Before you open the DSSA, you will need to ensure that your PC/laptop has the correct regional settings for ‘non-Unicode programs’. The macros will not work unless the correct regional settings are used. Follow the instructions for your language option

For Arabic

1. Type 'Control Panel' in the Windows search button on the bottom left of your Windows screen then
2. choose 'Clock and Region' then 'Region'
3. the Window that appears has two tabs at the top, click on 'Administrative' tab
4. in the lower part of the new Window, in the box called 'Language for non-Unicode programs' choose ‘Change system locale…’
5. choose **Arabic (country name)**
6. Ensure that the ‘Beta: Use Unicode UTF-8 for worldwide language support’ is NOT checked. If it is then remove the check in the checkbox
7. Click OK
8. You may need to restart your computer. Save any work and close your files before restarting your computer.

For Chinese

1. Type 'Control Panel' in the Windows search button on the bottom left of your Windows screen then
2. choose 'Clock and Region' then 'Region'
3. the Window that appears has two tabs at the top, click on 'Administrative' tab at the top
4. in the lower part of the new Window, in the box called 'Language for non-Unicode programs' choose ‘Change system locale…’
5. choose **Chinese (simplified, China)** or **Chinese (simplified, Singapore).** Do NOT choose any of the Chinese (Traditional, country) options, these will not work with the macros
6. Ensure that the ‘Beta: Use Unicode UTF-8 for worldwide language support’ is NOT checked. If it is then remove the check in the checkbox
7. Click OK
8. You may need to restart your computer. Save any work and close your files before restarting your computer.

For French

1. Type 'Control Panel' in the Windows search button on the bottom left of your Windows screen then
2. choose 'Clock and Region' then 'Region'
3. the Window that appears has two tabs at the top, click on 'Administrative' tab at the top
4. in the lower part of the new Window, in the box called 'Language for non-Unicode programs' choose ‘Change system locale…’
5. choose **French (country name)**
6. Ensure that the ‘Beta: Use Unicode UTF-8 for worldwide language support’ is NOT checked. If it is then remove the check in the checkbox
7. Click OK
8. You may need to restart your computer. Save any work and close your files before restarting your computer.

For Russian

1. Type 'Control Panel' in the Windows search button on the bottom left of your Windows screen then
2. choose 'Clock and Region' then 'Region'
3. the Window that appears has two tabs at the top, click on 'Administrative' tab at the top
4. in the lower part of the new Window, in the box called 'Language for non-Unicode programs' choose ‘Change system locale…’
5. choose **Russian (Russia).** Do NOT choose the Russian (Moldova) option, this will not work with the macros
6. Ensure that the ‘Beta: Use Unicode UTF-8 for worldwide language support’ is NOT checked. If it is then remove the check in the checkbox
7. Click OK
8. You may need to restart your computer. Save any work and close your files before restarting your computer.

For Spanish

1. Type 'Control Panel' in the Windows search button on the bottom left of your Windows screen then
2. choose 'Clock and Region' then 'Region'
3. the Window that appears has two tabs at the top, click on 'Administrative' tab at the top
4. in the lower part of the new Window, in the box called 'Language for non-Unicode programs' choose ‘Change system locale…’
5. choose **Spanish (country name)**
6. Ensure that the ‘Beta: Use Unicode UTF-8 for worldwide language support’ is NOT checked. If it is then remove the check in the checkbox
7. Click OK
8. You may need to restart your computer. Save any work and close your files before restarting your computer.