4) *requested* that the secretariat include these functions in the *IPPC procedure manual* at its next update and posts a copy on the bureau work area of the International Phytosanitary Portal;

(5) *agreed* that CPM subsidiary bodies should be encouraged to adopt the reports of face-to-face meetings at the end of the meeting, rather than afterwards, where possible;

(6) *agreed* that meeting reports of face-to-face bureau meetings held in conjunction with CPM or SPG meetings would be adopted after the meeting; and

(7) *agreed* to review the report-adoption policy agreed at this meeting at the bureau meeting in December.

4.3 Review of the draft prospectus on implementation of the IPPC Strategic Framework development agenda items

[16] Further to the request by CPM-17 (2023) for an investment prospectus to be developed to support implementation of the IPPC Strategic Framework 2020–2030, the bureau considered a draft version.⁵

[17] The bureau agreed that the prospectus should be written in a more promotional style, incorporate the messaging from the IPPC communications strategy, and show the linkages to the desired outcomes set out in the strategic framework.

[18] The bureau:

(8) *suggested* that input be sought from communications and marketing specialists to enhance the impact of the prospectus on potential investors;

(9) *agreed* that the prospectus should include linkages to the One Health approach and to the UN Sustainable Development Goals, and be presented as eight factsheets (one per development agenda item) that could be used independently but, in the prospectus would be packaged with an accompanying preamble; and

(10) *agreed* to review an advanced copy of the revised draft prospectus at their meeting in December 2023, with a view to finalizing it at their meeting in April 2024.

³ CPM Bureau 2023-06, agenda item 2.1.

⁴ 04_Bureau_2023_Oct.

⁵ 05_Bureau_2023_Oct.

4.4 Template for terms of reference for CPM Focus Groups

- [19] Following a request from the bureau, the secretariat presented a draft template for the terms of reference for CPM Focus Groups.⁶
- [20] The bureau suggested some modifications, including the insertion of some standardized text and additional guidance.
- [21] The bureau:
- (11) *requested* that the secretariat revise the draft template for the terms of reference for CPM focus groups as discussed at this meeting (inclusion of guiding text under the sections on process, membership and duration);
 - (12) *indicated* that the template should provide for flexibility by allowing the focus group to communicate observations and recommendations to the CPM; and
 - (13) *agreed* to review the revised document at their meeting in December 2023.

4.5 Update from the IPPC regional workshops

- [22] The secretariat gave an update from the IPPC regional workshops held in 2023.⁷ The feedback from participants had indicated an overall satisfaction, although a suggestion had been made to open the FAO communication channel earlier to help participants secure financial assistance to attend. In addition, it was noted that participants would benefit from having all presentations and meeting materials available online in advance of the meeting.
- [23] The bureau noted that the agenda had been ambitious for a three-day meeting. They also noted the need for regions to be able to adjust the programme to their needs and they suggested that it may be better to have a more interactive format. The bureau supported the call for extra lead time to enable financial assistance to be secured.
- [24] The secretariat clarified that regional organizing committees can tailor the agenda and that it was anticipated that a revision to the *Guidelines for IPPC regional workshops* would be presented to CPM-18 (2024).
- [25] The bureau:
- (14) *noted* the update and the success of the 2023 IPPC regional workshops;
 - (15) *recommended* that the secretariat works with regional organizing committees to consider adding an extra day to the current three days for IPPC regional workshops and to make available all meeting materials online in advance of the meetings;
 - (16) *recommended* that presentations be made available online on the International Phytosanitary Portal (IPP) in advance of the workshops; and
 - (17) *recommended* that commodity standards be considered a topic for the 2024 IPPC regional workshops.

4.6 Sustainable funding for the IPPC Secretariat, including meeting with permanent representatives

- [26] Some of the FAO permanent representatives joined the meeting for this agenda item as agreed by the bureau previously.⁸ The bureau representative on the CPM Focus Group on the Sustainable Funding of the IPPC ePhyto (Electronic Phytosanitary Certificate) Solution, Peter THOMSON (replacement bureau member for the Southwest Pacific) was also present during this agenda item.

⁶ 06_Bureau_2023_Oct.

⁷ 07_Bureau_2023_Oct.

⁸ CPM Bureau 2023-06, agenda items 4.1 and 18.3.

- [27] The CPM chairperson highlighted the need for sustainable funding of the IPPC ePhyto Solution, which was currently reliant on financial contributions from contracting parties, but also the need for greater funding of other areas of the secretariat's work. In doing this, he sought advice from the FAO permanent representatives on possible approaches to seeking further funding. He explained that this was an informal meeting convened by the bureau, not the secretariat, but a formal meeting could potentially follow in future.
- [28] The permanent representatives asked various questions. The bureau explained the work currently under way to devise an alternative funding mechanism in the event of no further funding being available from FAO, but emphasized that there was no guarantee that contracting parties would support it and, as the ePhyto Solution was now critical infrastructure for trade for many countries, it needed a stable funding source that only an organization such as FAO could provide.
- [29] The bureau:
- (18) *agreed* to prepare a document, with the support of the secretariat, summarizing the need for a financially sustainable mechanism for funding the IPPC ePhyto Solution, to be forwarded to FAO permanent representatives in time for the FAO Finance and Programme Committee meeting in November 2023, at which the initial discussions about the 2026–2027 FAO budget would begin (see also section 21 regarding arrangements for comments on the document);
 - (19) *noted* that the secretariat would be communicating the need for additional funding at the FAO level prior to December 2023, at which time adjustments to the 2024–2025 budget could be made; and
 - (20) *welcomed* the suggestion that a meeting with FAO regional groups (perhaps in the format of a seminar) be held in conjunction with the pre-CPM bureau meeting in April 2024, attended by bureau members and secretariat representatives, to raise awareness of the IPPC ePhyto Solution and the need for its funding.

