



COMMISSION ON PHYTOSANITARY MEASURES

NINETEENTH SESSION

IPPC OBSERVATORY: MID-TERM MONITORING AND EVALUATION OF THE IPPC STRATEGIC FRAMEWORK 2020–2030 DEVELOPMENT AGENDA ITEMS

AGENDA ITEM 12

(Prepared by the IPPC Secretariat)

1. Introduction

- [1] The IPPC Observatory¹ is the monitoring and evaluation system of the IPPC. Its mandate is to support the Commission on Phytosanitary Measures (CPM) and its subsidiary bodies to identify gaps and challenges in implementing the Convention, International Standards for Phytosanitary Measures (ISPMs), CPM Recommendations, and the IPPC Strategic Framework 2020–2030 development agenda items (SF DAIs), while providing recommendations to contracting parties.
- [2] This paper presents the IPPC Observatory, its activities for 2024 and planned activities for 2025, and emphasizes the crucial role of the IPPC Observatory in monitoring and evaluation of the SF DAIs implementation, as mandated by CPM-16 (2022).

2. What is the IPPC Observatory and why is it important?

- [3] The IPPC Observatory was originally conceived as the Implementation Review and Support System (IRSS) in 2011, funded primarily by the European Commission with additional funding from Switzerland.
- [4] CPM-16 (2022) approved the transition of IRSS to the IPPC Observatory, making it a core IPPC activity for monitoring and evaluation, thereby supporting the CPM and its subsidiary bodies in identifying implementation gaps and challenges.
- [5] Another primary objective of the transition to the IPPC Observatory is to secure sustainable funding to carry out monitoring and evaluation activities. CPM-16 (2022) agreed that sustainable funding is required and requested the allocation of baseline funds from the IPPC Secretariat (hereafter referred to as “the secretariat”) regular programme budget to cover the fixed costs associated with the IPPC Observatory, including funding a full-time staff position. These fixed costs were estimated at about USD 185 000.
- [6] CPM-16 (2022) determined that the IPPC Management would still need to mobilize additional funds from other sources to cover the costs of carrying out the thematic studies and surveys.² However, for the implementation of the IPPC Observatory 2022–2024 workplan, the IPPC Management had not prioritized resource mobilization. In view of this, some activities from the triennial workplan could not

¹ IPPC Observatory webpage: <https://www.ippc.int/en/ippc-observatory/>

² CPM-16 (2022) meeting report, see agenda item 11.5:

https://assets.ippc.int/static/media/files/publication/en/2022/07/CPM-16_FINAL_REPORT-2022-07-20_Syh4mHt.pdf

be delivered due to lack of secretariat resources and funding for individual studies. Therefore, the IPPC Observatory has carried forward some of the activities from its triennial workplan for 2022–2024 into its 2025 workplan. The status of each work package is presented in Appendix 1.

- [7] To comply with the decision of the CPM-16 (2022), the secretariat planned to approach the European Commission in 2025 to seek renewal of the funding for IPPC Observatory activities, recognizing the European Commission's past financial support for IRSS projects.

3. Update on the IPPC Observatory activities for 2024

- [8] The IC Subgroup on the IPPC Observatory met twice virtually in 2024, overseeing the IPPC Observatory activities and providing technical support, as needed. Two major IPPC Observatory studies, **the IPPC Observatory Study on E-commerce** and **the IPPC Observatory Study on Antimicrobial Resistance (AMR)**, were initiated in 2024, in addition to other IPPC Observatory activities, including management of the IPPC Observatory List of Topics, as discussed under **agenda item 9.2**, and revision of the IPPC Observatory form for submitting topics for surveys or studies, as discussed under **agenda item 9.3**.

3.1 Gratitude to donors

- [9] The IPPC Observatory extends its gratitude to the Government of Canada and the Government of the Republic of Korea for their support to the IPPC Observatory activities in 2024. **The Government of Canada provided USD 31 521**, and the **Government of the Republic of Korea provided USD 30 000** through the IPPC Multi-donor Trust Fund. These funds primarily supported the IPPC Observatory Study on E-commerce, with Canada's entire contribution and part of the Republic of Korea's funding allocated to this initiative.

