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IPPC Secretariat

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CONTENTS

1.	Opening of the meeting	5
2.	Meeting arrangements	5
2.1	Election of the rapporteur	5
2.2	Adoption of the agenda	5
3.	Administrative matters	5
4.	Perspectives of the Deputy Director-General on the IPPC	5
5.	Follow-up actions from previous bureau meetings (April and June 2024).....	7
5.1	IPPC ePhyto Solution follow-ups.....	7
5.2	Review of proposed disclaimer text for inclusion in <i>IPPC procedure manual for governance</i>	8
5.3	Examples of public–private partnerships	9
5.4	Review of antimicrobial resistance survey results.....	9
5.5	Review and approval of the remaining development-agenda item prospectus flyers 10	
6.	Updates from CPM focus groups.....	11
6.1	CPM Focus Group on Plant Health in the Context of One Health	11
6.2	CPM Focus Group on Sea Containers.....	11
6.3	CPM Focus Group on Climate Change and Phytosanitary Issues.....	12
6.4	CPM Focus Group on Global Phytosanitary Research Coordination	13
6.5	CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid.....	13
7.	Requests from the implementation and capacity development committee.....	14
7.1	Guidance on the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 development-agenda items	14
7.2	IPPC Observatory	14
8.	Preparation for CPM-19 (2025).....	15
8.1	Draft agenda for CPM-19 (2025)	15
8.2	Selection of side sessions	15
8.3	Discussion on keynote speakers	16
8.4	Report writing and distribution	16
9.	Updates from IPPC Secretariat.....	17
9.1	Finance, budget and workplan	17
9.2	Update on the Africa Phytosanitary Programme.....	17
10.	Any other business (part 1, 25 October).....	18
11.	Debrief from the SPG meeting October 2024	19
12.	Any other business (part 3, 31 October).....	22
13.	Adoption of the decisions	22
14.	Next meeting.....	22
15.	Close of the meeting.....	22
	Appendix 1: Agenda	23
	Appendix 2: Documents list.....	25

Appendix 3: List of participants26

Appendix 4 Approved text to be added to the procedure manual on governance27

Appendix 5: Members for the CPM Focus Group on Global Phytosanitary Research Coordination
.....28

Appendix 6: Members of the CPM Focus Group on Safe Provision of Food and Other Humanitarian
Aid.....29

Appendix 7: The CPM-19 (2024) detailed agenda31

Appendix 8: Roles, responsibilities and tasks assigned to CPM Bureau members33

1. Opening of the meeting

[1] The Chairperson of the Commission on Phytosanitary Measures (CPM), Gregory WOLFF (North America), and the IPPC Officer-in-Charge for daily matters, Arop DENG, welcomed all participants to the meeting. They extended a particular welcome to the Deputy Director-General (DDG), Beth BECHDOL, who attended the meeting up to part-way through agenda item 4.1, and to Don SYME from the Office of DDG.

2. Meeting arrangements

2.1 Election of the rapporteur

[2] The CPM Bureau (hereafter referred to as the “bureau”) elected Samuel BISHOP (United Kingdom of Great Britain and Northern Ireland) as rapporteur.

2.2 Adoption of the agenda

[3] The bureau adopted the agenda, agreeing to consider a draft paper on seaweed under agenda item 9 (Any other business). Later in the meeting, the bureau modified the agenda to include a review of the Strategic Planning Group (SPG) agenda in agenda item 9 and to add a debrief from the SPG meeting to the post-SPG part of the meeting. The revised agenda is attached to this report as Appendix 1.

[4] The bureau agreed to hold a meeting of the Financial Committee on 31 October 2024.

[5] The bureau also agreed to meet with FAO permanent representatives, outside of the bureau meeting, on 25 October 2024.

3. Administrative matters

[6] The list of documents is attached to this report as Appendix 2.

[7] The list of participants is attached to this report as Appendix 3.

[8] Diego QUIROGA (Latin America and the Caribbean) joined virtually on the mornings of Wednesday 23 and Thursday 24 October. Michelle GRAY (replacement bureau member for North America) attended the post-SPG session of the bureau meeting as an observer.

4. Perspectives of the Deputy Director-General on the IPPC

[9] The DDG thanked the bureau for inviting her to the meeting and shared several thoughts and updates of strategic significance for IPPC activities. These included:

- the importance of highlighting One Health as a core focus of alignment with FAO and other bodies;
- the operational success of the IPPC ePhyto Solution and the importance of highlighting it as a major discussion point among FAO permanent representatives;
- endorsement of the current approach to implementation of the Africa Phytosanitary Programme (APP) in the transition period since the retirement of the previous IPPC secretary; and
- an update on the recruitment process of the incoming IPPC secretary.

[10] The bureau welcomed the perspectives from the DDG and discussed the issues raised.

[11] **International Day of Plant Health.** The DDG was not able to confirm whether the theme for the 2025 international day would be aligned with One Health. However, she supported the concept and suggested that the day be co-organized with other relevant FAO divisions to ensure a greater impact. The DDG framed this as a significant opportunity for enhanced collaboration across sectors such as land, water, and climate change, particularly in light of FAO’s upcoming eightieth anniversary celebrations in 2025.

- [12] **Climate change.** The bureau noted that, in addition to One Health, there were other themes from the IPPC strategic framework (e.g. climate change) where benefits may be gained from linking with other FAO divisions. The DDG suggested that the secretariat (hereafter referred to as the “secretariat”) consider, with other FAO colleagues, how to elevate the climate-change agenda related to food and agriculture at the Thirtieth Conference of the Parties of the United Nations Framework Convention on Climate Change in 2025.
- [13] **IPPC ePhyto Solution.** The DDG praised the IPPC ePhyto Solution but acknowledged that it was under-rated and insufficiently recognized within FAO. She highlighted the opportunity to raise the funding concerns during the mid-term review of the FAO strategic framework and the opportunities to promote spending on normative standard-related work rather than new initiatives. In the shorter term, she also confirmed that she had submitted a proposal for two years of sustained funding for the IPPC ePhyto Solution from the FAO regular programme under the next biennial budget. The DDG urged bureau members to encourage FAO permanent representatives to raise the need for funding at relevant meetings, as this would support the DDG’s efforts to secure further funding.
- [14] **Implementation of the Africa Phytosanitary Programme.** The bureau recognized the need to maintain the momentum of the programme and to communicate this to the IPPC community, as well as the reputational risks of failing to do this. The secretariat confirmed that the Phase 2 countries would be notified shortly and encouraged to attend CPM-19 (2025) and that a “train-the-trainers” workshop was likely to be held in June 2025 in South Africa. The DDG suggested trying to include an item on the APP at the next meeting of the Rome-based African ambassadors or missions.
- [15] **Recruitment process for the incoming IPPC secretary.** The DDG expressed appreciation for the transitional arrangements that had been put in place within the secretariat following the retirement of the former IPPC secretary. She expressed her hope that the appointment of the new IPPC secretary would be confirmed by March but acknowledged that the appointee may not have started by that date. The bureau suggested that the appointee be invited to attend CPM-19 (2025) even if it was before the appointee’s formal start date.
- [16] The CPM chairperson acknowledged and thanked the recently retired IPPC secretary for his contribution to promoting plant health in the fight against hunger and to furthering FAO’s strategic goals.
- [17] Regarding other leadership positions, the DDG confirmed that a vacancy announcement would soon be made to fill the position of Integration and Support Team lead after the retirement of Arop DENG in January 2025.
- [18] The bureau:
- (1) *noted* the focus placed by the DDG on the need to collaborate with other FAO units (including regional offices) and relevant bodies, in particular regional groups, in order to advance IPPC work on One Health;
 - (2) *noted* the support of the DDG for the 2025 International Day of Plant Health to be focused on One Health and her suggestion that the day be co-organized with other relevant FAO divisions;
 - (3) *noted* the request from the DDG that bureau members continue to encourage FAO permanent representatives to promote the IPPC ePhyto Solution in order to improve its visibility and secure greater, sustained funding from FAO;
 - (4) *agreed* that it would be beneficial for the incoming IPPC secretary, even if not in post, to be present at CPM-19 (2025); and
 - (5) *thanked* DDG Beth BECHDOL for her contribution to this meeting and for her support as the IPPC secretariat officer-in-charge.

5. Follow-up actions from previous bureau meetings (April and June 2024)

5.1 IPPC ePhyto Solution follow-ups

- [19] The secretariat gave an update on progress with actions relating to the IPPC ePhyto Solution,¹ and the bureau discussed the issues raised.
- [20] **ePhyto Multidonor Trust Fund and letters to national plant protection organizations (NPPOs).** The DGG and the secretariat confirmed that it can take six months to establish an FAO trust fund and the ePhyto Multidonor Trust Fund was only halfway through this process. The bureau therefore agreed that, rather than waiting for the trust fund to be established before writing to NPPOs, two letters should be sent: an initial generic letter setting out expectations, followed by another letter once the trust fund was established. Doing this should give contracting parties sufficient notice to include the requested amount in their 2025–2026 budget.
- [21] **FAO budget.** The secretariat informed the bureau that they had suggested that the FAO budget for the 2026–2027 biennium include funding for both the IPPC ePhyto Solution and the APP. The DDG and Don SYME explained that the FAO budget for the 2026–2027 biennium would not be confirmed until May 2025 but they should receive an indication before then.
- [22] **ePhyto Africa Initiative.** The secretariat explained that they had prepared a draft framework for a new initiative to encourage and support African countries to use the IPPC ePhyto Solution. The next step would be to seek funding.
- [23] **Service delivery agreements with United Nations International Computing Centre (UNICC).** The bureau was invited to discuss and advise on how to review the two service delivery agreements with UNICC, including considering hiring an IT expert, to clarify and understand the state of the applications and any improvements needed and to confirm that activities were appropriately costed.
- [24] The bureau recognized that an IT expert may also be needed for other secretariat activities, such as the APP and the development-agenda item (DAI) on pest outbreak alert and response systems (POARS), but that the specific expertise required may differ. They noted that the cost of an in-house IT expert may be less than the fees charged by UNICC. However, the bureau differentiated between this long-term need and the need for an IT expert on a short-term contract to carry out due-diligence checks on the UNICC service delivery agreements.
- [25] **Forwarding electronic phytosanitary certificates (ePhytos) to third-party digital platforms.** One bureau member questioned the value of the advice the secretariat had received from FAO Legal Office about the data-protection implications of forwarding ePhytos to third-party digital platforms specializing in the electronic transfer of trade documents. The member commented that data protection in this context was a national issue rather than an FAO one.
- [26] The bureau noted that phytosanitary certificates were a communication between NPPOs, not between NPPOs and other stakeholders or private-sector organizations. They agreed, therefore, that forwarding ePhytos to a third party would be a significant departure from this and would be a decision for the CPM, not the ePhyto Steering Group. The bureau also noted that the funding required for the necessary IT development could be used instead to support countries to use the IPPC ePhyto Solution. The secretariat confirmed that a contract to modify the Generic ePhyto National System (GeNS) to incorporate specific developments had not yet been agreed; the ePhyto Hub already included a “channel forwarding” feature but only a few contracting parties were currently using it.
- [27] **Staffing.** The secretariat suggested that calls be opened for two in-kind positions: an ePhyto programme manager, as the term of the current manager was scheduled to end in June 2025, and an assistant. The secretariat clarified that, whether or not the current ePhyto programme manager agreed to an extension of his term, a transition to a replacement would be necessary.