Follow-up actions from the bureau meeting June 2023

5. Future status of the Credentials Committee

- [30] A representative from the FAO Legal Office joined the meeting for this agenda item.
- [31] Further to the bureau's previous discussion about the need for a credentials committee,⁹ the FAO legal representative confirmed that the credentials could be checked by the bureau or a credentials committee, but the secretariat could not deliver this function as it was outside their remit.
- [32] The bureau recalled the difficulties in ensuring that there was full regional representation on the credentials committee. They therefore agreed that, as the bureau is the standing governing body between sessions of the CPM, it would be appropriate for the bureau to check the credentials and this could be done just before the CPM session started.
- [33] The bureau:
- (21) *agreed*, on a trial basis, to check the credentials of participants attending CPM-18 (2024) on Monday morning immediately before the CPM session starts, with the CPM in session then being asked to accept the credentials report from the bureau rather than forming a credentials committee; and
 - (22) *requested* that the secretariat revise the wording of the CPM invitation letter to inform participants that the bureau will review the credentials for the forthcoming session, to request that credentials be provided electronically in advance of the CPM meeting and to specify a date by which this should be done.

⁹ CPM Bureau 2023-06, agenda item 5.1.

6. Disclaimer for CPM recommendations

[34] The representative from the FAO Legal Office was present for this agenda item.

[35] The bureau noted that, since their previous discussion about the need for a disclaimer in CPM recommendations and IPPC guides and training materials,¹⁰ the region that had originally raised the issue still felt that there should be a clearly defined hierarchy between ISPMs, CPM recommendations and IPPC guides and training materials, given that only standards are adopted. The bureau noted, once again, the risk of potential unintended consequences from having a disclaimer and they considered that an alternative approach would be to describe how the three types of documents are adopted and their intended use. The secretariat recalled that wording already existed regarding the scope of CPM recommendations, which had been agreed by CPM-05 (2010).¹¹ The secretariat also commented that an alternative to including a disclaimer in CPM recommendations would be to put it on the IPP or in the *IPPC procedure manual*.

[36] The bureau:

- (23) *noted* that they had not reached consensus on the best way to differentiate between ISPMs, CPM recommendations, and IPPC guides and training materials to satisfy the concerns expressed over the potential for guidance other than ISPMs to be cited in trade disputes under the WTO SPS Agreement; and
- (24) *agreed* to invite, at CPM-18 (2024), contracting parties to submit further suggestions on how to resolve this.

7. Dispute Settlement Oversight Body (terms of reference and rules of procedure)

[37] A representative from the FAO Legal Office was in attendance for this agenda item.

[38] Samuel BISHOP (Europe) confirmed that the draft terms of reference and rules of procedure for the Dispute Settlement Oversight Body had been revised according to the modifications agreed by the bureau at its previous meeting.¹²

[39] The bureau suggested some further amendments to the paper and the FAO Legal Office representative explained that she also had some comments.

[40] The bureau:

- (25) *requested* that the secretariat revise the draft terms of reference and rules of procedures for the Dispute Settlement Oversight Body as discussed at this meeting and incorporate the comments submitted by the FAO Legal Office, so that a revised paper could be considered by the SPG (see section 21 for post-SPG considerations).¹³

8. Terms of reference for CPM Focus Group on Global Research Coordination

[41] The bureau considered the draft terms of reference for the CPM Focus Group on Global Research Coordination being submitted for comment by the SPG.¹⁴

[42] The bureau agreed some modifications to the draft terms of reference, with the main change being a rearrangement of the functions into a more logical way. The bureau also recognized the value in having at least one meeting of the focus group in person.

¹⁰ CPM Bureau 2023-06, agenda item 8.

¹¹ CPM-05 (2010), agenda item 13.6; CPM 2010/03.

¹² Previous meeting: CPM Bureau 2023-06, agenda item 13. Terms of reference and rules of procedure: 07_SPG_2023_Oct.

¹³ Revised paper: 07_SPG_2023_Oct_Rev.

¹⁴ 08_SPG_2023_Oct.

[43] The bureau noted that it would be presumptive to invite any particular research network to nominate a representative to be a member of the focus group, but that each regional representative would be able to bring their own regional experience.

[44] The bureau:

(26) *amended* the draft terms of reference for the CPM Focus Group on Global Research Coordination as discussed at this meeting and *approved* the amended version for presentation to the SPG;¹⁵ and

(27) *agreed* to review the text at their post-SPG meeting if possible or, failing that, at their meeting in December, with a view to presenting it to CPM-18 (2024) for approval (see section 21 for the bureau's post-SPG considerations).

9. Terms of reference for CPM Focus Group on Diagnostic Laboratory Networking

[45] The bureau considered the draft terms of reference for the CPM Focus Group on Diagnostic Laboratory Networking being submitted for comment by the SPG.¹⁶

[46] The bureau noted a typographical error in the paper in the section on Membership and suggested that this section also be amended to refer to experience in models of laboratory networking.

[47] The bureau:

(28) *requested* that the secretariat revise the draft terms of reference of the CPM Focus Group on Diagnostic Laboratory Networking as discussed at this meeting; and

(29) *agreed* to review the text at their post-SPG meeting if possible or, failing that, at their meeting in December, with a view to presenting it to CPM-18 (2024) for approval (see section 21 for the bureau's post-SPG considerations).

10. Update from the CPM Focus Group on the Safe Provision of Food and Other Humanitarian Aid

[48] The secretariat referred to the SPG paper that gave an update on the work of the CPM Focus Group on the Safe Provision of Food and Other Humanitarian Aid.¹⁷ This included the draft specification on *Safe provision of food and other humanitarian aid* (2021-020), the draft gap-analysis diagram for the aid pathway, and the draft definition of "emergency pathway", and was fairly similar to the paper presented to the bureau at its meeting in June.¹⁸ A second paper provided draft terms of reference for an extended mandate for the focus group and had been revised to take account of comments from the bureau and the focus group.¹⁹

[49] There were no comments from bureau members.

[50] The bureau:

(30) *noted* the work of the CPM Focus Group on the Safe Provision of Food and Other Humanitarian Aid to date; and

(31) *noted* that both papers presented to this meeting would be presented at the upcoming Technical Consultation among Regional Plant Protection Organizations (TC-RPPOs) for their feedback.

