



Food and Agriculture  
Organization of the  
United Nations



International  
Plant Protection  
Convention



**Mobile Data Collection**  
*Africa Phytosanitary Programme*  
**QUICK GUIDE**



# Mobile Data Collection - QUICK GUIDE

## Africa Phytosanitary Programme

Be sure you have studied survey protocol and the “Geospatial Tools User Guide” before using this quick guide to collect data in the field.

Complete these workflows in the “Geospatial Tools User Guide”:

- Download a map area in ArcGIS Field Maps.
- Download the survey form in ArcGIS Survey123
- *Sign in* to both ArcGIS Field Maps and ArcGIS Survey123

### ArcGIS Field Maps

Step 1: Open ArcGIS Field Maps on your mobile device.

*REMINDER: Disconnect from Wi-Fi and use an offline map.*

Step 2: Locate the correct map. Title format: “CountryName *ScientificName* Field Map”.

EXAMPLE: “Egypt *Rhynchophorus ferrugineus* Field Map”

Step 3: Tap the plus sign.



Step 4: Check the location and complete any required entries on the form.

Step 5: Tap **Submit**.

Step 6: The new point remains selected and the form opens in view only mode.

If not, tap the point to select it and the form will open.

Step 7: Tap the link at the top of the form to complete the survey in ArcGIS Survey123

### ArcGIS Survey123

Step 1: Once the ArcGIS Survey123 application opens, complete the form.

Step 2: Review the entries and, once complete, submit the form by tapping the check mark on the bottom of the screen.



*REMINDER: Since you are disconnected from Wi-Fi, you will select “Save in Outbox”.*

Step 3: Once returned to a reliable Wi-Fi connection:

- Open the Outbox
- Review and edit surveys, as needed
- **Send**

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