3.2 The IPPC Observatory Study on E-commerce

- [10] The IPPC Observatory Study on E-commerce was launched in August 2024 with an objective to assess the implementation of the *CPM recommendation on internet trade (e-commerce) in plants and other regulated articles*³ by IPPC contracting parties and establish baseline data for monitoring global phytosanitary e-commerce strategies.
- [11] The inaugural IPPC study on e-commerce was conducted in 2012, under the framework of the first phase of the IRSS project.⁴ The outcomes of this study led to the initiation of flagship IPPC activities on e-commerce, such as the adoption of the CPM recommendation on internet trade by the CPM during its Seventh Session in 2014. Additionally, the outcomes of the study also informed the development of the IPPC Strategic Framework 2020–2030, where a dedicated DAI on *Management of e-commerce and courier mail pathways* was included. More activities undertaken on e-commerce are covered under **agenda item 12.3**.
- [12] An international survey specialist supported the development of a technical concept note, survey plan, glossary of terms and survey questionnaire. The IC Subgroup on the IPPC Observatory and the IC Team on E-commerce reviewed and tested these materials. All relevant documents, including the links to the survey, a glossary of terms and word versions of the questionnaire, were made available on the International Phytosanitary Portal.⁵ The secretariat developed a comprehensive communications plan to raise awareness of the study and to highlight the importance of participation. The survey was also widely shared through mass emails and promoted at several IPPC events, such as the 2024 IPPC Regional

³ *CPM recommendation on: Internet trade (e-commerce) in plants and other regulated articles*: <https://www.ippc.int/en/publications/84232/>

⁴ IRSS Study on the Internet Trade in Plants: <https://www.ippc.int/en/core-activities/implementation-review-and-support-system/irss-study-on-e-commerce-leading-to-cpm-adoption/>

⁵ IPPC Observatory Study on E-commerce: <https://www.ippc.int/en/resources/multimedia/online-tools/ippc-observatory/ippc-observatory-e-commerce-study/>

Workshops and the Thirty-Sixth (2024) Technical Consultation among Regional Plant Protection Organizations (TC-RPPO).

- [13] Although initially set to close on 31 October 2024, the survey deadline was extended to allow more time for contracting parties to submit their responses. As of December 2024, 66 contracting parties had submitted complete responses to the survey. All regions are well represented in the survey, with a minimum of 23 percent of countries in each region completing the survey. A summary of the survey response data is presented in Table 1.

Table1: Survey responses from the IPPC Observatory Study on E-commerce

Region	Countries	No. of Responses	Proportion of regional response	Regional contribution to global response
Africa	46	11	23.9%	30.3%
Asia	26	6	23.1%	27.3%
Europe	45	20	44.4%	16.7%
Latin America and Caribbean	33	18	54.5%	9.1%
Near East and North Africa	20	6	30%	9.1%
North America	2	2	100%	4.5%
South West Pacific	13	3	23.1%	3.0%
Total	185	66	—	—
Overall response rate	36%			

- [14] The survey specialist was re-hired to work on the analysis of the survey results and prepare the study report. The preliminary results from the survey were reviewed by the IC Subgroup on the IPPC Observatory and the IC Team on E-commerce. The final report of the IPPC Observatory E-commerce study, including key recommendations arising from it, will be presented to CPM-20 (2026). More details on the preliminary results of the study are presented under **agenda item 12.3**.

3.3 The IPPC Observatory Study on Antimicrobial Resistance

- [15] The IPPC Observatory Study on Antimicrobial Resistance (AMR), was initiated as per the request from CPM-17 (2023) to better understand the phytosanitary risks associated with the use of antimicrobial and antifungal products in plant health.
- [16] There are two associated surveys for this study: one dedicated to the overall use of antimicrobial products, and another specific to the use of fungicide products. This study is covered in detail under **agenda item 16.1**.

