Action Plan (updated July 2025)

(Prepared by CPM FG on Sea Containers)

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| **Month, Year** | **Key activity** | **Outputs and deliverables** |
| July 2024 | VIRTUAL MEETING (9 and 11 July)  Identify key activities to support ToR and populate action plan, including:   * Establish sub-groups on: * Regulatory and Non-regulatory Options, Costs and Benefits * Multilateral Frameworks * Data Model (DM) of the World Customs Organization (WCO) * CTU Code Update * Data and Risk * Sea Container Design, Innovations and Trials * Planning Group for Workshop 2026 * Identify gaps in knowledge and/or activities taking place * Draft action plan commenced. | * Sub-groups formed and members identified along with relevant ToR activities to be addressed through these groups. * Focus Group action plan drafted for finalization in October 2024 prior to CPM Bureau October 2024 meetings. * Consider initial meetings for sub-groups prior to October 2024 virtual meeting. |
|  | * Prepare initial communications to stakeholders on the Recommendation and the Focus Group. * Identify channels to obtain feedback on the Recommendation. * Preparing/issuing communications on the Rotterdam Symposium. * Prepare an engagement plan for Focus Group members to engage with appropriate bodies e.g. WCO, IMO and industry associations.   *Tasks relating to ToR activity #6* | * Communication products * Established communication channels (consider mechanism for oversight of information received) * Develop common talking points |
| September 2024 | * Prepare initial compendium of known emerging and evolving innovations, research and other information to be reviewed over following two years. | * Identified known trials underway - ongoing and will be captured in the final report to CPM 21 * Utilise identified knowledge to assist to formulate work of the sub-groups and agenda for 2026 workshop. |
|  | * Initial meetings of sub-groups where feasible, to consider future steps and focus. | * Initial considerations from sub-groups to assist in determining side sessions to be held during December 2024 physical meeting. |
| October 2024 | VIRTUAL MEETING (01 October 2024)   * Review and finalize draft action plan for presentation to the Bureau in October 2024. * Develop agenda for December 2024 physical meeting. * Consider stock-take of activities for small working groups. * Provide requests from UNECE informal working group relating to the revision of the CTU Code. | * Updated action plan for the Focus Group. * Consider focus and outcomes of December 2024 physical meeting / develop agenda. * Initiate compiling consolidated listing of known innovations and trials * Initiate outlines of workplans for small groups. * Finalized proposal to UNECE informal working group for revision of the CTU Code. |
| October 2024 | Present draft Action Plan to Bureau (23rd – 25th October)  *Activity relates to task #8 of the ToR* | * Approved action plan * Action plan to CPM for noting |
| November 2024 | 11 November – Symposium Rotterdam  *Activity relates to task #2 of the ToR* | * Report of the Symposium relating to the Recommendation |
| December 2024 | PHYSICAL MEETING (09-13 December 2024)  Key agenda items:   * Outline for 2026 workshop * Identification of any trials that could be promoted * Updates from small working groups and review of activities * Break out meetings for some small groups   *Activities relate to all tasks of the ToR* | * Physical meeting in Rome * Progress reports from small groups * Outline for 2026 workshop * Updated action plan |
| February 2025 | * Communication activities (Interview with freelance journalist) | * Interview * Syndicated article |
| February 2025 | * Preliminary inventory of existing material on sea container cleanliness * Review, revise and replace IPPC materials (Regulatory and Non-Regulatory group) | * Inventory document of IPPC, NPPO and Industry material * Updated IPPC guidance materials related to sea containers |
| March 2025 | * Virtual meeting (prior to CPM) |  |
| March 2025 | * Preliminary Stakeholder/communication plan | * Draft stakeholder/communication plan for FG to provide inputs |
| March 2025 | * Prepare information for sea containers for inclusion on TC-RPPO and IPPC Regional Workshop agendas |  |
| March 2025 | * CPM-19 (17-21 March 2024) * Presentation and update paper to CPM-19 for noting |  |
| April/May 2025 | * CBD Liaison Group on Invasive Alien Species | * Engagement with WOAH/CBD/IPBES -promote work of the Focus Group, Recommendation 6 and October event and update on November 2024 Symposium outcomes. |
| July 2025 | * Review outcomes of CPM-19, review and update Action Plan. * Identify arrangements for workshop in 2026 and related activities. | * Virtual meeting |
| August 2025 | * Virtual meeting |  |
| September 2025 | Finalize inventory of existing material on sea container cleanliness and Stakeholder/communication plan | * Inclusion in the October 2025 meeting agenda |
|  | Draft Concept Note for Bureau September 2025 meeting |  |
| October 2025 | * Sea Container Symposium – Copenhagen, Denmark (7-8 October) | * Presentations and papers requested by 7 September 2025 |
| October 2025 | * Physical meeting – Copenhagen, Denmark (9-10 October) * Work to analyze the information gathered in activities 1-4 of the ToR. Provide recommendations to CPM that are consistent with the pest risk on preferred options for regulatory and/or non-regulatory actions including additional guidance and whether development of an ISPM is feasible and desirable, and draft specifications for such actions as necessary. * *Relates specifically to activity #5 of the ToR* * Consider CPM-20 FG update paper | * Preliminary identification on the FGs emerging position |
| October 2025 | * Bureau (22-24) and SPG - updated action plan and emerging recommendations |  |
| November 2025 | * Virtual meeting | * CPM 20 preparation/side session |
| December 2025 | * Provide concept note for CPM 20 side session (Event planning group) |  |
| March/April 2026 | * Side session on sea containers |  |
| First half 2026 | * CTU Code | * Updated CTU Code |
| Early 2026 | * Potential Webinar |  |
| June 2026 | MEETING (dates TBC)   * Review outcomes of CPM-20, review and update Action Plan. * Confirm arrangements for workshop in 2026 including all presenters and materials. | * Virtual meeting; or given content a physical meeting may be required. |
| June - September 2026 | * Industry-government Workshop to review experiences with the IPPC Recommendation. | * Estimated time a year to plan, with sufficient time required afterwards to analyze and draw conclusions. |
| 2026 | * Physical meeting in conjunction with the Workshop |  |
| October 2026 | * Bureau and SPG updated action plan and emerging recommendations. |  |
| December 2026 | * Prepare final report and recommendations for CPM-21, as per the ToR including a final position on the development of an ISPM expected outputs and advice on future guidance. * Evaluation of the regulatory and non-regulatory measures |  |
| February 2027 | * Virtual meeting to prepare for CPM-21 |  |
| March/April 2027 | * Presentation to CPM-21 |  |