



الاتفاقية الدولية  
لوقاية النباتات

国际植物  
保护公约

International Plant  
Protection Convention  
Convention internationale  
pour la protection des végétaux

Международная конвенция по  
карантину и защите растений

Convención Internacional  
de Protección Fitosanitaria

Rome, 23 December 2024

## **Financial Assistance for Developing Countries Attendance at the Nineteenth Session of the Commission on Phytosanitary Measures to be held in Rome, FAO Headquarters 17-21 March 2025**

Dear IPPC Contact Points,

I refer to the letter from the Director-General dated 18 Dec 2024 (ref C/X/NSP-729) inviting contracting parties to the International Plant Protection Convention (IPPC) to participate in the Nineteenth Session of the Commission on Phytosanitary Measures (CPM-19).

IPPC Secretariat can provide financial assistance for the attendance of a limited number of delegates from developing countries at the Nineteenth Session of the CPM. Due to this limitation of funds and to the increased demand of contracting parties from developing countries for funding, priority of funding will be given mainly to secure the quorum and regional geographical representation balance through primarily assisting members from the least developed countries. Other lower-middle-income countries will be considered for funding based on the availability of funds and applied IPPC criteria, and based on the World Bank country groupings. If granted, financial assistance will be for only one delegate per country, to be designated by the government. Each contracting party is responsible for understanding the circumstances of their eligibility before traveling and no exceptions will be made. Please see this web link for additional information: <https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>

**Should you have any questions regarding the circumstances of your support, they should be addressed to the Secretariat before arriving to Rome for the CPM at [ippc@fao.org](mailto:ippc@fao.org).** Once in Rome, no exceptions or alterations will be made to your travel arrangements.

Financial assistance will consist of:

- A pre-paid economy class round-trip air ticket, and only if your country qualifies (no exceptions will be made);
- In line with the current procedures, the Organization will directly book and pay the hotel accommodation through its own travel agency (CWT). As a consequence, the DSA paid to the participants to this meeting will be correspondingly reduced by the lodging portion of the DSA (it will cover meals and incidental expenses). CWT will issue the hotel voucher and will send it to each participant by email.
- Financial assistance will only be considered after formal nomination (Credentials) of the national delegate and at the specific request of the national authorities.
- Once nominated, the traveler will be sent a separate email notifying them of the circumstances of their support, along with information concerning responsibilities as a delegate and attendance requirements.

Requests for financial assistance must be sent to the IPPC Secretariat (email address: [ippc@fao.org](mailto:ippc@fao.org)) **no later than 31<sup>st</sup> January 2025**. Please note that requests received after this date will not be considered.

Attention is drawn to the strict provisions in force regarding entry into Italy, including the refusal of entry to persons not having the required visas. Participants requiring entry visas must obtain these from the Italian Consulate or Diplomatic Mission in their country before leaving for Rome. It should be noted that, since Italy's adherence to the Schengen Agreement, the issuance of an Italian entry visa may require up to three weeks. It is highly recommended that all participants obtain the necessary information regarding their visa well in advance of their date of departure.

In the light of the above requirement, we would like to inform all participants that the travel authorisation will be raised and approved only upon receipt of confirmation of the entry visa obtained.

We would like to draw your attention to the invitation letter <https://www.ippc.int/en/publications/94193/> sent by the Director General to contracting parties regarding the submission of credentials (example of credentials at <https://www.ippc.int/en/publications/94194/>)

“The credentials of the representative(s) as well as the names of alternate representatives and advisers should be submitted to:

***Secretariat of the IPPC***  
***e-mail: [IPPC@fao.org](mailto:IPPC@fao.org)***

The credentials should be issued either by the Head of State or Government, the Minister of Foreign Affairs or Minister of Agriculture or, in the case of a regional economic integration organization, by the competent authority of that organization. An example of credentials, issued by a Minister of Foreign Affairs, is attached for your information.

Online registration will be accessible through the password-protected area of the FAO Members Gateway at <http://www.fao.org/members-gateway/home/en>. Instructions for online registration can be downloaded from the website. Please note that online registration requires the uploading of a recent passport-size digital photograph.

Yours sincerely,



Avetik Nersisyan  
OiC Secretary  
International Plant Protection Convention (IPPC)