3.4 Measures taken to address the issue of low response rate for the IPPC Observatory surveys

- [17] To address historically low survey response rates to IPPC surveys, the IPPC Observatory implemented recommendations from the *Good Operating Practices for Conducting IPPC Surveys*. Measures included translating questionnaires into FAO official languages, providing downloadable version of the survey questionnaire, and implementing targeted communication and outreach plans at regional and community levels.

3.5 A monitoring, evaluation and learning tool common to the three sisters

[18] The IPPC Observatory strengthened its collaboration with the observatories of the "three sisters", along with Codex Alimentarius (Codex) and the World Organization for Animal Health (WOAH), to enhance the monitoring of sanitary and phytosanitary measures (SPS) implementation. The secretariat lead for the IPPC Observatory presented the Observatory's role in tracking standard implementation during the March 2024 World Trade Organization's (WTO) SPS Committee Thematic Workshop on Transparency, attended by WTO members and observers. Building on ongoing coordination, the secretariat lead for the IPPC Observatory participated in a virtual meeting on 15 October 2024, and later convened along with representatives from Codex, WOAH and WTO, in Geneva, Switzerland on 3 December 2024 to exchange knowledge and explore ways to leverage WTO SPS data for more effective standards monitoring.

4. IPPC Observatory priority activities for 2025

[19] During its May 2024 meeting, the IC invited the CPM Bureau (hereafter referred to as "the bureau") to discuss priority activities for the IPPC Observatory for 2025, particularly considering the financial and staffing challenges impacting the planned activities.

[20] The IPPC Observatory 2025 workplan is presented in Appendix 2, and has been reviewed and approved by the IC Subgroup for the IPPC Observatory.

[21] Some priority activities from the previous 2022–2024 workplan, which were delayed due to lack of resources, have been carried over to 2025. These include:

- completing the two IPPC Observatory Studies: E-commerce and the AMR;
- launching the third IPPC General survey; and
- conducting the mid-term evaluation of the IPPC Strategic Framework 2020–2030 DAIs.

[22] The bureau discussed the IPPC Observatory workplan for 2025, noting the shortage of financial resources to cover the cost of staff and conduct of activities during its October 2024 meeting. The bureau requested the IPPC Observatory to develop an investment prospectus, to raise awareness and mobilize resources for the Observatory activities, to be presented to CPM-19 (2025) as an information paper.

[23] In November 2024, the Republic of Korea expressed intention to dedicate USD 90 000 for the third IPPC General survey. The mid-term monitoring and evaluation of the SF DAIs remains unfunded.

[24] In addition to the priority activities, as agreed by CPM-18 (2024), a call for IPPC Observatory topics for studies and surveys would be launched together with the IPPC Call for Topics: Standards and Implementation, with a dedicated submission form.

4.1 Mid-term review of the IPPC Strategic Framework 2020–2030 development agenda items

[25] Monitoring and evaluation of the SF DAIs is one of the mandates of the IPPC Observatory. The mid-term review will evaluate progress, achievements and challenges in implementing the eight (8) SF DAIs, guiding resource optimization and shaping the next IPPC strategic framework beyond 2030. It is one of the IPPC Observatory priority topics, "Develop baseline measures to monitor the impacts of and record/report benefits of the Strategic Framework 2020–2030" (2018-52).

[26] During its May 2024 meeting, the IC discussed the importance of monitoring and evaluation of the IPPC SF DAIs to understand the achievements, challenges and remaining tasks. The IC invited the bureau to discuss and provide guidance on the mid-term monitoring and evaluation of the SF DAIs in 2025.

