Action Plan (updated July 2025)

(Prepared by CPM FG on Sea Containers)

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| **Month, Year** | **Key activity** | **Outputs and deliverables** |
| July 2024 | VIRTUAL MEETING (9 and 11 July)Identify key activities to support ToR and populate action plan, including:* Establish sub-groups on:
* Regulatory and Non-regulatory Options, Costs and Benefits
* Multilateral Frameworks
* Data Model (DM) of the World Customs Organization (WCO)
* CTU Code Update
* Data and Risk
* Sea Container Design, Innovations and Trials
* Planning Group for Workshop 2026
* Identify gaps in knowledge and/or activities taking place
* Draft action plan commenced.
 | * Sub-groups formed and members identified along with relevant ToR activities to be addressed through these groups.
* Focus Group action plan drafted for finalization in October 2024 prior to CPM Bureau October 2024 meetings.
* Consider initial meetings for sub-groups prior to October 2024 virtual meeting.
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|  | * Prepare initial communications to stakeholders on the Recommendation and the Focus Group.
* Identify channels to obtain feedback on the Recommendation.
* Preparing/issuing communications on the Rotterdam Symposium.
* Prepare an engagement plan for Focus Group members to engage with appropriate bodies e.g. WCO, IMO and industry associations.

*Tasks relating to ToR activity #6* | * Communication products
* Established communication channels (consider mechanism for oversight of information received)
* Develop common talking points
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| September 2024 | * Prepare initial compendium of known emerging and evolving innovations, research and other information to be reviewed over following two years.
 | * Identified known trials underway - ongoing and will be captured in the final report to CPM 21
* Utilise identified knowledge to assist to formulate work of the sub-groups and agenda for 2026 workshop.
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|  | * Initial meetings of sub-groups where feasible, to consider future steps and focus.
 | * Initial considerations from sub-groups to assist in determining side sessions to be held during December 2024 physical meeting.
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| October 2024 | VIRTUAL MEETING (01 October 2024)* Review and finalize draft action plan for presentation to the Bureau in October 2024.
* Develop agenda for December 2024 physical meeting.
* Consider stock-take of activities for small working groups.
* Provide requests from UNECE informal working group relating to the revision of the CTU Code.
 | * Updated action plan for the Focus Group.
* Consider focus and outcomes of December 2024 physical meeting / develop agenda.
* Initiate compiling consolidated listing of known innovations and trials
* Initiate outlines of workplans for small groups.
* Finalized proposal to UNECE informal working group for revision of the CTU Code.
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| October 2024 | Present draft Action Plan to Bureau (23rd – 25th October)*Activity relates to task #8 of the ToR* | * Approved action plan
* Action plan to CPM for noting
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| November 2024 | 11 November – Symposium Rotterdam *Activity relates to task #2 of the ToR* | * Report of the Symposium relating to the Recommendation
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| December 2024 | PHYSICAL MEETING (09-13 December 2024) Key agenda items:* Outline for 2026 workshop
* Identification of any trials that could be promoted
* Updates from small working groups and review of activities
* Break out meetings for some small groups

*Activities relate to all tasks of the ToR* | * Physical meeting in Rome
* Progress reports from small groups
* Outline for 2026 workshop
* Updated action plan
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| February 2025 | * Communication activities (Interview with freelance journalist)
 | * Interview
* Syndicated article
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| February 2025 | * Preliminary inventory of existing material on sea container cleanliness
* Review, revise and replace IPPC materials (Regulatory and Non-Regulatory group)
 | * Inventory document of IPPC, NPPO and Industry material
* Updated IPPC guidance materials related to sea containers
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| March 2025 | * Virtual meeting (prior to CPM)
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| March 2025 | * Preliminary Stakeholder/communication plan
 | * Draft stakeholder/communication plan for FG to provide inputs
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| March 2025 | * Prepare information for sea containers for inclusion on TC-RPPO and IPPC Regional Workshop agendas
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| March 2025 | * CPM-19 (17-21 March 2024)
* Presentation and update paper to CPM-19 for noting
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| April/May 2025 | * CBD Liaison Group on Invasive Alien Species
 | * Engagement with WOAH/CBD/IPBES -promote work of the Focus Group, Recommendation 6 and October event and update on November 2024 Symposium outcomes.
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| July 2025  | * Review outcomes of CPM-19, review and update Action Plan.
* Identify arrangements for workshop in 2026 and related activities.
 | * Virtual meeting
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| August 2025 | * Virtual meeting
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| September 2025 | Finalize inventory of existing material on sea container cleanliness and Stakeholder/communication plan | * Inclusion in the October 2025 meeting agenda
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|  | Draft Concept Note for Bureau September 2025 meeting |  |
| October 2025 | * Sea Container Symposium – Copenhagen, Denmark (7-8 October)
 | * Presentations and papers requested by 7 September 2025
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| October 2025 | * Physical meeting – Copenhagen, Denmark (9-10 October)
* Work to analyze the information gathered in activities 1-4 of the ToR. Provide recommendations to CPM that are consistent with the pest risk on preferred options for regulatory and/or non-regulatory actions including additional guidance and whether development of an ISPM is feasible and desirable, and draft specifications for such actions as necessary.
* *Relates specifically to activity #5 of the ToR*
* Consider CPM-20 FG update paper
 | * Preliminary identification on the FGs emerging position
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| October 2025 | * Bureau (22-24) and SPG - updated action plan and emerging recommendations
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| November 2025 | * Virtual meeting
 | * CPM 20 preparation/side session
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| December 2025 | * Provide concept note for CPM 20 side session (Event planning group)
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| March/April 2026 | * Side session on sea containers
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| First half 2026 | * CTU Code
 | * Updated CTU Code
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| Early 2026 | * Potential Webinar
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| June 2026 | MEETING (dates TBC)* Review outcomes of CPM-20, review and update Action Plan.
* Confirm arrangements for workshop in 2026 including all presenters and materials.
 | * Virtual meeting; or given content a physical meeting may be required.
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| June - September 2026 | * Industry-government Workshop to review experiences with the IPPC Recommendation.
 | * Estimated time a year to plan, with sufficient time required afterwards to analyze and draw conclusions.
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| 2026 | * Physical meeting in conjunction with the Workshop
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| October 2026 | * Bureau and SPG updated action plan and emerging recommendations.
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| December 2026 | * Prepare final report and recommendations for CPM-21, as per the ToR including a final position on the development of an ISPM expected outputs and advice on future guidance.
* Evaluation of the regulatory and non-regulatory measures
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| February 2027  | * Virtual meeting to prepare for CPM-21
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| March/April 2027 | * Presentation to CPM-21
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