



REPORT

Rome, Italy
3 Apr. 2013

Meeting of the IPPC Financial Committee April, 2013



Food and Agriculture Organization of the United Nations

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1. Opening of the meeting

- [1] The Financial Committee Chair, Ms. Yim, welcomed the members of the Financial Committee (FC) to the meeting. All FC members participated, including Mr Lopian via video conference. The IPPC Secretary greeted the FC members and gave an overview of topics to be discussed during the meeting. He emphasised the prospective increase in autonomy of the IPPC Secretariat under the FAO as an Article XIV Body.

2. Adoption of the agenda

- [2] The FC discussed the Agenda and adopted it without objections. ([Appendix 1](#)).

3. Housekeeping

- [3] The Documents List and Participants List were reviewed and noted (Appendixes 2 and 3).

4. Report of last meeting

- [4] The FC reviewed the report of the FC October 2012 meeting.
- [5] The IPPC Coordinator covered the FC October 2012 report and emphasised the improvement of financial reporting for the Eight Session of the Commission on Phytosanitary Measures (CPM). He drew attention to the Secretariat's better comprehension of figures this year, new graphics and charts, genuine financial data sources and detailed budget figures for 2012 and 2013.
- [6] In lieu of discussions arising from previous FC meetings regarding templates, Mr. Lopian provided the suggestion for the standardized drafting of the CPM Financial report.

5. Consideration of CPM8 documents on financial issues

5.1. Financial report and budget

- [7] The IPPC Coordinator explained to FC members the CPM8 Financial report and provided an overview of the current financial situation of the IPPC. He noted that, in 2012, IPPC resources (including salaries) totalled US\$ 5,491,838. FAO Regular Programme funding represented 55% of the overall budget or US\$ 3,031,781, while the various IPPC trust funds comprised 45% of the overall budget or US\$ 2,460,057.
- [8] The total operating budget (after the fixed salary allocation is removed from total budget) for IPPC was 70% of the total budget or US\$ 3,818,004. FAO regular programme funds (available for operational purposes) were 36% of the operating budget or US\$ 1,357,947, while the various IPPC trust funds (available for operational purposes) represented 64% of the budget or US\$ 2,460,057.
- [9] The total expenditure in 2012 summed to US\$ 4,187,553. It is noted that the budget was executed consistent with the approved budget plan and in line with the new strategic objectives of the IPPC Strategic Framework with a few minor modifications, such as cancelled meetings, increased translation costs, etc. Total staff costs were 35% of the total expenditure or US\$ 1,450,343, while operating expenditure was 65% of total expenditure or US\$ 2,737,210.
- [10] It is noted that the focus of the IPPC Secretariat is to ensure that the regular programme fund allocation is spent entirely.
- [11] Review of IPPC spending shows that 2012 ended with the overall surplus of 23.7% of the total budget or US\$ 1,304,285. FAO regular programme funds ended the year in deficit, as well as the EU trust fund. The IRSS Trust Fund and the Capacity Development Trust fund ended the year in surplus. The Multi-donor Trust Fund monies are carried over to 2013.

- [12] It should be noted that certain periods of activities do not match the calendar year and, therefore, there are artificial deficits. The EU Trust Fund shows deficit due to this issue. It was also noted that the IPPC cannot execute this trust fund in full due to the limitations of the specific spending criteria.
- [13] It was noted that the largest amounts spent in 2012 were for activities associated with the Seventh Commission on Phytosanitary Measures (CPM) and the April and November Standards Committee (SC) meetings. Current estimates for costs related to the CPM are approximately US\$ 400,000 and the two meetings of the SC are US\$ 200,000.
- [14] In developing the budget for 2013, the IPPC Secretariat developed the spending estimates based on the same level of FAO regular programme funding for operations (not including salaries) of US\$ 1.357 million. The Secretariat is proposing to spend US\$ 1.478 million in regular programme funds in 2013. This number is higher than the amount spent in 2012, as 2012 had lower costs for interpretations and translations. The Secretariat is assuming that these costs will be higher for 2013.
- [15] The detailed draft of the 2013 budget will be provided for the transparency purposes to the CPM. The 2012 figures will not be provided in detail, but will be provided by the FC Chair orally since these figures have already been checked by the FC.

