


March 2012

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|  | منظمة الأغذية<br>والزراعة للأمم<br>المتحدة | 联合国<br>粮食及<br>农业组织 | Food and<br>Agriculture<br>Organization<br>of the<br>United Nations | Organisation des<br>Nations Unies<br>pour<br>l'alimentation<br>et l'agriculture | Продовольственная и<br>сельскохозяйственная<br>организация<br>Объединенных<br>Наций | Organización<br>de las<br>Naciones Unidas<br>para la<br>Alimentación y la<br>Agricultura |
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# COMMISSION ON PHYTOSANITARY MEASURES

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| <b>Seventh Session</b>   |
| <b>Rome, 19 - 23 March 2012</b>  |
| <b>Draft Terms of Reference - Working Group Responsible for<br/>Drafting Rules of Procedure for the Bureau</b> |
| <b>Agenda item 5.1</b>   |

## I. BACKGROUND AND PURPOSE

1. At its 7<sup>th</sup> session, the Commission on Phytosanitary Measures (CPM-7 (2012)) recognized that there are currently no written rules for the election of the Commission on Phytosanitary Measures (CPM) Bureau besides Rule II of the CPM Rules of Procedure (RoP).
2. The CPM agreed on the need for transparent and equitable written Rules of Procedure (RoP) in the future.
3. These RoP should take into account, to the extent possible, the following:
  - Rights and obligations conferred by the International Plant Protection Convention (IPPC) on contracting parties in relation to facilitating delivery of Convention objectives;
  - Rules of Procedure of the CPM and FAO General Rules of the Organization for electing officers in the Bureau;
  - The relationship between the election of vice-chairpersons to the CPM Chair;
  - Previous discussions, informational papers and draft rules developed by CPM members, and any other contributions;
  - Practices of other organisations and similar bodies relevant to the IPPC and its governance arrangements.

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## II. PROCESS

4. In light of the above, a working group will undertake information collection, and analysis relevant to the election of executive positions on relevant international bodies. The working group will meet in Rome if necessary and make a report to the SPTA in October 2012.
5. This report will be reviewed by the Bureau and FAO Legal Office prior to its submission to the SPTA.
6. The SPTA will review and discuss this report, will consider the analysis and make a proposition of draft Rules of Procedure for the Bureau, including the nomination, selection and rotation of positions of chairperson and vice-chairpersons, for consideration and adoption by CPM-8 in March, 2013.

## III. TASKS

7. This working group will, prepare a document including the following:
  - a) identify roles and responsibilities of the chairperson and the vice-chairpersons in relation to the functioning of the Bureau, of the CPM and of IPPC activities;
  - b) competence, expertise or experience that are desirable for the chairperson and the vice-chairpersons ;
  - c) identify all the possible options for rotation, selection and nomination for the chairperson and the vice-chairpersons;
  - d) analyse the above mentioned options, and especially the pros and cons (for instance through a SWOT analysis) in regards to the following general principles :
    - transparency
    - equity, fairness and inclusiveness, especially in terms of representation between IPPC contracting parties in successive nominations
    - competency, in terms of ease to select the most valuable candidates given the role, responsibilities and competence identified under (a)
    - efficiency
    - continuity
  - e) set forth the functions of bureau.

## IV. MEMBERSHIP

8. The working group will be represented as follows:
  - one expert designated by the Africa FAO region : AAA
  - one expert designated by the Asia FAO region : BBB
  - one expert designated by the Europe FAO region : CCC
  - one expert designated by the Latin America and the Caribbean FAO region : DDD
  - one expert designated by the Near East FAO region : EEE
  - one expert designated by the North America FAO region : FFF
  - one expert designated by the Southwest Pacific region : GGG

## **V. REFERENCES**

CPM2012/Inf 4

CPM2012/Inf 24

CPM Rules of Procedure – function of the Bureau of the IPPC

International Plant Protection Convention