11. ePhyto funding (funding model and procedures)

[51] The secretariat bureau representative on the CPM Focus Group on Sustainable Funding of the ePhyto Solution, Peter THOMSON (replacement member for the Southwest Pacific), referred the bureau to the

¹⁵ Revised paper: 08_SPG_2023_Oct_Rev.

¹⁶ 09_SPG_2023_Oct.

¹⁷ 10_SPG_2023_Oct.

¹⁸ CPM Bureau 2023-06, agenda item 10.3.

¹⁹ 11_SPG_2023_Oct.

SPG paper on ePhyto funding.²⁰ He explained that the paper set out the proposed approach to take in the event of there being no additional FAO funding.

[52] The CPM chairperson commented on the importance of contracting parties ensuring that they have the necessary authority to decide on the funding mechanism at CPM-18 (2024). The bureau representative also emphasized that it was still important to continue encouraging voluntary contributions to the Multidonor Trust Fund to cover funding gaps.

[53] The bureau discussed some of the pros and cons of the proposed approach and suggested that the focus group present two options to the CPM.

[54] The bureau:

(32) *acknowledged* the work done to date by the CPM Focus Group on Sustainable Funding of the ePhyto Solution; and

(33) *noted* the request from the focus group for advice on how best to present their proposals to the CPM, but *agreed* to defer any decision on this until after the SPG, to take account of SPG feedback (see section 21 for the bureau’s post-SPG considerations).

12. Update on sea containers

[55] The bureau representative on the CPM Focus Group on Sea Containers, Greg WOLFF (North America), provided an update on the work of the focus group.²¹ He reported that the second Sea Containers Workshop, which had been held in Brisbane, Australia, in July 2023, had been very successful. Feedback on the draft revision to the CPM Recommendation on *Sea containers* (R-06) had been collected during the workshop and the focus group would be reviewing these comments, together with those submitted during the 2023 consultation, with a view to submitting the revised CPM recommendation for adoption at CPM-18 (2024). The bureau representative referred to the substantial risk of industry disengaging with the process if the CPM recommendation was not adopted in 2024, but he also highlighted the new ideas and technologies that continued to emerge. In this context, he explained that the focus group would be recommending that the CPM recommendation be adopted in 2024, so that it could be “tested” in practice, with a view to updating it two or three years later. The focus group would also be recommending that its mandate be extended to accommodate this.

[56] The secretariat added that a joint document with the International Maritime Organization could potentially also be developed if the focus group’s mandate was extended.

[57] The bureau representative commented that the pest risks associated with sea containers and the associated need to take action seem to be increasingly being recognized by industry. He emphasized, however, that the aim was not to eliminate the pest risk associated with sea containers, which would not be feasible, but to reduce it.

[58] There were no comments from bureau members.

[59] The bureau:

(34) *noted* the update on sea containers.

13. Update on antimicrobial resistance

[60] The bureau referred to the SPG paper on the IPPC Observatory survey into the use of antimicrobial products for plant health.²²

²⁰ 12_SPG_2023_Oct.

²¹ 13_SPG_2023_Oct.

²² 16_SPG_2023_Oct.

[61] The secretariat confirmed that they would be seeking advice from the FAO statistical unit on optimizing the response rate to surveys. The secretariat also confirmed that the second phase of the survey, on fungicides, would be launched soon after this meeting; an in-depth analysis would follow; and results would be provided to CPM-18 (2024).

[62] The bureau:

(35) *noted* the results of the IPPC Observatory survey on antimicrobial resistance; and

(36) *recommended* that the FAO statistical unit be asked to provide support for current and future surveys (see also section 21 for post-SPG bureau decisions).

14. Global coordination of *Fusarium oxysporum* f. sp. *cubense* (table of activities)

[63] The secretariat referred the bureau to the SPG paper summarizing IPPC activity on *Fusarium oxysporum* f. sp. *cubense* Tropical Race 4 (TR4),²³ which included the table of planned activities presented to the bureau at its meeting in June 2023.²⁴ The secretariat outlined some of the activities already undertaken or planned, including table-top simulations and simulations undertaken in person, and explained that TR4 activities would come under the remit of the Pest Outbreak Alert and Response Systems (POARS) Steering Group, which was scheduled to start its work in January 2024.

[64] The CPM chairperson thanked the secretariat for the presentation and invited comments.

[65] The bureau noted that the table of activities aligned well with the request by CPM-17 (2023) for the secretariat to coordinate global action on TR4,²⁵ and the structure of the table was sound. However, they also acknowledged the enormity and complexity of the task, for both the secretariat and within regions, especially given budgetary constraints.

[66] The secretariat confirmed that the coordination was being carried out by the secretariat, as directed by the CPM, rather than by FAO more generally. However, elements of the FAO Global Action for Fall Armyworm Control model had already been used for TR4: an IC Team on TR4 had been created as of 2021; prevention, preparedness and response guidelines had been produced; and online workshops had been held. The secretariat informed the bureau about the possibility of organizing a course on TR4 diagnosis, depending on input from partners.

[67] The bureau recognized the importance not only of guidance documents but also of practical activities (simulations). They also recognized the value in having multiple options for countries to apply, so that each country or region could use those options that were most applicable to their particular situation.

[68] The bureau:

(37) *noted* the ongoing activities and synergies among various projects and initiatives to reach global coordination on TR4; and

(38) *agreed* to review the table of activities on global coordination on TR4 at their meeting in December 2023.

15. Update on Africa Phytosanitary Programme

[69] The IPPC secretary gave an update on the APP. He explained that the APP was approaching the beginning of the pilot phase of the programme. Each of the five subregions of Africa had selected two of their countries to participate in the pilot (with one region selecting three), and each of these countries had selected five pests to focus upon. Guidance on survey and diagnostic methods had been developed, together with an app that used a geographic information system (GIS) to display pest data in real-time on a map. A “train-the-trainer” workshop had been held in Cairo in September to train NPPO personnel in these tools, focusing in two pests per country. The participants would then train at least 50 other

²³ 15_SPG_2023_Oct.

²⁴ CPM Bureau 2023-06, agenda item 16.