5.2. Contributions

- [16] The IPPC Coordinator gave details on the funding that will be provided to the IPPC. He also noted that due to some ongoing challenges the STDF information was not shared. The Secretariat will be receiving funds from some participants of the e-phyto workshop that was given recently. An additional GBP 40 000 will be provided to the Secretariat from CABI (Centre for Agricultural Bioscience International).
- [17] The FC:
- (1) *decided* that the draft 2014 budget (projections) will be provided for transparency purposes to the FC during the June meeting.
 - (2) *decided* that the Secretariat should clarify with the European Commission the criteria for developing countries' participation.

6. New and emerging issues

6.1. FAO reform and its implications

- [17] New FAO reform and its implications were widely discussed. It was noted that by going under ADG, the IPPC will cut one level of management (AGP). It was discussed how the new reform would affect the IPPC. All meeting participants agreed that the new reform should bring more autonomy to the IPPC in performing its mission.
- [18] The IPPC Secretary explained that more direct contact with the ADG will bring more opportunities to the IPPC. He noted that he had conversations with Codex Alimentarius staff on this matter and that they said that there is no change in operation after the shift in the level of management. Mr. Lopian suggested that the IPPC Secretariat should talk to other Article XIV bodies for better coordination and competence under ADG.
- [19] The IPPC Secretary noted that the shift will happen no later than January 2014. He believes that the shift would apply to the International Treaty on Plant Genetic Resources as well. The Financial Committee Chair also raised question of cooperation between other similar status bodies.
- [20] It was also noted that certain changes are expected in the services available from the Division/Department, which will be closely studied by consultant(s) to be hired by AG Department.

[21] In the draft document for FAO Conference, the IPPC's budget is mentioned with almost no decrease in the next biennium, while it is not clear how the institutional shift will affect the regular programme funds in future. Potentially, this new structure might give more opportunity for resource mobilization. The IPPC is currently positioned under two Strategic Objectives, namely SO2 "Increase and improve provision of goods and services from agriculture, forestry and fisheries in a sustainable manner" and SO4 "Enable more inclusive and efficient agricultural and good systems at local, national and international levels" within the new formulation of FAO's 5 strategic objectives. It would be good to have a situational paper, however, currently, not enough information is available.

6.2. Others

[22] E-phyto feasibility study is to be done by an US based consulting firm.

[23] The Coordinator notified that the Information Exchange Officer will no longer be in charge of the IT (IPP), but an IT manager will be recruited for an initial period of 6 months to manage the IT activities in a more efficient and effective manner.

[24] The FC was briefed on the newly appointed DDG (Mr Daniel Gustafson, USA), FAO Senior staff ADG AG (Mr Ren Wang, China), AGP Director (Mr Clayton Campanhola, Brazil) and Resource Mobilization and South-South Cooperation Director (Mr Jongjin Kim, South Korea).

7. FC 2012 Work Programme

7.1. Resource mobilization

[20] The IPPC Coordinator emphasised that 45% of the total funding of the IPPC comes from various trust funds. Therefore, new actions and additional effort should be taken by the IPPC Secretariat in order to preserve actual trust funds and to seek new funding.

[21] The IPPC Secretary noted that intensive follow-up is an important part of the donor-seeking process as many contacts are lost due to the lack of continuous communication with the potential donors. It was noted that even though the IPPC is an Article 14 body, the IPPC Secretariat cannot formally contact FAO Permanent Representatives.

[22] The IPPC Advocacy Officer reported on the recent efforts of the IPPC on resource mobilization and stated that the IPPC Secretariat is preparing a resource mobilization brochure for non-experts (in collaboration with the FC Chair and Mr Lopian).

[23] Mr Lopian suggested that the IPPC should focus its resource mobilization efforts in COSAVE countries (especially Argentina, Brazil and Chile) as he considered them potential resource partners for extra-budgetary contributions.

[24] Mr Ashby noted that the IPPC should seek potential resource partners through existing regional trust funds in FAO.

[25] It was noted the additional Standards and Trade Development Facilities (STDF) information on the funding and efforts is lacking. The FC members were informed that the IPPC Coordinator was appointed as the incoming STDF chair.

7.2. Financial process

[26] A draft format for financial reporting by IPPC was introduced by Mr Lopian. It was agreed by the FC members that the proposal was well prepared and transparent, and the FC will work on the improvement of this draft version of the standardized financial report. He also noted that the information on how the money is spent is important for donor relations. It should be additionally discussed with Mr. Lopian for the FC June meeting. The data as presented in the FC meeting was agreed to be useful, but maybe with additional usage of charts and graphs.