[27] In October 2024, the mid-term monitoring and evaluation of the SF DAIs was presented to the Strategic Planning Group (SPG) and the bureau. The SPG expressed wide support for the relevance and importance of this work, noting that it could be more impactful if conducted closer to the development of the next IPPC strategic framework. The bureau requested the IPPC Observatory to present the mid-term review at CPM-19 (2025) and noted an expectation that each group responsible for a DAI would present a review of their DAI at CPM-20 (2026).

4.2 Scope of the mid-term evaluation of the IPPC Strategic Framework 2020–2030 DAIs

[28] The monitoring and evaluation framework to be developed for the mid-term evaluation will serve as the foundation for the final evaluation in 2030. The key objectives include:

- gathering data and conducting a thorough analysis of progress for each DAI;
- assessing the relevance, effectiveness, and impact of the framework; and
- identifying achievements, implementation challenges, and bottlenecks.

[29] The detailed terms of reference of the mid-term monitoring and evaluation is presented in Appendix 3.

4.3 Resource requirements

[30] To deliver this important task, the IPPC Observatory will hire an expert consultant with expertise in monitoring, evaluation and learning, with experience delivering similar assignments. Additionally, IPPC Observatory staff and a communications expert will be involved throughout the whole process under the oversight of the Implementation and Facilitation Unit Lead. The IC Subgroup on IPPC Observatory, as well as all other governing bodies for each SF DAI, will be involved in the mid-term evaluation and provide necessary input.

[31] The cost of the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs is estimated at USD 53 250. The budget is detailed in Table 2.

Table 2: Cost breakdown for the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs

Role	Days	Rate (USD)	Total (USD)
Monitoring, evaluation and learning specialist	80	450	36 000
IPPC Observatory Coordinator	30	300	9 000
Communications support	15	350	5 250
Administrative support	10	300	3 000
Total			53 250

Recommendations

[32] The CPM is invited to:

- (1) *note* the status of activities from the IPPC Observatory 2022–2024 workplan as presented in Appendix 1, including progress made with the IPPC Observatory Study on E-commerce and the IPPC Observatory Study on Antimicrobial Resistance;
- (2) *note* the IPPC Observatory 2025 workplan as presented in Appendix 2;

- (3) *discuss* and *agree* on the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs, to be undertaken prior to initiating work on the development of the next IPPC Strategic Framework (ideally in 2027), with the proposed terms of reference provided in Appendix 3;
- (4) *recall* and *reaffirm* the CPM-17 (2023) decision *requesting* the secretariat to consider establishing a new position of programme manager to coordinate, monitor, report and mobilize funds, and *request* the Financial Committee to implement this decision; and
- (5) *acknowledge* the financial contributions from the Governments of Canada and the Republic of Korea to support the IPPC Observatory activities.