¹ 12_Bureau_2024_Oct.

[28] The bureau:

- (6) *noted* that the two ePhyto service delivery agreements reviewed with UNICC would be maintained at a total level of USD 411 000/year, with the flexibility of a further USD 50 000 for additional features (including extra security features that would be needed), and that these additional costs would only be agreed if justified;
- (7) *agreed* that Samuel BISHOP (Europe) would liaise with the secretariat about the possibility of an in-kind contribution of an IT expert to review the two service delivery agreements with UNICC (to clarify and understand the service provided and state of the applications, identify any improvements needed and confirm that the agreements do not include unnecessary costs or activities);
- (8) *requested* that the secretariat conduct a gap analysis on the need for an in-house IT expert to develop and maintain multiple systems within the secretariat, including the Africa Phytosanitary Programme and the IPPC ePhyto Solution;
- (9) *agreed* that, to inform the bureau's discussions about the need for an in-house IT expert, Samuel BISHOP (Europe) would contact the European and Mediterranean Plant Protection Organization to ask about their experience of using an in-house IT expert;
- (10) *requested* that the secretariat post on the International Phytosanitary Portal (IPP) a call for in-kind contributions from contracting parties for the positions of ePhyto programme manager and ePhyto programme assistant;
- (11) *agreed* to invite CPM-19 (2025) to consider whether forwarding of ePhytos to third-party digital platforms should be incorporated into the Generic ePhyto National System; and
- (12) *requested* that the secretariat send a generic letter to NPPOs about (voluntary) contributions for the IPPC ePhyto Solution in 2025, referring to the CPM-18 (2024) paper for the specific rates requested, with a follow-up letter to be sent once the ePhyto Multidonor Trust Fund has been established and monies can be received.

5.2 Review of proposed disclaimer text for inclusion in *IPPC procedure manual for governance*

[29] Samuel BISHOP (Europe) presented draft text outlining the differences in the approval processes for ISPMs, CPM recommendations, and IPPC guides and training materials, for inclusion in the *IPPC procedure manual for governance*.² The bureau had reviewed an earlier draft at their meeting in June 2024 and, at the request of the bureau,³ an IPPC editor had subsequently edited it.

[30] The bureau noted that, although ISPMs are not legally binding in international law, their intention is to place obligations on contracting parties. By adopting an ISPM, contracting parties are essentially agreeing to be bound by its obligations, even if they are not legally required to do so. However, the bureau recognized that the word "obligation" in this context may not be appropriate in some languages such as Spanish. The bureau therefore opted to refer to ISPMs specifying requirements and indicating levels of obligation (because ISPMs have a section on requirements but those requirements are not all equal (indicated by "should", "may", etc.)). The bureau also made further amendments to ensure that the intended meaning of the text was clear.

[31] The bureau acknowledged the need to consider the position of contributed materials on the IPP, in relation to IPPC guides and training materials, but agreed that this was a matter for a future meeting.

[32] The bureau:

- (13) *approved* the proposed text as modified in this meeting (Appendix 4) for inclusion in the next revision of the *IPPC procedure manual for governance*.

² 10_Bureau_2024_Oct.

³ CPM Bureau 2024-06, agenda item 8.

5.3 Examples of public–private partnerships

- [33] Jan Hendrik VENTER (Africa) presented a paper outlining an example of a public–private partnership in South Africa that aimed to reduce fruit fly population levels and enhance trade opportunities.⁴ Mr VENTER outlined the development of the partnership, from a pilot sterile insect technique (SIT) programme in the late 1990s to a broader programme that also incorporated area-wide integrated pest management. The programme was implemented through a private, non-profit organization that had been established for this purpose and growers paid a statutory levy into the programme. Mr VENTER explained that the objectives of the SIT programme had subsequently been integrated with a project funded by the Standards and Trade Development Facility of the World Trade Organization. This project was aimed at identifying areas of low pest prevalence and pest free areas for several fruit fly species in South Africa and Mozambique.
- [34] The bureau welcomed the paper and thanked Mr VENTER for preparing it.
- [35] In response to a question, Mr VENTER explained that the data from the fruit fly traps were recorded by the non-profit organization running the programme rather than the growers. He also commented that the best way to persuade growers to join was to explain the benefits in terms of increased production per unit area.
- [36] The secretariat suggested that the partnership approach described in the paper could be promoted on the IPP; the secretariat had already mentioned it to the Standards and Trade Development Facility of the World Trade Organization, who were looking for case studies of public–private partnerships. In terms of scaling up the approach, the secretariat commented that they could consult the International Atomic Energy Agency about the possibility of using the same approach for *Fusarium oxysporum* f.sp. *cubense* Tropical Race 4 (Fusarium TR4).
- [37] The bureau noted that there were other examples of public–private approaches and there may be value in issuing a call for case studies from NPPOs or having a science session on the subject at a future CPM meeting.
- [38] The bureau noted that the role for biological control options was increasing. Mr VENTER confirmed that the bait used in the South African programme was a registered organic product. The bureau acknowledged the benefits of reviewing ISPM 3 (*Guidelines for the export, shipment, import and release of biological control agents and other beneficial organisms*) but bureau members differed in their opinion about whether it should be revoked or revised.
- [39] The bureau:
- (14) *noted* the example of the application of a public–private partnership and Standards and Trade Development Facility project especially in the context of Fusarium TR4;
 - (15) *agreed* to share the paper with the SPG, for information, under the agenda item on the review of the IPPC strategic framework;⁵ and
 - (16) *requested* that the secretariat draft a news item of this example for the IPP.

5.4 Review of antimicrobial resistance survey results

- [40] The secretariat presented an update on the ongoing review of the use of antimicrobial products in a phytosanitary context.⁶ In preparation for launching the two, follow-up IPPC Observatory surveys – one on antibiotics and the other on fungicides – the secretariat had restricted the fungicide survey to the four groups of fungicides identified by the bureau in June 2024 and were currently reviewing both surveys to improve the structure and clarify the questions. The revised surveys would be reopened by the end of

⁴ 04_Bureau_2024_Oct.

⁵ Subsequently posted as CRP_01_SPG_2024_Oct.

⁶ 05_Bureau_2024_Oct.

October 2024 to limit the overlap with another IPPC Observatory survey, which was on e-commerce. The results, and an analysis of them, would then be presented to CPM-19 (2025).

- [41] The secretariat highlighted the need to consider how to ensure the sustainability of data collection and to keep informed about developments relating to the use of antimicrobials in plant protection. Following discussions with FAO departments involved in One Health, the secretariat proposed that this could be achieved by redesigning the International FAO Antimicrobial Resistance Monitoring (InFARM) platform to include data related to plant health. The official IPPC contact points could be listed as the authorized contacts within InFARM to input information to the platform on the use of antimicrobials in plant health.
- [42] The secretariat also informed the bureau about a meeting between the secretariat and the European Food Safety Authority on 3 October 2024. The meeting provided an opportunity to assess alternative methods for plant pest control and to highlight the importance of plant-health communication within the overall One Health debate.
- [43] **Links to One Health.** The bureau recognized the importance of antimicrobial resistance (AMR) in the One Health framework and the critical opportunity to display IPPC work on plant health and AMR across various One Health groups, including those aligned to human health (e.g. focusing on the impact on hunger and on crop losses).
- [44] **Survey data.** The bureau discussed the possible integration of plant-health data through the redesign of the InFARM platform and suggested that the secretariat explore what could be possible with the InFARM team.
- [45] The bureau:
- (17) *noted* that the updated versions of the IPPC survey on the use of antibiotics and the IPPC survey on the use of fungicides would be launched at the end of October 2024 to limit the overlap period with the IPPC survey on e-commerce;
 - (18) *noted* that an analysis of the results of the two IPPC surveys (on antibiotics and fungicides) would be presented to CPM-19 (2025); and
 - (19) *requested* that the secretariat seek further information on the possibility for integration of plant-health data into the InFARM platform and *agreed* to discuss this further at the bureau meeting in December.

5.5 Review and approval of the remaining development-agenda item prospectus flyers

- [46] The secretariat presented an update on the development of the nine flyers that would form the investment prospectus for the IPPC Strategic Framework 2020–2030.⁷ The seven flyers approved by the bureau at their meeting in June 2024⁸ had been published, leaving the flyers on e-commerce and POARS still to finalize. The Implementation and Capacity Development Committee (IC) Team on E-commerce had reviewed the flyer on e-commerce and aimed to present it to CPM-20 (2026). The POARS Steering Group had reviewed the flyer on POARS and aimed to present it to the bureau for approval at their meeting in December, for publication by the end of the year.
- [47] The bureau:
- (20) *noted* the updates on the DAI flyers for e-commerce and POARS; and
 - (21) *recognized* the need to deploy the flyers and the role of the incoming IPPC secretary in this regard, and *encouraged* bureau members to communicate the flyers more widely.