[27] It was discussed that additional member, perhaps from the International Fund for Agricultural Development (IFAD) could join the IPPC Financial Committee at some stage (after the June meeting). The person should be Rome-based with financial experience and preferably from another relevant UN institution. This position will be voluntary and on a regular basis and TORs should be discussed, there was no agreement in inviting an additional member in the next meeting.

[28] The FC:

(1) *decided* to use the proposed draft format for financial reporting for the June 2013 meeting

8. FC 2013 Work Programme

[29] FC members discussed the intensification of the resource mobilization efforts and that it might be organised by focal points in focus regions (e.g. 2013 COSAVE, 2014 Asia).

9. Discussions on agenda items for next meeting

[30] FC members did not discuss in details but shared the general views of continuing the current agenda.

10. Other business

[31] There were no issues raised under “Other business”.

11. Next meeting (scheduling)

[32] The next meeting will take place in June 2013 in the week of the CPM Bureau. The date has not been established.

12. Close of meeting

[33] The FC Chair thanked the participants for their contributions and closed the meeting.

APPENDIX 1 - Agenda

Commission on Phytosanitary Measures
Financial Committee Meeting

3 April 2013
 FAO, Rome, Italy
 (Wednesday, Start time: 10:00, Canada room A357)

AGENDA

Agenda item	Document No	Presenter
1. Opening of the meeting		Yokoi
2. Adoption of the Agenda	IPPC-FC 2013/Apr_01	Fedchock
3. Housekeeping		
<ul style="list-style-type: none"> • Documents list • Participants list • Local information 	IPPC-FC 2013/Apr_02 IPPC-FC 2013/Apr_03 IPPC-FC 2013/Apr_04	Fedchock
4. Report of last meeting		
	IPPC FC Report (October 2012) available on IPP: http://www.ippc.int/file_uploaded_restricted/1351592908_REPORT_FC_2012_Oct_2012-10-29.pdf	Fedchock
5. Consideration of CPM8 documents on financial issues		
1) Financial report and budget	CPM 2013/27 http://www.ippc.int/file_uploaded/1363788828_CPM_2013_27_FinancialRep-2012-13.pdf IPPC-FC 2013/Apr_05	Fedchock
2) Contributions	CPM 2013/26 http://www.ippc.int/file_uploaded/1363789089_CPM_2013_26_Secretariat_Report_2.pdf	Fedchock
6. New and emerging issues		
1) FAO reform and its implication	[Orally]	Yokoi
2) Others	[Orally]	Fedchock
7. FC 2013 Work Programme		
1) Resource mobilization		
a. Opportunities arising (efforts and results)	CPM2013/29 https://www.ippc.int/file_uploaded/1364920225_CPM_2013_29_Resource_Mobilization.pdf	Fedchock
2) Financial process		

Agenda item	Document No	Presenter
a. Sharing templates for standardized budgeting and reporting	IPPC-FC 2013/Apr_07	Lopian/Yokoi
8. FC 2013 Work Programme	IPPC-FC 2013/Apr_08	Yim/Yokoi
9. Discussions on agenda items for next meeting		
10. Other business		
11. Next meeting (scheduling)		

APPENDIX 2 - Documents list**COMMISSION ON PHYTOSANITARY MEASURES****FINANCIAL COMMITTEE MEETING****DOCUMENTS LIST***(Updated: 2 April 2013)*

DOCUMENT NO.	AGENDA NO.	AGENDA ITEM	POSTED
--	04	Report of IPPC Financial Committee (October 2012)	29.10.2012
CPM 2013/26	05	Contributions (from Secretariat Report)	20.03.2013
CPM 2013/27 Rev1	05	Financial report and budget	29.03.2013
CPM 2013/29	07	Opportunities arising	02.04.2013
IPPC-FC 2013/Apr_01	02	Draft Agenda	26.03.2013
IPPC-FC 2013/Apr_02	03	Documents list	ongoing
IPPC-FC 2013/Apr_03	03	Participants list	26.03.2013
IPPC-FC 2013/Apr_04	03	Local information	29.03.2013
IPPC-FC 2013/Apr_05	05	Detailed financial report and budget	29.03.2013
IPPC-FC 2013/Apr_06	07	[cancelled]	
IPPC-FC 2013/Apr_07	07	Format for IPPC financial document	02.04.2013
IPPC-FC 2013/Apr_08	08	Draft Work Programme of IPPC Financial Committee in 2013	26.03.2013