APPENDIX 1: Status of activities from the IPPC Observatory 2022–2024 workplan

Activities and sub-activities	Outputs	Lead/Responsible	Year			Comments
			2022	2023	2024	
Work package I: Oversee the IPPC Observatory studies and surveys						
1. Conduct studies on priority topics contributing to the review of implementation of the IPPC, ISPMs and CPM Recommendations						
1.1. Study on the Global Participation and resulting involvement in the IPPC Community (2019-15, Priority 1)	Study published	IPPC Secretariat, consultants, Subgroup on IPPC Observatory			X	Not undertaken since no funds were allocated
1.2. Study/Survey on E-commerce (2021-01, Priority 1)	Study published	IPPC Secretariat, consultants, Subgroup on IPPC Observatory		X	X	Ongoing
1.3. Two priority 1 topics per year to provide cross-cutting support to IPPC core activities are conducted	Three (3) studies published, webinars held and other communications as appropriate	IPPC Secretariat, consultants, Subgroup on IPPC Observatory		X	X	Two ongoing studies – Study on AMR and the Study on E-commerce
2. Formulate the new project on IPPC Observatory operationalization						
2.1. Coordinate with the European Union to finalize the drafting of a project proposal	Project submitted	IPPC Secretariat		X	X	Ongoing discussions with the EU (DG TRADE)
2.2. Include the priorities 1 topics in the European Union project proposal	Project document finalized	IPPC Secretariat		X	X	
3. Survey on Antimicrobial Resistance (AMR)						
2.1. Conduct the second phase on fungicides of the AMR survey	Survey launched	IPPC Secretariat, consultants		X	X	Ongoing
2.2. Finalize a report of the two phases of the AMR survey	AMR survey published	IPPC Secretariat, consultants, Subgroup on IPPC Observatory			X	
2.3. Present the outcomes of the AMR survey at the CPM-18 (2024)	CPM paper developed	IPPC Secretariat, consultants, Subgroup on IPPC Observatory			X	
Work package II: Contribute to evaluating outcomes of the IPPC Strategic Framework (SF) 2020–2030						
1. Monitoring the impacts of and record/report benefits of the IPPC SF 2020–2030 (2018-52, Priority 1)						
1.1. Hire a project coordinator for the SF and a survey/monitoring & evaluation specialist(s) to collect baseline data to monitor the impacts of and record/report benefits of the IPPC SF 2020–2030	Consultants hired	IPPC Secretariat / Consultant			X	Not undertaken since no funds were allocated
1.2. Review the proposal to collect baseline data to monitor the impacts of and record/report benefits of the IPPC SF 2020–2030	Questionnaire reviewed	Consultant / IC Subgroup on IPPC Observatory		X		

Activities and sub-activities	Outputs	Lead/Responsible	Year			Comments
			2022	2023	2024	
1.3. Draft matrix table to monitor the impacts of the eight (8) DALs and record/report benefits of the IPPC SF 2020–2030	Report of the survey	Survey specialist		X		
1.4. Draft a questionnaire for the IPPC SF 2020-2030 mid-term evaluation	Questionnaire reviewed	IPPC Secretariat / Consultant IC Subgroup on IPPC Observatory		X		
Work package III: Contribute to the monitoring, evaluation and learning (MEL)						
1. Develop third IPPC General survey (2018-54, Priority 1)						Not undertaken since no funds were allocated
1.1. Hire a survey specialist to develop the third IPPC General survey based on advice from the comparative analysis report	Third IPPC General survey drafted	IPPC Secretariat / Consultant		X		
1.2. Review the proposed questionnaire of the survey by the IPPC Secretariat	Questionnaire reviewed	IPPC Secretariat		X		Completed
1.3. Review the proposed questionnaire of the survey by the IC Subgroup on IPPC Observatory	Questionnaire reviewed	IC Subgroup on IPPC Observatory		X		Completed
1.4. Conduct the third General survey	Report of the survey	Survey specialist / Phytosanitary expert			X	
1.5. Results of the survey by the Subgroup	Results reviewed	IC Subgroup on IPPC Observatory			X	
1.6. Analyse the results of the survey and consult with IC, SC and CPM Bureau	Results of studies reviewed	IC, SC and CPM Bureau			X	
1.7 Finalize the report of the third General survey and submit to FAO PWS to be published	The results and recommendations of the third General survey posted	IPPC Secretariat			X	
2. Develop a mechanism to monitor the challenges in implementing the adopted ISPMs and CPM recommendations						Not undertaken since no funds were allocated
2.1 Hire an MEL expert and IT expert to develop the platform/tool	Two (2) experts hired	IPPC Secretariat			X	
2.2 Agree on the adopted ISPMs/CPM Recommendations to monitor based on data collected through studies and surveys	List of adopted ISPMs to monitor	IPPC Secretariat Subgroup on IPPC Observatory			X	
2.3 Define the indicators and the frequency of monitoring	Indicators defined	MEL expert			X	
2.4. Build the platform/tool to monitor the challenges	Platform/tool available	IT expert and MEL expert				
2.5 Analyse the challenges on implementation adopted ISPMs/CPM Recommendations		MEL expert, Subgroup on IPPC Observatory		X	X	
2.6 Report the challenges to CPM with recommendations to fix them		IC lead on IPPC Observatory, IPPC Secretariat		X	X	
Work package IV: Coordination of the Subgroup on IPPC Observatory meetings, reporting and updating the workplan						
1. Prepare and coordinate the meetings of the Subgroup on IPPC Observatory						
1.1. Organize the first meeting of the Subgroup	Report of first meeting	IPPC Secretariat / Subgroup on IPPC Observatory		X	X	Completed
1.2. Organize the second meeting of the Subgroup	Report of second meeting	IPPC Secretariat / Subgroup on IPPC Observatory		X	X	Completed