²⁵ CPM-17 (2023), agenda item 15.5.

people in their country when they returned. The IPPC secretary explained that the GIS platform was secured in the United Nations environment, so the data for any one country could only be seen by that country. The IPPC secretary thanked the Animal and Plant Health Inspection Service (APHIS) of the United States Department of Agriculture (USDA) for their financial and in-kind support to date, which had included the development of the various guidance and information-management tools. Later in the agenda item, the IPPC secretary presented the web pages for the APP on the IPP.

[70] **Next steps.** The IPPC secretary explained that each country had been set the task of developing their respective plan for how they would train their workforce and implement the pilot phase of the APP in their country. The information from the pilot phase would then be evaluated in late 2023 or early 2024, to decide the next steps.

[71] The bureau:

(39) *noted* the update on the Africa Phytosanitary Programme; and

(40) *agreed* to consider, after the SPG meeting, the content of a corresponding paper to CPM-18 (2024).

16. Preparations for CPM-18 (2024)

[72] The secretariat presented a paper on preparations for CPM-18 (2024).²⁶ This included two alternative structures for the agenda: one (Attachment 1 to the paper) with the strategic framework development agenda items all considered in a block; the other (Attachment 2) with the development agenda items under the relevant core activity. The position of the agenda item on Collaboration with regional plant protection organizations (RPPOs) had been left unchanged, pending discussion by the bureau at this meeting.

[73] **Agenda.** Bureau members expressed a preference for the first option (Attachment 1) and agreed that only that option should be presented to the SPG, to simplify the discussion.

[74] **Keynote speakers.** The CPM chairperson suggested that the bureau consider other potential speakers, in case a Canadian minister was not available, plus a second keynote speaker from Africa. Another bureau member suggested approaching the new FAO Chief Scientist.

[75] **Side sessions.** The bureau recalled that, at their meeting in June 2023, they had identified TR4, e-commerce and systems-approach case studies as possible side sessions,²⁷ and had agreed that there would be a maximum of two.²⁸ The bureau agreed that all three themes could be accommodated by having systems-approach case studies as the science session. Such a session would focus on general principles and tools rather than on trade issues or examples of specific commodities.

[76] The bureau was made aware of a request from Euphresco to hold a CPM side session during CPM-18 (2024) on Euphresco's activities. The bureau noted, however, that the potential topics for CPM-18 side sessions had already been identified by the bureau during its meeting in June and that another side session could not now be accommodated. Nevertheless, the bureau suggested that a suitable room at FAO headquarters could be made available to Euphresco for them to host a meeting, if they wished, provided the timing did not conflict with CPM agenda items, the meeting lasted no longer than two hours, and Euphresco bore all associated costs. The bureau suggested that the secretariat could facilitate such arrangements for Euphresco on this basis, noting that all other aspects of organizing the meeting would have to be left to Euphresco.

²⁶ 17_SPG_2023_Oct.

²⁷ CPM Bureau 2023-06, Appendix 5.

²⁸ CPM Bureau 2023-06, agenda item 18.3.

[77] The bureau:

- (41) *agreed* to recommend to the SPG that the CPM-18 (2024) agenda in attachment 1 of 17_SPG_2023_Oct be followed;
- (42) *agreed* to recommend to the SPG that the agenda item on collaboration with RPPOs be moved earlier in the agenda to become the new item 15;
- (43) *expressed* a preference for CPM-18 (2024) to be held in the plenary hall, subject to availability;
- (44) *agreed* to consider possible keynote speakers after the SPG meeting;
- (45) *agreed* that the CPM-18 (2024) side sessions would be on TR4 and e-commerce, with the science session being on case studies of systems approaches;
- (46) *agreed* that, should Euphresco wish to host a fringe meeting for CPM participants at FAO headquarters during the week of CPM-18 (2024), the secretariat may facilitate this by booking a room, provided the fringe meeting did not conflict with CPM agenda items and Euphresco bore all associated costs; and
- (47) *noted* the need to explore the possibility of providing interpretation for the side sessions and for the orientation session.

17. Update from the Standards Committee

17.1 Review of the use of systems approaches for the phytosanitary certification of seeds: draft annex to ISPM 38

[78] The secretariat provided an update on progress with the draft annex *Design and use of systems approaches for phytosanitary certification of seeds* (2018-009) to ISPM 38 (*International movement of seeds*). A small working group of SC members had been tasked with preparing a paper to submit to the bureau,²⁹ but no consensus on the draft paper had been reached and the matter had been deferred to the SC meeting in November 2023. The secretariat confirmed that no new technical concerns had arisen.

[79] The bureau noted that only the SC was in a position to make decisions on technical issues with draft standards. The technical issues with the draft annex should therefore be resolved by the SC, but if the SC could not reach consensus, then it was important for the bureau to know, so that the bureau could advise the CPM on the best way forward.

[80] The bureau:

- (48) *noted* the update from the Standards Committee.

18. Preparation for SPG October 2023

[81] The bureau's discussion under this agenda item focused on the One Health paper that the CPM chairperson had prepared in his capacity as chairperson,³⁰ in which he had proposed that the IPPC community engage with the One Health approach.

[82] Some bureau members expressed general support for more involvement with One Health, although one bureau member was more cautious. The bureau noted the importance of linking any engagement with One Health to the relevant development agenda items of the strategic framework.

[83] The secretariat encouraged the bureau to consider how IPPC communication materials could show the One Health story from a plant-health perspective. The secretariat also informed the bureau about a call for experts for a One Health High-Level Expert Panel.³¹

²⁹ CPM Bureau 2023-06, agenda item 4.2.

³⁰ 04_SPG_2023_Oct.

³¹ Call for experts for One Health High-Level Expert Panel: <https://www.fao.org/one-health/highlights/highlights-detail/joint-call-for-experts/en>

[84] The bureau returned to the issue of One Health during their debrief after the SPG meeting (section 21).

19. Finance, budgetary and workplan

19.1 Update on workplan and budget of the IPPC Secretariat 2024

[85] The secretariat presented a financial update, including an overview of the main categories of funding sources, the total financial resources, and preparations for the workplan and budget for the secretariat for 2024. The secretariat explained that a full report would be presented to the bureau at their meeting in December.