APPENDIX 3 - Participants list**COMMISSION ON PHYTOSANITARY MEASURES****FINANCIAL COMMITTEE MEETING****PARTICIPANTS LIST***(Updated: 20 March 2013)**A (✓) indicates attendance at the meeting*

	Role / Region	Name, mailing, address, telephone	Email address	Membership Confirmed	Term expires
✓	Chair / Asia	Ms Kyu-Ock YIM National Plant Quarantine Cooperation Division 433-1 Anyang-b dong, Manan-gu, Anyang City (430-016) Gyeonggi-do Republic of Korea Tel.: (+82) 31-420-7605 Fax: (+82) 31-420-7605	koyim@korea.kr	1 st term	2014
✓	Member / Europe	Mr Steve ASHBY Food and Environment Research Agency, (FERA), DEFRA Plant Health Policy Programme - Sand Hutton - York YO41 1LZ United Kingdom Tel.: (+44) 0 1904 465633	steve.ashby@Fera.gsi.gov.uk	1 st term	2014
✓	Member / Africa	Mr Lucien Konan KOUAMÉ Directeur de la Protection des Végétaux, du Contrôle et de la Qualité Point de contact de la CIPV Ministère de l'agriculture B.P. V. 94 (Immeuble Caisse de Stabilisation) Abidjan Côte d'Ivoire Tel.: (+225) 20 222260 Fax: (+225) 20 212032	l_kouame@yahoo.fr	1 st term	2014

✓	Member / Europe	Mr Ralf LOPIAN Senior Adviser International Affairs Department of Food and Health Ministry of Agriculture and Forestry Mariankatu 23 A, PO Box 30, Helsinki Finland Tel.: (+358) 9 16052449 Fax: (+358) 9 16052443	ralf.lopian@mmm.fi	1 st term	2014
	Resource person (FAO staff)	Ms Maria BONOMI Programme and Budget Assistant Plant Production and Protection Division Agriculture and Consumer Protection Department	maria.bonomi@fao.org	N/A	N/A
✓	IPPC Secretariat	Mr Yukio YOKOI Secretary to the IPPC	Yukoi.Yokoi@fao.org	N/A	N/A
✓	IPPC Secretariat	Mr Craig FEDCHOCK IPPC Coordinator	Craig.Fedchock@fao.org	N/A	N/A
✓	IPPC Secretariat	Ms Tea Franich Advocacy Officer	Tea.Franich@fao.org	N/A	N/A
✓	IPPC Secretariat	Mr Marko Benovic Finance Intern/ Report writer	Marko.Benovic@fao.org	N/A	N/A

APPENDIX 4 - Revised Resource mobilization efforts and results**RESOURCE MOBILIZATION (EFFORTS AND RESULTS)****Introduction**

1. The IPPC Financial Committee identified in its first meeting in June 2012 the resource mobilization issue as one of the working areas for the Committee, and asked the Secretariat to update the efforts and results of resource mobilization. In October 2012 meeting, the IPPC Financial Committee asked the Secretariat to continue reporting on this issue.

Financial and In-kind contributions to support the IPPC work programme in 2013

2. Table 1 is a list of resource contributions to the IPPC activities from various countries and organizations received this year through the end of February 2013. The list will be updated by the end of the year and incorporated into the Secretariat report for the CPM-9 (2014).

Table 1: Financial and in-kind contributions to support the IPPC work programme (Jan 2012 - Feb 2013)

Contributing Contracting Party/ Organization	Contribution	Use of the contribution
Countries		
Australia	Trust fund for meeting and activities related to capacity development, information exchange / communication and standard setting	Support to the EWG CD and support for consultant hire for Capacity Development, Information Exchange & Standard Setting
Brazil	Hosting and financing of workshop	ePhyto Workshop
Canada	2 staff members	Standard setting support (part time: 25% for all of 2012)
China	Translation	IPP, Chinese
EU	Trust Fund for participation	Travel assistance for participations to various meetings
EU	Trust Fund for IRSS programme	Implementation of IRSS programme, including hiring consultants
France	1 staff member	1 staff to support standard setting (from March 2012)
Italy	CPM cocktail funding	Most of the expenses of CPM8 cocktail
Japan	2 staff members	1 staff to support standard setting (until March 2012) and 2 staff for CPM-7 preparation (2 weeks)
Japan	Trust fund for 1 staff member	1 staff to support capacity development (from November 2012)
Japan	Arrangements associated with CPM7-2012	Event support
Japan	Hosting and financing of workshop	TPPT meeting
New Zealand	2 staff members	Standard setting support (part time: 10% for all of 2012 and 5% through August 2012)
New Zealand	TF to support ePhyto hub feasibility study	Partial funding of ePhyto hub feasibility study