Activities and sub-activities	Outputs	Lead/Responsible	Year			Comments
			2022	2023	2024	
1.3. Organize the third meeting of the Subgroup	Report of third meeting	IPPC Secretariat / Subgroup on IPPC Observatory		X	X	Completed
2. Triennial report						
2.1 Finalize the IPPC Observatory triennial annual report	Triennial report finalized	IPPC Secretariat	X			Not undertaken. No EU-funded project has been established yet to support the IPPC Observatory activities.
Work package V: Update IPPC Observatory List of Topics						
1. Draft and launch the Call for new IPPC Observatory Topics	Call launched	IPPC Secretariat		X	X	To be launched together with the IPPC Call for Topics for standards and implementation topics in 2025
2. Compile the submission of IPPC Observatory topics	Submissions and list of IPPC Observatory topics updated	IPPC Secretariat		X	X	
3. Review the updated List of IPPC Observatory topics	List of IPPC Observatory topics reviewed	Subgroup on IPPC Observatory		X	X	
4. Submit the updated List of IPPC Observatory topics to the IC for approval	List of IPPC Observatory topics approved	IPPC Secretariat			X	
5. Inform the SC, CPM Bureau and RPPOs	List of IPPC Observatory topics shared	Subgroup on IPPC Observatory			X	
6. Post the updated list of IPPC Observatory topics on the IPP	List of IPPC Observatory topics posted	IPPC Secretariat			X	
Work package VI: Improvement of the IPPC Observatory communication						
1. Organize IPPC Observatory webinars						
1.2 Organize the IPPC Observatory webinar for the IPPC Community	Webinar organized	IPPC Secretariat / IPPC Observatory Consultant			X	Not undertaken since no funds were allocated
2. Implementation of the IPPC Observatory communications plan						
2.1. Implement the priority activities of the communications plan to promote the IPPC Observatory		IPPC Secretariat/ Consultant in communication			X	Communication activities were taken as needed to promote each IPPC Observatory activity

Activities and sub-activities	Outputs	Lead/Responsible	Year			Comments
			2022	2023	2024	
Work package VII: Improvement of IPPC Observatory sustainability						
1. Review and approval of the IPPC Observatory resource mobilization plan	IPPC Observatory resource mobilization plan approved	Subgroup on IPPC Observatory IPPC Secretariat			X	Not undertaken. Proposed to be integrated in the general IPPC Secretariat resource mobilization plan
2. Implement the IPPC Observatory resource mobilization plan	IPPC Observatory resource mobilization plan implemented	Subgroup on IPPC Observatory IPPC Secretariat / IPPC Observatory Consultant			X	
3. Develop the 2025–2028 IPPC Observatory work plan	Workplan drafted	IPPC Secretariat / IPPC Observatory Consultant			X	Completed with a workplan for 2025 activities