[86] In response to questions from the bureau, the secretariat confirmed that a conservative estimate for inflation had been assumed in the calculations. The secretariat also confirmed which projects had finished and which would be starting shortly.

[87] The bureau:

(49) *noted* the update on the workplan and budget for the IPPC Secretariat.

20. Any other business, part 1 (10 October)

[88] The bureau recalled that it had previously been agreed by the bureau that replacement bureau members could attend bureau meetings as an observer to facilitate a smooth transition for incoming bureau members.

21. Debrief from the SPG meeting October 2023

[89] The bureau reviewed the outcome of the 2023 meeting of the SPG and any resulting actions for the bureau.

[90] **Draft terms of reference for focus groups.** As SPG participants had been invited to submit written comments on the draft terms of reference for the CPM Focus Group on Global Research Coordination and the CPM Focus Group on Diagnostic Laboratory Networking, the bureau did not review the draft terms of reference further at this stage.

[91] **SPG agenda.** In agreeing some standing agenda items for SPG meetings (see decisions below), the bureau noted that the item on communications should be used not only to provide an update also to encourage SPG participants to take a more active role in shaping IPPC communications (e.g. by inviting SPG participants to suggest key messages for the following year or to submit papers on the International Day of Plant Health themes for their regions).

[92] **Antimicrobial resistance.** The secretariat clarified that the aim of the exercise was to confirm whether the use of antimicrobials in a phytosanitary context was contributing significantly to AMR. If it was found that there was a common product in the plant-health arena that may be contributing to resistance within the plant-health arena, then the CPM could recommend that an alternative be used (if available); it would then be up to countries to decide what to use.

[93] **One Health.** The bureau noted that the United Kingdom of Britain and Northern Ireland had offered to assist the IPPC Secretary in preparing a paper for the Eighth One Health World Congress, in addition to the participants who had offered to assist at the SPG meeting (Thorwald GEUZE (Kingdom of the Netherlands), Nico HORN (European and Mediterranean Plant Protection Organization (EPPO)) and the United States of America).

[94] **Increasing participation at SPG meetings.** To increase the level of participation at future SPG meetings, the bureau recognized the value in having concrete themes (e.g. suggestions for International Day of Plant Health themes, regional environmental scans) on which contracting parties and RPPOs are encouraged to submit papers. They also recognized that financial constraints prevented some people from attending.

[95] **Sustainable funding for the IPPC ePhyto Solution.** The secretariat provided the bureau with a draft of the document intended for FAO permanent representatives (see section 4.6), which had been prepared since the pre-SPG session of the bureau meeting.

[96] The bureau:

- (50) *agreed* to hold a virtual meeting one week after SPG papers are posted to review the papers and consider any recommendations to the SPG, with the duration of the meeting depending on the number of papers identified by bureau members as requiring attention;
- (51) *agreed* that any recommended revisions to SPG papers would be posted to the IPP as conference room papers in advance of the SPG meeting, with changes tracked, and the changes would be explained to the participants at the meeting;
- (52) *agreed* to add the role of RPPOs (if requested by the TC-RPPOs), One Health and themes for the International Day of Plant Health to the agenda of CPM-18 (2024);
- (53) *agreed* that an update from the bureau, updates on the strategic framework development agenda items, and an update on communication activities and implementation of the communications strategy should be standing agenda items on the SPG agenda;
- (54) *recognized* the need for extrabudgetary funding for the CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid to allow all focus group members to attend a face-to-face meeting, and *encouraged* bureau members to seek funding from their own regions;
- (55) *supported* the proposal to extend the duration of the mandate of the CPM Focus Group on Sea Containers and to add an additional industry representative to the group, and *noted* that this proposal would be presented for decision at CPM-18 (2024);
- (56) *noted* that there was still insufficient evidence of antimicrobial resistance arising from the use of antimicrobial products in plant protection;
- (57) *agreed* to prepare a paper to CPM-18 (2024), encouraging NPPOs to conduct comprehensive literature searches on antimicrobial use and the development of resistance (including examples of resistance that are linked to human or animal health) and to continue to gather information on the use of antimicrobial products in plant protection;
- (58) *noted* the importance of maintaining the distinction between fungicide resistance in crop production and fungicide resistance impacting human or animal health in the context of One Health;
- (59) *noted* that antimicrobials include fungicides and antibiotics;
- (60) *agreed* that bureau members with comments on the One Health paper considered by the SPG³² would send these to the CPM chairperson, as it may form the basis for the paper being submitted to CPM-18 (2024);
- (61) *expressed* support for greater IPPC engagement with the One Health approach, but *noted* that care would need to be taken to ensure that engagement was not advanced too far without CPM support;
- (62) *proposed* that the CPM establish a CPM Focus Group on Plant Health and One Health;
- (63) *suggested* that the theme for the International Day of Plant Health in 2024 or 2025 could be “Plant Health and One Health”, or could be applied in such a way that it included a One Health perspective;
- (64) *noted* the call for experts for the One Health High-Level Expert Panel, the deadline for which was 6 November 2023;
- (65) *considered* that the IPPC secretary could present a keynote address on plant health at the Eighth World One Health Congress in September 2024;
- (66) *agreed* to include financial assistance for participants attendings meetings of the TC-RPPOs and the SPG on the agenda for the April 2024 meeting of the Finance Committee;

³² 04_SPG_2023_Oct.

- (67) *agreed* to provide comments on the draft document for FAO permanent representatives on ePhyto funding in time for the secretariat to send the revised version on Monday 16 October to the permanent representatives who had attended this meeting (copied to bureau members so that they could forward to their permanent representative if needed);
- (68) *requested* that the secretariat email SPG participants to specify a deadline of 31 October 2023 for their comments on the ePhyto funding model and procedures, and *agreed* to discuss the outcome at the bureau meeting in December;
- (69) *noted* the need to consider the amendments to the draft rules of procedure for the Dispute Settlement Oversight Body suggested by the SPG and to review the simplified diagram of the IPPC Dispute Settlement Procedures to confirm its accuracy;
- (70) *noted* the need to revise the draft terms of references for the CPM Focus Group on Global Research Coordination and the CPM Focus Group on Diagnostic Laboratory Networking to take account of comments submitted by SPG participants;
- (71) *agreed* to invite CPM-18 (2024) to note the linkages between the Africa Phytosanitary Programme (APP) and the IPPC Strategic Framework (in particular in advancing POARS), note that the APP is integrated with other programmes, consider further investments in APP, and note the approach being taken and the plan for further work; and
- (72) *requested* that the secretariat invite the Organisation for Economic Co-operation and Development and the Secretariat for the Convention on Biological Diversity to contribute written reports to CPM meetings, and *noted* that Gabrielle VIVIAN-SMITH (Southwest Pacific) would provide information on the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services so that the bureau could decide at their December meeting whether to extend the invitation to this panel too.