Republic of Korea	Meeting host and funds for some participant travel and IPPC publications	Regional workshop on draft ISPMs, IRSS related symposium, IPPC branded publications
Russian Federation	Meeting host and partial funds for some participant travel	Regional workshop on draft ISPMs, Russian speaking countries
Switzerland	Trust Fund to support standard setting (financial contribution)	Support EWGs (2) and TPDP annual meetings, and hiring of 1 consultant)
United Kingdom	A staff member	To support CPM-7 preparation (2 weeks)
United Kingdom- Project Funding - "Strengthening Global Security at the Animal and Plant Health-Security Interface"	Trust Fund to support PCE (financial contribution)	Translation of PCE into Arabic and Russian
United States	Trust fund for 1 staff member	1 staff to support information exchange / communication for 12 months
Regional Plant Protection Organizations		
APPPC, EPPO, IAPSC, PPPO, OIRSA and COSAVE	Organization assistance	Regional workshops on draft ISPMs in each region
APPPC	Organization and funded some meeting participants	Regional workshop and coming IRSS related symposium
OIRSA and COSAVE	Funded some meeting participants	Regional workshops
COSAVE	Arrangement associated with CPM	Event support
EPPO	Meeting host	ePhyto workshop + TPDP meeting arrangements. Support for CPM8 cocktail
NAPPO	Staff member	CPM7 and CPM8 preparation (2 weeks), Support for CPM8 cocktail
PPPO	Hosted and assisted in meeting arrangements	The 24 th TC among RPPOs
Organizations		
IICA	Meeting host and funded some meeting participants	Regional workshop on draft ISPMs for Latin America
IAEA/FAO Joint division	1 staff member	Standard setting support (part time: 5% for all of 2012)
Collaborative programmes		
Several contracting parties, regional organizations and international organizations	Meeting host	EWGs, TPs and workshops
Several contracting parties, regional organizations and international organizations	Organization of meetings	Workshops

Ongoing efforts

1. The following are other ongoing efforts for resource mobilization and related activities:
 - a) **The EU** (DG Trade and DG SANCO) and the IPPC Secretariat established a series of regular meetings, the most recent taking place in February, 2013, to discuss the working relationship as well as report on the trust funds currently supported (for country participation in the standard setting process and the IPPC Implementation Review and Support System - IRSS) and to consider potential areas for further contributions. DG Trade and DG SANCO will also involve and link the IPPC Secretariat with relevant Better Training for Safer Food (BTSF) initiatives to ensure communication and complementarities, highlight opportunities and avoid redundancies. The European Council resolution on the IPPC will be followed up to demonstrate the most important elements of IPPC work as seen from the EU perspective. The EC will also contact COLEACP-EDES and link with IPPC activities.
 - b) **The United States** has committed to provide funds to support at least a one-year staff position in support of information exchange and communication activities.
 - c) **Sweden** is considering funding an APO position to support capacity development, and the IPPC is awaiting the results of their deliberation in 2013.
 - d) **SSAFE**, which is a group of multi-national food companies, is under consideration for a possible MoU as a follow up of the meeting with the IPPC Secretariat, in connection with their contacts with FAO.
 - e) The IPPC Secretariat is in contact with several major international financial institutions (**IFIs**), including the World Bank, Inter-American Development Bank, Islamic Development Bank, Asian Development Bank and International Fund on Agricultural Development for the purpose of investigating possible support.
 - f) IPPC Secretariat staff met with the Sultanate of **Oman** who is currently considering projects.
 - g) For the first time an on-site meeting between FAO staff and the **Swiss** Federal Office for Agriculture took place on 6 March 2013 for the purpose of discussing possibilities for future funding for 2014-2017. FAO reported on the revamped international strategy highlighting FAO's core business; explicitly mentioning international normative activities & knowledge systems, as well as sustainable intensification of agri-food systems (including SPS measures). The Swiss committed to "bring added value to FAO's core activities through additional extra budgetary resources."
 - h) **Belgium** is considering a possible contribution (translation work and/or secondment) as a follow up of the meeting with the IPPC Secretariat past year. A presentation on the IPPC Annual Report to the new government in coordination with FAO-Belgium will take place on 6 June 2013.
 - i) As regards efforts for awareness raising and resource mobilization, the IPPC Secretariat has developed material for easy briefing on various occasions. Several briefings for various resource partners (i.e. Scandinavian partners, Australia, Switzerland, etc.) have been made on request by FAO.
 - j) **The Republic of Korea** provided significant support to the IPPC through funding the publication of several IPPC branded documents, as well as a contribution of US\$100,000 in early 2012.
 - k) Multiple discussions have taken place with CABI on a number of topics, including Plantwise and the possible secondment of a staff member to the IPPC Secretariat for a few months to work on areas of mutual benefit related to national reporting obligations. CABI and IPPC agreed to establish regular communications as a result of the meeting.
 - l) The IPPC Secretariat continues to seek new funding opportunities through participation in donor meetings held in FAO and visiting potential donors and countries whenever the possibility should arise.
2. The Commission is invited to:
 - 1) *note* the contributions over the past year and related ongoing activities and,
 - 2) *provide* additional suggestions / leads for additional resources