⁷ 06_Bureau_2024_Oct.

⁸ CPM Bureau 2024-06, agenda item 14.1.

6. Updates from CPM focus groups

6.1 CPM Focus Group on Plant Health in the Context of One Health

Focus group update

- [48] The secretariat gave an update on the call for nominations for the CPM Focus Group on Plant Health in the Context of One Health. The secretariat had received nominations from the regions of Africa, Europe and North America; however, nominations from the other four regions were still outstanding.
- [49] The bureau representative for the Southwest Pacific confirmed that a nomination from that region would be submitted and would be supported by the region. A nomination from the Near East was submitted during the meeting.
- [50] One bureau member suggested that all potential avenues for awareness and collaboration be explored to raise the profile of the focus group and generate greater interest from contracting parties in nominating a representative. The member also proposed that the secretariat identify areas for One Health integration within the mid-term review of the IPPC Strategic Framework and consider other opportunities for supporting the focus group, for example through the World One Health Congress and the FAO Committee on Agriculture.

Update on the selection of bureau representative

- [51] The bureau recalled that in June 2024 they had agreed to select a new bureau representative for the focus group, as Gregory WOLFF could no longer be the representative.
- [52] The bureau:
- (22) *deferred* the selection of the bureau representative for the CPM Focus Group on Plant Health in the Context of One Health; and
 - (23) *encouraged* the bureau members for the Asia region, Latin America and Caribbean region and Southwest Pacific region to continue searching for nominations for the focus group from their respective regions.

6.2 CPM Focus Group on Sea Containers

Focus group update

- [53] The secretariat gave an update on the CPM Focus Group on Sea Containers.⁹ As per the focus group's terms of reference, agreed by CPM-18 (2024), the focus group had developed an action plan detailing the steps for completing the tasks identified in the terms of reference. The focus group had agreed to use the action plan as a living document to be reviewed and updated at each meeting.
- [54] The secretariat also referred to an international symposium they were supporting, which should help the work of the focus group. The symposium, which was on *Optimizing container design to mitigate risks of pest contamination in the international containerized supply chain*, would take place on 11 November in the Kingdom of the Netherlands.
- [55] The bureau noted that it would be useful if the action plan explained how the effectiveness of the CPM recommendation on *Minimizing the pest risk associated with the sea-container pathway* (R-06) would be assessed. They suggested that examples could include using interception data collected through surveys, gauging the extent to which industry are trying to implement the CPM recommendation, assessing the level of awareness, and measuring the participation in the sea-container workshops. The bureau recognized that the outcomes of the third sea-container workshop, planned for 2026 – including whether there was a clear desire to develop an international standard – would be very important in determining the next steps. The bureau noted that, in the interim, two regional standards were under development.

⁹ 11_Bureau_2024_Oct.

Selection of two new focus group members

[56] The secretariat referred to the results of the bureau's recent e-forum to select two new members to join the focus group – one national plant protection organization representative and one regional plant protection organization (RPPO) representative. One nomination had been received for the RPPO representative and three for the NPPO representative, and the bureau had selected from these.

Selection of bureau representative

[57] The bureau recalled that in June 2024 they had agreed that they would select a new bureau representative for the focus group, as Gregory WOLFF could no longer be the representative.

[58] The bureau:

- (24) *approved* the action plan developed by the CPM Focus Group on Sea Containers,¹⁰ with the understanding that the action plan would be presented to the bureau for noting at each March or April bureau meeting (before the CPM session);
- (25) *confirmed* the selection of Hilder Carlos Norões ROLIM (Brazil) and Ahmed Mohammed ELGAMAL (Egypt) to join the focus group as an RPPO representative and an NPPO representative, respectively; and
- (26) *deferred* selection of a new bureau representative to the CPM Focus Group on Sea Containers.

6.3 CPM Focus Group on Climate Change and Phytosanitary Issues

Focus group update

[59] The bureau representative on the CPM Focus Group on Climate Change and Phytosanitary Issues, Samuel BISHOP (Europe), presented an update on the activities of the focus group.¹¹ These included a webinar series on *Climate Change and Phytosanitary Measures* organized by the secretariat, publication of *Climate-change impacts on plant pests: a technical resource to support national and regional plant protection organizations*, publication of an article in the *EPPO Bulletin*, and participation in various events to raise awareness. The focus group had also met in person for the first time. At the meeting, which had been held in Brazil on 7–11 October 2024, the focus group had discussed the feedback from the webinar series, drafted their progress report for 2024, developed a new action plan for 2025–2026, and discussed guides that could potentially be developed.

[60] The bureau commended the work of the focus group and discussed the need for a clear agenda of work for the focus group to complete its mandate by 2026.

[61] The bureau discussed the importance of the focus group in highlighting key themes for the future, including the impacts of climate change on plant health, the incorporation of climate-change considerations into pest risk analysis, and the potential benefit of aligning this work with the IPPC work on POARS.

[62] The bureau expressed some concern regarding over-extension of the secretariat over the many CPM focus groups. They also recognized the need for critical, ongoing work on climate change and plant-health issues to continue after the mandate of this focus group ended in 2026.

Selection of representative for the Near East

[63] The secretariat reported that three nominations for the representative for the Near East on the focus group had been received.

[64] The bureau:

- (27) *noted* the update of the CPM Focus Group on Climate Change and Phytosanitary Issues;

¹⁰ 11_Bureau_2024_Oct, Annex 1.

¹¹ 07_Bureau_2024_Oct.

- (28) *agreed* to review the focus group's new action plan for 2025–2026 at the bureau meeting in March 2025; and
- (29) *confirmed* the selection of Ali Obaid AL-ADAWI (Oman) as the representative for the Near East region on the focus group.

6.4 CPM Focus Group on Global Phytosanitary Research Coordination

[65] The bureau noted that seven nominations for the CPM Focus Group on Global Phytosanitary Research Coordination had been received, but with no nominations from the Latin America and Caribbean region or the Near East region. In a subsequent e-forum, the bureau had selected all seven nominated experts. The first meeting of the focus group would be in late November or early December.

[66] The bureau:

- (30) *confirmed* the selection of members for the CPM Focus Group on Global Phytosanitary Research Coordination (Appendix 5); and
- (31) *noted* that the bureau members for the Latin America and Caribbean region and the Near East region were actively seeking nominations from those regions.

6.5 CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid

Focus group update

[67] The bureau representative on the CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid, Gabrielle VIVIAN-SMITH (Southwest Pacific), gave a verbal update on the activities of the focus group. The focus group had held its first in-person meeting in Barbados, 7–11 October 2024. Held during the Caribbean Week of Agriculture, the meeting had been collaboratively organized by the secretariat and had received support from the Caribbean Plant Health Directors, the RPPO for the Caribbean and the NPPO of Barbados. The focus group had referred to the Thirty-Sixth Technical Consultation among Regional Plant Protection Organizations, where awareness of the focus group had been raised and the issue of regional support discussed.

[68] Building on the outcomes of CPM-18 (2024), the focus group had addressed comments from the IPPC community regarding the draft specification for a potential ISPM, which would provide guidance on managing the risk of plant pests being introduced through humanitarian aid. The draft specification would be discussed by the Standards Committee (SC) in November 2024 and then presented to CPM-19 (2025). The focus group had also discussed the need to develop strong networks (including collaboration with the World Organisation for Animal Health (WOAH), the Codex Alimentarius Secretariat and the World Food Programme, as well as within FAO) and to address the possible role of RPPOs in preparedness and response to emergency situations. Finally, the focus group had discussed the development of webinars, which were expected to be delivered in February 2025 as part of their updated terms of reference and extended mandate until 2026.

Selection of members for the focus group

[69] The bureau noted the results of their e-forum on the selection of focus group members, which had been prompted by CPM-18 (2024) extending the mandate of the focus group. The bureau had confirmed the continued membership of the existing members, with the exception of one member who was not able to continue, and had selected two new members.

[70] The bureau:

- (32) *noted* the update of the CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid;
- (33) *confirmed* the membership of the focus group (Appendix 6); and
- (34) *noted* the election of the new chairperson of the focus group, Nelson LAVILLE (Dominica).

7. Requests from the implementation and capacity development committee

7.1 Guidance on the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 development-agenda items

- [71] The bureau considered the IC invitation to the bureau to discuss and provide guidance on the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs in 2025, considering that the DAI project coordinator had not yet been recruited despite the CPM-18 (2024) request.¹² The secretariat reported that the review would be conducted within the framework of the IPPC Observatory.
- [72] The bureau noted that the project coordinator position had been intended to support activities across the secretariat rather than being specific to the strategic framework.
- [73] The bureau suggested that it would be helpful if each group responsible for a DAI were to conduct its own mid-term review, including identifying what the group still needed to deliver within its mandate, and report this to the CPM. The bureau recognized, however, that some groups had only recently been established.
- [74] The bureau noted that the SPG would be discussing the next iteration of the IPPC strategic framework. The bureau recognized the value of retaining the current format of the strategic framework, for consistency, but noted that the content could be adjusted to incorporate One Health (perhaps as a thread running through the framework, rather than a dedicated section), the safe provision of aid, public–private partnerships and greater prominence for the United Nations sustainable development goals.
- [75] The bureau agreed to return to the issue of the mid-term review after the SPG meeting (see agenda item 8.1 and agenda item 11).