APPENDIX 2: IPPC Observatory 2025 workplan

*** Subject to availability of financial resources

Activities and sub-activities	Outputs	Lead/Responsible	Comments
Work package I: Oversee the IPPC Observatory studies and surveys			
1. Conduct studies on priority topics contributing to the review of implementation of the IPPC, ISPMs and CPM Recommendations			
1.1. One priority 1 topics per year to provide cross-cutting support to IPPC core activities are conducted***	One study published, and communication activities undertaken as appropriate	IPPC Secretariat, consultants, Subgroup on IPPC Observatory	
2. Study on E-commerce (2021-01, Priority 1)			<i>Ongoing activity from 2024</i>
2.1. Review the results of the IPPC Observatory Study survey on E-commerce	Results reviewed	IC Subgroup on IPPC Observatory, IC Team on E-commerce	
2.2. Analyse the results of the IPPC Observatory Study survey on E-commerce	Results analysed	IPPC Secretariat, survey specialist, Subgroup on IPPC Observatory	
2.3. Finalize the report/study, prepare for publication, and publish through FAO PWS	Study published	IPPC Secretariat, survey specialist	
2.4. Present the updates on the IPPC Observatory Study on E-commerce at CPM-19	CPM paper developed	IPPC Secretariat, survey specialist, Subgroup on IPPC Observatory	
3. Survey on Antimicrobial resistance			<i>Ongoing activity from 2024</i>
3.1. Conduct the third phase on fungicides of the AMR survey	Survey launched	IPPC Secretariat, consultants	
3.2. Finalize a report of the two phases of the AMR survey, prepare for publication, and publish through FAO PWS	AMR survey published	IPPC Secretariat, consultants, Subgroup on IPPC Observatory	
3.3. Present the outcomes of the AMR survey at CPM-19 (2025)	CPM paper developed	IPPC Secretariat, consultants, Subgroup on IPPC Observatory	
4. Formulate a new project on IPPC Observatory operationalization			
4.1. Coordinate with the EU to mobilize resources for a new project	Project submitted	IPPC Secretariat	
4.2. Include the priority 1 topics in the EU project proposal	Project document finalized	IPPC Secretariat	
Work package II: Contribute to the monitoring, evaluation and learning (MEL)			

Activities and sub-activities	Outputs	Lead/Responsible	Comments
1. Conduct the third IPPC General survey (2018-54, Priority 1)***			Estimated cost: USD 80 000–90 000
1.1. Hire a survey specialist to work on the third General survey based on the outcomes of the comparative analysis report of the first and second general surveys	Third IPPC General survey drafted	IPPC Secretariat / Survey specialist	
1.2. Review the proposed questionnaire of the survey by the IPPC Secretariat	Questionnaire reviewed	IPPC Secretariat / Survey specialist	
1.3. Review the reworked questionnaire of the survey by the IC Subgroup on IPPC Observatory	Questionnaire reviewed	IC Subgroup on IPPC Observatory	
1.4. Conduct the third General survey	Report of the survey	Survey specialist /Phytosanitary expert	
1.5. Review the results of the survey by the Subgroup	Results reviewed	IC Subgroup on IPPC Observatory	
1.6. Analyse the results of the survey and consult with IC, SC and CPM Bureau	Results of studies reviewed	IC, SC and CPM Bureau	
1.7. Finalize the report of the third General survey, prepare for publication, and publish through FAO PWS to be published	The results and recommendations of the third General survey posted	IPPC Secretariat	
Work package III: Conduct mid-term evaluation of the IPPC Strategic Framework (SF) 2020–2030			
1. Conduct the mid-term evaluation of the IPPC SF 2020–2030 (2018-52, Priority 1)***			Estimated cost: USD 53 250
1.1. Hire a survey/monitoring and evaluation specialist(s)	The specialist is hired	IPPC Secretariat	
1.2. Develop a methodology for the mid-term evaluation and a baseline data to assess impact and progress of the IPPC SF 2020–2030	Methodology and baseline data are developed	IPPC Secretariat and the DAI leads / Subgroup on IPPC Observatory	
1.3. Develop a matrix table to monitor the impacts of the eight (8) DAIs and record/report the benefits of the SF 2020–2030	Matrix table is developed	IPPC Secretariat and the DAI leads / Subgroup on IPPC Observatory	
1.4. Prepare, finalize and publish a report	Report is prepared and published	IPPC Secretariat/Subgroup on IPPC Observatory	
Work package IV: Coordination of the Subgroup on IPPC Observatory meetings, reporting and updating the workplan			
1. Prepare and coordinate the meetings of the Subgroup on IPPC Observatory			
1.1. Organize the first virtual meeting of the Subgroup	Report of the meeting first virtual meeting prepared	IPPC Secretariat /Subgroup on IPPC Observatory	
1.2. Organize the second virtual meeting of the Subgroup	Report of the meeting second virtual meeting prepared	IPPC Secretariat /Subgroup on IPPC Observatory	

