



MEETING SUMMARY OF THE TC-RPPO WEBPAGE REVISION ON THE INTERNATIONAL PHYTOSANITARY PORTAL (IPP)

(VM01)

**Thursday, March 07, 2024
15:00-16:00 (Rome time)**

Opening of the meeting

1. IPPC Secretariat Integration and Support Team lead Arop DENG opened the meeting by welcoming the TC-RPPO) participants and introduced Valeria BELLI and Paola SENTINELLI.

Meeting arrangements

2. Melisa NEDILSKYJ (COSAVE) volunteered to be the Rapporteur of the meeting. The TC-RPPO adopted the agenda presented in Appendix 1.

Administrative matters

3. The IPPC Secretariat gave an overview of the meeting objective to revise the TC-RPPO webpage on the IPP in line with the action item and discussions of the 35th TC-RPPO in Bogota, Colombia.
4. The TC-RPPO participant list is **posted below** on the IPP.¹
5. The following TC-RPPO members and Secretariat staff participated in the meeting: Juliet GOLDSMITH (CAHFS), Katty ROJAS (CAN), Beatriz MELCHO, Melisa NEDILSKYJ, Sabrina MARY, and Maria Jose MONTELONGO (COSAVE), Nico HORN (EPPO), Stephanie BLOEM (NAPPO), Habib BEN JAMAA (NEPPO), Xavier EUCEDA (OIRSA), Arop DENG, Valeria BELLI, John GILMORE and Paola SENTINELLI (IPPC Secretariat).

TC-RPPO Webpage Revision on IPP

4.1 Review: revision of TC-RPPO pages on IPP

6. The IPPC Knowledge Manager gave an overview about the analysis, restructure, and revamp of the IPP over the past couple of years, and when the recommendations, suggestions, and approval processes finished, the new version was released in October 2023. With the new structure in place, content is gradually being revised with new material. RPPOs can choose their own content and send revisions for the webpage in a template to be created by the Secretariat.
 7. For now, English is the primary language on the webpage with options to translate in other languages in the future structure. RPPOs will be able to make the following :
 - Use their preferred map for the web content,
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- Provide a preferred structure and organization chart for their respective organization,
 - Update their own text for the webpage,
8. The TC-RPPO also agreed in their October meeting on the content proposed by NAPPO to improve the RPPO webpage content. Comments were also provided by the members on the revision of the webpage. Regarding the question on posting the content in other languages, some members asked if the content can be translated from English to other selected languages. For consistency purposes the webpage is designed for English content. COSAVE submitted the content for updating before the meeting, in word format in Spanish and English, and asked the Secretariat about the best format for other content that needs to be provided for update, such as maps and charts.
9. The TC-RPPO completed the review of the revised guidelines.

4.3 Next steps and timeline

The TC-RPPO agreed upon the structure of the webpage, and it will be updated by the IPPC Secretariat Knowledge Manager in May (tentatively). As per the meeting discussions, the IPPC Secretariat Knowledge Manager will prepare a template for the RPPOs to submit content for updating. To change contact points, the official procedure must be sent to the Secretariat through official channels to be uploaded in the administrative file. Automatic notification messages are not sent to the Secretariat Knowledge Manager when changes are made in the IPP.

Other business

10. The Secretariat and OIRSA confirmed the 36^o TC-RPPO meeting to be held from 1-4 October 2024 in Panama City, Panama.

Date of next meeting

11. The TC-RPPO will meet in Rome on the margins of CPM 18 on Monday, 15 April from 12:00-13:30 Rome time.

Closing of the meeting

The chairperson and the secretariat thanked the participants for their active participation and closed the meeting.