22. CPM-18 (2024) side event discussion

- [97] The bureau noted that, in addition to the fringe meeting for CPM participants requested by Euphresco, Euphresco was also intending to hold their own meeting in parallel with CPM-18 (2024). The bureau agreed that this must not conflict with the CPM agenda.
- [98] The secretariat confirmed that three RPPOs (North American Plant Protection Organization, EPPO and Comité de Sanidad Vegetal del Cono Sur (COSAVE)) had offered to help with the side session on e-commerce.
- [99] The secretariat confirmed that, subject to sufficient funds being available, interpretation would be available for the orientation session before the start of the CPM session as well as for the side sessions.

23. CPM bureau 2024 meeting schedule

[100] The bureau:

- (73) *agreed* the following dates for bureau meetings during 2024:
- 8 April (afternoon) to 12 April, Rome, Italy (including a session of the Finance Committee and a session to which FAO permanent representatives and regional groups would be invited);
 - 17–21 June, Rome, Italy (tentative); and
 - 2–4 October (half a day for the Finance Committee, followed by 2.5 days for the bureau meeting), and 10 October.
- (74) *agreed* that the SPG meeting would be held on 7–9 October (starting at 09:00 on the Monday), Rome, Italy.

24. Any other business, part 2 (13 October)

24.1 Nomination of bureau representative to the ePhyto Steering Group

[101] The bureau:

- (75) *agreed* that Peter THOMSON (replacement bureau member for Southwest Pacific) should continue as the bureau representative on the CPM Focus Group on the Sustainable Funding of the IPPC ePhyto Solution;
- (76) *agreed* to nominate a bureau representative to the ePhyto Steering Group at the bureau meeting in April 2024; and
- (77) *agreed* to include a specific agenda item on establishing governance for the IPPC ePhyto Solution in the agenda for the bureau meeting in April 2024.

24.2 Finance Committee

[102] The CPM chairperson noted that, as the Finance Committee now comprised all bureau members, the functions of the committee had, in recent years, been delivered through bureau meetings. The bureau agreed, however, that it would be beneficial for there to be distinct meetings of the Finance Committee and noted that these would be reported separately. The bureau also noted that the information on the membership of the Finance Committee was out of date on the IPP.

[103] The bureau:

- (78) *agreed* to hold a meeting of the Finance Committee, lasting half a day, in conjunction with each face-to-face meeting of the bureau; and
- (79) *requested* that the secretariat update the Finance Committee membership on the IPP.

24.3 Roles and responsibilities assigned to bureau members

[104] The bureau reviewed the list of roles and responsibilities assigned to bureau members from their June 2023 meeting.³³ They noted that the role of the bureau leads for the SC and IC was to serve as a link between the committee and the bureau; it did not require active engagement and attendance at meetings was optional and usually for only part of a meeting.

[105] The bureau:

- (80) *agreed* that the bureau lead for the strategic framework development agenda item on “Harmonization of Electronic Data Exchange” should be a sitting bureau member, but *deferred* the selection of a bureau member to a future bureau meeting.

24.4 Standards Committee reports

[106] The bureau lead for the SC reported on discussions with the SC chairperson about what level of detail, if any, should accompany the decisions captured in SC meeting reports. The bureau noted that the SC would be discussing this at their meeting in November 2023.

[107] The bureau:

- (81) *agreed* to consider, at the bureau meeting in April 2024, the views of the SC about changing to a shorter format of report (pending discussions at the SC meeting in November).

24.5 Bureau member for the Near East

[108] The bureau:

- (82) *requested* that the IPPC secretary contact the Near East region to discuss arrangements for ensuring continued representation on the bureau.

³³ CPM Bureau 2023-06, Appendix 4.

25. Next meeting

[109] The bureau:

- (83) *agreed* that their next meeting would be held in virtual mode on 5 and 7 December at 11:00–13:00 CET (UTC+1).

26. Adoption of decision points

[110] The bureau adopted the decisions.

[111] For ease of reference, a list of action points for bureau members arising from the meeting, together with roles and responsibilities, is provided as Appendix 5.

27. Close of the meeting

[112] The CPM chairperson thanked everyone and closed the meeting.

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APPENDIX 01 - Provisional Agenda

AGENDA ITEM		DOCUMENT NO.	
1.	Opening of the Meeting	--	Greg WOLFF <i>CPM Chairperson</i> Osama EL LISSY <i>IPPC Secretary</i>
2.	Meeting Arrangements	-	DENG
2.1	Adoption of the Agenda	01_Bureau_2023_Oct	WOLFF
3.	Administrative Matters		
3.1.	Document list	02_Bureau_2023_Oct	DENG
3.2.	Participant list	03_Bureau_2023_Oct	DENG
3.3.	Local Information	Link to local information	
4.	IPPC Secretariat updates		
4.1	Update from IPPC Secretary including: - Progress report from African Phytosanitary Programme (APP)	--	EL-LISSY
4.2	Role of Rapporteur	04_Bureau_2023_Oct	DENG / CASSIN
4.3	Review of the draft prospectus on implementation of the IPPC Strategic Framework development agenda items	05_Bureau_2023_Oct	GILMORE / DENG
4.4	Template for terms of reference (ToRs) for CPM Focus Groups	06_Bureau_2023_Oct	DENG / CASSIN
4.5	Update from the IPPC Regional Workshops	07_Bureau_2023_Oct	GILMORE / DENG
4.6	Sustainable funding for IPPC Secretariat including meeting with Perm Reps.	--	WOLFF / EL-LISSY
Follow up actions from Bureau meeting June 2023		Link to the June 2023 Report	WOLFF
5.	Future status of Credentials Committee	--	WOLFF
6.	Disclaimer for CPM recommendations	--	BISHOP / EL-LISSY / FAO legal
7.	Dispute Settlement Oversight Body (terms of reference and rules of procedure)	Link to SPG paper	BISHOP / KOUMBA / FAO Legal
8.	Terms of reference for CPM Focus Group on Global Research Coordination	Link to SPG paper	GILMORE / DENG
9.	Terms of reference for CPM Focus Group on Diagnostic Laboratory Networking	Link to SPG paper	MOREIRA / VENTER
10.	Update from the CPM Focus Group on the Safe Provision of Food and Other Humanitarian Aid (terms of reference for extended mandate, draft specification for ISPM, gap analysis diagram)	Link to SPG paper Link to SPG paper	MOREIRA / VIVIAN- SMITH