APPENDIX 5 - IPPC Financial Committee Work Programme 2013

	2012		2013					2014	
	Jun	Oct	Jan-Feb	Apr	Jun	Oct	Dec	Jan-Feb	Apr
Basic set up	- Review the Terms of Reference (ToR) - Draft Working Arrangement (WA)	- Confirm and request Bureau to note the WA							- Initially discuss review/ revision of ToR and WA
Resource mobilization	- Discuss process for resource mobilization - Identify immediate actions	- Discuss 1) explanatory documents 2) use of multi-donor trust fund 3) process for developing funding proposals		- Discuss draft action plan	- Discuss draft action plan - Discuss the revision of guidelines for IPPC multi-donor Trust Fund - - Prioritize potential donor list - review draft IPPC brochure for RM	- Discuss draft action plan - Discuss draft RM action plan for a ISPM	- Finalize draft action plan - Finalize draft RM action plan for a ISPM		- Review and reflect guidance from Bureau and CPM on draft action plan and RM action plan for a ISPM
Financial process	- Discuss improvement of financial process	- Discuss financial report forms/ process with examples	- Discuss financial report forms/ process with examples	- Review and reflect guidance from Bureau and CPM8	- Discuss financial report forms/ process	- Discuss financial report forms/ process	- Finalize financial report forms/ process	- Apply the results to CPM9 report	- Review and reflect guidance from Bureau and CPM9
Work programme (WP)	- Initially discuss WP 2012	- Discuss WP 2012 and 2013	- Finalize WP 2013	- Review and reflect guidance from Bureau and CPM	- Review WP 2013 and discuss WP 2014	- Discuss WP 2014	- Finalize WP 2014		- Review and reflect guidance from Bureau and CPM
Financial budgeting/ reporting		- Discuss draft report 2012 and draft budget 2013	- Finalize draft report 2012 and draft budget 2013 in temporary format	- Review and reflect guidance from Bureau and CPM	- Monitor financial situation 2013	- Discuss draft report 2013 and draft budget 2014	- Discuss draft report 2013 and draft budget 2014 in suggested format	- Finalize draft report 2013 and draft budget 2014 in suggested format	- Review and reflect guidance from Bureau and CPM

APPENDIX 6 - Action points from the FC April 2013 meeting

ACTION	RESPONSIBLE	DEADLINE
1. Draft Budget (projections) to be provided for transparency purposes to the IPPC FC	IPPC Coordinator	IPPC FC meeting in June
2. Detailed 2013 Budget to be provided for transparency purposes to the CPM-8	FC Chair	CPM-8
3. European Commission criteria for developing countries' participation	IPPC Secretariat	IPPC FC meeting in June
4. Start dialogue with other Article XIV bodies to join action and create competence under ADG AG	IPPC Secretariat	Ongoing
5. Consider regional resource mobilization efforts (e.g. COSAVE)	IPPC Secretariat	Ongoing
6. Add an additional member from another Rome-based UN agency and develop TORs	IPPC Secretariat	After IPPC FC meeting in June
7. Use the format proposed by Mr Lopian for financial reporting	IPPC Secretariat	IPPC FC meeting in June