7.2 IPPC Observatory

- [76] The bureau considered the secretariat’s paper outlining the progress in implementing the 2022–2024 IPPC Observatory workplan and identifying key priority activities for 2025.¹³ The latter included:
- an IPPC Observatory study on e-commerce (ongoing);
 - an IPPC Observatory survey on AMR (ongoing);
 - the Third General Survey; and
 - mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs.
- [77] Further to the IC’s invitation to the bureau to do so,¹⁴ the secretariat invited the bureau to review and discuss the 2025 workplan, considering the lack of financial and staff resources for the planned priority activities.
- [78] **Workplan activity costs.** The CPM chairperson requested further clarification of the costs associated with activities within the 2022–2024 IPPC Observatory workplan. The secretariat confirmed the following costs that would require funding:
- USD 53 250 for the mid-term monitoring and evaluation of the IPPC Strategic Framework 2020–2030 DAIs; and
 - USD 80 000–90 000 (estimation) for the Third General Survey.
- [79] The bureau also noted, and expressed thanks for, the financial contribution of USD 30 000 from the Republic of Korea, which funded the basic operations of the IPPC Observatory.
- [80] **Development of an investment prospectus.** The bureau noted that the development of a paper or prospectus showing the value of the IPPC Observatory could leverage additional funding.

¹² IC 2024-05, agenda item 10.1.

¹³ 08_Bureau_2024_Oct.

¹⁴ IC 2024-05, agenda item 10.1.

[81] The CPM chairperson proposed that the bureau return to the matter at their meeting in December.

[82] The bureau:

(35) *noted* the update on the implementation of the IPPC Observatory workplan 2022–2024; and

(36) *requested* that the secretariat draft an investment prospectus on the IPPC Observatory, to be presented as an appendix to the CPM-19 (2025) paper on the observatory.

8. Preparation for CPM-19 (2025)

8.1 Draft agenda for CPM-19 (2025)

[83] The bureau discussed and approve the draft agenda for CPM-19 (2025).¹⁵

[84] **Mid-term review of IPPC Strategic Framework 2020–2030.** The bureau initially discussed the possibility of each DAI group providing a mid-term review of their activities at CPM-19 (2025). However, after the SPG meeting, they agreed that this should be deferred to CPM-20 (2026), with a paper on the generic, IPPC Observatory mid-term review given instead at CPM-19 (2025) (see agenda item 11).

[85] **Science session.** The bureau agreed that the two-hour science session should focus on One Health and that other relevant bodies (e.g. WOAHA, the Codex Alimentarius Secretariat, other relevant FAO units, the United Nations Environment Programme, the World Health Organization) should be invited to present their work on One Health, including the links to plant health. The bureau noted the importance of including soil health within One Health discussions.

[86] The bureau also agreed that the CPM chairperson would give a short report from the Eighth World One Health Congress at the start of the agenda item on the CPM Focus Group on Plant Health in the Context of One Health.

[87] The bureau noted that the use of artificial intelligence (AI) in the plant-health arena could be a possible theme for the science session in future, although after the SPG meeting they agreed to consider this theme as a possible side session for CPM-19 (2025).

[88] **Successes and challenges for implementation of the IPPC.** The bureau omitted this agenda item in the interest of time.

[89] **Timetable for reviewing draft CPM papers.** The secretariat highlighted that, due to the unusually early date for CPM 2025, 2, the period for bureau members to comment on the draft CPM papers would be shorter than previously to allow time for the papers to be copy-edited before being sent for translation.

[90] The bureau agreed that they would comment on the drafts electronically and only discuss papers at their December meeting if any issues arose that required bureau discussion.

[91] The bureau:

(37) *approved* the CPM-19 (2024) agenda as modified at this meeting (Appendix 7); and

(38) *requested* that the secretariat liaise with relevant bodies to deliver the science session at CPM-19 (2025) as discussed at this meeting.

8.2 Selection of side sessions

[92] The bureau considered potential topics for side sessions to be held during CPM-19 (2025) and recalled the topics they had identified at their September meeting: commodity standards, contingency planning in the context of global initiatives for emerging pests, and One Health.¹⁶ They added seaweed to this list and agreed to return to the matter after the SPG.

¹⁵ 09_Bureau_2024_Oct.

¹⁶ CPM Bureau 2024-09, agenda item 7.

- [93] After the SPG, the bureau agreed that it would be better to defer a side session on commodity standards until 2026, as there was no guarantee that the first such standard would be adopted at CPM-19 (2025). They also identified three more potential themes for side sessions, including two that would build on side or science sessions held at CPM-18 (2024). They discussed the relative merits of limiting the number of side sessions to two (more time for bilateral meetings, lower interpretation costs, no clashes with other side events) and having more than this (greater justification for people to attend the SPG meeting). They noted that, although proponents of side sessions could be asked to organize them, this would only be feasible when there was a distinct proponent (i.e. not when suggestions for side sessions were made during meetings of IPPC bodies).
- [94] The secretariat confirmed that the secretariat leads for side sessions on AI, Fusarium TR4 and systems approaches would be John GILMORE, Sarah BRUNEL and Artur SHAMILOV, respectively.
- [95] The bureau:
- (39) *agreed* to defer the proposed side session on commodity standards until CPM-20 (2026); and
 - (40) *requested* that the secretariat prepare concept notes for side sessions on artificial intelligence, Fusarium TR4 and systems approaches at CPM-19 (2025) and *agreed* to consider at the bureau meeting in December whether to include all three or just two.

8.3 Discussion on keynote speakers

- [96] The bureau discussed possible keynote speakers for CPM-19 (2025). Before the SPG meeting, the bureau requested that the secretariat invite DDG Beth BECHDOL to suggest a possible keynote speaker to give an address related to One Health. However, the secretariat subsequently confirmed that it would not be possible for the DDG to do this. The bureau therefore returned to this matter after the SPG meeting and agreed to approach the recently appointed director-general of WOA. H.
- [97] The bureau:
- (41) *agreed* that, on behalf of the CPM, the CPM chairperson would invite Emmanuelle SOUBEYRAN, Director-General of WOA. H., to give a keynote address at CPM-19 (2025) on linkages between plant health and One Health; and
 - (42) *requested* that the secretariat advise the Office of FAO DDG Beth BECHDOL of the decision to approach the WOA. H. director-general.

8.4 Report writing and distribution

- [98] **Report writing.** The secretariat confirmed that two report writers would be used to draft the CPM report at CPM-19 (2025). This would remove the need for there to be breaks in proceedings for the report writer.
- [99] **Recognition of former personnel.** The bureau recalled their decision in September to invite the former IPPC Secretary Osama EL-LISSY as an observer to CPM-19 (2025) to recognize his contribution.¹⁷
- [100] The bureau agreed that focus group members should be recognized at the CPM session at which the focus group's mandate ends, for consistency with the recognition of SC and IC members leaving those committees.
- [101] The bureau:
- (43) *noted* the secretariat's plans for writing the CPM-19 (2025) report;
 - (44) *agreed* that the contribution of focus group members should be recognized by the CPM when the mandate of the focus group ends; and
 - (45) *requested* that the secretariat confirm how the recognition awards were arranged at CPM-18 (2024).

¹⁷ CPM Bureau 2024-09, agenda item 8.

9. Updates from IPPC Secretariat

9.1 Finance, budget and workplan

[102] The bureau agreed that the financial update and preparations for the secretariat's workplan and budget for 2025 would be discussed by the Financial Committee at their meeting on 31 October 2024.

[103] In view of the planned activities, the bureau was invited to approve the extension of the IPPC Multidonor Trust Fund (MTF/GLO/122/MUL) to 31 December 2025. The secretariat confirmed that this extension related to the authority to spend the money in the fund until the end of 2025.

[104] The bureau:

(46) *agreed* to extend the use of funds from the IPPC Multidonor Trust Fund (MTF/GLO/122/MUL) until 31 December 2025 and asked the secretariat to take appropriate actions within FAO to make sure this decision is reflected in the FAO FPMIS system.

9.2 Update on the Africa Phytosanitary Programme

[105] The secretariat gave a verbal update on the APP:

- **Funds, financial investments and non-financial contributions.** The secretariat confirmed that a new multidonor trust fund specifically for the APP was halfway through the FAO procedure for establishing such funds. Once established, the fund would provide support for direct, indirect and evaluation costs within the programme. The secretariat also reported that they were in ongoing discussions with the Bill and Melinda Gates Foundation in Sierra Leone about potential financial support. The secretariat noted and thanked donors who had given or pledged direct investment support for the APP, including the United States of America (USD 250 000 for a one-year project ending in July 2024), the European Commission (EUR 550 000 for a three-year project, beginning in November 2024) and a potential financial contribution from a third contracting party (for a two-year project beginning November 2024). They also noted, and expressed thanks for, the in-kind contributions of experts from the NPPO of the United States of America (the United States Department of Agriculture (USDA)).
- **Phase 2 (roll-out to other countries).** The secretariat informed the bureau that letters were being issued in October 2024 to the next set of countries who would be participating in the APP. A "train-the-trainer" workshop was intended for Phase 2 countries in June 2025, probably in South Africa. Ahead of this time, other planned activities for Phase 2 included:
 - the completion of nominations for Phase 2 countries, and a request for each of them to select five pests of regulatory, environmental and economic importance,
 - the submission of five pests per country to USDA for the development of survey protocols and digital applications, and
 - the purchase of field supplies and tools, including digital tablets.
- **Communications.** The secretariat reported that regular meetings were being held within the secretariat, with USDA, and with the various bodies involved with implementation of the APP in the Phase 1 countries. There had also been meetings of the governing bodies of the APP. In addition, the secretariat explained that they were exploring ways to further improve communications through email and social media.

[106] The CPM chairperson reiterated the strategic importance of the APP and the need to prioritize the programme as a key focus of IPPC work.

[107] **Programme funding, ownership and sustainability.** The bureau highlighted the need to ensure the programme's stability and survival, including sustained funding, the ongoing maintenance of technical contributions and corporate knowledge, and the ownership of intellectual property. They also recognized the funding uncertainties created by changes in the global political landscape.