AGENDA ITEM		DOCUMENT NO.	
11.	ePhyto funding (funding model and procedures)	Link to SPG paper	BENOVIC / THOMSON
12.	Update from sea containers workshop	Link to SPG paper	WOLFF / SHAMILOV
13.	Update on antimicrobial resistance	Link to SPG paper	KOUMBA / BRUNEL
14.	Global coordination of <i>Fusarium oxysporum</i> f. sp. <i>ubense</i> TR4 (table of activities)	Link to SPG paper	BRUNEL / QUIROGA
15.	Preparations for CPM-18 (2024)		
15.1	CPM-18 (2024) - Agenda - Keynote speakers - Side sessions	Link to SPG paper	WOLFF / DENG / CASSIN
16.	Update from IPPC standards committee (SC)		
16.1	Review of the use of systems approaches for the phytosanitary certification of seeds: Draft Annex to ISPM 38	--	QUIROGA / NERSISYAN
17.	Preparation for SPG October 2023	Link to SPG agenda	EL-ATTAR
18.	Finance, Budgetary and Work Plan		
18.1	Update on work plan and budget of the IPPC Secretariat 2024	--	BENOVIC
19.	Any Other Business	--	WOLFF
19.1	Nomination of bureau representative to the ePhyto steering group	--	BRUNEL
20. bri	Next Meeting	Post SPG (13 October 2023)	WOLFF
21.	Adoption of decision points	Post SPG (13 October 2023)	WOLFF
22.	Closing of the Meeting	--	WOLFF

APPENDIX 02- Documents List

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE	DATE POSTED / DISTRIBUTED
01_Bureau_2023_Oct	2.1	Agenda	2023-08-10 2023-09-22 2023-10-04
02_Bureau_2023_Oct	3.1	Documents List	2023-09-26 2023-10-04
03_Bureau_2023_Oct	3.2	Participants List	2023-10-04
04_Bureau_2023_Oct	4.2	Role of Rapporteur	2023-09-22
05_Bureau_2023_Oct	4.3	Review of the draft prospectus on implementation of the IPPC Strategic Framework development agenda items	2023-09-22
06_Bureau_2023_Oct	4.4	Template for terms of reference (ToRs) for CPM Focus Groups	2023-09-22
07_Bureau_2023_Oct	4.5	Update on IPPC Regional Workshops	2023-09-26

APPENDIX 03 - Participants List

	Region/ Role	Name, mailing, address, telephone	Email address
✓	North America <i>CPM Chairperson</i>	Mr Gregory WOLFF Canadian Food Inspection Agency 59 Camelot Drive Ottawa, Ontario K1A0Y9 CANADA	greg.wolff@inspection.gc.ca
✓	Europe	Mr Samuel BISHOP Head of International Plant Health Policy Department for Environment, Food and Rural Affairs UNITED KINGDOM	sam.bishop@defra.gsi.gov.uk
✓	Africa	Mr Jan Hendrik VENTER Director Plant Health Department of Agriculture Land Reform and Rural Development SOUTH AFRICA	janhendrikv@dalrrd.gov.za
✓	Asia	Mr Mamoru MATSUI Director (Operation Division) Kobe Plant Protection Station (PPS), Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF) JAPAN	mamoru_matsui430@maff.go.jp
✓	Latin America and Caribbean	Mr Diego QUIROGA Director Nacional de Protección Vegetal SENASA ARGENTINA	dquiroga@senasa.gob.ar
✓	South West Pacific	Ms Gabrielle Vivian SMITH Chief Plant Protection Officer Department of Agriculture, Fisheries and Forest AUSTRALIA	gabrielle.vivian-smith@aff.gov.au

IPPC Secretariat

	Region / Role	Name, mailing, address, telephone, nationality	Email address
✓	IPPC Secretariat	Mr. Osama EL-LISSY	Osama.Ellissy@fao.org
✓	IPPC Secretariat	Mr Avetik NERSISYAN	Avetik.Nersisyan@fao.org
✓	IPPC Secretariat	Mr Arop DENG	Arop.Deng@fao.org
✓	IPPC Secretariat	Ms Sarah BRUNEL	Sarah.Brunel@fao.org
✓	IPPC Secretariat	Ms Adriana MOREIRA	Adriana.Moreira@fao.org
✓	IPPC Secretariat	Mr Artur SHAMILOV	Artur.ShamilovQ@fao.org

	Region / Role	Name, mailing, address, telephone, nationality	Email address
✓	IPPC Secretariat	Mr Descartes KOUNBA	Descartes.Koumba@fao.org
✓	IPPC Secretariat	Ms Aoife CASSIN	Aoife.Cassin@fao.org
✓	IPPC Secretariat	Ms Tanja LAHTI	Tanja.Lahti@fao.org
✓	IPPC Secretariat	Ms Karen ROUEN	karen@karenrouen.com

APPENDIX 04: Functions of CPM and CPM Bureau rapporteurs (in session and intersessionally)

Commission on Phytosanitary Measures

- [1] The rapporteur of a CPM session is elected by the CPM from the delegates participating in that session. The main functions of the rapporteur are to:
- ensure that the draft report prepared by the secretariat is an accurate record of the discussions and decisions of the meeting;
 - assist the secretariat in reviewing and finalizing the draft meeting report to be presented to the CPM for adoption (with the draft report being given final clearance by the rapporteur);
 - help to clarify, as required, points of doubt that arise during the adoption session about the text of the report; and
 - review post-adoption editorial amendments to the report.