Activities and sub-activities	Outputs	Lead/Responsible	Comments
1.3. Organize the third virtual meeting of the Subgroup	Report of the meeting third virtual meeting prepared	IPPC Secretariat /Subgroup on IPPC Observatory	
Work package V: Update IPPC Observatory List of Topics			
1. Launch Call for new IPPC Observatory Topics and update the IPPC Observatory List of Topics			
1.1. Launch the Call for new IPPC Observatory Topics together with the 2025 IPPC Call for Topics: Standards and Implementation	Call launched	IPPC Secretariat	
1.2. Compile the submitted IPPC Observatory topics	Submissions and List of IPPC Observatory Topics updated	IPPC Secretariat	
1.3. Review the updated IPPC Observatory List of Topics	Updated IPPC Observatory List of Topics reviewed	Subgroup on IPPC Observatory	
1.4. Submit the updated IPPC Observatory List of Topics to the IC for approval	Updated IPPC Observatory List of Topics approved	IPPC Secretariat	
1.5. Inform the SC, RPPOs, CPM Bureau and RPPOs	Updated IPPC Observatory List of Topics shared	Subgroup on IPPC Observatory	
1.6. Update the IPPC Observatory List of Topics on the IPP	IPPC Observatory List of Topics posted	IPPC Secretariat	
Work package VI: Improvement of IPPC Observatory sustainability			
1. Undertake resource mobilization activities for IPPC Observatory sustainability	Resources secured for the IPPC Observatory activities	IPPC Secretariat, Subgroup on IPPC Observatory	
2. Develop the IPPC Observatory 2026 workplan	IPPC Observatory workplan for 2026 developed	IPPC Secretariat, Subgroup on IPPC Observatory	
Work package 0 (cross-cutting): Communication			
1. Undertake communication activities to promote IPPC Observatory work and outputs across all activities			
1.1. Plan and undertake communication activities	IPPC Observatory activities and outputs are efficiently promoted	IPPC Secretariat	

APPENDIX 3: Terms of reference of the mid-term evaluation of the IPPC Strategic Framework 2020–2030 DAIs

1. Planning phase:

- define the scope and objectives of the evaluation;
- develop the evaluation framework and criteria;
- identify key stakeholders and form an evaluation team; and
- design data collection methods (e.g. desk reviews, interviews).

2. Data collection phase:

- conduct a document review of the strategic framework, implementation reports and monitoring plans for each DAI, and any other relevant materials;
- gather quantitative data on progress indicators, such as implementation milestones, financial reports and outputs;
- conduct key informant interviews with respective governing body leads and members, staff, partners and stakeholders; and
- organize independent focus groups to review the DAIs or specific aspects if necessary and feasible.

3. Data analysis phase:

- analyse quantitative data (progress, outcomes and resources used) to assess effectiveness and implementation efficiency;
- synthesize qualitative data from interviews;
- assess the framework's relevance in the current context and its adaptability; and
- evaluate the sustainability of the progress made and the potential long-term impact.

4. Reporting phase:

- draft the evaluation report detailing findings on relevance, effectiveness and sustainability;
- prepare recommendations to enhance the framework and its implementation;
- design various formats for presenting findings, such as executive summaries and infographics;
- share draft findings with key stakeholders for validation and feedback; and
- finalize the evaluation report based on stakeholder input.

5. Dissemination and follow-up:

- present findings to key stakeholders through a specific number of events; and
- create an article summarizing the findings for publication.