- [108] The secretariat confirmed that a transition of contributions and knowledge from USDA experts to the secretariat was planned but had been unavoidably delayed, and the transition would be supported by the APP's technical working group. The secretariat also highlighted the current recruitment of GIS and IT experts, and the expected recruitment of programme coordinators, to support this transition of technical expertise within the programme. At the country level, the secretariat highlighted the need for ownership, responsibility and action in a model that could be replicated across each APP country, taking into account in-country realities.
- [109] The CPM chairperson proposed further discussions with the recently retired IPPC secretary, who had previously led the APP, to glean his thoughts on how the programme could become self-sustaining with regards to finance, expertise and governance.
- [110] **Pest survey protocols and data integration.** The bureau noted that 28 survey protocols on priority pests had been completed to date. One bureau member highlighted the importance of maintaining consistency between all the APP pest survey protocols and accessibility of data across the programme.
- [111] The bureau discussed the existence of numerous digital applications for pest surveys. One bureau member suggested an integrated data approach, combining in-country data applications with the APP system. The secretariat clarified that APP data were owned by each respective country and were available to that country through the APP application, whereas on FAO-owned applications countries needed to request access to their data. However, countries were encouraged to share their data through FAO-owned applications to ensure broader, global collaboration.
- [112] **Position of APP within FAO and integration with other IPPC workstreams.** The CPM chairperson recalled that one of the issues remaining to be confirmed when the previous IPPC secretary had retired was the position of the APP within FAO. The secretariat clarified that, following internal discussions, the APP would remain with the IPPC secretariat for the next few years. The secretariat also referred to ongoing proposals made about integrating the work on the APP and POARS.
- [113] The CPM chairperson suggested that the bureau further discuss the integration or linkages of the APP with other IPPC activities, such as POARS, at their meeting in December.
- [114] The bureau:
- (47) *noted* the update on the Africa Phytosanitary Programme; and
 - (48) *recognized* the need for the programme to be self-sustaining and agreed to discuss this again at the bureau meeting in December.

10. Any other business (part 1, 25 October)

Consideration of IPPC work on seaweed

- [115] The CPM chairperson had circulated a draft SPG paper to bureau members on the possibility of developing a commodity standard on seaweed moved in trade. An agenda item had been included in the SPG agenda in readiness. Some bureau members had provided feedback on the paper and the CPM chairperson had updated the text accordingly.
- [116] Following the bureau's earlier discussion under agenda item 8.2, the CPM chairperson suggested that he add an extra decision point to invite the SPG to advise on the usefulness of a side session on seaweed at CPM-19 (2025). The bureau supported this change, together with a further amendment suggested by a bureau member.

SPG agenda

- [117] The bureau noted that the format of the meeting was designed to encourage active engagement by participants, but the format was novel for an SPG meeting and hence feedback from participants would be useful. One bureau member suggested that one option could be to alternate between this format and the format used before.

[118] The bureau:

- (49) *agreed* that the paper on seaweed as modified at this meeting should be shared with the SPG;¹⁸ and
- (50) *agreed* that the CPM chairperson would introduce the first SPG breakout session (“Environmental scan of the IPPC”) and that an extra agenda item would be inserted after “Any other business” to invite the SPG to give feedback on the format and possible themes for future SPG meetings.

11. Debrief from the SPG meeting October 2024

[119] The bureau reviewed the outcome of the 2024 meeting of the SPG, including any resulting actions for the bureau.

[120] **Rethinking ISPMs.** The bureau noted the broad support from the SPG for simplifying ISPMs. The bureau recognized the need to match the readability of an ISPM with the target audience (which might not be the same for every ISPM) and suggested that it might also be useful to mark-up an example ISPM to show which parts could be retained and which removed. They also noted that simpler ISPMs may result in fewer comments during consultation.

[121] The bureau recognized the value of having ISPMs available in HTML format, as well as providing functionality such as hyperlinks and mouseover definitions. They acknowledged that there would still need to be the option to download as a PDF. The bureau noted that the digitization costs would need to be determined, although they assumed that most of the costs would be upfront rather than ongoing. The secretariat confirmed that they would need clarity on the functionality required before investigating feasibility and costs.

[122] The bureau discussed the possible use of AI in the development of ISPMs (e.g. to combine expert working group discussion papers, draft a framework standard based on the specification, simplify the draft text of an ISPM, or address consultation comments). However, the bureau also recognized the need to proceed with care on the use of AI. They noted the secretariat’s plans for a webinar in May on the use of smart technology but recognized that it may still be useful to have a side session on AI at CPM-19 (2025), perhaps including a case study. The secretariat suggested that an expert from FAO Innovation could give a presentation on the opportunities of AI.

[123] The bureau acknowledged that having a large number of terms in ISPM 5 (*Glossary of phytosanitary terms*) made it more difficult to understand ISPMs. However, they also recognized that having internationally agreed definitions for these terms could help in bilateral trade negotiations.

[124] **Development of international standards and guidance.** The bureau noted that there had been no obvious consensus within the SPG about reducing the size of the SC. The bureau lead for the SC, Samuel BISHOP (Europe), suggested that the SC have an independent chairperson (i.e. not be a regional representative) so that regional representation was maintained regardless of who was the chairperson.

[125] **Concept note on workshop for systems approaches.** The bureau noted that Indonesia had offered to host the workshop but other countries may also be interested in hosting. They recalled that a host country would normally contribute financially as well as hosting the meeting.

[126] The bureau recognized the value of adding a fourth day to the workshop and discussed the likely costs of the workshop. They noted that one country had offered some potential funding in addition to that already committed by Canada but that further additional financial contributions would be needed.

[127] **Consideration of IPPC work on seaweed moved in trade.** The bureau noted that the SPG had not expressed a clear direction about whether it would be helpful to present a paper to CPM-19 (2025). The bureau recognized that an information (INF) paper may help highlight the absence of a lead body on seaweed and the lack of reference to seaweed in CPM recommendation on *IPPC coverage of aquatic*

¹⁸ 23_SPG_2024_Oct.

plants (R-04). However, they also acknowledged the need to proceed with caution to avoid contracting parties regulating seaweeds without technical justification. The bureau therefore agreed that it would be better to simply refer to the comments made to the CPM chairperson about seaweed at the Eighth World One Health Congress.

[128] The bureau discussed the relative merits of using the term “aquatic marine plants” or “marine algae” rather than “seaweed”, as the latter implied that the species concerned were weeds, but they recognized that not all aquatic marine plants were seaweeds and the classification of algae was problematic. The bureau recalled the comment made at the SPG meeting that the Scope section of ISPM 5 said that “all references to plants should be understood to continue to include algae and fungi”.

[129] **Harmonization of electronic data exchange.** The bureau noted that it would be useful to broaden the scope of the study on the cost–benefits of the IPPC ePhyto Solution and its impact on global trade, as the scope of the study to date was fairly narrow. The bureau also highlighted the need for care when presenting the data to avoid it being misinterpreted.

[130] The secretariat referred to the comment made at the SPG meeting about ePhyto Steering Group minutes not being available on the IPP. The secretariat explained that these minutes had not been posted to the IPP in case they contained country-sensitive information, but they confirmed that they would expedite publication.

[131] **Developing guidance on use of third-party entities.** The bureau noted the need for funding of this DAI.

[132] The also bureau noted that, although small financial contributions could be helpful, having numerous small amounts spread across multiple activities did not allow any of them to be completed. The Financial Committee chairperson therefore suggested that consideration be given to how to consolidate such amounts.

[133] **Strengthening POARS.** The bureau recalled that strong opinions had been voiced at CPM-16 (2022) against establishing a subsidiary body. However, the secretariat noted that there was no definitive decision in the CPM-16 (2022) report to rule out a subsidiary body for POARS and the terms of reference for the POARS Steering Group included analysis of the pros and cons of setting up a POARS Steering Committee.

[134] **Diagnostic laboratory networking.** The bureau recognized the need for the mandate of the CPM Focus Group on Diagnostic Laboratory Networking to be extended, given the delays in starting the work on this DAI. However, the bureau also acknowledged that it was up to the focus group to request this extension from the CPM.

[135] **Mid-term review of IPPC Strategic Framework 2020–2030.** The bureau acknowledged that the timescale was too short for DAI groups to prepare a mid-term review of their activity in time for the deadline for CPM-19 (2025) papers. They also recalled suggestions at the SPG meeting about 2025 being too early to conduct a mid-term review, given that some DAIs had barely started. The bureau therefore agreed that it made more sense for each DAI group to present a review at CPM-20 (2026), with the concept of the IPPC Observatory mid-term review being introduced at CPM-19 (2025).

[136] **One Health and AMR.** The bureau representative on the CPM Focus Group on Plant Health in the Context of One Health, Gregory WOLFF (North America), explained that it had not been his intention to present the SPG paper on One Health and AMR to CPM-19 (2025), but he would mention it in the CPM paper on One Health.

[137] The bureau anticipated that there would be a desire by the CPM for a CPM recommendation to be developed.

[138] **Technical issues with ISPMs that are not objections.** The bureau noted that the SC should be invited to consider the SPG’s comments on this issue.

[139] **Procedure for adoption of CPM recommendations.** The bureau noted that the CPM paper on the proposed modifications to the procedure would be submitted by Canada rather than by the CPM chairperson.

[140] **Regional communication networks.** The secretariat confirmed that the terms of reference were available on the IPP and a link had been circulated to all SPG participants.¹⁹ The bureau noted that they needed to discuss the next steps in December.

[141] **CPM-19 (2025).** See agenda item 8.2 for selection of side sessions and agenda item 8.3 for keynote speakers.