Meetings of the CPM Bureau

- [2] The rapporteur of a CPM Bureau meeting is elected by the CPM Bureau members participating in that meeting. The main functions of the rapporteur are to:
- ensure that the draft report prepared by the secretariat is an accurate record of the discussions and decisions of the meeting;
 - help to clarify, as required, points of doubt that arise in-session regarding decisions made earlier in the meeting;
 - assist the secretariat in reviewing and finalizing the draft meeting report after the meeting; and
 - assist the secretariat in resolving any divergent or ambiguous comments on the draft report submitted by CPM bureau members, with the final decision on such issues resting with the rapporteur in liaison with the chairperson of that meeting.

APPENDIX 05: Roles, responsibilities and tasks assigned to CPM Bureau members

5.1 Roles and responsibilities assigned to CPM bureau members

Work area	Bureau lead	Date appointed
Strategic framework development agenda items		
Harmonization of electronic data exchange	Peter THOMSON (replacement bureau member for Southwest Pacific) [bureau to select a sitting bureau member (as agreed 2023/10)]	2023-03
Commodity- and pathway-specific ISPMs	Samuel BISHOP (Europe)	2023-03
Management of e-commerce and postal and courier pathways	Diego QUIROGA (Latin America and Caribbean)	2023-03
Developing guidance on the use of third-party entities	Greg WOLFF (North America)	2023-03
Strengthening pest outbreak alert and response systems	Jan Hendrik VENTER (Africa)	2023-03
Assessment and management of climate-change impacts on plant health	Samuel BISHOP (Europe)	2023-03
Global phytosanitary research coordination	Mamoru MATSUI (Asia)	2023-03
Diagnostic laboratory networking	Jan Hendrik VENTER (Africa)	2023-03
Committees		
Finance Committee	Gabrielle VIVIAN-SMITH (Southwest Pacific)	2023-03
Standards Committee	Samuel BISHOP (Europe)	2023-03
Implementation and Capacity Development Committee	Greg WOLFF (North America)	2023-03
Task Force on Topics	Diego QUIROGA (Latin America and Caribbean)	2023-03
Other groups and initiatives		
CPM Focus Group on the Sustainable Funding of the IPPC ePhyto Solution	Peter THOMSON (replacement bureau member for Southwest Pacific)	2023-03
ePhyto Steering Group	VACANT [to be agreed April 2024 (as agreed 2023/10)]	-
CPM Focus Group on Sea Containers	Greg WOLFF (North America)	2023-03
CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid	Gabrielle Vivian SMITH (Southwest Pacific)	2023-03
IPPC Observatory Subgroup	Samuel BISHOP (Europe)	2023-06
Africa Phytosanitary Programme	Jan Hendrik VENTER (Africa) (with involvement of the CPM chairperson)	2023-03

5.2 Tasks assigned to CPM bureau members

Meeting	Agenda item (decision)	Task	Person or persons responsible	Deadline
2023-06	5.2 (19)	After CPM-18 (2024), review policy on how to record number of contracting-party interventions at CPMs	All	2024-06
2023-10		Review the following items at the 2023-12 bureau meeting:	All	2023-12
	4.2 (7)	- Policy of adoption of meeting reports	All	2023-12
	4.3 (8–10)	- Draft investment prospectus for strategic framework	WOLFF	Reviewed 2023-12 & finalized 2024-04
	4.4 (13)	- Draft template for terms of reference for CPM focus groups	WOLFF	2023-12
	6 (24)	- CPM-18 (2024) agenda (inclusion of item on disclaimer for CPM recommendations)	WOLFF	2023-12
	8 (27), 21 (70)	- Draft terms of reference for CPM Focus Group on Global Research Coordination	MATSUI	2024-04
	9 (29), 21 (70)	- Draft terms of reference for CPM Focus Group on Diagnostic Laboratory Networking	VENTER	2024-04
	14 (38)	- Global coordination of <i>Fusarium oxysporum</i> f. sp. <i>cubense</i> (table of activities)	QUIROGA	2023-11
2023-10	16 (44)	Continue to explore options for keynote speakers to CPM-18 (2024)	WOLFF / All	2023-12
2023-10	21 (54)	Seek extrabudgetary funding for the CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid to allow all focus group members to attend a face-to-face meeting	All	2023-10-27 and 2024-04
2023-10	21 (57)	Prepare a paper to CPM-18 (2024), encouraging NPPOs to conduct comprehensive literature searches on antimicrobial use and the development of resistance (including examples of resistance that are linked to human or animal health) and to continue to gather information on the use of antimicrobial products in plant protection	All	2023-12
2023-10	21 (60)	Send comments on SPG paper on One Health (04_SPG_2023_Oct) to CPM Chairperson	All	2023-11
2023-10	21 (69)	Consider amendments to draft rules of procedure for the Dispute Settlement Oversight Body suggested by the SPG, and review simplified diagram of IPPC Dispute Settlement Procedures to confirm its accuracy	All	2023-12
2023-10	15 (40), 21 (71)	Prepare paper inviting CPM-18 (2024) to note the linkages between the Africa Phytosanitary Programme (APP) and the IPPC Strategic Framework (in particular in advancing POARS), note that the APP is integrated with other programmes, consider further investments in APP, and note the approach being taken and the plan for further work	All	2023-12
2023-10		Consider at the 2024-04 bureau meeting:		
	24.1 (76)	- Nominate a bureau representative to the ePhyto Steering Group	All	2024-04

	24.1 (77)	- Governance for the IPPC ePhyto Solution	All	2024-04
	24.4 (81)	- Views of the SC about changing to a shorter format of report	All	2024-04
2023-10	24.3 (80)	Select a sitting bureau member for the strategic framework development agenda item on “Harmonization of Electronic Data Exchange”	All	2024-04