[142] The bureau:

- (51) *agreed* that, from this year onwards, the relevant bureau lead would follow up on any actions required from the bureau's post-SPG discussion about SPG outcomes;
- (52) *agreed* that Samuel BISHOP (Europe) would seek advice from an IT expert in his national plant protection organization on the digitization of ISPMs;
- (53) *requested* that the secretariat explore what support the FAO elearning Academy could provide regarding the digitization of ISPMs;
- (54) *recommended* that consideration be given to adding a fourth day to the proposed IPPC workshop on systems approaches;
- (55) *noted* that additional financial contributions would be needed for the proposed IPPC workshop on systems approaches and *encouraged* contracting parties to participate in the planning and delivery of the workshop, including hosting and funding it, where possible;
- (56) *agreed* that it would be premature to present a paper to CPM-19 (2025) on IPPC work in relation to seaweed moved in trade and that it would be sufficient, at this stage, for the CPM chairperson to refer to the issue when reporting to the CPM on the Eighth World One Health Congress;
- (57) *requested* that the minutes of the ePhyto Steering Group be made public and be drafted without referring to country-sensitive information;²⁰
- (58) *recognized* the need to extend the mandate of the CPM Focus Group on Diagnostic Laboratory Networking;
- (59) *requested* that the secretariat share with CPM-19 (2025) the SPG paper on the proposed IPPC Observatory mid-term review of the IPPC Strategic Framework 2020–2030, modified as appropriate and including an expectation that each group responsible for a DAI would present a review of their DAI at CPM-20 (2026);
- (60) *noted* that the timing of the IPPC Observatory mid-term review of the IPPC Strategic Framework 2020–2030 would be for the CPM to decide and the review would require resources;
- (61) *agreed* that, if the CPM agreed to disestablish the Task Force on Topics (as proposed in one of the SPG 2024 papers), then the secretariat could take over the task force's work on reviewing the template topic submission forms;
- (62) *invited* the SC to consider the comments made at the 2024 SPG meeting regarding possible courses of action and mechanisms to address technical issues with ISPMs presented for adoption that are not objections; and
- (63) *requested* that the secretariat include an item on the regional communications network in the agenda for the bureau meeting in December, so that the bureau could discuss the next steps.

¹⁹ Terms of reference for IPPC Regional Communications Networks and Steering Group: <https://www.ippc.int/en/publications/93705/>

²⁰ Minutes of the ePhyto Steering Group were posted subsequently on the IPP at: <https://www.ippc.int/en/ephyto/ephyto-steering-group/>

12. Any other business (part 3, 31 October)

[143] The bureau noted that a few bureau members would be leaving the bureau at CPM-19 (2025) and so their responsibilities would need to be reassigned between the incoming bureau members. The bureau noted that, if the CPM Focus Group on Plant Health in the Context of One Health was able to meet before then, the existing bureau representative, Gregory WOLFF (North America), would be invited to attend.

[144] The bureau noted the value in having a joint session of continuing, outgoing and incoming bureau members in March. One bureau member suggested that there could be an introductory session for new bureau members.

[145] The bureau:

- (64) *noted* that the responsibilities of outgoing bureau members would need to be reassigned among the incoming members at the bureau meeting on the last day of CPM-19 (2025);
- (65) *agreed* to consider at their meeting in December whether to invite incoming bureau members to attend the bureau meeting in March 2025 and *requested* that the secretariat investigate the costs and logistics (recognizing that the incoming members would not be eligible for travel funding before their election to the bureau); and
- (66) *requested* that the secretariat circulate the rotation for the role of CPM and SPG chairperson to bureau members for information.

13. Adoption of the decisions

[146] The bureau adopted the decisions reached during the meeting.

14. Next meeting

[147] The next meeting of the bureau will be held in virtual mode on 10 and 12 December 2024 at 12.00–14.00 (UTC +1).

15. Close of the meeting

[148] The CPM chairperson thanked everyone as did the Standard Setting Unit lead on behalf of the officer-in-charge for daily matters. The CPM chairperson closed the meeting.

[149] For ease of reference, a list of action points for bureau members and the secretariat arising from the meeting, together with roles and responsibilities of bureau members, is provided as Appendix 8.

Appendix 1: Agenda

AGENDA ITEM		DOCUMENT NO.	PRESENTER
1.	Opening of the meeting		BECHDOL/ CHAIR
2.	Meeting arrangements		
2.1	Election of the rapporteur		CHAIR
2.2	Adoption of the agenda	01_Bureau_2024_Oct	CHAIR
3.	Administrative matters		
3.1	Document list	02_Bureau_2024_Oct	DENG
3.2	Participants list	03_Bureau_2024_Oct	DENG
4	Perspectives of the DDG on the IPPC		BECHDOL
5.	Follow up actions from previous Bureau meetings (April and June 2024)	Link to April 2024 report Link to June 2024 report	
5.1	IPPC ePhyto Solution follow-ups: <ul style="list-style-type: none"> - ePhyto governance arrangements - Further discussions on the additional costs - Forwarding ePhytos to digital platforms as third entities (legal and financial implications) - Set up of MDTF - Letters to NPPOs 	12_Bureau_2024_Oct	MENON / BENOVIC
5.2	Review the proposed text provided on disclaimer text in the IPPC procedure manual on governance	10_Bureau_2024_Oct	BISHOP / CASSIN
5.3	Examples of private–public partnerships	04_Bureau_2024_Oct	VENTER
5.4	Review of antimicrobial resistance survey results	05_Bureau_2024_Oct	KOUMBA
5.5	Review and approval of the remaining DAI prospects flyers (e-commerce and POARS)	06_Bureau_2024_Oct	FRIO
6.	Updates from CPM Focus Groups		
6.1	CPM Focus Group on One Health <ul style="list-style-type: none"> - Update from the IPPC call for nominations 		BRUNEL
6.2	CPM Focus Group on Sea Containers <ul style="list-style-type: none"> - Approve the action plan detailing the steps for completing the tasks identified in the ToRs 	11_Bureau_2024_Oct	SHAMILOV/STIRLING
6.3	CPM Focus Group on Climate Change and Phytosanitary Issues	07_Bureau_2024_Oct	BISHOP / FRIO
6.4	CPM Focus Group on Global Phytosanitary Research Coordination <ul style="list-style-type: none"> - Update from the IPPC call for nominations 	--	DENG / CASSIN
6.5	CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid	--	VIVIAN-SMITH / MOREIRA
7	Requests from the implementation and capacity development committee (IC)	Link to IC May report	
7.1	Guidance on the mid-term monitoring and evaluation of the Strategic Framework 2020–2030 development-agenda items (SF DAIs)	--	
7.2	IPPC Observatory <ul style="list-style-type: none"> - discuss and establish priority activities for the IPPC Observatory for 2025 	08_Bureau_2024_Oct	MADAMINOVA / BRUNEL

8.	Preparation for CPM-19		
8.1	Draft agenda for CPM-19	09_Bureau_2024_Oct	DENG / CASSIN
8.2	Selection of side sessions: <ul style="list-style-type: none"> - Commodity standards - Contingency planning – Global initiatives for emerging pests - One health 	--	CHAIR/ALL
8.3	Discussion on keynote speakers	--	CHAIR/ALL
8.4	Report writing and distribution	--	DENG
9	Updates from IPPC Secretariat		
9.1	Finance, budget and workplan <ul style="list-style-type: none"> - Update on workplan and budget for 2025 	--	BENOVIC
9.2	Update on the APP <ul style="list-style-type: none"> - Setting up MDTF - Investments - Contributions from CPs other than financial - Timeline of phase 2 - Communications 	--	DENG/GILMORE
9.3	Review of the Strategic Planning Group (SPG) agenda	--	CHAIR/ALL
10	Any other business		
11	Next meeting <ul style="list-style-type: none"> - 10 and 12 December (virtual) 		
12	Closing of the meeting		

Appendix 2: Documents list

DOCUMENT NO.	AGENDA ITEM	DOCUMENT TITLE	DATE POSTED / DISTRIBUTED
01_Bureau_2024_Oct	2.2	Agenda	2024-09-17 2024-10-04 2024-10-09
02_Bureau_2024_Oct	3.1	Documents List	2024-10-04 2024-10-09
03_Bureau_2024_Oct	3.2	Participants List	
04_Bureau_2024_Oct	5.3	Examples of private–public partnerships	2024-10-04
05_Bureau_2024_Oct	5.4	Review of antimicrobial resistance survey results	2024-10-04
06_Bureau_2024_Oct	5.5	Review and approval of the remaining DAI prospects flyers (e-commerce and POARS)	2024-10-04
07_Bureau_2024_Oct	6.3	CPM Focus Group on Climate Change and Phytosanitary Issues	2024-10-04
08_Bureau_2024_Oct	7.2	IPPC Observatory	2024-10-04
09_Bureau_2024_Oct	8.1	Draft agenda for CPM-19	2024-10-04
10_Bureau_2024_Oct	5.2	Proposed text to be added to the IPPC procedure manual for governance	2024-10-08
11_Bureau_2024_Oct	6.2	Update from the CPM focus group on sea containers	2024-10-09
12_Bureau_2024_Oct	5.1	IPPC ePhyto Solution follow-ups	2024-10-09

Appendix 3: List of participants

	Region/ Role	Name, mailing, address, telephone	Email address
✓	North America <i>CPM Chairperson</i>	Mr Gregory WOLFF Canadian Food Inspection Agency 59 Camelot Drive Ottawa, Ontario K1A0Y9 CANADA	greg.wolff@inspection.gc.ca
✓	Europe	Mr Samuel BISHOP Head of International Plant Health Policy Department for Environment, Food and Rural Affairs UNITED KINGDOM	sam.bishop@defra.gsi.gov.uk
✓	Africa	Mr Jan Hendrik VENTER Director Plant Health Department of Agriculture Land Reform and Rural Development SOUTH AFRICA	janhendrikv@dalrrd.gov.za
✓	Asia	Mr Mamoru MATSUI Director (Operation Division) Kobe Plant Protection Station (PPS), Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF) JAPAN	mamoru_matsui430@maff.go.jp
✓	Latin America and Caribbean	Mr Diego QUIROGA Director Nacional de Protección Vegetal SENASA ARGENTINA	dquiroga@senasa.gob.ar
✓	South West Pacific	Ms Gabrielle VIVIAN SMITH Chief Plant Protection Officer Department of Agriculture, Fisheries and Forest AUSTRALIA	gabrielle.vivian-smith@aff.gov.au

IPPC Secretariat

Region / Role	Name, mailing, address, telephone, nationality	Email address
IPPC Secretariat	Mr Avetik NERSISYAN	Avetik.Nersisyan@fao.org
IPPC Secretariat	Mr Arop DENG	Arop.Deng@fao.org
IPPC Secretariat	Ms Sarah BRUNEL	Sarah.Brunel@fao.org
IPPC Secretariat	Ms Adriana MOREIRA	Adriana.Moreira@fao.org
IPPC Secretariat	Ms Aoife CASSIN	Aoife.Cassin@fao.org
IPPC Secretariat	Ms Karen ROUEN	Karen.Rouen@fao.org
IPPC Secretariat	Ms Emma GIBBS	Emma.Gibbs@fao.org

Appendix 4 Approved text to be added to the procedure manual on governance

The approved text (below) on ISPMs and CPM recommendations will be added to existing sections of the *IPPC procedure manual for governance*.

A new section will be added to the *IPPC procedure manual for governance* on IPPC guides and training materials.

START OF TEXT:

2. IPPC governance

[...]

2.4 International Standards for Phytosanitary Measures

International Standards for Phytosanitary Measures are standards adopted by the CPM. The first ISPM was adopted in 1993. These standards specify requirements for contracting parties and indicate the level of obligation corresponding to those requirements. They go through a more comprehensive approval process than CPM recommendations and IPPC guides and training materials. They are drafted by the Standards Committee and are subject to at least two rounds of consultation (or at least one for diagnostic protocols and phytosanitary treatments) before adoption by the CPM.

[...]

2.5 CPM recommendations

CPM recommendations are decisions and agreements made by the CPM, according to existing procedures, and are intended to promote or achieve the objectives of the IPPC.⁵⁴ These decisions and agreements may consist of directions, guidance or calls to action to contracting parties or the IPPC Secretariat or both, on matters that may not be appropriately or effectively expressed as an ISPM, on which phytosanitary measure(s) are based.

CPM recommendations are drafted by contracting parties or the IPPC Secretariat and are subject to no more than one round of consultation before adoption by the CPM. These recommendations do not place obligations on contracting parties.

[...]

2.6 IPPC guides and training materials

IPPC guides and training materials are intended to help contracting parties meet their obligations under the IPPC and build phytosanitary capacity by providing guidance on how to implement the IPPC and ISPMs.). However, they do not, in themselves, place obligations on contracting parties.

IPPC guides and training materials²¹ are developed by selected international experts under the oversight of the IPPC Implementation and Capacity Development Committee. They are peer reviewed by subject matter experts and members of the Implementation and Capacity Development Committee (IC). The IC identifies a lead for each topic who follows the development of the guide or training material and approves its publication. IPPC guides and training materials are not adopted by the CPM.

END OF TEXT

²¹ How guides and training materials are developed: <https://www.ippc.int/en/about/core-activities/capacity-development/guides-and-training-materials/development-guides-and-training-materials/>

Appendix 5: Members for the CPM Focus Group on Global Phytosanitary Research Coordination

Participant role	Name, mailing address, telephone	Email address
CPM Bureau representative	Mamoru MATSUI Director (Operation Division) Kobe Plant Protection Station (PPS), Ministry of Agriculture, Forestry and Fisheries of Japan (MAFF) JAPAN	mamoru_matsui430@maff.go.jp
RPPO representative	Saliou NIASSY Coordinator of Inter-African Phytosanitary Council (AU-IAPSC)	saliouniassy@hotmail.com
RPPO representative	Nico HORN Director-General of European and Mediterranean Plant Protection Organization (EPPO)	nico.horn@eppo.int
NPPO representative	Susie COLLINS A/g Assistant Secretary, Plant Health Policy Plant Protection and Environmental Biosecurity Division, Australia	susie.collins@aff.gov.au ;
NPPO representative	Cheryl DOLLARD Director, Plant Intelligence, Research and Laboratory Services Canada	cheryl.dollard@inspection.gc.ca
NPPO representative	Philippe REIGNAULT Head of the Plant Health Laboratory & Scientific director in charge of Plant Health – ANSES France	philippe.reignault@anses.fr
NPPO representative	Maikel AVESKAMP Senior Policy Advisor Plant Health The Netherlands	m.m.aveskamp@nwwa.nl
Expert	Takashi FUJIKAWA Principal Scientist, National Agriculture and Food Research Organization Japan	ftakashi@affrc.go.jp

Appendix 6: Members of the CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid

Participant role	Name, mailing address, telephone	Email address
CPM Bureau representative	Gabrielle Vivian-Smith Australian Chief Plant Protection Officer Department of Agriculture, Fisheries and Forestry GPO Box 858, Canberra, ACT 2601 AUSTRALIA	Gabrielle.Vivian-Smith@aff.gov.au
Standards Committee (SC) representative - (currently SC Chairperson) Vice-Chairperson of the Focus Group	Ms Sophie Alexia PETERSON Director, Pacific Engagement and International Plant Health Australian Chief Plant Protection Office Department of Agriculture, Water and the Environment AUSTRALIA Tel: +61 2 6272 3769 Mob: +61 466 867 519	Sophie.peterson@aff.gov.au
Implementation and Capacity Development Committee (IC) representative	Mr Lucien KOUAMÉ KONAN Inspecteur Direction de la Protection des Végétaux, du Contrôle et de la Qualité Ministère de l'Agriculture B.P. V7 Abidjan, COTE D'IVOIRE Mob.: +22507903754 Fax: (+225) 20 212032	l_kouame@yahoo.fr
Regional Plant Protection Organization (RPPO) representative	Mr Visoni TIMOTE Executive Secretary Pacific Plant Protection Organisation (PPPO) Pacific Community (SPC) Pacific Community, Land Resources Division, Private Mail Bag Suva, Fiji Tel:(+679) 337 9220 or (+679) 337 0733 Ext:35220 Mobile:(+679) 863 3542 Fax: (+679) 337 0021	visonit@spc.int ; timotev@gmail.com
Member (R) - SYRIA	Mr Ramez Ali Darwish Head of the Plant Quarantine Center (Jdayda Yabos land border)	ramezali79@gmail.com
Member (R) - SAMOA	Ms Olive Juliet Jay To-Alesana Principal Quarantine Officer	olive.alesana@maf.gov.ws
Member (R) - Zambia	Mr Shepherd KALUMBA Plant Health Inspector Zambia /Plant Quarantine and Phytosanitary Service	kalumba.shepherd@gmail.com
Member (D and R) - KENYA	Mr Thomas Kimeli Kosiom Principal Plant Health Inspector, Agricultural Regulator	tkosiom@kephis.org

Member (D) - CANADA	Ms Tanya Staffen Senior Policy Analyst	Tanya.staffen@inspection.gc.ca
Member (R) - VANUATU	Mr Lindon McEnroe Tari Senior Compliance Officer	ltari@vanuatu.gov.vu
Member (D) The Netherlands	Mr Marco TRAA Chief Plant Health Officer for policy affairs Ministry of Agriculture, Nature and Food Quality	m.j.w.traa@minlnv.nl
Member (R) – DOMINICA	Mr Nelson LAVILLE Associate professor (Specialist in Sustainable Production Systems) # 26 Hillsborough Gardens Layou COMMONWEALTH OF DOMINICA Phone: +767 612 5353 / 277-5353	nelson.laville@gmail.com
Invited expert / Observer – World Food Program (WFP)	Ms Virginia SIEBENROK Chief Food Safety and Quality Officer WFP - Food Safety and Quality Supply Chain Division Rome, Italy Tel: +39 066 513 2845	virginia.siebenrok@wfp.org
Invited expert / Observer – World Food Program (WFP)	Ms Stephanie HEARD Loss Prevention Officer WFP – Operational Risk Mitigation Service Rome, Italy (Remotely working from London, UK) Tel:+ 39 347 446 9421	stephanie.heard@wfp.org
Invited expert / Observer – FAO NSP – Seed security	Mr Shawn MCGUIRE Seed Security Officer Plant Protection and Production Division Viale delle Terme di Caracalla 00153 Rome, Italy	Shawn.Mcguire@fao.org

Appendix 7: The CPM-19 (2024) detailed agenda

Agenda item	
1.	Opening of the Session
2.	Keynote Address
3.	Adoption of the Agenda
4.	Election of the Rapporteur
5.	Report from the CPM bureau on credentials
6.	Report from the CPM Chairperson
7.	Report from the IPPC Secretariat
8.	Report from the Strategic Planning Group - Is it time to rethink ISPMs?
9.	Report from the CPM Subsidiary bodies
9.1	Report from the Standards Committee (SC)
9.1.1	List of topics for IPPC standards
9.1.2	Adjustments to the IPPC standard setting process: changes to the consultation period and notification period for diagnostic protocols
9.1.3	Technical issues that are not formal objections regarding draft ISPMs presented for adoption by the CPM
9.2	Report from the Implementation and Capacity Development Committee (IC)
9.2.1	List of Implementation and Capacity Development topics
9.3	IPPC Call for Topics: Standards and Implementation - Proposed changes of the submission forms and the criteria for the justification and prioritization of proposed topics - Task force on topics reflection and relevance
10.	Adoption of international standards for phytosanitary measures 1. Draft annex <i>International movement of fresh Mangifera indica fruit</i> (2021-011) to ISPM 46 (<i>Commodity-specific standards for phytosanitary measures</i>) 2. Draft annex <i>Use of systems approaches in managing the pest risk associated with the movement of wood</i> (2015-004) to ISPM 39 (<i>International movement of wood</i>)
10.1	Ink amendments to adopted ISPMs
11.	CPM Recommendations
11.1	CPM Recommendations
11.2	Revised procedure for the adoption of CPM recommendations
12.	Implementation of IPPC Strategic Framework – including a mid-term review (IPPC observatory)
12.1	Harmonization of electronic data exchange - ePhyto implementation update - Funding of the IPPC ePhyto Solution
12.2	Commodity- and Pathway- Specific ISPMs
12.3	Management of e-commerce and postal and courier pathways
12.4	Enabling the use of third-party entities
12.5	Strengthening pest outbreak alert and response systems Update from the Steering Group
12.6	Assessment and management of climate change impacts on plant health Update from the CPM Focus Group

12.7	Global Phytosanitary Research Coordination Update from the CPM Focus Group
12.8	Diagnostic Laboratory Networking
13	Update from other CPM Focus Groups
13.1	Report from the Focus Group on Safe Provision of Food and Other Humanitarian Aid Draft specification for ISPM on "Safe Provision of Humanitarian Aid (2021-020)"
13.2	Sea Containers
13.3	One Health Latest development on One Health Report on One Health congress, AMR recommendation and consideration of future IPPC work on seaweed
14	Implementation and capacity development
14.1	IPPC Plant Health Campus
14.2	Update on Plant Health Implementation and Capacity development projects
14.3	Update on the Phytosanitary Capacity Evaluation
14.4	Update on coordination of <i>Fusarium oxysporum</i> f. sp. <i>ubense</i> TR4 action
15	Collaboration with Regional Plant Protection Organizations
15.1	Update from the Technical Cooperation among regional plant protection organizations (TC-RPPOs)
16	Other emerging topics
16.1	Antimicrobial resistance
16.2	Africa Phytosanitary Programme (APP)
17.	Science Session – Plant health in the context of One Health
18	Emerging pest situations
19	Financial Report and Budget
19.1	IPPC Secretariat Financial report 2024
19.2	2025 IPPC Secretariat workplan and budget
20	Update on Communication Activities
20.1	Update on International Day of Plant Health (IDPH)
20.2	Update on the IPPC Regional Communications Network
21.	External cooperation
21.1	Report from the IPPC Regional Workshops
21.2	Update on international cooperation
21.3	Written reports from international organizations
22	Memberships and Potential Replacements for CPM Bureau, CPM Standards Committee and the Implementation and Capacity Development Committee
22.1	Membership and potential replacements for the CPM Bureau
22.2	Membership and potential replacements for the Standards Committee
22.3	Membership and potential replacements for the Implementation and Capacity Development Committee
23	Any other business
24	Date and Venue of the Next Session
25	Adoption of the Report
26	Closing of the Session

Appendix 8: Roles, responsibilities and tasks assigned to CPM Bureau members

1. Roles and responsibilities assigned to CPM bureau members

Work area	Bureau lead	Date appointed
Strategic Framework development agenda items		
Harmonization of electronic data exchange	Gabrielle Vivian SMITH (Southwest Pacific)	2024-06
Commodity- and pathway-specific ISPMs	Samuel BISHOP (Europe)	2023-03
Management of e-commerce and postal and courier pathways	Diego QUIROGA (Latin America and Caribbean)	2023-03
Developing guidance on the use of third-party entities	Greg WOLFF (North America)	2023-03
Strengthening pest outbreak alert and response systems	Jan Hendrik VENTER (Africa)	2023-03
Assessment and management of climate-change impacts on plant health	Samuel BISHOP (Europe)	2023-03
Global phytosanitary research coordination	Mamoru MATSUI (Asia)	2023-03
Laboratory diagnostic networking	Jan Hendrik VENTER (Africa)	2023-03
Committees		
Head of Finance Committee	Gabrielle Vivian SMITH (Southwest Pacific)	2023-03 2023-12
Standards Committee	Samuel BISHOP (Europe)	2023-03
Implementation and Capacity Development Committee	Greg WOLFF (North America)	2023-03
Task Force on Topics	Diego QUIROGA (Latin America and Caribbean)	2023-03
Other groups and initiatives		
CPM Focus Group on the Sustainable Funding of the IPPC ePhyto Solution	Gabrielle Vivian SMITH (Southwest Pacific) with support from Peter THOMSON (replacement bureau member for Southwest Pacific)	2024-06
CPM Focus Group on Sea Containers	Greg WOLFF (North America)	2023-03
CPM Focus Group on Safe Provision of Food and Other Humanitarian Aid	Gabrielle Vivian SMITH (Southwest Pacific)	2023-03
CPM Focus Group on One Health	Greg WOLFF (North America)	2024-06
IPPC Observatory Subgroup	Samuel BISHOP (Europe)	2023-06
Africa Phytosanitary Programme	Jan Hendrik VENTER (Africa) (with involvement of the CPM chairperson)	2023-03
ePhyto Steering Group	Barik DRIS (Near East)	2024-06
Phytosanitary Capacity Evaluation Board	Samuel BISHOP (Europe), Jan Hendrik VENTER (Africa), Diego QUIROGA (Latin America and Caribbean)	2024-06

2. Tasks assigned to CPM bureau members

Meeting	Agenda item (decision)	Task	Person or persons responsible	Deadline
2024-10	5.1 (7)	Samuel BISHOP (Europe) to liaise with the secretariat about the possibility of an in-kind contribution of an IT expert to review the two service delivery agreements with UNICC (to clarify and understand the service provided and state of the applications, identify any improvements needed and confirm that the agreements do not include unnecessary costs or activities).	Samuel BISHOP (Europe) / Secretariat	2024-12
2024-10	5.1 (8)	Conduct a gap analysis on the need for an in-house IT expert to develop and maintain multiple systems within the secretariat, including the Africa Phytosanitary Programme and the IPPC ePhyto Solution.	Secretariat	2024-12
2024-10	5.1 (9)	Inform the bureau's discussions about the need for an in-house IT expert, Samuel BISHOP (Europe) to contact EPPO to ask about their experience of using an in-house IT expert.	Samuel BISHOP (Europe)	2024-12
2024-10	5.1 (10)	Post a call on the IPP for in-kind-contributions from contracting parties for the positions of ePhyto programme manager and ePhyto programme assistant.	Secretariat	2024-11
2024-10	5.1 (11)	Invite CPM-19 (2025) to consider whether forwarding of ePhytos to third-party digital platforms should be incorporated into the Generic ePhyto National System	Secretariat	2025-03
2024-10	5.1 (12)	Send a generic letter to NPPOs about (voluntary) contributions for the IPPC ePhyto Solution in 2025, referring to the CPM-18 (2024) paper for the specific rates requested, with a follow-up letter to be sent once the ePhyto Multidonor Trust Fund has been established and monies can be received.	Secretariat	2024-12
2024-10	5.2 (14)	Add the proposed text as modified in this meeting (Appendix 4) in the next revision of the <i>IPPC procedure manual for governance</i> .	Secretariat	2025-07
2024-10	5.3 (15)	Share the paper on public-private partnerships with the SPG, for information, under the agenda item on the review of the IPPC strategic framework	Secretariat	2024-10
2024-10	5.3 (16)	The secretariat to draft a news item of the public-private partnerships example presented at this meeting for the IPP.	Secretariat	N/A
2024-10	5.4 (19)	The secretariat to seek further information on the possibility for integration of plant-health data into the InFARM platform	Secretariat	2024-12
2024-10	6.1 (23)	Selected bureau members to continue searching for nominations for the One Health focus group from their respective regions.	Bureau members from Asia region, Latin America and Caribbean region and Southwest Pacific region	N/A

2024-10	6.2 (24)	Present the action plan developed by the CPM Focus Group on Sea Containers for noting.	Secretariat	2025-03
2024-10	6.3 (28)	Present the new action plan for 2025–2026 by the CPM Focus Group on Climate Change and Phytosanitary Issues for review.	Secretariat	2025-03
2024-10	7.2 (36)	The secretariat to draft an investment prospectus on the IPPC Observatory, to be presented as an appendix to the CPM-19 (2025) paper on the observatory.	Secretariat	2025-03
2024-10	8.1 (38)	The secretariat to liaise with relevant bodies to deliver the science session at CPM-19 (2025) as discussed at this meeting.	Secretariat	2025-03
2024-10	8.2 (40)	The secretariat to prepare concept notes for side sessions on artificial intelligence, Fusarium TR4 and systems approaches at CPM-19 (2025).	Secretariat	2024-12
2024-10	8.3 (42)	The secretariat to advise the Office of FAO DDG Beth BECHDOL of the decision to approach the WOA director-general to give the keynote speech at CPM-19.	Secretariat	2024-12
2024-10	8.4 (45)	Requested the secretariat to confirm how the recognition awards were arranged at CPM-18 (2024).	Secretariat	2024-12
2024-10	9.1 (46)	The secretariat to take appropriate actions within FAO to make sure the decision to extend the use of funds from the IPPC Multidonor Trust Fund (MTF/GLO/122/MUL) until 31 December 2025 is reflected in the FAO FPMIS system.	Secretariat	2024-12
2024-10	9.2 (48)	Discuss the need for the APP to be self-sustaining and in December.	Bureau	2024-12
2024-10	10 (49)	Share the paper on seaweed as modified at this meeting with the SPG.	CPM chairperson	2024-10
2024-10	10 (50)	Include an extra agenda item in the SPG agenda after “Any other business” to invite the SPG to give feedback on the format and possible themes for future SPG meetings.	Secretariat / SPG chairperson	2024-10
2024-10	11 (52)	Samuel BISHOP (Europe) to seek advice from an IT expert in his NPPO on the digitization of ISPMs	Samuel BISHOP (Europe)	2025-03
2024-10	11 (53)	The secretariat to explore what support the FAO elearning Academy could provide regarding the digitization of ISPMs.	Secretariat	2025-03
2024-10	11 (57)	The secretariat to publish the minutes of the ePhyto Steering Group on the IPP and for them to be drafted without referring to country-sensitive information.	Secretariat	N/A
2024-10	11 (59)	The secretariat to share the SPG paper on the proposed IPPC Observatory mid-term review of the IPPC Strategic Framework 2020–2030 with CPM-19 (2025), modified as appropriate and including an expectation that each group responsible for a DAI would present a review of their DAI at CPM-20 (2026).	Secretariat	2025-03
2024-10	11 (62)	The SC are invited to consider the comments made at the 2024 SPG meeting regarding possible courses of action and mechanisms to address technical issues with ISPMs presented for adoption that are not objections; and	Secretariat	2024-11
2024-10	11 (63)	The secretariat to include an item on the regional communications network in the agenda for the bureau	Secretariat	2024-12

		meeting in December, so that the bureau could discuss the next steps.		
2024-10	12 (65)	The bureau to consider at their meeting in December whether to invite incoming bureau members to attend the bureau meeting in March 2025 and the secretariat to investigate the costs and logistics (recognizing that the incoming members would not be eligible for travel funding before their election to the bureau).	Bureau members / Secretariat	2025-01
2024-10	12 (66)	The secretariat to circulate the rotation for the role of CPM and SPG chairperson to bureau members for information.	Secretariat	2025-01